

**FITZ PARK, HOPE PARK & TOWNSFIELD CHARITABLE TRUSTS**

Council Offices  
50 Main Street  
Keswick  
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19<sup>th</sup> May 2023

The Annual Meeting of Charitable Trusts listed below to be held in the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick **Thursday 25<sup>th</sup> May 2023 at 7.00 pm.**

Yours sincerely



**Vivien Little**  
Trust Clerk

**HOPE PARK Registered Charity 503465**  
**FITZ PARK Registered Charity 520327**  
**TOWNSFIELD Registered Charity 520295**

**A G E N D A**

- 1. Apologies**  
To receive apologies for absence.
- 2. Election of Chairman**  
To elect a Chairman for the ensuing year.
- 3. Election of Vice Chairman**  
To elect a Vice Chairman for the ensuing year.
- 4. Minutes**  
To approve and authorise the Chairman to sign the Minutes of the meeting held on 9<sup>th</sup> March 2023 (pages 15-16)
- 5. Declarations of Interests**  
To receive any declarations of interests in respect of items on this agenda.
- 6. Attendance by Keswick PCSO**  
PCSO Liam Forrester will be in attendance to listen to any concerns regarding vandalism in Fitz Park. Fitz Park Users are invited to attend this part of the meeting.
- 7. Chairman's Report**  
To receive the Chairman's Report.
- 8. Parks Manager's Report**  
To receive the report of the Parks Manager.

- 9. Clerk's Report**  
To receive the report of the Trust Clerk.
- 10. Budget Comparisons**  
To receive budget comparisons for the fourth quarter.
- 11. Assets Register**  
To approve and adopt the updated Assets Registers for Hope and Fitz Parks.
- 12. Review of Hire Charges**  
To review charges of the parks.
- 13. Requests for use of the Parks**  
To consider requests to use the Parks.

**Prior to the following business the Chairman will move the following resolution:**

*'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.'*

- 14. Developments at Fitz Park**  
To receive a report from Councillor Harwood (to follow).

To: All Councillors/Trustees  
Press

**FITZ PARK, HOPE PARK & TOWNSFIELD CHARITABLE TRUSTS**

Minutes of the meeting of Fitz Park, Hope Park & Townsfield Charitable Trusts held at the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick on **Thursday 9<sup>th</sup> March 2023 at 7.00 pm.**

Present:

Chairman  
Councillor Paul Titley

Councillors

Allan Daniels  
Steve Harwood  
Jean Murray

Alan Dunn  
Sally Lansbury  
Peter Walter

Louise Dunn  
Tony Lywood

Also present were Catherine Parker (RFO), Christine Fawcett (Parks Manager) Philip Wake (Lake District Mobility) and 1 member of the public.

**64. Apologies**

Apologies for absence were received from Councillors Burn, Miller, Paxon and Vivien Little (Trust Clerk).

**65. Minutes**

**RESOLVED** that the Chairman be authorised to sign as a correct record the minutes of the meeting held on 12<sup>th</sup> January 2023 (pages 13-14).

**66. Declarations of Interests**

No declarations of interests in respect of items on this agenda were received.

**67. Chairman's Report**

No Chairman's report was received.

**68. Lake District Mobility**

Consideration was given to the report of the Trust Clerk.

**RESOLVED** that a letter be sent to Lake District Mobility supporting this initiative which will make areas in Keswick more accessible to those with mobility issues. This would help the Charity when approaching potential hosts in Keswick (Action – Trust Clerk).

**69. Parks Manager's Report**

**RECEIVED** the report of the Parks Manager.

**RESOLVED** that the quotation received for the tarmac work between the new bike racks and silver bridge be accepted using the paths/fences budget head along with underspends from the current years budget heads (Action – Parks Manager)

Further **RESOLVED** that the new table tennis table and rules of use be publicised on Facebook (Action – Trust Clerk) and in the Keswick Reminder (Action – Parks Manager).

**70. Trust Clerk's Report**

**RECEIVED** the report of the Trust Clerk.

**RESOLVED** that: -

- i) the rabbit issue be assessed in May (Action – Parks Manager).
- ii) 'archery field' would not be a suitable location for a dog paddock and we leave this idea for the time being.

- iii) Cumbria County Highways be given permission to place a compound in the area adjacent to silver bridge, as per the details supplied, subject to our normal terms and conditions, and no access fee being charged (Action – Trust Clerk).
- iv) Townsfield be kept as a charity and that the option of merging with Fitz Park Trust be looked into once again (Action – RFO).

**71. Hope Park & Fitz Park Budgets – 3<sup>rd</sup> quarter 2022-23**

**RECEIVED** for information the 3<sup>rd</sup> quarter budget comparisons.

**RESOLVED** that a breakdown of the QR codes and Gift Aid be brought back to the next meeting (Action – RFO) and that a contactless outdoor donation point be researched for the parks (Councillor Walter to supply details).

**72. Request for use of the Parks**

Consideration was given to the following: -

- i) Organised dog walk - Calfclose Bay circular walk on Sunday 30<sup>th</sup> April 2023 including around 70 people and 50 dogs.  
**RESOLVED** that this request be approved (Action – Trust Clerk)
- ii) To consider a request from Keswick Museum to install 4 banners.  
**RESOLVED** that this request be approved along with Fox and Badger Trail, subject to Keswick Museum checking the signs at least once per fortnight (Action – Trust Clerk);
- iii) To consider a request to extend the use of Fitz Park for the 125<sup>th</sup> anniversary of Keswick Museum to include Friday 26<sup>th</sup> May 2023 (Saturday 27<sup>th</sup> May already granted).  
**RESOLVED** that this request be approved (Action – Trust Clerk).
- iv) the notification from Keswick Athletic Club of the races planned during 2023 be received for information.

**Prior to the following business the Chairman moved the following resolution:**

*‘That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.’*

**73. Café HNW**

Consideration was given to the Clerk’s report.

**RESOLVED** that a 1 year licence be given as per the details contained within the report.

**74. Development at Fitz Park**

Consideration was given to the report of the Clerk/Councillor Harwood.

**RESOLVED** that the cost of portacabins be researched, including purchase cost, running costs and longevity of building (Action – Councillors Harwood and Walter).

The meeting closed at 8.35pm.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date

Spring/summer is now on it way; grass is being cut and deciduous trees and shrubs are bursting into leaf and flower. Thanks goes to all the staff for their continued hard work within the parks and office.

**Hope Park**

The greens have all been fertilized and starting to grow. With the cooler conditions in April, they have taken longer than average time to respond. Given the high volume of people using the course over the Easter holidays the greens are standing up well and will be fertilized again in May. The greens have also been treated with lawn sand to reduce moss and verti knifed to encourage new growth.



The bedding plants have arrived and are all housed in the green house, being grown on until ready to plant out in early June. Parks staff are on a rota for weekend watering as the days become longer, plants will not last the weekend without water. Litter bins are being emptied at weekend too as part of this rota.

The polyanthus and Orange Emperor tulips in memory of Max the Miracle Dog have provided a lovely display this spring. The

polyanthus will be removed in late May and some of these plants will be replanted for naturalizing in the woodland at Hope Park and in shrub beds in Upper Fitz park.



The bridge in Lady Hopes Garden has been completed and opened by Kerry, Ava and followers. Donations to the park and Great North Air Ambulance totalled £2400.00, thank you to everyone who helped on the day and donated.



Over the Easter weekend Kerry Irving carried out a social media walk passing through the park via Max's bench, the bridge and the tulips, highlighting where donations have been spent and upgrades to the park have been carried out. A big thank you to Kerry, Angela, Paddy and Harry for their continued support.



Winter had a sting in its tail as we awoke to 3 to 4 inches of snow on the 10<sup>th</sup> of March. Underneath here is the crazy golf and putting surface. By the end of the day several snowmen had appeared and lasted into the following week.



## Townfield



The grass has been cut in April for the first time this season and will continue to be cut twice a month until October. The Keswick Ram Fair will return on Thursday 18<sup>th</sup> May.

The bench to recognize the achievement of the councillors of Cumbria County Council Allerdale local committee has been fitted at the lower end of the field.

## Lower Fitz Park

Grass cutting of Lower Fitz has begun and is being carried out on twice monthly basis.

The play area has been very busy over the Easter Break and replacement parts have been fitted to various pieces of equipment, including a new seat to the high swings.

Replacement parts have been ordered for the Kanope multi play and include support beams and steps. These parts will be fitted as soon as possible. Various wooden parts of the play area are being painted, this is when the weather allows and in school term times.

## Upper Fitz Park

The tennis courts, bowling green and surrounding grassed areas have been aeriated and fertilizer has been applied. An application of moss killer and herbicide to control turf weeds has been carried out and scarifying to remove the moss will continue throughout the summer.

The bowling green, and putting area have been open since 7<sup>th</sup> April and the tennis courts have been marked out for the 1<sup>st</sup> May, weather permitting on play.



The table tennis table is now in full use and proved to be popular over the Easter break with visitors.

## Wivell

The grass around the War Memorial is now being cut, strimmed and maintained by parks staff once a week, ground conditions have

improved near the new bus shelter and any holes filled in. Weeds have been sprayed around the hard landscaping of the War Memorial and adjoining footpaths.

KESWICK PARKS CHARITABLE TRUSTS

25 MAY 2023

TRUST CLERK'S REPORT

Rabbits

As landowner of the parks, we have a duty to control the number of rabbits onsite. The number of rabbits in Upper and Lower Fitz has become an issue, and a previous decision of the Trust allowed for control of rabbits to take place. This was undertaken on Saturday 13 May, very early morning, using an outside contractor with an air rifle and silencer attached.

We let the police know, so that if they received any calls regarding it, they knew what was occurring.

We are aware that members of the public can get upset about the control of rabbits, but everything was put in place to ensure that it was completed as safely and as effectively as possible.

Letter from Cricket Club

We have received the following communication from the Cricket Club:

We have been asked as a club to provide a risk assessment for the National Counties Cricket Association in advance of our county one-day match, Cumbria v Lincolnshire, on Sunday, June 25.

Clearly, we will refer to the fact that the award-winning Fitz Park ground is situated in a public park and that, occasionally, matches unavoidably clash with other events.

However, over and above that, the question of the risk assessment has raised our concerns about the proximity of the 'new' play area to the cricket ground.

In the interests of longer-term safety should consideration be given by the trustees of the park to the installation, by the park, of a very high mesh or wire fence (possibly just in place for the summer months) to reduce the risk of a cricket ball entering the play area during a cricket match.

We are concerned that the new breed of bats used by cricketers can hit the ball further and therefore increase potential risk. And that county cricketers also tend to hit the ball further in any event.

To the best of my knowledge, there have not been any incidents over the years (and cricket has been played at Fitz Park since the park's inception), but that does mean something could not happen and we ought to be aware of the potential danger. This needs to take into consideration the increased popularity of the park and the play area.

The last thing anyone wants is a child – or any member of the public - being injured.

We currently put out a warning sign next to the play area informing the public to be aware that a match is being played.

We put out additional signs in the case of an event, such as Scruffs, being staged at the same time as a cricket match.

We also try and ensure that any other events clashing with a cricket match are situated well beyond the boundary rope.

I am informed that before the new playground was installed it was suggested – by the club - that the location of the play area be moved further towards Station Road. However, this was not done. But we are where we are.

I intend to raise the wider subject of safety at the next committee meeting of our cricket club, in light of the risk assessment we are now being asked to produce and the concerns I have raised above.

Obviously, the play area has been in place for over 12 years, and cannot be moved without huge cost, but there is concern about whether a fence between the play area and the cricket ground is viable. There would be visual intrusion, and there would also be the question of who paid for the fence.

Trustees are asked to consider what steps they would like to take in light of this letter.

#### Bowling Club Parking

Keswick Bowling Club currently have an agreement with Fitz Park Trust to allow for parking of cars in the area of Upper Fitz Park behind Café HNW.

The arrangement with Keswick Bowling Club be renewed for another 12 months i.e five spaces for use by the Bowling Club at the rear of the staff area/Café HNW on Tuesday afternoons between 1.45pm and 4.30pm, and on a maximum of 18 other occasions (dates to be confirmed by the Bowling Club) during the main season, which runs from mid-April to mid-September.

We have received the following request from the Bowling Club regarding this parking area:

Owing to the high use of the car parking behind the cafe, with park staff, cafe staff and Bowling Club users.

I was wondering if it would be a good idea if the area could be tarmacked, slate chipped or graveled. It could then be used all year round by those people mentioned above and the area would not get churned up by the cars and therefore look tidier altogether.

We as the Bowling Club would contribute to some of the cost as we are able to use this during our bowling season.

Trustees are asked to consider this, but it may be best to wait on a decision regarding this following the agenda item regarding 'Developments at Fitz Park' later on in this agenda.

#### Previous agenda follow-ups

The following items are follow ups from the previous agenda, as noted in the minutes attached in this pack.

**Minute 70 iv) Townsfield be kept as a charity and that the option of merging with Fitz Park Trust be looked at once again** – the question on how to do this has been asked of Wellers Law Firm (specialists), and a reply is awaited.

**Minute 71 Breakdown of the QR codes and Gift Aid to be brought back to next meeting** - In order to receive reports from Just Giving we need to upgrade our account from 'Start' to 'Grow', however



this would mean paying £15 per month which is why we decided not to do this initially. Although this a cancel anytime fee with no annual commitment.

**Minute 71 Contactless outdoor donation point to be researched** - Peter Walter gave us the details of Goodbox (who we had an account with before but cancelled). The Finance Officer contacted them asking a few questions (email dated 21<sup>st</sup> March), although received a reply to say they are currently trading under administration and basically there may be a delay in getting back to us. No reply has been received to date, although Goodbox may have been rescued? Unknown as to status at this point.

#### Trustee walk around

It has helped previous Trustees to have a guided walk around the parks, led by the Parks Manager. This is to point out work that may not be obvious to the general, but could have an impact on the Trust. It will be set up soon, most likely for one early evening, and we have found it useful to do one park at a time.

Vivien Little  
16 May 2023

Budget 1st April 2022 to 31st March 2023

Budget Summary as at 31st March 2023 - PENDING YEAR END ADJUSTMENTS

4th Quarter

	AGREED Budget for 22/23	Expenditure to 31.03.23	% of budget spent
<b>Expenditure:</b>			
Golf Cups & tee Mats	500	455	91.00
Tools	1,500	1,760	117.33
Materials	2,000	1,523	76.15
Maintenance	1,500	1,001	66.73
Repairs - Paths/fences	5,000	5,000	100.00
Repairs - Buildings	1,400	1,395	99.64
Repairs - Course	1,300	1,299	99.92
Repairs - Machinery	2,200	2,230	101.36
Repairs - Van service/repairs	800	999	124.88
Fuel and licences	3,900	2,176	55.79
Plants & Compost	3,800	2,145	56.45
Trees and shrubs	800	1,005	125.63
Fertilisers	750	5,750	766.67
Electricity and heating oil	1,500	826	55.07
Water rates	600	216	36.00
Wages (Gardeners)	43,590	43,184	99.07
Wages (Management)	23,715	22,409	94.49
Admin and on costs	27,121	26,951	99.37
Insurance (including Trustees Indemnity)	4,400	3,312	75.27
Telephone	400	288	72.00
Advertising - Including Staff Recruitment	600	333	55.50
Trade Refuse Collection	1,206	923	76.53
Training costs	800	492	61.50
Workwear	1,050	999	95.14
Equipment	400	400	100.00
Audit Fee & Accounts Preparation	850	-	0.00
Bird/squirrel feeding station	400	292	73.00
Contingency	1,500	1,500	100.00
Health and Safety	800	680	85.00
Computer equipment & subscriptions	1,500	1,072	71.47
Web & Internet Costs	870	590	67.82
Tree Work & Surveys	2,500	2,491	99.64
Professional Fees	500	50	10.00
Signs Expense	400	350	87.50
Drainage (filling) work to fairway	1,000	-	0.00
Contribution to future Hire Purchase - EARMARKED	1,600	1,600	100.00
Contribution to future Parks Van - Hire Purchase - EARMARKED	4,100	4,100	100.00
Climate Change costs	500	408	81.60
Sewage Pumps - Essential maintenance	2,960	2,960	100.00
Contribution to Building Fund	1,000	1,000	100.00
Max Statue Exp	-	9,382	0.00
Staff Recognition	500	219	43.80
<b>TOTAL EXPENDITURE:</b>	<b>151,812</b>	<b>153,765</b>	<b>101.29</b>

AGREED TRUST  
NOV 2022

	AGREED Budget for 22/23	Actual Income to 31.03.23	% of budget Income
<b>Income:</b>			
Games - Licence to Occupy	154,696	156,050	100.88
Rent for Buildings - Café, Golf Hut & Toilets	23,000	23,000	100.00
Bank interest	-	-	0.00
Donations, Gift Aid & Just Giving - General Fund	450	327	72.67
Building Fund Interest	-	-	0.00
Blrd/Squirrel Feed Station Donations	200	362	181.00
Hire of Park	550	901	163.82
Max Donations - General Fund	10,000	41,418	414.18
Scrap	-	68	0.00
<b>TOTAL INCOME:</b>	<b>188,896</b>	<b>222,058</b>	<b>117.56</b>

<b>SURPLUS/deficit</b>	<b>37,084.00</b>	<b>68,293.00</b>
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Max the Miracle Dog donations - GENERAL FUND	
Balance as at 31st March 2022	6,485
Expenditure	9,382 (-)
Transfer	-
Income	41,418 (+)
<b>Balance to date</b>	<b>38,521</b>

Designated Fund Balances	
Development & Equipment Fund	33,721
Building Fund	15,519
Memorial Seats & Tree Fund	4,379
Woodland Walk Grant	5,333

FITZ PARK

1st April 2022 - 31st March 2023

Budget Summary as at 31st March 2023 - PENDING YEAR END ADJUSTMENTS

4th Quarter

Expenditure:	AGREED Budget for 22/23	Expenditure to 31.03.23	% of budget spent	
Materials	2,500	2,356	94.24	
Games Equipment - Including CSA	200	193	96.50	
Repairs - Paths, fences & walls	3,000	120	0.00	
Repairs - Buildings	2,000	1,360	68.00	
Repairs - Greens and courts	2,400	2,323	96.79	
Repairs & Maintenance - children's play area	8,500	8,408	98.92	
Repairs - Bridges (Wivell & Knights)	250	-	0.00	
Trade refuse	2,600	2,391	91.96	
Plants, trees & shrubs	500	372	74.40	
Fertiliser	1,100	1,100	100.00	
Electricity	1,700	1,586	93.29	
CSA Electricity	800	122	15.25	
CSA Expenditure	1,100	708	64.36	
Water Rates	550	680	123.64	
Wages (Management)	23,715	22,905	96.58	
Wages, NI & SA (Snr Gardener & Gardener & Trainee Gardener)	84,494	81,252	96.16	
Grass cutting - outside contract	6,500	5,940	91.38	
Admin and on costs	27,121	26,951	99.37	
Insurance	7,200	7,200	100.00	<i>Inc portion of feasibility study</i>
Advertising & Staff Recruitment	700	333	47.57	
Car Park - Management Fee & Maintenance	7,400	10,368	140.11	
Audit fee & Accounts Preparation	850	-	0.00	
Tools	900	855	95.00	
Health and Safety	400	350	87.50	
Sinking Fund	15,000	15,000	100.00	
Signs Expense	700	700	100.00	
Tree Work	4,000	632	15.80	
Workwear	1,050	1,063	101.24	
Contingency	2,500	2,035	81.40	<i>Inc portion of feasibility study</i>
Professional Fees	500	2	0.40	
Maintenance	1,800	2,172	120.67	
BMX Track Expenditure	1,000	320	32.00	
Bank Charges	600	433	72.17	
Training	700	544	77.71	
Fuel	2,800	2,080	74.29	
Repairs - Machinery	1,100	980	89.09	
Hire purchase	-	-	0.00	
Platinum Jubilee - Tree Planting	500	500	100.00	
Outdoor Gym	150	70	0.00	
Goodbox Charges	120	10	0.00	
Climate Change costs	1,000	643	0.00	
Repairs - Parks Hire Damage	-	100	0.00	
Projects Funded by Donations - Including Mayors Fund	0	2,050	0.00	
<b>Total Expenditure:</b>	<b>220,000</b>	<b>206,967</b>	<b>94.08</b>	

Income:	AGREED Budget for 22/23	Income to 31.03.23	% of budget income
Licence Fee - Games & Catering	-	4,010	0.00
Crosthwaite Road Car Park	25,000	44,325	177.30
Wayleaves	33	33	100.00
Insurance Reimbursements	1,400	1,111	79.36
Hire of Fitz Park	1,500	2,096	139.73
Donations	200	928	464.00
Tennis Club - Licence Agreement	1,250	1,343	107.44
Football Club - Lease	1,000	1,000	100.00
Car Park Levy - Football Club	6,500	11,975	184.23
CSA Electricity	500	-	0.00
Play Area Donations	400	403	100.75
Bank Interest & Loyalty Reward	100	101	101.00
Gift Aid/Just Giving - Including Mayors Fundraising	450	2,928	650.67
Allerdale Lottery	400	759	189.75
NEW - Licence Agreement - TBC	1,000	-	0.00
Grant from Keswick Town Council*	160,267	160,267	100.00
Grant from Allerdale Borough Council*	20,000	20,000	100.00
<i>*(to cover deficit of £180,267)</i>			
<b>Total Income:</b>	<b>220,000</b>	<b>251,279</b>	<b>114.22</b>

<b>NET SURPLUS/DEFICIT</b>	<b>-</b>	<b>44,312</b>
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Designated Fund & Project Balances	
Sinking Fund	152,972
BMX Track	652
Memorials Fund - Trees & Benches	4,002
Sensory Garden (Wivell Park)	1,834
Flood Recovery Fund	3,365
CCF Resilience Grant	7,549
Outdoor Gym	2,831
Tree Carving	441
Tree Fund	-
Insurance Claim Settlements	-
Pups Shelter	2,759
CCC Bike Rack	324



Disposals as confirmed by Parks Manager

Date Purchased	Purchase Cost	Disposals during year - Original Cost	Description	Location	Notes	Previous year's value	Additions	Disposals	Total	Depreciation @ 0%	Current Value
<b>Land &amp; Buildings</b>											
			Greehouse & Potting shed, Workshop (old), store, toilets	Hope Park, Lake Road	Original deeds held at Keswick Museum	66198			66198		66198
	£85,000		New Golf Hut (increased insurance value)	Hope Park, Lake Road		85000			85000		85000
	£178,198		New Cafe Hope (Funded by Hope Leisure)	Hope Park, Lake Road		178198			178198		178198
	£121,193		New Equipment Store & Staff Building (Sum Insured Value)	Hope Park, Lake Road		121193			121193		121193
						450589	0	0	450589	0	450589
<b>Vehicles</b>											
01.04.16	£8,000.00		RTV - Hire Purchase now fully paid	Hope/Fitz Park		2044					409 1635
01.02.17	£18,500.00		Tractor PX66 ECZ - On Hire Purchase	Hope Park		4850					970 3880
01.02.18	£15,850.00		Ford Transit - On Hire Purchase now fully paid traded in for new van - TRADE IN VALUE £10,000	Hope Park		2536		2536			0 0
19.04.18	£2,560.00		Brian James Cargo Trailer	Workshop Hope/Fitz	S/N SJ85008PJD018925	1048					210 838
20.01.23	£17,245.00		Ford Transit custom van BJ21UUY	Hope Park		0	17245				3449 13796
	£62,155.00	£0.00				10478	17245	2536	25187	5037	20150
<b>PLANT MACHINERY &amp; EQUIPMENT</b>											
<b>Equipment &amp; Power Tools</b>											
17.01.08	£1,500.00		Horti Wessex 1 ton trailer	Hope Park	Serial No 078471	53					11 42
08.03.10	£2,970.00		Dennis FT510 Mower	Hope Park/Fitz Park	FT202563	162					32 130
17.01.11	£3,049.00		Bannerman BA-4 Airject Aerator CT-H	Workshop Hope/Fitz	S/N 04-4283	210					42 168
21.01.14	£1,500.00		Container - Held at Fitz Park (from D & E Fund)	Fitz	n/a	201					40 161
27.02.15	£500.00		Transbank Fuel Store	Hope Park	800 x 420 x 520	84					17 67
30.09.15	£157.25		Husqvarna 435 15 bar chainsaw (50% Hope/Fitz)	Workshop Hope/Fitz	Ser 2014 1100006	34					7 27
20.04.16	£4,300.00		Dennis FT510 mower (was at FP now HP)	Hope Park	FT203318	1128		1128			0 0
20.04.16	£3,880.00		Dennis FT430 Power Unit 5 blade unit mower	Hope Park	FT171793	1017					203 814
20.04.16	£310.00		Echo Blower PB580	Workshop Hope/Fitz	37001850	81					16 65
20.04.16	£206.00		Echo CS-280WES-12" Chainsaw	Workshop Hope/Fitz	11146069	54					11 43
20.04.16	£1,150.00		Honda HRX536HX 21" Rotary Mower (FP scraped)	Workshop Hope/Fitz	S/N MZBU - 8400083	302		302			0 0
20.04.16	£960.00		Honda HRX4265X Lawnmower (HP scraped)	Workshop Hope/Fitz	S/N MATF - 1207628	146		146			0 0
20.04.16	£128.00		Rochford Cooper Peglar 15L Classic Knapsack Sprayer	Workshop Hope/Fitz	11146068	34					7 27
08.06.16	£510.00		Echo Brushcutters SRM420TESU	Workshop Hope/Fitz	S/N 37004590	134					27 107
16.06.16	£1,000.00		Honda HRX537HY Lawnmower (HP spares)	Workshop Hope/Fitz	S/N MAGA - 2539967	262		262			0 0
25.07.16	£725.00		SCH Supplies 180L Towed Sprayer	Workshop Hope/Fitz	GWC59	190					38 152
25.02.17	£375.00		Husqvarna 346XP Chainsaw	Workshop Hope/Fitz	346XP	98					20 78
28.02.17	£94.70		HR2630 SDS + Hammer Drill 240V	Workshop Hope/Fitz	842HR2630/2	25					5 20
01.04.17	£4,650.00		Iseki Ride on Mower SXG323	Workshop Hope/Fitz	SXG323100332	2556					511 2045
25.04.17	£209.37		Husqvarna 525LK Engine Unit	Workshop Hope/Fitz	20171100316	69					14 55
12.05.17	£128.90		SAC2420E 24L 2HP direct drive compressor	Workshop Hope/Fitz	SAC2420E	42					8 34
25.05.17	£145.75		Husqvarna 122HD45 Hedgecutter	Workshop Hope/Fitz	122HD45	117					10 38
20.06.17	£355.00		Trojan 30 Plus Fert Spreader	Workshop Hope/Fitz	74508	48					23 94
05.10.17	£193.75		Husqvarna HA850 combi hedge trimmer attachment	Workshop Hope/Fitz	537196606	63					13 50
06.04.18	£110.95		CP Evolution Knapsack Sprayer	Workshop Hope/Fitz	CPCP15EV	46					9 37
19.04.18	£788.00		2 x Echo SRM300TESU Brushcutters	Workshop Hope/Fitz	S/N 555737035564 & 555737035447	322					64 258
23.04.18	£3,500.00		Broadwood International (Wessex Mower)	Workshop Hope/Fitz	S/N 170293	1434					287 1147
10.05.18	£90.83		18v Lithium Combi Drill	Workshop Hope/Fitz	DHP4535F	37					7 30
02.05.18	£370.00		Dennis Scarifier Cassette - Fitz charged £500 Total cost £870	Workshop Hope/Fitz	S/N 21484	152					30 122
21.03.19	£214.49		GYSM 160P 160 MMA Inverter Welder	Workshop Hope/Fitz	909G020	88					18 70
30.04.19	£815.00		Honda 21" mower HRX537VY (HP)	Workshop Hope/Fitz	MAGA-2571692	418					84 334
26.07.19	£3,480.00	fp	Howardson Mower FT510 cylinder mower - Fitz charged £200 Total cost £4680	Workshop Hope/Fitz	FT203539	1782					356 1426
10.06.20	£2,900.00		SHS Fast tow water bowser and honda pump	Workshop Hope	36053	1856					371 1485
22.12.20	£650.00		Lifan 3600 psi pressure washer	Workshop Hope	SRB1/PV-0173	416					83 333
22.10.21	£434.55		Honda Generator	Workshop Hope	855HX3000	346					69 277
08.11.21	£613.03		Stihl Backpack Blower	Workshop Hope	526632668	490					98 392
17.02.22	£171.35		Stihl battery operated Hedgetrimmer	Workshop Hope/Fitz	444947959	137					27 110
28.06.22	£800.00		Dennis Scarifier/verticuter cassette - Fitz charged £470 Total cost £1,270	Workshop Hope/Fitz	25711	0	800				160 640
03.10.22	£400.00		AccuPro 200 Rotary seed/fertiliser spreader - Fitz charged £235 Total cost £635	Workshop Hope/Fitz	Accupro 2000	0	400				80 320
10.11.22	£1,000.00		Honda HRX537HY Lawnmower (HP)	Workshop Hope	MCGF1004970	0	1000				200 800
15.12.22	£538.00		Stihl battery operated FSA90 strimmer	Workshop hope	446322647	0	538				108 430
	£45,473.92	£0.00				14634	2738	1838	15534	3107	12427
<b>Furniture</b>											
01.10.01	£3,033.00		Seats (golf hut)	Hope Park		26					5 21
2002	£1,834.00		Memorial seats	Hope Park		18					4 14
2003/04	£1,037.00		Memorial seats	Hope Park		15					3 12
2004/05	£3,814.00		Memorial seats	Hope Park		69					14 55
2004/05	£1,838.00		Memorial seats	Hope Park		42					8 34
2005/06	£472.00		Memorial seats	Hope Park		17					3 14
2008/09	£1,080.00		Memorial seats	Hope Park		47					9 38
2009/10	£1,919.00		Memorial seats	Hope Park		106					21 85
2010/11	£255.31		Memorial seat	Hope Park		18					4 14
09.08.13	£1,223.56		Picnic Benches (x3) - Wooded area	Hope Park	Brown EnviroPool	165					33 132
19.01.17	£1,473.75		Memorial seats (3)	Hope Park	Brown Recycle	386					77 309
15.02.17	£1,170.00		Memorial seats (3)	Hope Park	Brown Recycle	306					61 245
06.03.17	£1,485.00		Memorial seats (3)	Hope Park	Brown Recycle	389					78 311
02.11.17	£810.00		Memorial seats (2)	Hope Park	Brown Recycle	265					53 212
03.05.18	£360.00		Memorial seat (1)	Hope Park	Brown Recycle	147					29 118
24.05.18	£405.00		Memorial seat (1)	Hope Park	Brown Recycle	166					33 133
01.02.19	£360.00		Memorial seat (1)	Hope Park	Brown Recycle	147					29 118
17.04.19	£355.00		Memorial seat (1)	Hope Park	Brown Recycle	182					36 146
15.05.19	£400.00		Memorial seat (1)	Hope Park	Brown Recycle	205					41 164
16.08.19	£310.00		Memorial seat (1)	Hope Park	Brown Recycle	158					32 126
23.06.20	£339.00		Manor Brow KCAC Seat	Manor Brow	Brown Recycle	217					43 174
30.07.20	£1,170.00		Memorial seats (3)	Hope Park	Brown Recycle	749					150 599
23.09.20	£405.00		Memorial seat (1)	Hope Park	Brown Recycle	259					52 207
19.10.20	£755.00		Memorial seats (2)	Hope Park	Brown Recycle	483					97 386
08.12.20	£355.00		Memorial seat (1)	Hope Park	Brown Recycle	227					45 182
12.03.20	£405.00		Memorial seat (1)	Hope Park	Brown Recycle	259					52 207

31.03.22	£1,475.00		Memorial seats (4)	Hope Park	Brown Recycle	1180				236	944	
31.03.23	£784.00		Memorial seats (2)	Hope Park	Brown Recycle	0	784			157	627	
	£29,322.62	£0.00										
						6248	784	0	7032	1406	5626	
<b>OFFICE EQUIPMENT</b>												
<b>IT &amp; Premises (Golf Hut, Staff Room, Office &amp; Kiosk) Equipment</b>												
			Disposals during year - Original Cost									
22.06.09	£22.00		Challenge A4 laminator	Golf Hut	6701688	0				0	0	
01.04.09	£160.00		TP100 Digital Clocking In Machine	Kiosk	811449	9				2	7	
10.08.09	£91.00		6ft Blackout Blinds x 5 (3 SCRAPPED 2 REMAINING)	Golf Hut		5				1	4	
26.08.09	£472.00		CO2 (1) & foam (1) Extinguisher & fire blankets (2)	Golf Hut		26				5	21	
02.04.10	£325.00		Casio SE-S 2000 Cash Register	Kiosk		22				4	18	
15.04.10	£252.77		Hotpoint RCNAA53P Chest Freezer	Golf Hut		18				4	14	
27.07.10	£910.95		CCTV Monitor, Recorder & associated items (IN STORAGE NOT IN USE)	Golf Hut		27				5	22	
21.02.17	£780.00		Euro Grade 6K Safe	Golf Hut		205				41	164	
23.08.19	£98.70		HP OfficeJet 6950 MFJ Printer	PM Office		50				10	40	
29.04.22	£745.83		HP Probook 450 G8 Core i5 Laptop	PM Office		0	746			149	597	
	£3,858.25	£0.00										
						362	746	0	1108	222	886	
	Total Disposals during year - Original Cost	£0.00										
						TOTAL	482311	21513	4374	499450	9772	489678

**Memorial Seats - Physical check made March 2017 - For insurance purposes - in addition to totals above for furniture**

2016/17	Actual 40 seats @ £400 each	£16,000.00
2017/18	Additions see above x 2	£800.00
2017/18	Removals x 3	£120.00
2018/19	Additions see above x 3	£1,125.00
2018/19	Removals x 2	£720.00
2019/2020	Additions see above x 3	£1,065.00
2019/2020	Removals x 3	£1,200.00
2020/2021	Additions see above x 9	£3,429.00
2020/2021	Removals x 8	£3,200.00
2021/2022	Additions see above x 4	£1,475.00
2021/2022	Removals x 4	£1,200.00
2022/2023	Additions see above x 4	£784.00
2022/2023	Removals x 4	£800.00
		£17,438.00

**Note:** cannot be placed on asset register workings as purchased in previous years - Re FHC & CAP 2017



KESWICK TOWN COUNCIL ASSETS REGISTER

FITZ PARK CHARITABLE TRUST

AS AT 31/3/2023

Date Purchased	Purchase Cost	Description	Location	Notes	Previous year's value	Additions	Disposals	Total	Depreciation @ 0%	Current Value
		<b>Land &amp; Buildings</b>								
		Sports Pavillion, Bowling Bower & Tennis Hut (Including staff accomodation)	Fitz Park, Station Road	Original deeds held at Keswick Museum						
		Storage Buildings - 2 x container & 1 x staff unit* * possible flood damage TBC								
					190285					190285
					190285			190285		190285
Date Purchased	Purchase Cost	Description	Location	Notes	Previous year's value	Additions	Disposals	Total	Depreciation @ 20%	Current Value
<b>Trust Plant &amp; Machinery (Parks &amp; Staff Premises Equipment &amp; Power Tools)</b>										
31.03.13	£172.00	Chubb Safe	Games Hut			18				4
27.02.15	£500.00	Transbank Fuel Store	Fitz Park	800 x 420 x 520		84				17
30.09.15	£157.25	Husqvarna 435 15 bar chainsaw (50% Hope/Fitz)	Workshop Hope/Fitz	Ser 2014 1100006		34				7
31.10.16	£389.00	Honda 2.75KVA Generator	Workshop Hope/Fitz	SPE2500 GX160		102				20
31.10.16	£269.00	Makita Compact Drill Driver	Workshop Hope/Fitz	DLX2005M1		70				14
31.10.16	£116.91	Milwaukee Orbit Sander 240V	Workshop Hope/Fitz	4933431180		30				6
31.10.16	£47.63	Comb Spanner set MM (14)	Workshop Hope/Fitz	8-32mm		12				2
31.10.16	£534.50	Belle Minimix 150 Cement Mixer	Workshop Hope/Fitz	866030		140				28
26.11.16	£49.90	Makita Angle Grinder 240V	Workshop Hope/Fitz	GA4530		14				3
06.01.17	£565.00	New Howardson Brush Cassette (to fit 510)	Workshop Hope/Fitz	11151163		149				30
05.06.18	£204.16	Stihl F556R C-E blower	Workshop Hope/Fitz	F556R C-E		66				13
		<b>Dennis Scarifier Cassette - Hope charged £370 Total cost £870</b>								
22.05.19	£500.00	Transbank Fuel Store - Yellow	Workshop Hope/Fitz	S/N 21484		205				41
12.04.19	£125.19	Transbank Fuel Store - Yellow	Fitz Park	5BXRBC1		51				10
24.05.19	£169.95	Sealey Direct Drive Compressor SAC2420E	Fitz Park			87				17
05.07.19	£217.21	Werner mastertrade stepladder	Fitz Park	7140818		111				22
		<b>Howardson Mower FT510 cylinder mower - Hope charged £3480 Total cost £4680</b>								
26.07.19	£200.00		Workshop Hope/Fitz	FT203539		102				20
08.08.19	£180.00	Husqvarna 122HD456 hedgecutter	Fitz Park	240096653/230321201/71900091		92				18
07.02.20	£335.00	Makita Hammer drill SDS Max	Fitz Park	HM0870C		171				34
11.08.20	£1,190.00	Honda Pro Mower	Fitz Park	M7BU-8709993		762				152
08.01.21	£134.00	Makita cordless angle grinder	Fitz Park	DGA452Z		86				17
09.09.21	£1,260.00	New Honda Self Propelled 21" Hydrostatic drive	Fitz Park	31193325		1008				202
20.01.22	£183.00	Makita Combi & battery	Fitz Park	373BV		147				29
		<b>Dennis Electric mower (sinking fund) - Total cost £12,230 but used mower from Hope for part ex £1,000</b>								
1.10.22	£11,230.00	AccuPro 200 Rotary seed/fertiliser spreader - Hope charged £400 Total cost £835	Fitz Park	E5100009/25760		0	11230			2246
08.10.22	£235.00	Dennis Scarifier/verticutter cassette - Hope charged £800 Total cost £1,270	Workshop Hope/Fitz	Accupro 2000		0	235			47
07.10.22	£470.00		Fitz Park	25711		0	470			94
		<b>Makita circular saw and associated accessories: Folding saw horses</b>								
23.03.23	£370.79		Fitz Park	883RK, 8873J, 738RK, 2721V & 83366		0	371			74
						3541	12306	0	15847	3169
										11817
<b>Trust Plant &amp; Machinery (Park Furniture)</b>										
		Large wheellie bin	Allerdale Borough			0				0
		Small wheellie bins x 4	Councils Property			0				0
31.03.02	£1,289.00	Memorial seats				15				3
2008/09	£540.00	Memorial seats				24				5
2009/10	£640.00	Memorial seats				35				7
26.03.10	£509.00	Standard Wooden Picnic Tables (Play Area)				22				4
19.01.17	£753.75	Memorial seats				198				40
15.02.17	£360.00	Memorial seats				94				19
13.06.18	£1,040.10	Memorial seats (3)				341				68
05.09.18	£1,020.00	Memorial seats (3)				334				67
03.09.18	£450.00	Memorial seat (1)				184				37
10.09.18	£400.00	Memorial seat (1)				164				33
20.09.18	£450.00	Memorial seat (1)				184				37
26.06.19	£450.00	Memorial seat (1)				230				46
24.10.19	£215.00	Memorial seat (1)				110				22
13.01.20	£310.00	Memorial seat (1)				158				32
23.09.20	£355.00	Memorial seat (1)				227				45
31.03.22	£1,650.00	Memorial seats during year (5)				1322				264
31.03.23	£1,761.60	Memorial seats during year (4)				0	1762			352
										1410
						3642	1762	0	5404	1081
										4323
<b>Playground Equipment</b>										
31.12.09	£86,867.00	Various Items				8558				1712
										6846
						8558	0	0	8558	1712
										6846
Date Purchased	Purchase Cost	Description	Location	Notes	Previous year's value	Additions	Disposals	Total	Depreciation @ 20%	Current Value
<b>Car Park</b>										
31.03.12	£ 99,797.00	New Car Park - Hospital Field	Hospital Field			99797		99797		99797
<b>CSA</b>										
31.03.11	£ 136,213.00	New CSA	Lower Fitz Park			136213		136213		136213
<b>BMX Track</b>										
18.03.14	£ 36,600.00	New BMX Pump Track	Hospital Field			36600		36600		36600
<b>Outdoor Gym</b>										
11.12.18	£ 25,000.00	New Gym Equipment	Lower Fitz Park			10240	0	10240		2048
						488876	14068	0	502944	8010
										494073

**Memorial Seats - Physical check made March 2017 - For Insurance purposes - in addition to totals above for furniture**

2016/17	Adjustment actual record (LF x 6 seats & UF x 25 @ £400 each)	£12,400.00
2017/18	Additions above x 6	£2,400.00
2017/18	Removals x 2	-£800.00
2018/19	Additions above x 3	£1,300.00
2018/19	Removals x 2	-£800.00
2019/20	Additions above x 3	£975.00
2019/20	Removals x 1	-£400.00
2020/2021	Additions see above x 1	£355.00
2020/2021	Removals x 1	-£400.00
2021/2022	Additions see above x 5 Including Happy to Chat bench	£1,650.00
2021/2022	Removals x 4	-£1,300.00
2022/2023	Additions see above x 4	£1,762.00
2022/2023	Removals x 4	-£1,300.00
		<b>£16,042.00</b>

Note: cannot be placed on asset register workings as purchased in previous years - Re FHC & CAP 2017

## Keswick Parks – Schedule of Charges - 2023

Keswick Parks current schedule of charges are: -

Description of Charge	Charge
Community Sports Area (MUGA) – Lower Fitz Park – Light tokens	£3 per hour
<b>Notes</b>	Tokens available from Keswick YHA Café

Description of Charge	Charge
Crosthwaite Road Car Park Managed by Cumbria Parking Services	<b>£4.00</b> all day – Motorcars <b>£8.00</b> all day - Motorhomes <b>£110</b> per year – Annual Parking Permit – <b>CARS ONLY</b> <b>£11</b> per month – Monthly Parking Permit – <b>CARS ONLY</b>
<b>Notes</b>	Strictly no overnight parking from 23:59 to 06:00 Permits available from KTC office during office opening hours Payment can be made by cash, card and mobile <i>ANNUAL CAP OF 20 PERMITS TO BE ISSUED (6 issued 2022/2023)</i>

Description of Charge	Charge
Fitz Park & Hope Park Hire Charges	The base rate for use of the park be set, as a minimum, at <b>£750 plus VAT</b> per day (with a charge of <b>£125 plus VAT</b> applying for set up/take down days) OR <b>£1 plus VAT</b> per competitor whichever is greater.
<b>Notes</b>	The base rate will be invoiced prior to the event with the remainder being paid after the event once the number of competitors has been clarified.  <i>Please note: The Trust retains the discretion to amend this charge as it sees fit</i>  <i>In certain circumstances - In <b>addition</b> to the above a <b>bond payment of either £500.00 or £750.00</b> will be payable prior to the event and held by the Trust until confirmation has been received from the Parks Manager, after the event, that no damage has been caused.</i>

New signage has recently been installed at Crosthwaite Road car park showing the above charges and other useful information.

Suggestions for any other changes are welcome for approval.

**Catherine Parker**  
**Responsible Finance Officer – May 2023**

KESWICK PARKS CHARITABLE TRUSTS  
25 MAY 2023

**Requests for use of the park**

We have received a number of requests for use of the park (as well as reminders about requests) that are listed below. Trustees are asked to consider whether to grant these requests.

Keswick Museum

Trustees should take note that Keswick Museum have been granted permission to use Fitz Park on Friday 26<sup>th</sup> May and Saturday 27<sup>th</sup> May for their 125<sup>th</sup> Anniversary in Fitz Park. The Tennis Club will be working with them on the Friday, so the MUGA (Multi Use Games Area) will be closed and used by the Tennis Club on that day.

Northern Gas Networks

Trustees have previously given permission for Northern Gas Networks to perform work in Fitz Park, at the area next to the Knights Bridge (the footbridge in the middle of Fitz Park leading to Stanger Street). This work is to repair an underground chamber and improve access to it. This work will be taking place from 22 May 2023 until 22 June 2023. They have agreed to ensure that the path is kept clear, and hedges fencing will be put around the compound to stop people getting in. NGN have agreed that if there is any damage done to the park, that it will be returned to the condition it was found in. They have taken photographs in advance of the current condition.

Banners

We have had two requests for banners to be put up on Fitz Park Railings. The Bowling Club have requested that they put a 6ft x 2ft banner up opposite the museum for seven days (Sunday 28<sup>th</sup> May to Sunday 4 June) advertising an open day on Sunday 4<sup>th</sup> June.

The Cricket Club have also put in a request to put up a banner which has been put up before, the 'parks local history banner' for the summer. This banner was backed and funded by the Town Council, with artwork from St Herbert's School. Using the Parks Manager delegated authority for anything minor which needed to be agreed between Trust meetings, this is now in place, but the formal decision needs to be ratified by the Trust.

CBeebies Nature Series

Hello Halo Kids, a production company who produce Ranger Hamza's Eco Quest for CBeebies have been in contact with us regarding the potential use of Hope Park for filming an episode of the series in Hope Park. The Parks Manager and I met with two members of the production company to show them around Hope Park, and see what possibilities there are for them to create an episode around.

As of the time of writing this report, they have not got back to us, however I am bringing this to Trustees now to grant permission. There is not a large budget involved with this, however the company have said that they will give a donation to Hope Park, and as it is educational, I am recommending that Trustees grant permission for any filming to go ahead without any formal cost attached, and that any money left after filming be donated to the upkeep of the park.

Use of BMX track

We have received the following email regarding the use of the Pump Track for mountain bike training sessions:

Thank you for our chat the other day, regarding our use of Fitz Park Pump Track for Will Fraser MTB's weekly coaching sessions. As promised, here is a bit of background about what we would like to use it for.

Will and I are very keen to make mountain biking more accessible to more of the community. This starts by being able to provide lower cost coaching sessions in order to enable those on lower budgets or limited time to learn the essential skills to keep themselves safe and to truly enjoy their riding.

We aim to provide this by putting on weekly, hour long sessions on a Wednesday morning 7-8am, and Wednesday evening 6.30pm-7.30pm.

All insurance is already in place due to Will Fraser MTB already providing guiding and coaching throughout the Lake District. Risk assessments are also completed before any session.

Your pump track would be the perfect location to base these sessions, due to its central location and variety of features for practicing skills. Additionally, if possible, it would be great if we could use the new path behind the pump track for the flat ground based skills. Or if there are any other flat sections of path you feel would be more suitable and less likely to impede other park users, that would be great.

Would it be OK to bring small portable features to some sessions (wooden "speed bump" for absorption skills, wooden pole for bunny hops etc). If not, this is not essential to the running of the sessions.

Following discussions with the Parks Manager, we believe that the new path behind the pump track (in the area now known as Elizabeth's Wood) would not be suitable for use with mountain bikes. Access to the pump track in the case of an accident is also poor, which is something that would need to be taken into consideration by the requestor.

The pump track is designed to be open to all users at all times, however it is less likely to be used between 7-8am. There is the fact that the pump track is also open to all, so we cannot stop them using it.

Firstly Trustees are asked to consider whether to agree to this, secondly, they are asked whether a charge for the use is appropriate. We do not have a charge set for this in our normal fees and charges.

### Taylor's Funfair

Taylor's Funfair, based in Kendal, have contacted us, requesting that they use Fitz Park for a small family funfair for the dates 17<sup>th</sup>-21<sup>st</sup> August. The location for this must be agreed with the Parks Manager.

We have had funfairs in the past in Fitz Park, and have previously charged £1,000 per week, plus a £750 bond, to be retained if damage has been done to the park surfaces in order to be able to repair surfaces. If no damage is done, this bond is returned to the user in full. As this is for five days, I would recommend we charge £715, as the five day proportion of the full amount.

I would also recommend that the Trust has the discretion to cancel if bad weather is forecast which could affect the ground in the Park.

Vivien Little  
17 May 2023