

KESWICK TOWN COUNCIL

Minutes of meeting of the Staffing Committee held in the Council Chamber, Town Hall, Keswick on
Tuesday 5 December 2023 at 10.30 a.m.

Present: Councillor Steve Harwood (Chair)
Councillor Chris Houghton
Councillor Claire Houghton
Councillor Jean Murray
Councillor Lorraine Taylor
Vivien Little – Town Clerk
Christine Fawcett – Parks Manager
Catherine Parker – Responsible Financial Officer

7. Apologies

No apologies were made at this meeting.

8. Declarations of Interest

The Town Clerk declared an interest in agenda item 5. She would remain in the room for this item.

Councillor Harwood declared an interest in agenda item 5 as he was the father-in-law of a member of staff. He would remain in the room and vote on this item.

9. Minutes

The public minutes of the last meeting held on 13 June 2023 (page 1) were approved as a correct record.

Prior to the following business the Chair moved the following resolution:

‘That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted’

10. Minutes

The private minutes of the last meeting held on 13 June 2023 (pages 1-2) were approved as a correct record.

11. Annual Review of Pay and Conditions of Staff

Consideration was given to the report of the Clerk.

RESOLVED that the recommendations contained in the report be approved.

12. Staffing Matters

Consideration was given to the report of the Clerk.

RESOLVED that the recommendations contained in the report be approved, with one item deferred to the next meeting.

13. Date of next meeting

The date of the next meeting is to be confirmed.

The meeting ended at 11.30 a.m.

Chairman

Date