

KESWICK TOWN COUNCIL

EVENTS COMMITTEE

**Council Offices
50 Main Street
Keswick
CA12 5JS**

16 April 2024

A meeting of Keswick Town Council Events Committee will be held at Council Chamber, Keswick Town Hall, Keswick, CA12 5JS on **Monday 22 April at 12pm**

Yours sincerely



**Vivien Little
Town Clerk**

AGENDA

1. **Apologies** - To receive apologies for absence.
2. **Minutes** - To agree the minutes of the Events Committee Meeting held on the 28 March 2024 (pages 11-12).
3. **Events 2024**
To discuss progress on the following events:
 - D Day celebrations
 - Pop and Prom
 - Scruffs
4. **Keswick Games**
To discuss a proposed future event, prepared by Councillor Rob Nelson (to follow)
5. **Victorian Fayre Update**
To receive an update from the Victorian Fayre.
6. **Date of next meeting**
To agree the date of the next meeting.

KESWICK TOWN COUNCIL

EVENTS COMMITTEE

Minutes of the meeting of Keswick Town Council Events Committee held at Council Chamber, Keswick Town Hall, Keswick, CA12 5JS on Thursday 28 March 2024 at 12.00 p.m.

Present: Councillor Steve Harwood (SH)
 Councillor Claire Houghton (CH)
 Councillor Sally Lansbury (SL) (Events)
 Vivien Little (Town Clerk) (VL)
 Ania Mlynczak (AFA) (AM)
 Vanessa Metcalfe (KTA) (VM)
 Claudia Walker (Keswick Scouts) (CW)
 Phil Byers (Cumberland Council – Market Manager) (PB)
 Chris Harper (Podgy Paws) (CH)
 Debbie Deveraux (Café HNW) (DD)

24. Election of Chair

RESOLVED that Councillor Lansbury be elected as Chair for this meeting.

25. Apologies

Apologies for absence were received from Simon Stephens (Theatre by the Lake), Tony Hirst (Keswick Lions) and Carole Hirst (Keswick Lions)

26. Minutes

RESOLVED that the minutes of the Events Committee Meeting held on the 22 February 2024 be approved (pages 9-10).

27. Events 2024

RECEIVED the following updates on the progress on the following events:

- iii) D Day celebrations: -
 - Bunting which was purchased for the Coronation to be reused around the area of the Wivell Triangle (VL confirmed)
 - Café HNW to consider how best to be able to serve customers, possibly with just soft drinks (teas and coffees can be bought from Café HNW) (DD to look into)
 - Scouts and Guides, and local theatrical group can do readings (still to organise)
 - VL to put out a call to ask for any stories etc from veterans (VL to organise)
- ii) Party in the Park: -
 - Not proceeding with the big stage – the cost was too prohibitive (AM to let Fluid know)
 - We will ask Bee Unique to begin after Stu-di-doo, as that is designed for children
 - DD requested that we work with Café HNW to ensure that they were involved, as they held live music performances weekly. A suggestion made was that the event could start on DD's Woodland Stage an hour earlier, and possibly a slot later on in the afternoon (to be followed up)
 - It was decided not to proceed with St John's Ambulance due to the high cost. SH to contact Athletics Club to request if there were any First Aid qualified volunteers. VL has First Aid at Work qualification, as do Scout Leaders. These events were considered low risk.
 - Volunteers would be sought to help, especially with moving the hay bales at night, and back the following morning.

- It was suggested that something like a sum-up reader could be bought, to allow any collection to be made by card instead of just cash.

iii) Scruffs:-

- CH gave a brief update on progress. It was still early, and she had just started to get sponsors for the classes.
- 20 extra hay bales would be ordered to make sure that there were plenty to use for the arena and the winner's area (AM to action).
- PB reported that he had already had interest for the stalls for Scruffs

It was generally agreed that setting the date for next year's events should be done as early as possible to advertise them.

28. Date of next meeting

RESOLVED that the date of next meeting be Monday 22 April 2024 at 12.00pm.

Prior to the following business the Chair moved the following resolution:

'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted'

29. Events Committee

RESOLVED that the Kat Hale be engaged as the Events Coordinator, and the Clerk to prepare the contract.

The meeting closed at 12.57pm

Chair

Date