

**KESWICK TOWN COUNCIL**


**EVENTS COMMITTEE**

**Council Offices  
50 Main Street  
Keswick  
CA12 5JS**

22 March 2024

A meeting of Keswick Town Council Events Committee will be held at Council Chamber, Keswick Town Hall, Keswick, CA12 5JS on **Thursday 28 March 2024 at 12 p.m.**

Yours sincerely



**Vivien Little  
Town Clerk**

**AGENDA**

- 1. Apologies** - To receive apologies for absence.
- 2. Minutes** - To agree the minutes of the Events Committee Meeting held on the 22 February 2024 (pages 9-10).
- 3. Events 2024**  
To discuss progress on the following events:
  - D Day celebrations
  - Pop and Prom
  - Scruffs
- 4. Date of next meeting**  
To agree the date of the next meeting.

**Prior to the following business the Chair will move the following resolution:**

*'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted'*

- 5. Events Coordinator**  
To discuss recent interviews for the post of Events Coordinator (to follow).

**KESWICK TOWN COUNCIL**

**EVENTS COMMITTEE**

Minutes of the meeting of Keswick Town Council Events Committee held at Council Chamber, Keswick Town Hall, Keswick, CA12 5JS on Thursday 22 February 2024 at 11.30 a.m.

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**Present:** Councillor Rob Nelson (Chair) (RN)  
 Councillor Steve Harwood (SH)  
 Councillor Sally Lansbury (SL)  
 Vivien Little (Town Clerk) (VL)  
 Ania Mlynczak (AFA) (AM)  
 Vanessa Metcalfe (KTA) (VM)  
 Claudia Walker (Keswick Scouts) (CW)  
 Phil Byers (Cumberland Council – Market Manager) (PB)  
 Tony Hirst (Keswick Lions) (TH)  
 Carole Hirst (Keswick Lions) (CHi)

**18. Apologies**

Apologies for absence were received from Councillor Claire Houghton, Chris Harper (Podgy Paws), David Quainton (Rotary Club), Mary Elliot and Simon Stephens (Theatre by the Lake)

**19. Minutes**

**RESOLVED** that the minutes of the Events Committee Meeting held on the 7 September 2023 be approved (pages 6-8).

**20. Christmas Lights Switch On**

**RECEIVED** the following feedback from the Christmas Lights Switch on event:

All agreed that the Christmas Lights Switch On in 2023 was a huge success. '3 Dads Walking' and 'Local Vocals' gathered big crowds and kids rides provided by 'Taylors Funfair' proved to be very popular with children.

Further discussions took place about Christmas Lights Switch On on Friday 15<sup>th</sup> November 2024.

**RESOLVED** that: -

Duncan and Yvonne Booth be asked to switch the lights on – Action RN  
 'Taylors Funfair' to provide rides as per previous year - Action PB  
 'Local Vocals' to be invited to perform again – Action AM

**21. Sponsorship of Christmas Tree 2023-2027**

**RESOLVED** that the sponsorship of the Christmas Tree for 2023-2027 by Café Hope be approved by the committee.

**22. Events 2024**

**RECEIVED** the following updates on the progress on the following events:

i) D Day celebrations: -

- Army Cadets are happy to be involved and lead the parade – VL confirmed
- Revd Charles Hope happy to lead the parade and provide the service by the War Memorial – VL confirmed.
- VL contacted RBL regarding the Event but heard nothing yet
- RN to build the stage at the Wivell triangle, size 13ft by 13ft
- VL to order gas beacon

- Hot Metal Jazz band is booked for the Event – AM confirmed
- VM to approach Keswick Street Theatre Club for a performance at the event
- CW confirmed that Scouts will be having a cake stall, with all the income going to Army Benevolent Fund
- Rainbows/Guides to do a tombola - CW to organise
- Café HNW to be contacted regarding a Tea/Coffee stall – Action AM
- SL to approach a local Veteran to be at the Event
- VL to use social media and the Reminder to approach local people who have done National Service to see if they wish to talk on the stage
- Hot Metal Jazz Band to be approached regarding a Bugler playing before the beacon is lit, as Graham Kendall is unavailable – Action AM

ii) Party in the Park: -

- Cricket Club have been informed about the Midsummer Events and don't have a problem with it as the County Matches follow the week after
- 'Stu- di- Doo' booked as the first act - AM
- 'St Herberts School Choir' to be approached regarding a performance – AM
- Emily Robinson, as well as local teachers, to be contacted for the classical music– AM
- Bands from last year to be contacted for the local bands and anthemic music – AM
- RN confirmed that local DJ Luke Stanger will be unavailable, but he will be able to find an alternative
- It was agreed that more catering stalls will be on side this year:  
'The Hallo Dandy' to serve alcoholic drinks, 'Mama Mia' to serve Pizza and Kebabs, Fish and Chips van and 'Luchini's Ice Cream' to be on site.  
'Cafe West' and 'Café HNW' to be open to serve food and drinks
- 'Bee Unique' will have more activities this year, RN to talk to them regarding bottled drinks – can they replace them with cartons?
- SL contacted a farmer from Lorton regarding hay bales. He can deliver 60 for the price of £300. This will be an alternative to straw bales from last year as the committee wasn't happy with the quality last year.
- Following last year's anti-social behaviour with knocked over straw bales and toilets, PB suggested hired security overnight to prevent it this year – PB to organise
- Toilets to be positioned closer to 'Muga' and securely fastened overnight- RN

iii) Scruffs:-

CH will start preparations for the Scruffs in March

**23. Date of next meeting**

**RESOLVED** that the date of next meeting be Thursday 28 March 2024 at 12.00pm.

The meeting closed at 12.35pm

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Date