

FITZ PARK, HOPE PARK & TOWNSFIELD CHARITABLE TRUSTS

Minutes of the Annual Meeting of Fitz Park, Hope Park & Townsfield Charitable Trust held in the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick **Thursday 25th May 2023 at 7.00 pm.**

Present:

Chair
Councillor Jean Murray

Councillors		
Louise Dunn	Steve Harwood	Chris Houghton
Claire Houghton	Denstone Kemp	Sally Lansbury
Benita Laphorn	Tim Parsons	

Also presented were Vivien Little (Trust Clerk), Catherine Parker (Finance Officer), Christine Fawcett (Parks Manager) and three members of the public.

1. Apologies

Apologies for absence were received from Councillors Nelson, Paxon and Taylor.

2. Election of Chair

There being only one nomination it was **RESOLVED** that Councillor Murray be elected as Chair for the ensuing year.

3. Election of Vice Chair

There being only one nomination it was **RESOLVED** that Councillor Chris Houghton be elected as Vice Chair for the ensuing year

4. Minutes

RESOLVED that the Chair be authorised to sign the Minutes of the meeting held on 9th March 2023 (pages 15-16).

5. Declarations of Interests

No declarations of interest were made at this meeting.

6. Attendance by Keswick PCSO

PCSO Liam Forrester and PC Don McKenzie were in attendance at this meeting to discuss reports of vandalism within Fitz Park. PC McKenzie updated Trustees on his shift patters (6 days on, four days off) with a mix of early and late shifts so he will be able to be around more at times that are needed.

It was requested that any vandalism be reported to 101, as this is the best way of finding patterns, and seeing where support is needed.

7. Chair's Report

No report was submitted.

8. Parks Manager's Report

The Parks Manager's report was considered. The Parks Manager updated Trustees on work which would be taking place in Townsfield, which was hoped to be completed by the end of June, which included the big Ash tree by the gate being removed.

RECEIVED the report of the Parks Manager.

9. Clerk's Report

Consideration was given to the report of the Clerk. Trustees debated the letter from the Cricket Club, and how best to proceed. Concern was raised that during a cricket match, balls could be hit in any direction, not only at the play area.

RESOLVED that:

- i) The Clerk go back to the Cricket Club (Action – Clerk) and:
 - a) request a copy of their risk assessment;
 - b) request what mitigating actions the Cricket Club are taking;
 - c) request that the Cricket Club investigate funding opportunities, as this would be outside of the Trust budget; and
 - d) consult with the Trust insurers regarding this
- ii. that the Clerk respond to the Bowling Club request stating that this has not been budgeted for this year, and that it would be looked at again in November when budgets for 2024/25 are set (Action – Clerk);
- iii. Other contactless donation point providers be researched (Action – Councillor Claire Houghton and Clerk); and
- iv. The Clerk circulate potential dates for Trustee walkabouts in the park (Action – Clerk).

10. Budget Comparisons

RECEIVED budget comparisons for the fourth quarter.

11. Assets Register

RESOLVED to approve and adopt the updated Assets Registers for Hope and Fitz Parks.

12. Review of Hire Charges

To review charges of the parks.

RESOLVED that the charges for the parks remain as is for 2023/24.

13. Requests for use of the Parks

Consideration was given to requests for use of the Parks that had been received.

RESOLVED that:-

- i) Keswick Bowling Club to be able to put up their banner advertising their open day;
- ii) Keswick Cricket Club be able to put up the parks local history banner for the summer period;
- iii) with regard to the proposal for the mountain bike training, the Clerk request information on the time scales, how many people are intended to be coached at any one time, and how much is being charged for coaching, with the final decision on use being delegated to the Trust Chair and Vice-Chair, Trust Clerk, Financial Officer and Parks Manager (Action – Clerk). It was further **RESOLVED** that the new path in Elizabeth's Wood could not be used ;
- iv) the Clerk contact Taylor's Funfair checking the opening hours, what rides they will be using and whether diesel generators are used, subject to final agreement Parks Manager. They would also have to abide by the single use plastic policy (Action – Clerk).

Prior to the following business the Chair moved the following resolution:

'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.'

14. Developments at Fitz Park

RECEIVED a report from Councillor Harwood.

RESOLVED that Fitz Park Trust work with 2030 Architects to produce a design brief in order to make a decision regarding continuing with the project. (Action – Councillor Harwood).

The meeting closed at 8.50 pm.

J. Murray
Chair

13.07.23
Date