

KESWICK TOWN COUNCIL
SEVEN PRINCIPLES OF PUBLIC LIFE
Selflessness – Integrity – Objectivity – Accountability – Openness – Honesty – Leadership

Council Offices
50 Main Street
Keswick
CA12 5JS

Email: townclerk@keswicktowncouncil.gov.uk

11th January 2024

A meeting of Keswick Town Council will be held on Thursday 18th January 2024 at the Council Chamber, Town Hall, Keswick at **7.00 pm**.



Vivien Little
Town Clerk

AGENDA

- 1. Apologies**
To receive apologies for absence.
- 2. Minutes**
To authorise the Chair to sign as a correct record the minutes of the Town Council Meeting held on the 14th December 2023 (pages 36-39).
- 3. Requests for Dispensations**
The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
- 4. Declarations of Interests**
To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

Members are reminded that, in accordance with the Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting). Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

If a member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the Clerk at least 24 hours in advance of the meeting.
- 5. Police Report**
To receive the report of the Allerdale Rural Neighbourhood Policing Team.
- 6. Matters to be received from the Public**
Such matters may be received throughout the meeting, however items raised should not be discussed for longer than 10 minutes and the Chairman reserves the right to curtail repetitious matters. Public participation shall not be longer than half an hour throughout the meeting.

7. Matters to be raised by Councillors

An opportunity for Councillors to raise any unforeseen matters which are not on the agenda, with the consent of the Chair, and which do not require a decision – items raised should not be discussed for longer than 10 minutes. **PLEASE NOTE THIS IS ONLY FOR URGENT ITEMS.**

8. Outside Bodies Report

To receive a verbal update from Keswick Fair Trade Committee. A member of Keswick Fair Trade will be in attendance.

9. Applications for Development

- i) To examine applications for development and agree observations to be submitted to the Lake District National Park (Planning Group report to be circulated prior the meeting).
- ii) To receive update on National Park planning decisions.

10. Mayor's Report

To receive details of the Mayor's engagements and meeting attendance for the period 8th December 2023–11th January 2024.

11. Reports from Ward Representatives

To receive reports from the following representatives:

- i) Cumberland Council
- ii) Lake District National Park Authority North Distinctive Area Parishes Representative.

12. Council Tax Base Confirmation

To receive the report from the Responsible Financial Officer (if available).

13. Budget for 2024/2025

To approve the draft Budget for the financial year 2024/25 and to set the precept.

14. Payment of Accounts

To approve the payment of accounts for January 2024 as approved by the Inspection Committee (list to be circulated prior to the meeting):

- i. For the Town Council
- ii) For the Trusts

15. Outside Bodies Report

To receive an update from the Battersby Charity, presented by Councillor Harwood (to follow).

16. Request for use of Parks

To consider a request for support from Councillor Harwood for the Annual Round the Houses race, in the absence of a Trust meeting to discuss this matter.

17. Staffing Committee Minutes

To receive for information the public minutes of the Staffing Committee held on 5 December 2023 (pages 2-3).

Prior to the following business the Chair will move the following resolution:

'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted'

18. Staffing Committee Minutes

To receive for information the private minutes of the Staffing Committee held on 5 December 2023 (pages 3-4).

To: All Councillors, Press, Police

SEVEN PRINCIPLES OF PUBLIC LIFE
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KESWICK TOWN COUNCIL

Minutes of the meeting of Keswick Town Council held on Thursday 14 December 2023 at the Council Chamber, Town Hall, Keswick at **7.00 pm**.

Present:

Chair
 Councillor Steve Harwood

Councillors

Louise Dunn
 Denstone Kemp

Claire Houghton
 Benita Laphorn

Chris Houghton
 Lorraine Taylor

Also present was Vivien Little (Town Clerk), Catherine Parker (Responsible Financial Officer), one member of the press, and four members of the public

144. Apologies

Apologies for absence ere received from Councillors Lansbury, Murray, Nelson and Parsons. Their apologies were noted and agreed by Councillors.

145. Minutes

RESOLVED that the Chair be authorised to sign as a correct record the minutes of the Town Council meeting held on the 16th November 2023 (pages 32-35), with the information from Keswick Community Emergency Response Partnership requested at the previous meeting being included as an addendum.

146. Requests for Dispensations

No requests for dispensation were made at this meeting.

147. Declarations of Interests

Councillor Laphorn gave a personal explanation in regard to agenda item 13, as she was the secretary of the Keswick Community Housing Trust. She would remain in the room and vote on the item.

Councillor Harwood gave a personal explanation in regard to agenda item 13, as he was related to one of the individuals written a grant application. He would remain in the room and vote on the item.

148. Police Report

RECEIVED the report of the Allerdale Rural Neighbourhood Policing Team.

149. Matters to be received from the Public

Two members of the public spoke in relation to agenda item 15.

150. Matters to be raised by Councillors

No matters were raised by Councillors at this meeting.

Councillor Kemp arrived at 7.11pm.

151. Reports from Representatives on Outside Bodies

RECEIVED a verbal report from Peter Walter – Chair of Keswick Tourism Association. Peter Walter began by showing Councillors an infographic on the work of Keswick Tourism Association, including numbers of visitors to the website, activities throughout the year, and information regarding the visitors who booked accommodation through the KTA website. He was also seeking Keswick Town Council's financial support for

the work of Keswick Tourism Association in supporting Keswick businesses (in the region of £2,000). The Town Clerk stated that the grant period was closed for the upcoming financial year, and that budgets for 2024/25 had been drafted and would be approved at the next Town Council meeting, but that Mr Walter should put forward a report, and it would be given due consideration as soon as possible.

152. Applications for Development

- i) **RESOLVED** that the following observations be submitted to the Lake District National Park Authority (Action – RFO).

Plan Ref	Description of Development, Location, Comments Recommendation
T/2023/0177	Crown reduce 1 London plane by 2m Main Street, Keswick, CA12 5BN No comments made SUPPORT
7/2023/2199	Proposed extension to detached annexed building to provide self-catering kitchen and dining and additional shower facilities Denton House, Penrith Road, Keswick, CA12 4JW No comments made SUPPORT <i>(Observations submitted under delegated powers 08/12/2023)</i>
7/2023/2209	Erection of flue to be painted pink (retrospective) 2, Pack Horse Court, Keswick, Cumbria, CA12 5JB <i>Object – this is visually intrusive in a Conservation Area and has a direct impact on the visual amenity of the apartment above. It is noted that an objection has been made by the occupant of the apartment above which we support</i> OBJECT
7/2023/2211	Provision of grey composite decking approximately 3.5 metres square with safety glass surround, directly adjacent to eastern aspect of the bungalow 4, Glebe Close, Keswick, CA12 5QQ No comments made SUPPORT <i>(Observations submitted under delegated powers 08/12/2023)</i>
7/2023/2230	Proposed single storey rear extension and two storey side extension to dwelling as revised details to approval ref 7/2023/2126 The Rowans, Ambleside Road, Keswick, CA12 4DN No comments made SUPPORT <i>(Observations submitted under delegated powers 08/12/2023)</i>
7/2023/2235	Change of use from B&B (C1) to holiday let (C3) 23, Eskin Street, Keswick, CA12 4DQ <i>Object – the application form and accompanying information indicates there is no on-site management for this 8-bedroom property. We maintain our objection to Change of Use applications of this type on the grounds that this proposal would “introduce an inappropriate level of use in this location as stated in Local Plan Policy 18. We have provided evidence that the lack of on-site management creates a high probability for anti social behaviour where no on site control exists. Local Plan Policy 06 imposes a duty of care where new proposals must not have an unacceptable impact on the amenity of adjoining residents etc. ” We consider this application to be unacceptable on this basis</i>

OBJECT*(Observations submitted under delegated powers 08/12/2023)*

- 7/2023/2239 Proposed rear extension, porch & internal alterations
71 Latrigg Close, Keswick, CA12 4LF
No comments made

SUPPORT*(Observations submitted under delegated powers 08/12/2023)*

- 7/2023/2244 Non-material amendment to planning application 7/2023/2178 (Extension of bungalow to create porch and dining room) to extend garage roof to cover external stairs between existing garage and new extension
7, Brackenrigg Drive, Keswick, Cumbria, CA12 4JJ
No comments required

- 7/2023/2245 Change of Use from Planning Class Ea to Hot Food Take away, including installation of a kitchen air extraction system
9, Bank Street, Keswick, CA12 5JY
Support -subject to extract flue meeting the technical requirements advised by Cumberland Council Environmental Health Dept. Request details of opening hours not included on application

SUPPORT

- i) **RECEIVED** update on National Park planning decisions.

153. Mayor's Report

RECEIVED details of the Mayor's engagements and meeting attendance for the period 10th November 2023 – 7th December 2023.

154. Reports from Ward Representatives

RECEIVED reports from the following representatives:

- i) Cumberland Council – no update given
- ii) LDNPA North Distinctive Area Parishes Representative - **RECEIVED** the report of the LDNPA North Distinctive Area Parishes Representative. Peter Walter was in attendance, and once again stated the need for evidence to be provided when objecting to guest houses being turned into self catering accommodation. He also reported confusion at the Development Control Committee meeting over one planning application response which appeared to indicate two different conclusions, which would be born in mind for future responses.

155. Payment of Accounts

RESOLVED that the accounts for November 2023 as approved by the Inspection Committee be authorised for payments (Action – RFO):

- i) For the Town Council, vouchers 182 – 203, amounting to £30,000.09 (thirty thousand pounds and nine pence)
- ii) For the Trusts, vouchers HP139 – FP148, amounting to £9,118.74 (nine thousand one hundred and eighteen pounds and seventy four pence)

156. Grants 2024/25

RESOLVED that:

- i) the grants to local organisations from the 2024/25 budget, with a total of £18,976.50 be agreed as in the report (Action – RFO); and
- ii) Keswick Community Emergency Recovery Partnership would be given monies from General Fund annually, rather than via the grant process, given the importance of their work (Action – RFO); and
- iii) Keswick Community Housing Trust would be given £3,000 annually for the next three years (2024, 2025 and 2026) rather than via the grant process (Action – RFO).

157. Clerk's Report

RECEIVED the report from the Clerk.

RESOLVED that the correspondence to Westmorland and Furness Council and Cumberland Council with regard to a potential increase in frequency of the X4/X5 bus service be ratified (Action – Clerk).

158. Correspondence

Consideration was given to correspondence received regarding a 'Postbox to Heaven'. Two members of the public spoke in support of this application.

RESOLVED that the Town Council pay for the Postbox to Heaven with funds from contingency, to be placed in Hope Park by the staff accommodation, and to be maintained by the Parks staff (Action – Clerk).

The meeting closed at 8.04 p.m.

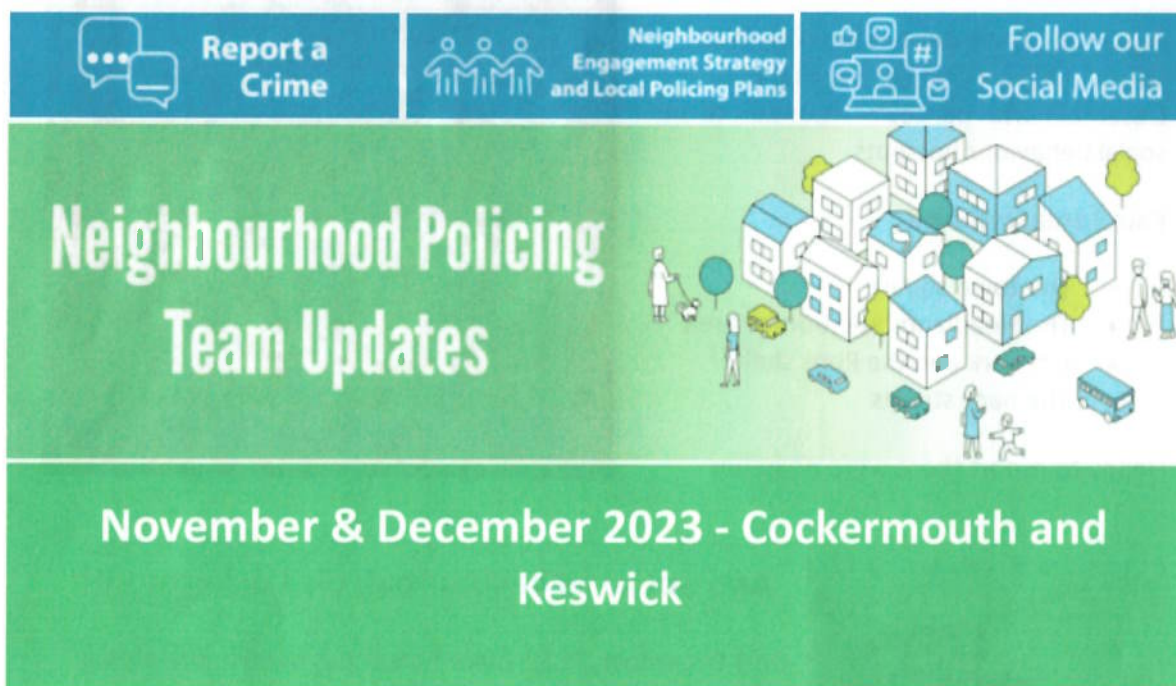
Chairman

Date

Ania Mlynczak

From: Cumbria Police <CumbriaPolice@public.govdelivery.com>
Sent: 13 December 2023 17:02
To: Ania Mlynczak
Subject: November & December 2023 - Cockermouth and Keswick

[View in browser](#)



In this months newsletter you will see we have been out across the Workington area to target issues.

This has included targeting anti-social behaviour hotspots and road safety issues such as speeding and drink and drug driving.

Now we are in the winter months we are reminding our communities of simple steps they can take to protect their property that could deter opportunist criminals.



We would also encourage our communities to report if they see any suspicious activity.

Inspector Pete Aiston

Police and Communities Together (PACT) survey - Residents of Keswick

If you have any ongoing neighbourhood problems in your area and would like the us to consider them, or would like to meet the us to discuss them; We would like to invite all who live in the Keswick area, to fill out the linked community survey.

This survey closes on Wednesday 20th December 2023

Click here - <https://orlo.uk/kwgLV>

Keswick Patrols

PCSO Liam Forrester has been on foot patrol in Keswick on the evening of 6 December with particular attention to anti-social behaviour hotspots.

Patrol areas included

- The town square
- The Headlands and Booths area
- Fitz Park and the Pups shelter
- The back streets

Happy to report there were no issues.



Anti-social behaviour patrols Cockermouth

On 3 December, PCSO Clare Parker has been in the area of Croftside, Cockermouth in relation to recent calls of anti social behaviour. Reports of youths sitting on the staircases, playing music and being a nuisance. I will continue to be in the area this evening offering reassurance for the residents.

Drinking last night?

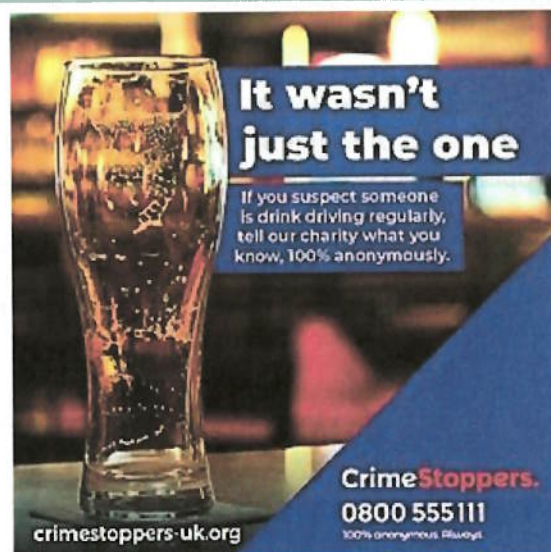
You may still be over the limit this morning.

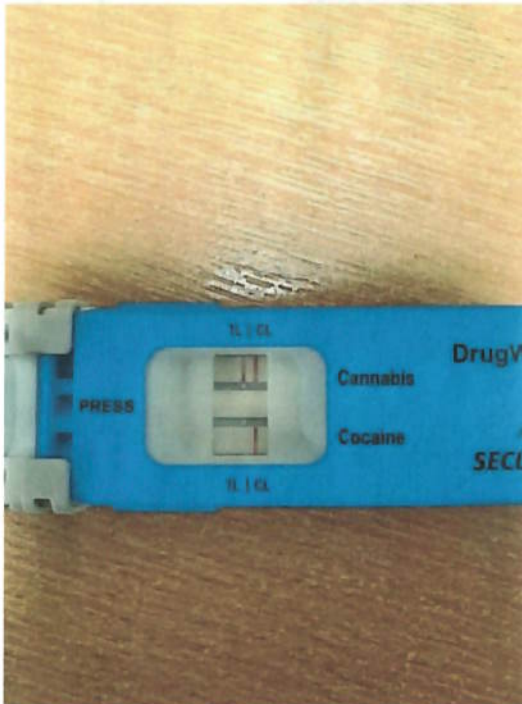
Time is the only way to get alcohol out of your system.

Call 0800 555 111.

100% anonymous. Always.

[Independent UK charity taking crime information anonymously | Crimestoppers \(crimestoppers-uk.org\)](https://crimestoppers-uk.org)





Proactive patrols

PC Shona Pattinson was out and about in Cockermouth on 10 December in the afternoon and evening.

- One arrested for drug driving
- One vehicle seized for no insurance
- A group of youths dealt with for being on an electric scooter with no insurance

And finally, some drugs taken off the streets following a misuse of drugs act search.

All in a days work for the Cockermouth Community Beat Officer.



Targeted patrols

On 4 December we were out on patrol around Keswick, Cockermouth and the A66 today.

Several vehicles stopped under the Christmas drink/drug drive campaign.

Cockermouth's Taste Festive Food Festival

PC Shona Pattinson and PCSO Clare Parker have been on patrol at Cockermouth's Taste Festive Food Festival on 9 December. Despite an awfully wet day, plenty of people turned out to support the traders and to be around the festivities. 🌲

Whilst in the town, several drivers have been dealt with for parking on the Zig Zag lines at the Zebra Crossings on Main Street. Please remember, these lines are here for a reason and vehicles being parked on the Zig Zags increases the risk of pedestrians being knocked over as their view of the road ahead is obstructed.

Parking on the zig zags will land you with 3 points and a £100 fine, please park sensibly.



Cumberland detectives offer advice to stop burglars targeting your home

Police in north and west Cumbria are continuing to urge people to keep home security in mind to stop burglars targeting their homes.

Houses in places including Carlisle, Wigton and Whitehaven have been burgled in the last week, with a number happening during the hours of darkness.

Officers continue to prioritise all household burglaries, with offences investigated under Operation Themis, the operation tackling these crimes.

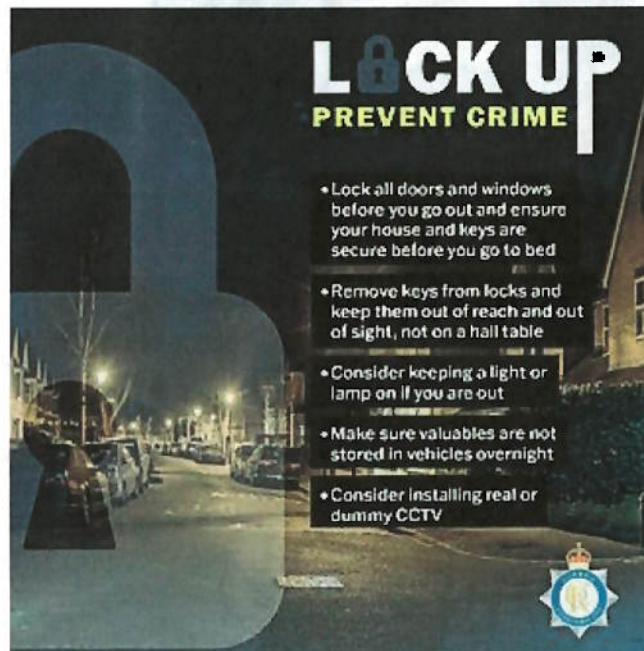
Numerous arrests and charges have been made in recent months – but officers are keen to stress the simple measures that can stop many opportunistic burglars.

Detective Superintendent Matt Scott said: “Being burgled, especially in your home, can be extremely traumatic.

“Cumbria is a safe place to live and we have a much lower number of these types of invasive crimes than in many other parts of the country but we have always taken this type of offence extremely seriously.

“When burglars strike, they can target anyone’s home, regardless of age or area. Often all they are looking for is a weakness in home security they can exploit.”

Burglaries at homes across Cumbria are often spontaneous crimes carried out by opportunist thieves trying door handles or reaching in through open windows.



Det Supt Scott added: “Simple steps such as locking doors, not leaving out-of-sight windows open and not leaving valuable possessions in view of potential thieves can be effective in preventing incidents.

“We appreciate energy costs are high, but please consider keeping a visible light or lamp on if you are out.

“We would also encourage you to be vigilant and report any suspicious activity you witness.

“By reporting information, this not only helps inform us of potential criminal behaviour but it can lead to robust action being taken and offenders being brought to justice.

“We are pleased with the great work done in recent years to ensure offenders are brought to justice.

“We are not complacent and we are doing all we can to make sure that people feel safe in their homes.”

Read more [here](#).

StreetSafe is a service that allows you to report safety concerns in public places without giving us your name.

This includes issues like poorly lit streets, abandoned buildings, or vandalism, as well as instances where you feel unsafe due to someone following or verbally abusing you.

Report an issue here: [StreetSafe | Cumbria Police](#)



Join Us!

Have you ever thought about being a police officer, special constable, PCSO or staff member?

Could you be make a real difference to people in Cumbria and help keep them safe?

Recruitment is open now. We are looking for enthusiastic and dedicated people to apply now to join our teams.



For more information on the role of a police officer and the numerous entry routes, please visit www.cumbria.police.uk/careers.

Your local officers

Want to know who your local officers are?

Simply go to our website - www.cumbria.police.uk

Scroll down the home page and you can browse different areas to see who your local team are - or enter your postcode.

Not only will you be able to find out who your named local officers and PCSOs are, you will also be able to view our local policing priorities and details of any meetings or events we will be attending.



Domestic abuse campaign urges anyone suffering to seek help

Police are urging anyone suffering domestic abuse to reach out and seek help, with research highlighting the tragic impact such crimes can have.

National figures show three women per week are murdered by a current or former partner.

Recent analysis by academics, charities and victims' groups also point to the further impact of these offences.

Figures suggest the number of women's deaths linked to domestic abuse rises to 10 per week when suicide of people affected is also taken into account.

These national findings feed into Cumbria Constabulary's overall approach to tackling these offences every day, with our officers helping those suffering domestic abuse all-year-round.

Due to a historical rise in offences as Christmas approaches, we are emphasising at this time of year the importance of coming forward and seeking help if you are suffering abuse.

Nobody should have to experience such offences and officers work hard around-the-clock to safeguard those at risk of abuse and to make sure perpetrators of abuse face the consequences.

Due to the busy time of year and the chance of increased incidents of abuse, we're again highlighting the help available and pointing out that victims are never alone. **Read more [here](#).**

Hundreds of drivers will be breathalysed and tested for drugs this month - will we catch you?

Cumbria Police is urging people to plan ahead so they don't find themselves drunk and behind the wheel this Christmas and New Year.



Officers, including from Cumbria Police's dedicated Roads Policing Unit, are targeting those who are behind the wheel whilst unfit through drink or drugs as part of the Constabulary Christmas and New Year road safety campaign.

Inspector Jack Stabler said: "Whilst the vast majority of drivers on our roads are careful and conscientious, the fact is that we know our officers are going to find scores of drivers over the coming weeks who are unfit through drink or drugs.

"In many ways, those we catch are the lucky ones as there is a significant likelihood that we have caught them before they have caused devastation and potentially tragedy to themselves or other road users.

"There is no excuse for being intoxicated behind the wheel and anyone who is caught can expect a significant driving ban as a minimum."

If you are stopped by police and found to be over the limit for drink or drugs, you could lose your license, your job, be fined thousands of pounds and potentially be sent to prison.

Someone who causes death by careless or dangerous driving whilst under the influence of alcohol or drugs could be sent to prison, with a maximum sentence of life imprisonment. **Read more [here](#).**

Don't let criminals cash in on your Christmas

Police in Cumbria are urging everyone to be security-conscious this festive season – and stop criminals cashing in on your Christmas.

We're asking everyone to check they are taking basic measures such as locking doors and keeping an eye on their belongings while out-and-about this festive season.

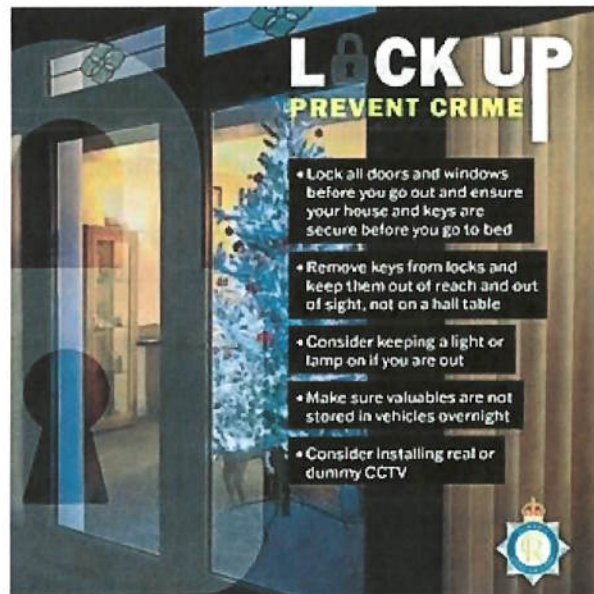
Burglars and thieves can strike at any time of the year – but town and city centres are busier and people may be taking delivery of expensive items in the run up to December 25.

Detective Superintendent Ian Hussey oversees Operation Themis, which is Cumbria Police's response to and focus on burglaries.

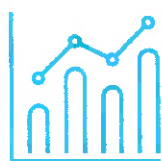
He said: "With the festive season upon us, security can drop to the bottom of people's priorities as we all have so much to do - but we'd urge people not to let opportunist criminals spoil the season by taking advantage and cashing in on your Christmas.

"Some of the measures we suggest may seem obvious but burglars and thieves are often opportunistic and one slip of the mind could give them the chance they are after to steal from you.

"We want everyone to enjoy a merry and crime-free Christmas and New Year – so we'd ask everyone to be careful and protect their homes and their belongings." **Read more [here](#).**



[Click here for the latest news from Cumbria Police](#)



Crime Figures

Further information can be found on [Police.Uk](#)

[Click here to visit the website](#)

Please note the data contained on [Police.uk](#) is not live time



OffenceGroup	Crimes	Same Period Last Year	Difference	% Change
Arson and Criminal Damage	13	9	4	44.4%
Burglary	3	8	-5	-62.5%
Drug offences	3	3	0	0.0%
Miscellaneous Crimes Against Society	2	2	0	0.0%
Possession of weapons offences	0	0	0	0.0%
Public order offences	8	8	0	0.0%
Robbery	0	0	0	0.0%
Sexual offences	4	3	1	33.3%
Theft offences	21	17	4	23.5%
Vehicle Offences	1	5	-4	-80.0%
Violence against the person	38	33	5	15.2%
Total	93	88	5	5.7%

● Month Total ● Previous Year ● Average Previous 3 Years



Please report any incidents of crime or anti-social behaviour to us, to help us keep Cumbria safe.


If a crime is in progress always call 999.


You can report online at
<https://www.cumbria.police.uk/report-it>


Our online Live Chat function is a new service giving you an alternative way to communicate with a Police Officer in real time. [More here.](#)


You can also phone on 101.
 Alternatively you can contact Crimestoppers, anonymously, on 0800 555 111.





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This email was sent to office@keswicktowncouncil.gov.uk using govDelivery Communications Cloud on behalf of: Cumbria Police
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Planning Applications received between 8/12/2023 - 11/01/2024

Plan ref	Reply by	Location	Description of Proposed Development
T/2023/0194	12-Jan-24	Greta Cottage, Keswick, CA12 5LG	T1 - Walnut tree - Reduce/remove limbs overhanging property to pruning points as marked in photograph. Crown lift limbs over road to highways specification. Pruning points marked on photograph.
T/2023/0195	12-Jan-24	21 St Johns Street, Keswick, CA12 5AE	T1 & T2 - Silver Birch - Reduce to just below previous reduction height (approx 35%) as per picture due to multiple BT wires going through the trees
T/2023/0197	23-Jan-24	11, Coleridge Court, Keswick, CA12 5QE	Clear fell all self-set trees within 2m of the fence line to leave a clear strip around the perimeter of the wooded area. Pollard Willows back to where they have been previously pollarded back in 2018 - T1 Mixed wooded area
7/2023/2200	03-Jan-24	Derwentwater Foreshore, Lake Road, Keswick, CA12 5DJ	Repairs and alterations to four landing stages / jetties
7/2023/2243	29-Dec-23	lairbeck House, Vicarage Hill, Keswick, Cumbria, CA12 5QB	Change of Use of guest house to two planning units: An aparthotel with 6 letting units and a dwelling for use as either a self-catering holiday unit or principal residence
7/2023/2259	12-Jan-24	16, Poplar Street, Keswick, CA12 5BW	Formation of new porch extension to the rear
7/2023/2266	23-Jan-24	1 & 2 Markholme Cottages, Crosthwaite Road, Keswick, CA12 5PP	Extension of dormer roof - balcony and conversion of garage to residential use
7/2023/2275	31-Jan-24	Upper Fitz Park, Station Road, Keswick, Cumbria, CA12 4NF	Extensions and alterations to the Kiosk Cafe, Upper Fitz Park
7/2023/2283	30-Jan-24	Mountain Lodge, Lonsties, Keswick, CA12 4TD	Proposed demolition of existing extension, elevated decked area and detached prefabricated garage along with the erection of a new 2-storey extension, new single storey attached garage, open porch and raising of existing roof
7/2023/2287	01-Feb-24	32, Eskin Street, Keswick, CA12 4DG	Proposed change of use of four bed guest house with ancillary one bed annex forming the owners accommodation to a four bed dwelling as the owners principal home with the annex providing a single bed holiday let
<p style="text-align: center;">NOTICE TO THE PUBLIC: Interested parties are invited to let the Town Clerk have their comments, in writing or via email to: townclerk@keswicktowncouncil.gov.uk, prior to the meeting regarding any of the planning applications on this sheet.</p>			

Decisions Received from LDNPA

Planning Decisions Received between 8/12/2023 & 11/01/2024

AGENDA ITEM 9.ii)

Plan Ref	Date of Application	Location	Postcode	Description	KTC Observations	LDNPA Decision	Appeal	Appeal Decision
TPO NO. 465		Land at Manor Glen , Keswick		Confirmation of Order		Order Confirmed by LDNPA without modification as an unopposed Order		
T/2023/0149	October-23	Hope Park, Golf Kiosk And Putting Green, Lake Road, Keswick	CA12 5DG	1 x Weeping Ash tree (marked as Ash tree in notification) Fell to ground level	No comments made declaration of interest	GRANTED		
T/2023/0177	November-23	Skiddaw Hotel, 31, Main Street, Keswick	CA12 5BN	London Plane tree (marked as 1 in notification) - Reduce and reshape by up to 2m	SUPPORT	GRANTED		
7/2023/2133	August-23	Rowanlea, Eleventrees, Keswick	CA12 4LW	Front Conservatory	SUPPORT	GRANTED		
7/2023/2159	August-23	Birdsong, Borrowdale Road, Keswick	CA12 5UP	Proposed alterations to dwelling, ground & first floor extensions, roof alteration	SUPPORT	GRANTED		
7/2023/2194	October-23	65, The Headlands, Keswick	CA12 5EH	Construction of garden store building	SUPPORT	GRANTED		
7/2023/2211	November-23	4, Glebe Close, Keswick, CA12 5QQ		Provision of grey composite decking approximately 3.5 metres square with safety glass surround, directly adjacent to eastern aspect of the bungalow	SUPPORT	GRANTED		
7/2023/2214	October-23	Lakeland View, 13 High Hill, Keswick, Cumbria,	CA12 5NY	Change of use of a guest house (Use Class C1) to a holiday let with managers accommodation (suí generis use).	SUPPORT	GRANTED		
7/2023/2225	October-23	16, Church Street, Keswick	CA12 4DT	Proposed alterations to replace rear flat roof with pitched slate roof and alterations to the rear elevation fenestration	SUPPORT	GRANTED		
7/2023/2230	November-23	The Rowans, Ambleside Road, Keswick	CA12 4DN	Proposed single storey rear extension and two storey side extension to dwelling as revised details to approval ref 7/2023/2126	SUPPORT	GRANTED		
7/2023/2239	November-23	71 Latrigg Close, Keswick, CA12 4LF		Proposed rear extension, porch & internal alterations	SUPPORT	GRANTED		
7/2023/2244	November-23	65, The Headlands, Keswick	CA12 5EH	Non-material amendment to planning application 7/2023/2178 (Extension of bungalow)	No comments required	GRANTED		

KESWICK TOWN COUNCIL**TOWN COUNCIL MEETING 18TH JANUARY 2024****MAYOR'S ENGAGEMENTS & MEETING ATTENDANCE**

For period 8th December 2023 – 11th January 2024

Friday 8 th December	Attended Planning Group meeting to review current planning applications
Tuesday 12 December	Attended Festival of Christmas Music at St. John's Church at the invitation of the Keswick Choral Society
Thursday 14 th December	Attended Town Council meeting
Sunday 17 th December	Officiated at Santa's Dash Run in Fitz Park organised by Keswick Lions
Sunday 17 th December	Attended Civic Carol Service at St. John's Church
Tuesday 19 th December	Attended Events Committee meeting to review KTC events organised this year
Tuesday 19 th December	Attended preparatory meeting to discuss winding up of KTC/KCHT group to form new Housing Association Group with an expanded role with Benita Laphorn and Lorraine Taylor
Friday 5 th January	Attended meeting with preferred contractor for new staff/equipment store building at Fitz Park to assist in finalising a cost for the work
Wednesday 10 th January	Attended Planning Group meeting to review current planning applications
Thursday 11 th January	Attended meeting requested by Dave Allen, Labour Candidate for the role of Cumbria Police, Fire and Crime Commissioner at Council Offices
Thursday 11 January	Attended meeting of Park Trustees

LDNPA Report for the North Lakes

Issue 6 - December 2023

peter.walter@lakedistrict.gov.uk

Sustainable Travel in the Lakes

I have attended a number of meetings recently on the subject of sustainable travel and in particular *Action for Communities in Cumbria* held an online session in which they shared the outcome of research (part-funded by the LDNPA) into the '*appetite for change in how people travel around the Lake District.*' The research results were presented followed by a presentation by Alistair Kirkbride – an expert in sustainable travel who has been looking at how Parks in Europe deal with the challenge; followed by a presentation by Stephen Joseph a Professor at University of Herts.

You can find the whole 80-minute session on YouTube [here](#), along with slides, but I have summarised the highlights that I took out of this and a number of other meetings, below.

- The research shows **there is significant desire for change.**
 - In the *Action for Communities in Cumbria* study only 2.6% said we should 'continue as is'. Roughly 60% said we should 'manage access to busy places at busy times'.
 - In the survey of Parish Councils conducted by the LDNPA (see below) when asked what 'single strategic issue' we should prioritise, more than half of councils said 'a sustainable travel plan'.
 - In the same survey, 'traffic volume' was the biggest single issue sited.
- One respondent in the focus grouped summed it up as '*If we don't change what we are doing we face disaster*'.
- This view is echoed by many businesses, not just visitors and locals.
- Places in Europe that get 'decarbonised travel' right create wonderful places! Amazing visitor experiences, transport services for residents and vibrant and resilient economies.
- Change IS possible.
 - Cornwall has created an integrated, effective public transport network.
 - Eryri has *effectively* already imposed a road charging scheme with pre-booked (£18 a day) parking at Pen-y-pass, a [shuttle bus](#) (capped at £6 a day) and 'guaranteed' tow-away.
 - City centres all over the UK have been transformed into more pedestrian friendly, bike friendly places that you would not recognise from 20 years ago.
- It would be a mistake to rush to a particular solution. A better approach would be to envision what *outcome* we want (like a reliable, sustainable, affordable, low carbon transport system) and work backwards to find solutions.
- An effective solution doesn't have to be the same thing, every day, everywhere. The worst problems occur in limited areas on a limited number of days.
- The LDNPA has run shuttle buses in Buttermere and Wasdale, but two out of 13 valleys isn't a 'Park-wide' solution.

- Communities can achieve great things. *Sustainable Integrated Transport in Ullswater (SITU)* have partnered with Stagecoach to deliver a regular Hopper Bus.
- Leadership, a bold vision and *drive* – are all needed as well as community led support.

I am delighted to say that this issue is right at the top of the agenda for the LDNPA. I will provide more information in due course.

Survey results in

Thanks to everyone who took part in the Visitor Management survey a few months back. The response rate from Councils in the North Lakes was twice that of the Park overall and I enjoyed visiting a number of councils when you discussed your responses to the survey.

When asked 'what are the most important visitor management challenges in your community in order of priority?' the top results were:

1. Traffic volumes
2. Inconsiderate parking
3. Litter, general
4. Fly camping
5. Litter, dog poo/poo bags

As I mentioned above, Members and Officers are already prioritising sustainable traffic plans, so watch this space.

When asked what tactical actions Councillors would like the LDNPA to undertake the answers were in the following priority:

1. Patrols
2. Maintaining footpaths and bridleways
3. Maintaining the help@lakedistrict.gov.uk email
4. Engaging with fly campers and motorhome users
5. Litter Picking

This information was crucial to getting continued funding for Safer Lakes so thanks again to those who took part.

More funding for the LDNPA

On 29 November 2023, and ahead of the COP28, the Environment Secretary [announced](#) a package of measures to improve public access to the natural world and recover nature. Its not clear exactly what this means for us yet, but it looks like we could get a significant one-off payment in the next financial year.

Fix the Fells report

Fix the Fells are part funded by the LDNPA. If you are interested in what they have been up to their latest update is [here](#).

Planning decisions

Development Control voted against Keswick Town Council and supported planning officer's judgment twice at the last meeting. You can read the full reports which have a lot more explanatory detail, below.

[Rowan Tree Guest House](#)
[18 Eskin Street](#)

Personal blog

Don't forget my personal blog can be found at <https://www.parklife-lakes.blog>

KESWICK TOWN COUNCIL

BUDGET ESTIMATES 2024/25

ESTABLISHMENT EXPENSES - ADMINISTRATION & ON COSTS - DRAFT

	ACTUAL 22/23	AGREED Budget 23/24	Estimated Out Turn 23/24	DRAFT Budget 24/25	£ Inc/red Agreed 23/24 to draft 24/25	% Inc/red Agreed 23/24 to draft 24/25
Expenditure:						
Salaries, Nat ins & Pension (18.6%)	108,493	115,240	115,240	121,775	6,535	6.0
Payroll - Outsource Costs	316	350	428	442	92	29.1
Rent	7,100	7,100	7,100	7,100	-	-
Rates	-	-	-	-	-	-
Building Service Costs	6,870	6,000	7,000	7,500	1,500	21.8
Repairs - Decorating/Carpets/Upgrades	15	500	400	500	-	-
Insurances	861	900	890	900	-	-
Subscriptions	940	1,030	1,072	990	40	4.3
STAFF - Conferences/Training	635	800	320	850	50	7.9
COUNCILLOR - Conferences/Training	105	-	600	990	990	942.9
Stationery	869	1,200	1,200	1,200	-	-
Postage	432	300	300	300	-	-
Telephone, Website & Internet	1,065	1,370	2,385	1,776	406	38.1
Photocopier/Printer/Scanner	1,719	1,931	1,777	1,777	154	9.0
Computer maintenance/support	2,518	3,075	3,338	4,172	1,097	43.6
Office Equipment	200	200	200	200	-	-
Staff Expenses	178	200	200	200	-	-
Ex Employee Pension	1,093	1,496	1,608	1,640	144	13.2
Health and Safety	30	50	50	70	20	66.7
Council Chamber/Meeting Expenditure	29	250	150	150	100	344.8
Staff Recruitment Costs	-	200	200	200	-	-
Total Expenditure:	133,468	142,192	144,458	152,732	10,540	7.9

	ACTUAL 22/23	AGREED Budget 23/24	Estimated Out Turn 23/24	DRAFT Budget 24/25	£ Inc/red Agreed 23/24 to draft 24/25	% Inc/red Agreed 23/24 to draft 24/25
Income:						
Photocopies	15	-	-	-	-	-
Council chambers rental	30	100	100	100	-	-
Total Income:	45	100	100	100	55	-

To be allocated:	133,423	142,092	144,358	152,632	10,540	7.9
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	ACTUAL 22/23	AGREED Budget 23/24	Estimated Out Turn 23/24	DRAFT Budget 24/25	£ Inc/red Agreed 23/24 to draft 24/25	% Inc/red Agreed 23/24 to draft 24/25
Allocation:						
General Fund - (60%)	80,053	85,256	86,614	91,580	6,324	7.9
Hope Park - (20%)	26,685	28,418	28,872	30,526	2,108	7.9
Fitz Park - (20%)	26,685	28,418	28,872	30,526	2,108	7.9
	133,423	142,092	144,358	152,632	10,540	7.9

KESWICK TOWN COUNCIL

BUDGET ESTIMATES 2024/25

GENERAL FUND - DRAFT

	ACTUAL 22/23	AGREED Budget 23/24	Estimated Out Turn 23/24	DRAFT Budget 24/25	£ Inc/red Agreed 22/23 to draft 23/24	% Inc/red Agreed 22/23 to draft 23/24
Expenditure:						
General Administration	80053	85256	86614	91580	6324	7.42
Grants to outside bodies	18000	19146	18508	18977	-169	-0.88
Christmas Lights	36428	30500	31900	34445	3945	12.93
Mayors Allowance	2000	2000	2000	2000	0	0.00
War memorial	1495	1600	1600	1600	0	0.00
Townfield - <i>to be merged with Fitz Park from 24/25</i>	800	2800	2800	0	-2800	-100.00
Open Spaces	1000	1000	1000	1000	0	0.00
Fitz Park - Grant from KTC (deficit)	180267	193574	193574	203297	9723	5.02
Communications	0	500	0	500	0	0.00
Audit Fee/Accounts Preparation	1865	1800	1800	2015	215	11.94
Contingency Sum	5000	4000	1000	4000	0	0.00
Keswick Events (Inc. Scruffs)	13614	9464	6000	8510	-954	-10.08
Events Co-ordinator (inc email subscription)	0	0	0	6104	6104	0.00
Floral displays	578	600	600	600	0	0.00
Allotments Expenditure	496	600	600	600	0	0.00
Annual Parish Meeting (inc room hire & refreshments)	368	100	70	100	0	0.00
Advertising	206	450	428	550	100	22.22
CCTV Annual Maintenance Cost - Police	3000	3600	3600	4000	400	11.11
LGR Provision	0	2500	2500	0	-2500	0.00
Elections	0	6000	3000	500	-5500	0.00
Grasscutting - Churchyards - TO BE REVIEWED ANNUALLY	0	0	4000	4000	4000	0.00
KCERP Support	0	0	0	6500	6500	0.00
KCHT - 2024, 25 & 26	0	0	0	3000	3000	0.00
Card Reader	0	0	0	200	200	0.00
TOTAL EXPENDITURE:	345170	365490	361594	394078	28588	7.82

	ACTUAL 22/23	AGREED Budget 23/24	Estimated Out Turn 23/24	DRAFT Budget 24/25	£ Inc/red Agreed 22/23 to draft 23/24	% Inc/red Agreed 22/23 to draft 23/24
Income:						
Precept	307054	328245	328425	349627	21382	6.51
Grant to Fitz Park - Cumberland	20000	20000	20000	20000	0	0.00
Bank/Investment interest (inc War Memorial)	25	5	1000	3000	2995	59900.00
Walker Park rent	14130	14130	14130	14130	0	0.00
Allotments Income - Rent	596	600	600	600	0	0.00
Keswick Events Contributions (Inc. Scruffs)	4024	2300	2500	4721	2421	105.26
Christmas Light Contribution	200	200	200	2000	1800	0.00
Townfield Interest - <i>to be merged with Fitz Park from 24/25</i>	0	10	0	0	-10	-100.00
TOTAL INCOME:	346029	365490	366855	394078	28588	7.82
Estimated Surplus	859	0	5261	0		

Free Reserves as at 31 March 2023 (Note: this will change during the year)

12250 SUGGESTED TOP UP OF EARMARKED FROM GENERAL - FREE RESERVES

KESWICK TOWN COUNCIL FUNDS as at 30th October 2023

Earmarked		Top Up	Revised Earmarked
Contribution towards local housing - available balance	£200	0	0
Elections - Co-option and By-Elections - available balance	£0	5000	£5,000
Office & chamber (decorating, repairs & carpeting)	£1,460	540	£2,000
Professional Advice	£3,594	406	£4,000
Equipment - IT & furniture	£2,891	109	£3,000
CCTV - PCC	£6,400		
War Memorial - stonework, repairs & cleaning	£3,000		
Funds			
Christmas Lights - available balance	£402		
Events Fund - available balance	£32,000		

Note: Available balance is the balance after all agreed commitments have been taken into consideration

Ania Mlynczak

From: Town Clerk
Sent: 09 January 2024 10:01
To: Ania Mlynczak
Subject: Fw: Town Council Agenda for meeting on 18 January

Hi Ania

Can you print this out too please!

From: Steve Harwood <steve.harwood@keswicktowncouncil.gov.uk>
Sent: Tuesday, January 9, 2024 09:59
To: Town Clerk <townclerk@keswicktowncouncil.gov.uk>
Subject: Town Council Agenda for meeting on 18 January

Hi Vivien ,

Just a note to request the following item on the agenda for the forthcoming meeting.

Keswick Athletic Club request approval to stage the annual " Round the Houses Race " on Wednesday evening of 24 April starting at 7.00pm. The race will be over the same course as last year starting and finishing in the Market Square and includes a route through Hope Park. The race will be run with an official licence from England Athletics for insurance purposes and an EAG application form will be sent to Cumberland Council. The race organiser will be myself, Steve Harwood.

Regards,
Steve.

KESWICK TOWN COUNCIL

Minutes of meeting of the Staffing Committee held in the Council Chamber, Town Hall, Keswick on
Tuesday 5 December 2023 at 10.30 a.m.

Present: Councillor Steve Harwood (Chair)
Councillor Chris Houghton
Councillor Claire Houghton
Councillor Jean Murray
Councillor Lorraine Taylor
Vivien Little – Town Clerk
Christine Fawcett – Parks Manager
Catherine Parker – Responsible Financial Officer

7. Apologies

No apologies were made at this meeting.

8. Declarations of Interest

The Town Clerk declared an interest in agenda item 5. She would remain in the room for this item.

Councillor Harwood declared an interest in agenda item 5 as he was the father-in-law of a member of staff. He would remain in the room and vote on this item.

9. Minutes

The public minutes of the last meeting held on 13 June 2023 (page 1) were approved as a correct record.

Prior to the following business the Chair moved the following resolution:

'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted'

10. Minutes

The private minutes of the last meeting held on 13 June 2023 (pages 1-2) were approved as a correct record.

11. Annual Review of Pay and Conditions of Staff

Consideration was given to the report of the Clerk.

RESOLVED that the recommendations contained in the report be approved.

12. Staffing Matters

Consideration was given to the report of the Clerk.

RESOLVED that the recommendations contained in the report be approved, with one item deferred to the next meeting.

13. Date of next meeting

The date of the next meeting is to be confirmed.

The meeting ended at 11.30 a.m.

Chairman

Date