

KESWICK TOWN COUNCIL
SEVEN PRINCIPLES OF PUBLIC LIFE
Selflessness – Integrity – Objectivity – Accountability – Openness – Honesty – Leadership

KESWICK TOWN COUNCIL

Council Offices
50 Main Street
Keswick
CA12 5JS

Email: townclerk@keswicktowncouncil.gov.uk

9th June 2023

A meeting of Keswick Town Council to be held in the Council Chamber, Town Hall, Keswick on **Thursday 15th June 2023 at 7.00 p.m.**

Yours sincerely

Vivien Little
Town Clerk



AGENDA

- 1. Apologies**
To receive apologies for absence.
- 2. Minutes**
To authorise the Chair to sign as a correct record the minutes of the Town Council meeting held Thursday 18th May 2023 (pages 1-5), the Extraordinary Town Council meeting held on Friday 26th May 2023 (page 6), and the Extraordinary Town Council meeting held on Wednesday 31st May 2023 (page 7).
- 3. Presentation of Mayor's Cadet**
The Mayor's Cadet for the year will be presented.
- 4. Requests for Dispensations**
The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
- 5. Declarations of Interests**
To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

Members are reminded that, in accordance with the Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).

If a member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the Clerk at least 24 hours in advance of the meeting.
- 6. Police Report**
To receive the report of the Allerdale Rural Neighbourhood Policing Team.

7. Matters to be received from the Public

Such matters may be received throughout the meeting, however items raised should not be discussed for longer than ten minutes and the Chairman reserves the right to curtail repetitious matters. Public participation shall not be longer than half an hour throughout the meeting.

8. Keswick Mountain Festival

Nicola Meadley and Richard Pearson from Keswick Mountain Festival will be in attendance to present an overview of plans for Keswick Mountain Festival in 2024.

9. Matters to be raised by Councillors

An opportunity for Councillors to raise any **unforeseen** matters, with the consent of the Chair, which do not require a decision – items raised should not be discussed for longer than 10 minutes.

10. Applications for Development

- i) To examine applications for development and agree observations to be submitted to the Lake District National Park Authority (Planning Group report to be circulated prior to the meeting).
- ii) To receive an update on National Park planning decisions.

11. Mayor's Engagements

To receive details of the Mayor's engagements and meeting attendance for the period 12th May 2023 – 8th June 2023.

12. Internal Auditor's Report for Year Ending 31 March 2022

To receive the report of the Internal Auditor for the year ending 31 March 2023 (to follow).

13. Annual Governance and Accountability Return (AGAR) – Section 1

To approve and authorise the Chair to sign Section 1 – Annual Governance Statement 2022-23 – of the AGAR.

14. Annual Governance and Accountability Return (AGAR) – Section 2

To approve and authorise the Chair to sign Section 2 – Accounting Statements 2022-23 – of the AGAR.

15. Annual Accounts

To approve and authorise the Chair to sign the statement for accounts for the year ending 31 March 2023.

16. Details for the Arrangements for the Exercise of Public Rights

To confirm that the period for the exercise of public rights will begin on Monday 19 June 2023 and conclude on Friday 28 July 2023.

17. Review of Bank Mandate

To approve update of bank mandates to remove retired Councillors and add on new Councillors.

18. Payment of Accounts

To confirm the payment of accounts for June 2023 as approved by the Inspection Committee (to be circulated prior to the meeting):

- i) For the Town Council
- ii) For the Parks' Trusts

19. Reports from Ward Representatives

To receive reports from the following representatives:

- i) Cumberland Council Representative;
- ii) Lake District National Park Authority North Distinctive Area Parishes Representative (no report submitted).

20. Clerk's Report

To receive the Clerk's report.

21. Midsummer Events

To receive a report from the Clerk (to follow).

22. Consultations

To consider responses to the following consultations:

- i) ACTION with Communities in Cumbria survey on transport options in the Lake District;
- ii) Cumberland Council Licensing Policy and Gambling Policy (full policies available at <https://consult.cumberland.gov.uk/communications-and-marketing/gambling-and-licensing-policy/>);
- iii) Lake District National Park Housing Supplementary Planning Document (document available at https://www.lakedistrict.gov.uk/data/assets/pdf_file/0032/473279/Housing-SPD-2023-review-FINAL.docx.pdf).

23. Minutes

- i) To receive for information the notes of the Keswick Ministries Town Liaison Forum from Tuesday 9 May 2023.

Prior to consideration of the following business, the Chairman will move the resolution:

'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted'

24. Insurance Matters

To receive the report of the Clerk (to follow).

To: All Councillors, Police, Press

KESWICK TOWN COUNCIL
SEVEN PRINCIPLES OF PUBLIC LIFE
Selflessness – Integrity – Objectivity – Accountability – Openness – Honesty - Leadership

Minutes of the Annual Meeting of Keswick Town Council to be held in the Council Chamber, Town Hall, Keswick on Thursday 18th May 2023 at 7.00 p.m.

Present:

Chair
 Councillor Steve Harwood

Councillors

Louise Dunn
 Denstone Kemp
 Jean Murray
 Adam Paxon

Chris Houghton
 Sally Lansbury
 Rob Nelson
 Lorraine Taylor

Claire Houghton
 Benita Laphorn
 Tim Parsons

Also present was Vivien Little (Town Clerk), Catherine Parker (Responsible Financial Officer) one member of the press, and one member of the public.

MINUTES

1. Election of Chair (Town Mayor)

There being only one nomination it was **RESOLVED** that Councillor Steve Harwood be elected as the Chair (Town Mayor) for the ensuing year. Councillor Harwood made the statutory Declaration of Acceptance of Office.

2. Election of Deputy Chair (Deputy Mayor)

There being only one nomination it was **RESOLVED** that Councillor Rob Nelson be elected as Deputy Chair (Deputy Mayor) for the ensuing year. Councillor Nelson made a Declaration of Acceptance of Office.

3. Presentation of Mayor's Cadet

This item was deferred to the next meeting.

4. Apologies

No apologies for absence were received for this meeting.

5. Minutes

RESOLVED that the Chair be authorised to sign as a correct record the minutes of the Town Council meeting held on 20th April 2023 (pages 53-57).

6. Requests for Dispensations

The Clerk reported that no requests for dispensation had been received.

7. Declarations of Interests

Councillor Nelson declared a personal interest in planning application 7/2023/2062 as he knew one of the people involved. He would remain in the room and vote on this item.

8. Police Report

RECEIVED the report of the Allerdale Rural Neighbourhood Policing Team. It was noted that it was good news that Keswick was to receive a Community Beat Officer from the following week, which Councillors endorsed.

9. Matters to be received from the Public

A member of the public asked if anything had been done relating to the Howrah's path, which was brought up at the Annual Parish Meeting. The Clerk explained that this would be brought forward at a future Town Council meeting.

10. Matters to be raised by Councillors

Councillor Murray gave an update on Keswick Area Food Share, including the fact that they had had 57 customers in the first four weeks. Businesses in Keswick were very supportive, and that it would be a long term project in Keswick.

11. Applications for Development

- i) **RESOLVED** that the following observations be submitted to the Lake District National Park Authority (Action RFO):

Plan Ref.	Description of Development Location
T/2023/0056	Reduce 1x multi stem sycamore by approx. 3.5m to reduce wind sail and biomechanical stress on the tree (in G1). Reduce 1x leggy stand alone sycamore neighbouring above multi stem sycamore to tie in as one crown (in G1) Mount View, 12, Fenton, KESWICK, CA12 4AZ <i>Support – it is noted that this tree is outside the ownership of the applicants property. However we understand the Grange Parks Residents Association have been consulted and are supportive of the proposal</i> SUPPORT
7/2023/2062	Change of use of guest house to self catering holiday letting accommodation 13 Lakeland View, High Hill, Keswick, CA12 5NY <i>Object -this is different from previous Change of use applications of this type as the building as a whole is in 2 separate ownerships. The ground floor and half of the first floor in one ownership which is the basis of this application , and half of the first floor with independent access at the rear in separate ownership. It is also noted that this change of use has been implemented without planning permission and does not include on -site management. This is inexcusable for "experienced holiday let operators" as claimed by the applicants. Detailed evidence has been provided by the owners of the separate first floor apartment of the significant impact of anti – social behaviour on their property despite the arrangements to mitigate this stated by the applicants. It is clear that the off site management is not effective. In this context we strongly object to this change in how the property is let and the distress caused to the adjoining owner which was not evident when in use as a guest house</i> OBJECT
7/2023/2072	Amendment to condition no 10 (roofing materials) on planning permission 7/2021/2367 for 2no. local needs dwellings following the withdrawal of application 7/2021/2228 Bristowe Hill, Crosthwaite Road, Keswick, CA12 5PG No comments made SUPPORT
7/2023/2076	Demolition of existing rear extension. Addition of new rear extension & replacement windows 31 A, Latrigg Close, Keswick, Cumbria, CA12 4LD No comments made SUPPORT

- i) **RECEIVED** an update on National Park planning decisions.

12. Review of Eligibility for General Power of Competence

RESOLVED that the Town Council meets the prescribed conditions to be eligible to use the General Power of Competence following the election in May 2023.

13. Mayors Report

RECEIVED details of the Mayor's engagements and meeting attendance for the period 14 April – 11 May 2023.

14. Annual Review of Standing Orders

RESOLVED that the amendments to the Standing Orders be agreed as presented, with the addition of:

- i) Standing Orders to be made gender neutral (Action – Clerk);
- ii) there be no requirement to stand to speak, as it is not stated within the Standing Orders;
- iii) the Environmental Working Group to be disbanded, and its work be taken on by full Council and Parks Trusts;
- iv) Terms and Conditions for the Visitor Management Working Group be drawn up and brought to a future Town Council meeting for approval (Action – Clerk).

15. Standing Committee and Working Group Members

i) Staffing Committee

RESOLVED that the Staffing Committee comprises Councillor Harwood (Mayor, Ex-Officio), Councillor Murray (Trust Chair, Ex-Officio), Councillor Chris Houghton (Trust Vice-Chair, Ex-Officio), Councillors Claire Houghton and Taylor.

ii) Events Committee

RESOLVED that the Events Committee comprises Councillor Harwood (Mayor, Ex-Officio), Councillors Claire Houghton, Lansbury and Nelson

iii) Planning Group

RESOLVED that Councillors be appointed to the Planning Group (Councillors Harwood, Chris Houghton and Taylor).

iv) Environmental Working Group

RESOLVED that the Environmental Working group be disbanded and that the work be taken on by full Council and Parks Trusts.

v) Visitor Management Working Group

RESOLVED that Councillors Claire Houghton, Lansbury and Lapthorn be appointed to the Visitor Management Working Group.

16. Outside Bodies & Liaison Meetings

RESOLVED that the following Councillors be appointed as representatives on outside bodies and to attend liaison meetings. Also **RESOLVED** that the Clerk undertake a piece of work to come to a future Council meeting, to look at the current outside bodies alongside our Community Engagement Strategy, and in consultation with Councillors, investigate whether there are other bodies that may be more appropriate to have a stronger relationship with Keswick Town Council (Action – Clerk).

The Battersby Charity	Councillor Harwood
Keswick in Bloom	Councillor Lapthorn
Keswick Community Emergency Recovery Partnership	Councillor Lansbury
Keswick Tourism Association	Councillor Chris Lapthorn
Keswick Youth Centre	Councillor Paxton

Keswick Fair Trade Committee	No representative appointed
Keswick Flood Action Group	Councillor Dunn Councillor Chris Houghton
Keswick Convention Town Liaison Group	Councillor Nelson
Liaison Meetings (CALC, Lake District Partnership Parish Forum etc)	Councillor Taylor

17. Chair's Allowance

RESOLVED that the Chair's allowance in pursuance of Section 15 (5) of the Local Government Act 1972 be set as £2,000, as per the budget provision made with the normal payment arrangements to apply (Action – RFO).

18. Schedule of Meetings 2023/24

RESOLVED that the dates and times of ordinary meetings of the Council for the ensuing year be fixed as follows:

(Meetings start at 7.00 pm except where stated otherwise)

SCHEDULE OF MEETINGS 2023

18TH MAY	ANNUAL COUNCIL MEETING 7PM
25TH MAY	ANNUAL TRUST MEETING 7PM
15th JUNE	TOWN COUNCIL MEETING 7PM
13th JULY	CHARITABLE TRUST MEETING 7PM
20th JULY	TOWN COUNCIL MEETING 7PM
17th AUGUST	TOWN COUNCIL MEETING 7PM
14th SEPTEMBER	CHARITABLE TRUST MEETING 7PM
21st SEPTEMBER	TOWN COUNCIL MEETING 7PM
19th OCTOBER	TOWN COUNCIL MEETING 7PM
9th NOVEMBER	CHARITABLE TRUST MEETING 7PM
16th NOVEMBER	TOWN COUNCIL MEETING 7PM
14th DECEMBER	TOWN COUNCIL MEETING 7PM

SCHEDULE OF MEETINGS 2024

11th JANUARY	CHARITABLE TRUST MEETING 7PM
18th JANUARY	TOWN COUNCIL MEETING 7PM
15th FEBRUARY	TOWN COUNCIL MEETING 7PM
14th MARCH	CHARITABLE TRUST MEETING 7PM

21st MARCH	TOWN COUNCIL MEETING 7PM
18th APRIL	ANNUAL PARISH 6.00PM TOWN COUNCIL MEETING 7PM
16th MAY	ANNUAL COUNCIL MEETING 7PM
23rd MAY	ANNUAL TRUST MEETING 7PM

19. Schedule of Charges

Consideration was given to the report of the Responsible Financial Officer.

RESOLVED that all charges remain as they are for 2023/24.

20. Election of Parish member to the Lake District National Park Authority

RESOLVED that Louise Dunn be nominated as candidate for the North Distinct Area representative.

21. Clerk's Report

Consideration was given to the report of the Clerk.

RESOLVED that:

- i) a response be sent to St Herbert's School in response to the letters received, advising them of the changes Keswick Town Council have made so far, and what is planned for future (Action – Clerk);
- ii) A letter be sent to Keswick Tourism Association in support of the Big Switch Off initiative (Action – Clerk); and
- iii) Monies be taken from reserves set aside for furniture and office equipment to replace furniture in the office, and allow for reconfiguration (Action – RFO).

22. Payment of Accounts

RESOLVED that the accounts for May 2023 as approved by the Inspection be authorised for payment for (Action RFO):

- i) The Town Council, vouchers 20-48, amounting to £50,560.44 (fifty thousand five hundred and sixty pounds and forty four pence)
- ii) The Trusts, vouchers HP8 – FP25, amounting to £8177.59 (eight thousand one hundred and seventy seven pounds and fifty nine pence)

23. Reports from Ward Representatives

RECEIVED reports from the following representatives:

- i) Cumberland Council – no report given.
- ii) Lake District National Park Authority North Distinctive Area Parishes Representative – No report submitted.

24. Consultation

To consider Keswick Town Council's response to the government consultation on the introduction of a use class for short term lets and associated permitted development rights, due by Wednesday 7 June 2023.

RESOLVED that Councillor Harwood prepare responses, to be sent round to all Councillors and submit before the deadline (Action – Councillor Harwood and Clerk).

25. Policies for adoption

RESOLVED that the Health and Safety Statement be approved.

The meeting closed at 8.31p.m.

Chair

Date

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Minutes of the Extraordinary Meeting of Keswick Town Council held at the Max the Miracle Dog Statue, Hope Park, Lake Road, Keswick, CA12 5DJ on **Friday 26th May 2023 at 1.30 p.m.**

Present:

Chair
 Councillor Steve Harwood

Councillors

Louise Dunn
 Jean Murray

Chris Houghton
 Rob Nelson

Claire Houghton

Also present was Vivien Little (Town Clerk).

26. Apologies

Apologies for absence were received from Councillors Kemp, Laphorn, Lansbury, Parsons, Paxon, Taylor. Their apologies were noted and accepted by Councillors.

27. Declarations of Interests

No declarations of interest were made at this meeting.

28. Freedom of the Parish

To consider granting the Honorary Title of Freedom of Keswick to Kerry Irving, for being an ambassador for Keswick, raising money for charities and raising the profile of mental health.

RESOLVED that the Honorary Title of Freedom of Keswick be granted to Kerry Irving.

29. Date of Next Meeting

The next ordinary meeting of the Council was confirmed as Thursday 15 June 2023 at 7pm.

The meeting closed at 1.31 p.m.

Chairman

Date

KESWICK TOWN COUNCIL
SEVEN PRINCIPLES OF PUBLIC LIFE
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Minutes of the Extraordinary Meeting of Keswick Town Council held at Council Chamber, Town Hall, 50 Main Street, Keswick CA12 5JS on **Wednesday 31st May 2023 at 11.00 a.m.**

Present:

Chair
 Councillor Steve Harwood

Councillors

Chris Houghton
 Sally Lansbury

Claire Houghton
 Benita Lapthorn

Denstone Kemp

Also present was Vivien Little (Town Clerk) and Catherine Parker (Responsible Financial Officer).

30. Apologies

Apologies for absence were received from Councillors Murray, Nelson, Parsons, Paxon and Taylor. Their apologies were noted and accepted by Councillors.

31. Declarations of Interests

No declarations of interest were made at this meeting.

Prior to consideration of the following business, the Chairman will move the resolution:

'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted'

32. Insurance Matters

RECEIVED the report of the Clerk

RESOLVED that the recommendations contained in the report be approved.

33. Date of Next Meeting

The next ordinary meeting of the Council will be held on Thursday 15 June 2023 at 7pm.

The meeting closed at 11.15am

 Chairman

 Date

Town Clerk

From: Cumbria Police <CumbriaPolice@public.govdelivery.com>
Sent: 15 May 2023 19:02
To: Ania Mlynczak
Subject: April & May 2023 - Cockermouth & Keswick

[View in browser](#)



In this months newsletter you will see we have analysed the results from the last Police and Communities Together (PACT) survey in Cockermouth.

From your feedback we have identified issues of anti-social behaviour in the area and will be taking steps to address these issues.

A polite reminder to parents and carers, please ask young people what they are doing, where they are going and discuss with them the implication of their behaviour on individuals and the community.



Inspector Pete Aiston



Police and Communities Together survey - Cockermouth results

We recently conducted a Police and Communities Together (PACT) survey in the Cockermouth area.

We have now reviewed your feedback, with concerns being raised relating to anti-social behaviour and Criminal Damage in the Town Centre, particularly near the public toilets on Main Street and Bitterbeck Carpark.

Our local officers will be conducting patrols in these areas to address these issues and respond to crime and disorder. We encourage the local community to continue to report any incidents.

We will be conducting a further survey in three months time.

Please continue to report any incidents of crime or anti-social behaviour.

You can report online at <https://orlo.uk/kfyk5>

Our online live chat function is a new service giving you an alternative way to communicate with a Police officer in real time.

If a crime is in progress always call 999.

You can also phone 101.

Alternatively, you can contact Crimestoppers anonymously on 0800 555 111.

Reassurance visits

PCSO Clare Parker has been conducting reassurance visits to victims of anti-social behaviour and patrolling the areas.

This follows an Anti-Social Behaviour Risk Assessment (ASBRA) in the areas of Waterloo Street and Ghyll Bank, Little Broughton.

Age UK visits

PCSO Clare Parker attended Age UK on Main Street, Cockermouth on 14 April.

Clare joined in with the singing group, which was lots of fun had by all.



Clare also visited the Men's Club Lunch on 19 April and had a chat with the members.

These groups are a great opportunity to meet members of our community as well as them getting to know their local officers.



Keswick foot patrols

On 28 April, PCSO Liam Forrester attended a senior citizens coffee morning to speak with members of the group to provide some reassurance around anti-social behaviour and give advice on online safety.

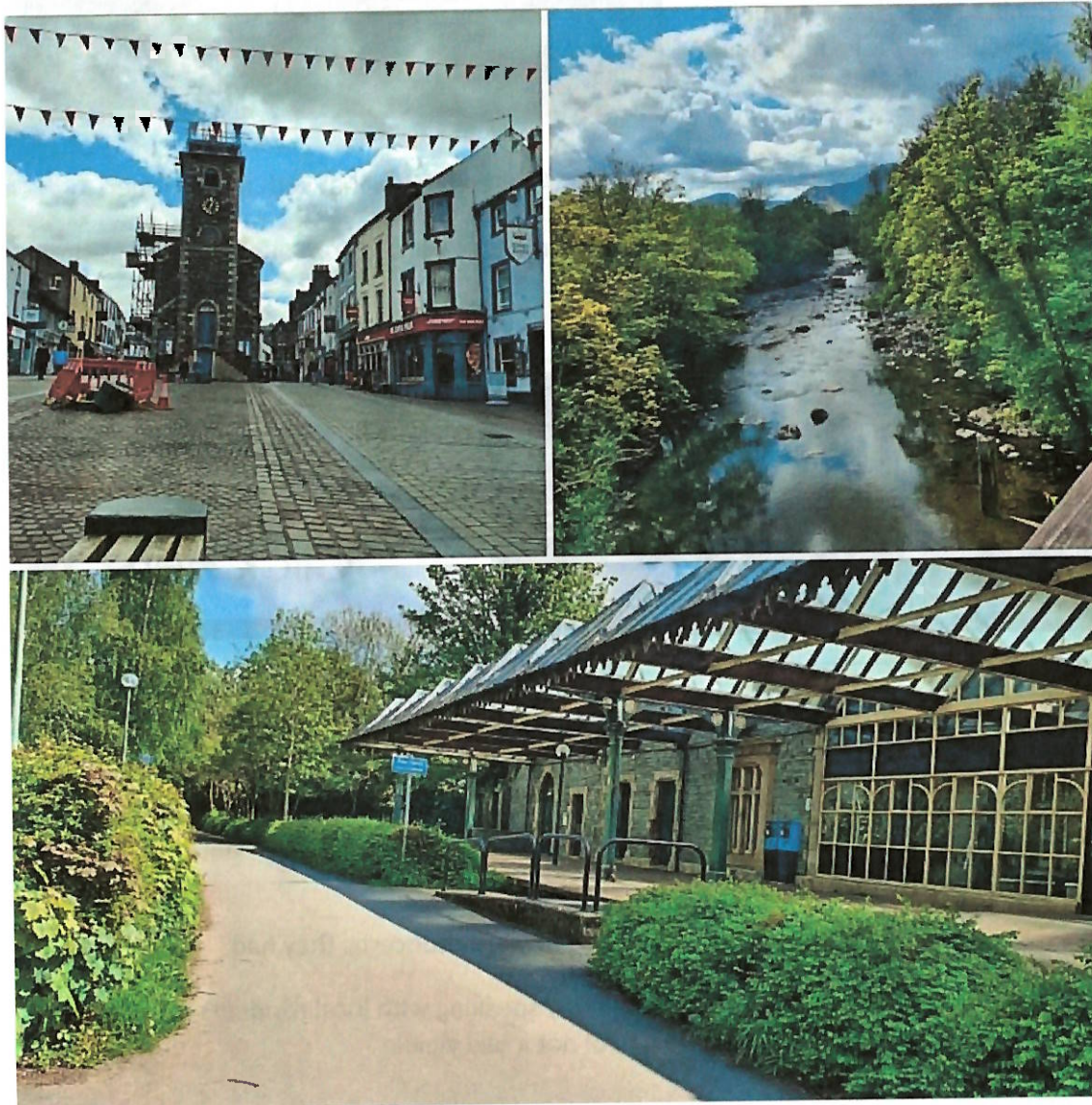
This was also an opportunity for attendees to raise any concerns they had

Liam was also out on foot patrol during the day speaking with local residents and visitors. Below is a picture taken whilst out on patrol not a bad view!



PCSO Liam has been back in Keswick again today (May 15) to attend a Keswick senior citizens coffee morning and to also hold a community engagement drop in at the library.

In the afternoon he was out on patrol in the main square and on the Keswick to Threlkeld railway walk engaging with local people and visitor.



Anti-social behaviour Keswick to Threlkeld railway walk

After recent reports of anti-social behaviour on the Keswick to Threlkeld railway walk, PCSO Liam Forrester went out on foot patrol on 21 April, engaging with members of the public.

We are pleased to say no issues were reported but would encourage our community to continue to report any incidents to us.



Keswick Area Food Share

On 3 May, PCSO Liam Forrester attended the Keswick Area Food Share to meet with volunteers and to meet some service users.

Community groups such as this are a great way for us to meet our communities.

We will be looking to attend another date in the future.

You can find out more about the food share here - [Keswick Area Food Share | Facebook](#)

We regularly post on our [Allerdale Police | Workington | Facebook](#) and [Allerdale Police \(@Allerdalepolice\) / Twitter](#) pages where we are going to be so make sure you are following us.



OPENING

**Wednesday 26th
April 2023**

Keswick Area Food Share (KAFS)

Enough food for everyone, we care, we share

- We're located in the rooms next to Keswick Library and are open on Wednesdays from 10 am to 1 pm
- Keswick Area Food Share is open to everyone who lives in the CA12 postcode area of Keswick and the surrounding villages
- You don't need an appointment or referral, just come along when we're open, get what you need
- There's a suggested minimum donation of £2.00 for each bag of shopping, but don't worry if you can't do this, come along anyway and pay what you can
- Please bring your own bag if possible
- We welcome donations of food or money
- We also have a 'Pay It Forward' scheme
- You will find a warm welcome from our friendly volunteers

For more details contact 07368289222 / 07876568596
keswickareafodshare@gmail.com

Find us on Facebook @ Keswick Area Food Share



The Government launched StreetSafe, as an online tool to allow people to flag places where they have felt unsafe, and describe factors that caused them concern, including anti-social behaviour or environmental reasons.

This can range from poorly paths to public harassment, these are then raised with the us whether or not a crime has been committed.

We will work with partners to address any issues raised.

If there are any public areas where you feel unsafe due to environmental issues e.g. poor street lighting, abandoned buildings, vandalism etc. please report these here - [StreetSafe | Police.uk \(www.police.uk\)](https://www.police.uk/streetsafe)

Please note 'StreetSafe' is not for reporting crime or incidents.



We are now taking applications for Special Constables

The Special Constabulary is a voluntary body, whose officers form a vital part of the police family, working alongside their regular colleagues to police the communities of Cumbria. Specials perform a variety of police duties to support regular officers with the day-to-day policing of Cumbria.

People become a Special Constable for a variety of reasons. Some people have free time and have a desire to give something back to their community, some people are very happy in their present job but want something totally different in their spare time, some people may have wanted to work in the police but for different reasons they have gone down a different career path. Specials have the same powers as regular officers, wear the same uniform and carry the same equipment as regular officers.

In all these circumstances the Special Constabulary gives you the opportunity to have a second career. This is a great opportunity to meet people from all walks of life and gain experience in a wide range of policing duties.

For more information on being a Special Constable - [click here](#)

Apply [here](#)

Join us!

Have you ever thought about being a police officer?

Could you be make a real difference to people in Cumbria and help keep them safe?

Recruitment is open now. We are looking for enthusiastic and dedicated people to apply now to join our teams.



COULD YOU?

| Recruiting police officers now

The image shows two police officers in high-visibility vests and helmets standing next to a white police car. The word 'POLICE' is written in blue on the side of the car. In the background, there are residential houses. A blue banner at the bottom of the image contains the text 'COULD YOU?' and '| Recruiting police officers now'. The Cumbria Constabulary crest is visible in the bottom right corner of the image.

For more information on the role of a police officer and the numerous entry routes, please visit www.cumbria.police.uk/careers.

Your local officers

Want to know who your local officers are?

Simply go to our website - www.cumbria.police.uk

Scroll down the home page and you can browse different areas to see who your local team are - or enter your postcode.

Not only will you be able to find out who your named local officers and PCSOs are, you will also be able to view our local policing priorities and details of any meetings or events we will be attending.



In other news



Cumbria Constabulary is supporting a national, week-long knife crime campaign, beginning on Monday (15 May 2023).

Op Sceptre will aim to remove potentially dangerous and harmful blades from our streets, giving opportunity for members of the public to dispose of knives anonymously and safely in amnesty bins at local Police Stations.

As part of the week, officers will be going into schools to help educate young people regarding the potential disastrous consequences resulting from carrying a knife, whilst neighbourhood policing team officers will be carrying out test purchasing operations to ensure retailers are not selling knives to children.

Chief Inspector Steve Hunter said: "Any incident that escalates to the point where a knife is pulled has the potential to end in tragedy – and it can often be for the person in possession of the blade.

"Cumbria is one of the safest places in the country to live, work and visit however we have had some high-profile incidents, some of which have ended in people losing their lives.

"It is important that, as a community, we do not take knife crime lightly if we are to maintain Cumbria's position as one of the safest places in the country to live, work and visit.

"I would urge people to take this opportunity to speak with family members about the dangers knives pose."

Someone in possession of a knife is not only increasing the risk of harm to themselves but could also face a fine of £5,000 and a four-year prison sentence.

Ch Insp Hunter said: "This coming week provides an ideal opportunity to come forward and rid themselves of a knife, anonymously. It is a quick process and your action will help make your community a safer place.

"Every knife or blade that is handed in is one less weapon which could fall into the wrong hands.

Cumbria's Police, Fire and Crime Commissioner, Peter McCall, said: "Being in possession of a weapon means that it is more likely to be used – it is not worth the risk.

"No one wants to be involved in an incident involving a knife, as it can have a serious effect on people's lives and, in the worst-case scenario, could be fatal.

"I would urge anyone who has a potentially dangerous weapon in their home to surrender it to your local police station.

"Let's work together to make Cumbria an even safer place to live."

Anyone wishing to hand a knife or bladed article in should put them in a box or strong bag. Never attempt to take an uncovered knife or bladed article out in public. Members of the public are also advised to go directly to a designated station when handing in such items.

The stations where you can hand your knives or bladed articles in are:

	West	South
North		
• Carlisle	• Whitehaven • Workington	• Barrow • Kendal

To check on opening times please visit: [Cumbria Police Stations - Cumbria Constabulary](#)

If you are worried about the someone who is in possession of a knife or need advice, please contact police or report anonymously via Crimestoppers.

Children safeguarded, warrants executed and arrests made during week of action by Cumbria's Cyber and Digital Crime Unit

Cumbria Police's Cyber and Digital Crime Unit ensured the safety of six children during a week of action focussing on online sex offending.

Detectives from the dedicated team also executed two warrants, made two arrests and seized a number of devices.

This was all part of a week of intensification focussed on those suspected of being involved in accessing indecent images of children. **Read more [here](#).**

Op Tramline: Officers record distracted and speeding drivers in five-day operation

A five-day operation using a HGV to target driving offences was run this week by Cumbria Constabulary, with dozens of drivers reported for offences behind the wheel.

The operation was run in partnership with National Highways and saw the Constabulary use an unmarked HGV to help officers spot driving offences from an elevated position.

The officers used the vehicle to pull up alongside other vehicles and gather video footage of offences being committed.

In total the officers recorded 31 offences. These included:

- 14 mobile phone offences
- 10 speeding offences
- Two vehicles being driven in lane three when prohibited from doing so
- A drug-driver
- Driving without a licence - Sec 165 Seizure
- Driving without due care and attention

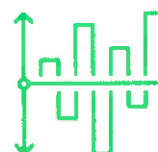
Read more [here](#)



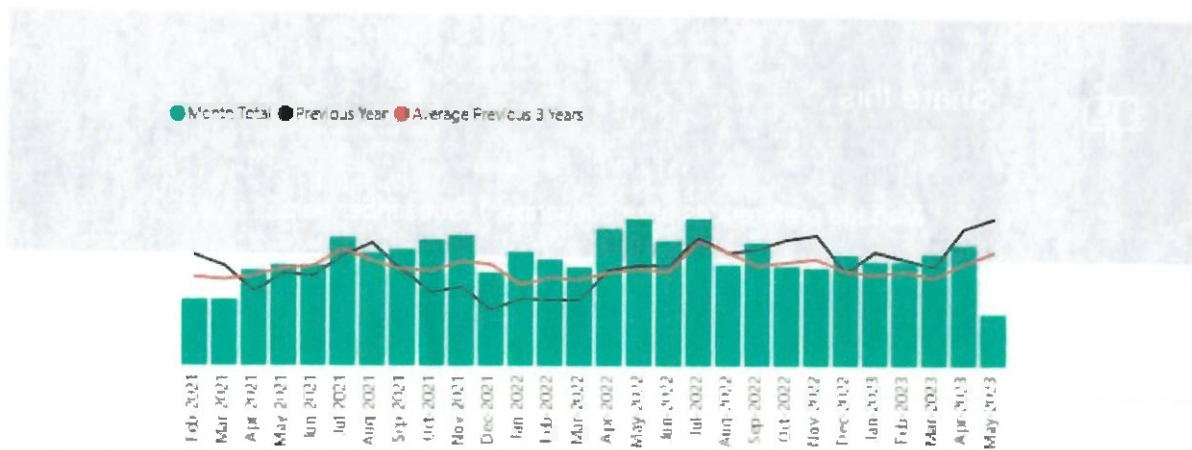
Crime Figures

Further information can be found on [Police.Uk](#)
Click here to visit the website

Please note the data contained on Police.uk is not live time



OffenceGroup	Crimes	Same Period Last Year	Difference	% Change
Arson and Criminal Damage	19	18	1	5.6%
Burglary	1	5	-4	-80.0%
Drug offences	1	4	-3	-75.0%
Miscellaneous Crimes Against Society	1	3	-2	-66.7%
Possession of weapons offences	1	1	0	0.0%
Public order offences	14	22	-8	-36.4%
Robbery	1	3	-2	-66.7%
Sexual offences	7	3	4	133.3%
Theft offences	17	11	6	54.5%
Vehicle Offences	1	0	1	100.0%
Violence against the person	47	58	-11	-19.0%
Total	110	125	-15	-12.0%



Allerdale Police want you to report all anti-social behaviour and crime

Please report any incidents of crime or anti-social behaviour to us, to help us keep Allerdale safe.

If a crime is in progress always call 999.

You can report crime [online here](#)

Our online Live Chat function is a new service giving you an alternative way to communicate with a Police Officer in real time. [More here.](#)

You can also phone on 101.

Alternatively you can contact Crimestoppers, anonymously, on 0800 555 111.



To receive more policing news, sign up to our other area newsletters by clicking on the link below:



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This email was sent to office@keswicktowncouncil.gov.uk using govDelivery Communications Cloud on behalf of: Cumbria Police
· Carlisle Hall · Penrith · Cumbria · CA10 2AU



Planning Applications received between 12/05/2023 - 08/06/2023		
Plan ref	Location	Description of Proposed Development
7/2023/2080	Land off Penrith Road, Old Windlebrowe, Keswick, CA12 4LH	Permanently retaining temporary access AP09 approved under temporary permission (ref:7/2016/2027) as part of the United Utilities Thirlmere to West Cumbria Pipeline Project, providing new access to land off Penrith Road into the field existing field parcel.
7/2023/2082	13c Fenton, Keswick, Cumbria, CA12 4AZ	Construction of a single storey porch extension
7/2023/2083	41, Briar Rigg, Keswick, CA12 4NN	Non-material amendment to planning application 7/2022/2197 (Demolition of existing garage and sun room, to be replaced with side extension. Over-cladding of house walls and roof with insulation and airtightness membrane) for removal of chimney
7/2023/2085	Greta Hall, Main Street, Keswick, CA12 5NH	External lighting & EV charger, and addition of internal plaster coving to entrance hallway
7/2023/2091	Cumbria House, 1, Derwentwater Place, Keswick, CA12 4DR	Change of use of Guesthouse to flexible use of guesthouse or self catering
7/2023/2093	Keswick Mini Market, 35 Main Street, Keswick, CA12 5BL	Proposed installation of an ATM through the shopfront left hand window as a through glass installation
7/2023/2094	Keswick Mini Market, 35, Main Street, Keswick, CA12 5BL	ATM fascia with illuminated fascia sign ATM in blue lettering out of white background. ATM non illuminated surround signage white lettering Free Cash Withdrawals and Euronet Logo out of blue and yellow background
7/2023/2099	36, Lakeland Park, Keswick, Cumbria, CA12 4AT	Non-material amendment to planning application 7/2023/2005 (Proposed internal alterations, new pitched roof over existing flat roofs, with extended raised patio to rear) to reposition window on north west elevation; raise lintel height to front window; extend raised patio 1.3m and install 2 windows under patio
NOTICE TO THE PUBLIC: Interested parties are invited to let the Town Clerk have their comments, in writing, or by email to: townclerk@keswicktowncouncil.gov.uk prior to the meeting regarding any of the planning applications on this sheet.		

Decisions Received from LDNPA

Planning Decisions Received between 12/05/2023 & 08/06/2023

Plan Ref	Date of Application	Location	Postcode	Description	KTC Observations	LDNPA Decision	Appeal	Appeal Decision
7/2022/2242	Oct-22	West View, The Heads, Keswick,	CA12 5ES	Erection of single-storey extension to enhance the kitchen and owners accommodation	SUPPORT	REFUSED	Appeal	Appeal dismissed
7/2023/2035	March-23	Headquarters, Blencathra Street, Keswick	CA12 4HW	Conversion from hair salon to short term holiday letting accommodation	OBJECT	REFUSED		
7/2023/2059	March-23	7 The Hawthorns, Keswick,	CA12 4LL	Revised window and roof configuration to rear sun room	SUPPORT	GRANTED		
7/2023/2076	April-23	31 A, Lattigg Close, Keswick	CA12 4LD	Demolition of existing rear extension. Addition of new rear extension & replacement windows	SUPPORT	GRANTED		
7/2023/2083	May-23	41, Bihar Riggs, Keswick	CA12 4NN	Non-material amendment to planning application 7/2022/2197 (Demolition of existing garage and sun room, to be replaced with side extension. Over-cladding of house walls and roof with insulation and airtightness membrane) for removal of chimney	No comments required	GRANTED		

KESWICK TOWN COUNCIL**TOWN COUNCIL MEETING 15TH JUNE 2023****MAYOR'S ENGAGEMENTS & MEETING ATTENDANCE**

For period 12th May 2023 – 8th June 2023

Thursday 18 May	Completed Mayor's Latrigg Fund Raising Challenge.
Thursday 18 May	Attended Council Offices for Inspection of Monthly Accounts.
Thursday 18 May	Attended Annual Town Council Meeting.
Thursday 25 May	Attended Events Committee Meeting in Council Chamber.
Thursday 25 May	Attended Annual Parks Trustees Meeting in Council Chamber.
Friday 26 May	Attended Extraordinary Meeting of Keswick Town Council at Hope Park followed by special event to present the Freedom of Keswick to Kerry Irving.
Tuesday 30 May	Attended CALC Effective Councillor Microsoft Teams Meeting which had to be cancelled and deferred to 22 June due to Access difficulties.
Wednesday 31 May	Attended Extraordinary Keswick Town Council Meeting in Council Chamber regarding an ongoing insurance claim issue requiring urgent decision.
Tuesday 6 June	Meeting at Cafe HNW to discuss proposed development plans for Staff Accommodation, Parks Equipment Storage and Existing Kiosk.
Tuesday 6 June	Meeting at Keswick Museum at 'Tuesday's Tonic' session re donation given on Behalf of Keswick Town Council.

Section 1 – Annual Governance Statement 2022/23

We acknowledge as the members of:

KESWICK TOWN COUNCIL

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2023, that:

	Agreed		Yes means that this authority
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		prepared its accounting statements in accordance with the Accounts and Audit Regulations.
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓		has only done what it has the legal power to do and has complied with Proper Practices in doing so.
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		considered and documented the financial and other risks it faces and dealt with them properly.
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		responded to matters brought to its attention by internal and external audit.
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓		disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A
	✓		has met all of its responsibilities where, as a body corporate, it is a sole managing trustee of a local trust or trusts.

***Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.**

This Annual Governance Statement was approved at a meeting of the authority on:

DD/MM/YYYY

and recorded as minute reference:

MINUTE REFERENCE

Signed by the Chairman and Clerk of the meeting where approval was given:

Chairman

SIGNATURE REQUIRED

Clerk

SIGNATURE REQUIRED

www.keswicktowncouncil.gov.uk LY AVAILABLE WEBSITE/WEBPAGE ADDRESS

Section 2 – Accounting Statements 2022/23 for

KESWICK TOWN COUNCIL

	Year ending		Notes and guidance
	31 March 2022 £	31 March 2023 £	
1. Balances brought forward	270,046	253,867	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	273,697	307,054	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	35,849	40,762	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	64,239	65,094	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	261,486	305,585	Total expenditure or payments as recorded in the cash-book less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	253,867	231,005	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	256,960	238,714	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	68,864	67,643	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

For Local Councils Only	Yes	No	N/A	
11a. Disclosure note re Trust funds (including charitable)	✓			The Council, as a body corporate, acts as sole trustee and is responsible for managing Trust funds or assets.
11b. Disclosure note re Trust funds (including charitable)	✓			The figures in the accounting statements above do not include any Trust transactions.

I certify that for the year ended 31 March 2023 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval

Graham Kerr

Date

08/06/2023

I confirm that these Accounting Statements were approved by this authority on this date:

DD/MM/YYYY

as recorded in minute reference:

MINUTE REFERENCE

Signed by Chairman of the meeting where the Accounting Statements were approved

SIGNATURE REQUIRED

KESWICK TOWN COUNCIL

**STATEMENT OF ACCOUNTS FOR
THE YEAR ENDED
31 MARCH 2023**

Vivien Little
Council Offices
50 Main Street
Keswick
Cumbria
CA12 5JS

Keswick Town Council
Annual Statement of Accounts
Year Ended 31 March 2023

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General Administration Costs	2
Grants	3
War Memorial and Contingency Spending	4
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Earmarked Funds	6
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Supporting Statements	8 - 9

Keswick Town Council
General Fund
Income and Expenditure Accounts
Year Ended 31 March 2023

		Year Ended 31 March 2023	Year Ended 31 March 2022
General Income			
Precept (including local council tax support grant)		307,055	273,697
Fitz Park Grant from Allerdale Borough Council		20,000	20,000
Bank Interest - Business Premium Account		23	2
Walker Park Rents		14,130	12,267
Battersby Charity - CCTV Cameras Moot Hall		-	180
K2T Toilets Contribution		1,000	-
Christmas Lights Contribution		200	-
Events Banner Advertising Income		-	50
Blue Signs Income		-	995
Memorial Seat Donation		742	670
ABC Welcome Back Fund 2022		-	388
Income from Town Field		-	-
Bus Shelter Mural CCC Fund		-	700
Allotment Income		597	597
Total General Income		343,747	309,546
Expenditure			
Administration, Salaries, NIC, SA & Costs	Page 2	80,053	78,294
Grants Paid	Page 3	18,000	18,327
Christmas Lighting		36,429	39,090
Event Banner Expenditure			
Town Floral Displays		578	600
Town Mayor's Allowance		2,000	2,000
Contingency	Page 4	5,000	1,582
War Memorial	Page 4	1,495	1,548
Townfield Expenditure		800	1,150
Open Spaces		1,000	1,000
Grant to Fitz Park Trust		180,267	159,928
Blue Signs/Finger Posts		-	3,455
K2T Toilets Contribution		1,240	-
ABC - Welcome Back Fund 2022		-	388
Memorial Seat Expenditure		110	666
CCC Bus Shelter Mural		-	2,700
CCTV Maintenance - Moot Hall		3,000	312
Audit Fee		1,865	1,830
Newsletter		-	-
Advertising		206	215
Council Chamber Expenses		-	-
Town Events / Celebrations		13,614	5,239
Allotment Expenses		496	455
Annual Parish Meeting		367	285
CCTV Purchase		-	-
General Reserves Expenditure		14,489	-
Total General Expenditure		361,009	319,064
General Income less Expenditure		(17,262)	(9,518)
Reserves Brought Forward		179,481	187,547
Transfers (to)/from Funds		3,261	1,451
General Fund Reserves Carry Forward		165,480	179,481

Keswick Town Council
General Administration Costs
Year Ended 31 March 2023

	Year Ended 31 March 2023	Year Ended 31 March 2022
Income		
Photocopying	15	-
Council Chamber Hire	30	-
Total Income	45	-
Expenditure		
Salaries, National insurance and Pension	108,493	107,059
Pension to Former Employee	1,093	1,415
Staff Expenses	178	-
Payroll Outsource Costs	316	309
Rent	7,100	7,100
Building Service Costs	6,870	5,270
Insurance	861	863
Repairs	15	88
Subscriptions	940	869
Stationery and Printing	869	860
Postage	432	313
Photocopier Lease and Charges	1,719	1,725
Computer Maintenance	2,518	2,181
Website and Internet Costs	609	602
Telephone	456	491
Health and Safety	30	52
Office Equipment and Fittings	200	283
Council Chamber Expenditure	29	493
Conferences / Training	740	515
Total Expenditure	133,468	130,488
Net Expenditure	133,423	130,488
Allocated to:		
General Fund 60%	60% 80,053	78,294
Hope Park 20%	20% 26,685	26,097
Fitz Park 20 %	20% 26,685	26,097
	133,423	130,488

Keswick Town Council
Grants and S137 Payments
Year Ended 31 March 2023

	Year Ended 31 March 2023	Year Ended 31 March 2022
Grants		
Theatre by The Lake Youth Work	2,500	2,500
1st Keswick Scout Group	1,500	2,500
Keswick Community Emergency Recovery Partnership	5,825	5,825
Keswick Youth Centre Services	1,667	2,727
Great North Air Ambulance	1,000	
CPR Group CIC		200
Citizens Advice Allerdale	500	500
Two's Company	500	
Rotary Club Winter Warmth	800	
St Herberts School	600	1,250
Keswick St John PCC	2,454	705
Ukraine Appeal		2,000
Keswick and District First Responders	120	120
Grant Underspend	534	
Total Grants Other Powers	18,000	18,327

Keswick Town Council
War Memorial and Contingency Spending
Year Ended 31 March 2023

WAR MEMORIAL

	Year Ended 31 March 2023	Year Ended 31 March 2022
Income		
Grant from Keswick Town Council	1,495	1,548
Interest	5	-
Total Income	1,500	1,548
Expenditure		
Insurance	695	748
Maintenance and Floral Displays	800	800
Total Expenditure	1,495	1,548
Surplus / (Deficit)	5	-
Balance brought forward	854	854
Total Fund Balance	859	854

CONTINGENCY SPENDING

	Year Ended 31 March 2023	Year Ended 31 March 2022
Contingency Spending		
Hedgehog Highway	158	
K2T Toilets	3,969	
PCC CCTV Charge	478	
Christmas Card Sponsorship	300	
Busker sign	95	
Repair Mayoral Chain		120
K2T Signage		319
Bike Stands		250
Computer Backup		152
M365		741
	5,000	1,582

Keswick Town Council
Keswick Town Council Events Fund & Christmas Lights Fund
Year Ended 31 March 2023

EVENTS FUND

	31 March 2023	31 March 2022
Income		
Other Events Income	4,024	-
Total Income	<u>4,024</u>	<u>-</u>
Expenditure		
Events Coordinator	-	-
Scruffs Expenditure	-	147
Total Expenditure	<u>-</u>	<u>147</u>
Surplus / (Deficit)	4,024	(147)
Balance brought forward	35,445	33,428
Transfer to General Reserves to cover cost of lights	(4,080)	(4,745)
Transfer from General Reserves of underspend	2,866	6,909
Total Fund Balance	<u>38,255</u>	<u>35,445</u>

CHRISTMAS LIGHTS FUND

	Year Ended 31 March 2023	Year Ended 31 March 2022
Income		
	-	-
Total Income	<u>-</u>	<u>-</u>
Expenditure		
	-	-
Total Expenditure	<u>-</u>	<u>-</u>
Surplus / (Deficit)	-	-
Balance brought forward	5,002	8,617
Transfer to General Reserves to cover cost of lights	(2,047)	(3,615)
Total Fund Balance	<u>2,955</u>	<u>5,002</u>

Keswick Town Council
Earmarked Funds
Year Ended 31 March 2023

Earmarked Funds

	Year Ended 31 March 2023	Year Ended 31 March 2022
Income	-	-
Total Income	-	-
Expenditure	9,629	6,515
Total Expenditure	9,629	6,515
Surplus / (Deficit)	(9,629)	(6,515)
Balance brought forward	33,085	39,600
Transfer (to) from General Reserves of Earmarked		
Total Fund Balance	23,456	33,085
<u>Earmarked Funds Breakdown</u>		
Local Housing	3,200	6,200
Elections	-	6,000
Office and Council Chamber	4,371	5,000
Equipment	2,891	2,891
Professional Advice	3,594	3,594
War Memorial	3,000	3,000
CCTV - PCC	6,400	6,400
Total Earmarked Funds	23,456	33,085

Keswick Town Council
Balance Sheet
31 March 2023

	31 March 2023	31 March 2022
Current Assets		
Debtors	18	465
Prepayments	1,206	1,353
VAT	8,694	9,344
Hope Park Loan Account	29,632	29,119
Town Council Current and Saver Accounts	237,804	256,040
War Memorial Account	859	857
Barclay Card	-	(12)
Petty Cash	50	63
Total Current Assets	278,263	297,229
Current Liabilities		
Creditors	9,153	10,722
Accruals	10,826	5,070
Salary Control Account	103	-
Fitz Park Loan Account	25,576	25,970
Townfield	1,600	1,600
Total Current Liabilities	47,258	43,362
Net Current Assets	231,005	253,867
Represented By		
Town Council General Reserve	Page 1 165,480	179,481
War Memorial Fund	Page 4 859	854
Events Fund	Page 5 38,255	35,445
Christmas Lights	Page 5 2,955	5,002
Earmarked Funds	Page 6 23,456	33,085
	231,005	253,867

The above statement represents fairly the financial position of the authority as at 31 March 2023 and reflects its income and expenditure during the year.

Approved By Council

Minute Ref

Date

Chairman

Town Clerk

Keswick Town Council
Supporting Statements to the Accounts
Year Ended 31 March 2023

1) Assets

During the year the following assets were purchased at the cost shown:-

	£
Telephone system and associated equipment	964
	<u>964</u>

The cost of these are included in the accounts as follows

General Reserves	720
Earmarked Funds	244
	<u>964</u>

During the year the following assets were disposed of:-

	£
Openstage telephone system	2,185
	<u>2,185</u>

At 31 March 2023 the following assets (at cost price) were held:-

	£
Office Equipment	5,388
Office Furniture	4,095
Council Chamber Furniture	2,255
Other Fixed Assets	23,998
Mayoral Chains of Office	31,500
Deputy Mayors Chains of Office	407
	<u>67,643</u>

Community Assets

	£
War Memorial - nominal value	1

2) Borrowings

As at the close of business on 31 March 2023 the Council had no loans outstanding.

3) Leases

At the end of the year the following lease was in operation

Lessor	Purpose	Annual Payable £	Year of Expiry
BNP Paribas	Photocopier	547	2024

Supplier

Apogee - Agreement No: A1B51691

Keswick Town Council
Supporting Statements to the Accounts
Year Ended 31 March 2023

4) Tenancies

Council as Landlord

Tenant	Property	£
Allerdale Borough Council	Walker Park	14,130

Council as Tenant

Landlord	Property	Rent pa £
Allerdale Borough Council	Council Chambers and Offices	7,100

6) Agency Work

During the year the Council did not undertake any agency work

7) Pensions

For the year of accounts the Council's contributions were 20.6% of employees pensionsable pay. This scheme is administered by Cumbria County Council.

Approved By Council

Minute Ref _____ Date _____

Chairman _____

Town Clerk _____

KESWICK TOWN COUNCIL

15 JUNE 2023

CLERK'S REPORT

Annual Meeting of the Parish

At the Annual Meeting of the Parish on 20 April 2023, a number of points were discussed, and three resolutions were agreed to be brought forward to the Town Council. I have listed these here for members to discuss and decide how they wish to approach these.

- i) **KCHT calls upon the Town Council to work with KCHT and the Cumberland Unitary Authority to identify opportunities in Keswick, including disused buildings and other spaces, that may be able to be used to add to the stock of affordable homes available for the people of Keswick.**

A member of the public spoke in relation to this item, as there was at least one prominent empty building in Keswick which was felt was currently an eyesore, and that it was hoped that it could fall under a compulsory purchase order, but it was important to look at all unused buildings and spaces for housing.

RESOLVED that this item be brought to a future Town Council meeting to be considered further.

- ii) A member of the public brought up the state of the Howrah's path, which had huge puddles – that were boot high – during wet spells. They had raised it with the appropriate highways authority, who stated that it was low down on their list of priorities.

RESOLVED that this it would be brought to a future meeting of the Town Council, with a view to trying to find a solution for this.

- iii) A member of the public was concerned that formerly Allerdale Borough Council, and in the future Cumberland Council could close car parks without consultation to us or businesses in Keswick, with a potential economic impact. It was requested that an approach be made to Cumberland Council, in order to ensure that KTC is consulted on decisions before they are made.

RESOLVED that this item be brought to a future Keswick Town Council meeting.

NALC Star Awards

Following my notification of Keswick Town Council's inclusion in the 'Points of Light' document, it was suggested by the policy officer who has been in contact with me, to put Keswick Town Council forward for their 'Star Council Awards 2023'. This is an annual award ceremony which recognises Town and Parish Council's contribution to their communities, and has categories for Council of the Year, Councillor of the Year, Young Councillor of the Year, County Association of the Year and Clerk of the Year.

Submission is by a supporting statement for four criteria, submitted via an online nomination form. The criteria are:

1. How the council has established, maintained and managed effective relationships with other local authorities and/or organisations.
2. How the council has ensured effective service delivery to residents, improving the quality and range of local services.
3. How the council maintains two-way communication with the community and how the community has responded.

4. How the council pushes boundaries and works above and beyond expectations.

Councillors are asked to consider whether they wish to nominate Keswick Town Council for a Star Award. The deadline is 28 July 2023.

Vivien Little
7 June 2023



ACTion
with communities
in cumbria

Transport Options in the Lake District

ACTion with Communities in Cumbria is working with the Lake District National Park Partnership (LDNPP) to ask a wide range of people about their views on transport in the Lake District and especially people's appetite for change.

We are starting from the perspective that change is necessary, due to - frustrations of visitors and locals, carrying capacity of the services, and the longer term impact on the environment that visitors – both local and wider come to see. But we recognise that change will be gradual due to resources and therefore needs a longer-term vision.

This research forms part of a wider research programme, the results of which will be used to inform LDNPP policy development on sustainable travel and transport.

Here is a link to the LDNPP Management Plan Sustainable Transport page (which includes a short video) if you would like some background information:
www.lakedistrict.gov.uk/caringfor/lake-district-national-park-partnership/management-plan/sustainable-travel-and-transport

1. What is your connection with the Lake District?

- ☐ I live in the Lake District
- ☐ I work in the Lake District
- ☐ I visit the Lake District
- ☐ none of these

2. Do you consider cycling or walking to get around the Lake District (i.e. as a form of transport)?

- ☐ yes
- ☐ no

4. How do you currently travel around the Lake District?

Please tick all that apply.

- ☐ car/van (petrol/diesel)
- ☐ car/van (electric or hybrid)
- ☐ motor home/camper van
- ☐ train
- ☐ bus service
- ☐ bike
- ☐ electric bike
- ☐ on foot
- ☐ by taxi
- ☐ by boat/ferry
- ☐ other

5. Generally speaking, do you think there is a problem in terms of how people travel around the Lake District – whether by car, bus or any other way of travelling?

- ☐ It's really good as it is and could be used as an example to other places
- ☐ It's pretty good, all things considered
- ☐ It's OK – some good aspects but some problems
- ☐ It's pretty poor generally
- ☐ It's terrible
- ☐ I don't really have a strong view or haven't really thought about it

7. How important do you think it is to reduce carbon in the Lake District?

- ☐ very important
- ☐ important
- ☐ neutral
- ☐ not very important
- ☐ not at all important
- ☐ don't know

8. What do you think the best way to do this is - around travel and transport?



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Set out below are three different approaches to ways transport could be in the Lake District.

Option One: more managed access to busy places at busy times.

The management of traffic and parking at busy times and in busy places e.g. shuttle buses for visitors with parking managed and enforced, while still enabling essential access by residents, businesses, buses and emergency services. (There could be exemptions for people with additional needs in this scenario).

Option Two: continue as is.

Option Three: a fully integrated public transport system.

Widespread networks of frequent and on-demand buses and shuttles, integrated with boats and rail (with easy-to-understand ticketing like in many cities), made possible by managing traffic and parking - by limiting car use/reducing cars and using options like park and ride. (There could be exemptions for people with additional needs in this scenario).

9. Which, if any, of these do you prefer – which would you like to use?

- ☐ option one
- ☐ option two
- ☐ option three
- ☐ none
- ☐ other

10. Which, if any, of these do you think should be prioritised?

- ☐ option one
- ☐ option two
- ☐ option three
- ☐ none
- ☐ other

11. Going back to thinking about how transport and access currently works in the Lake District, what are the sorts of changes that you would most like to see happen?

13. Do you have any further comments about the subject that you would like recorded?



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in cumbria

Supporting communities since 1948

Registered in England as Voluntary Action Cumbria;
Charity No: 1080875; Company No: 3957858

Registered Office: Office Q, Skirsgill Business Park,
Penrith CA11 0FA



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14. Finally, just a couple of questions about you. Where are you from?

- ☐ Cumbria
- ☐ Lancashire
- ☐ Merseyside
- ☐ Greater Manchester
- ☐ Cheshire
- ☐ Yorkshire & Humber
- ☐ North East
- ☐ West Midlands
- ☐ East Midlands
- ☐ London
- ☐ East of England
- ☐ South East
- ☐ South West
- ☐ Scotland
- ☐ Wales
- ☐ Overseas

15. Which age group do you fall into?

- ☐ 16-24
- ☐ 25-34
- ☐ 35-44
- ☐ 45-49
- ☐ 50-59
- ☐ 60-69
- ☐ 70-79
- ☐ 80+
- ☐ prefer not to say

Thank you very much for your help. Please click on submit to finish the survey.

**If you would like any further information you may contact Lorraine Smyth,
Chief Executive, ACTion with Communities in Cumbria
email: LorraineSmyth@cumbriaaction.org.uk**



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Penrith CA11 0FA**



Workington

Cumbria

CA14 3YJ

Telephone 0300 373 3730

cumberland.gov.uk

24/05/2023

Keswick Town Council

50 Main Street

Keswick

CUMBRIA

CA12 5JP

Dear Sirs

Premises Licence No. PLNA0141

Premises Name Market Square

**Licensing Act 2003 - Consultation on Statement of Licensing Policy 2023-2028 AND
Gambling Act 2005 - Consultation on Statement of Gambling Policy 2023-2026**

Cumberland Council was formed on 1 April 2023. Under the Gambling Act 2005, each local authority is required to prepare and publish their statement of policy every three years. The sovereign Licensing Authorities had their own Gambling Licensing Policy which were due for review in January 2025. In line with legislation a draft policy has been prepared to produce a Cumberland Council policy. No substantive changes have been made to the contents of the sovereign documents in bringing them together to produce this policy and in principle is identical to the policies previously in place.

Also under the Licensing Act 2003, each local authority is required to prepare and publish their statement of policy every five years. The sovereign Licensing Authorities had their own Licensing Policy which were due for review in January 2026. In line with legislation a draft policy has been prepared to produce a Cumberland Council policy. No substantive changes have been made to the contents of the sovereign documents in bringing them together to produce this policy and in principle is identical to the policies previously in place.

Prior to the adoption of the policies there must be a period of consultation with a wide range of organisations, responsible authorities, residents and businesses as specified in the legislation.

The Council is currently undertaking a review of its statements of licensing policy and gambling policy and you have the opportunity to comment as part of this process. The draft policies are available to view at <https://consult.cumberland.gov.uk/>

Also available is a document for completion with any comments you may wish to submit. Both documents are also available from Allerdale House, Workington, The Civic Centre, Carlisle and The Market Hall, Whitehaven.

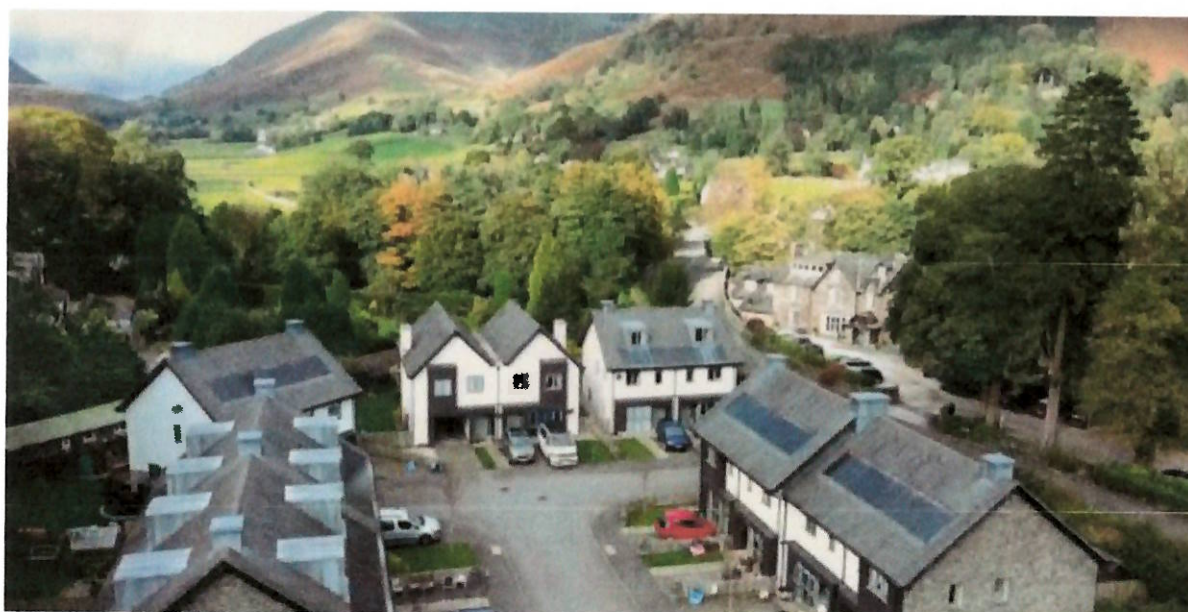
The Statements will be referred to the Licensing Committee on 2 August 2023 together with any responses to the consultation for their consideration. They will then be presented to Council on 26 September 2023 for adoption. Following publication the new policies will be effective from 1 November 2023.

Please return your comments as instructed on the webpage by 11th July 2023.

Yours faithfully
The Licensing Team

Town Clerk

From: Lake District National Park Authority <comms@lakedistrict.gov.uk>
Sent: 05 June 2023 17:00
To: Town Clerk
Subject: Changes to the Housing Supplementary Planning Document



Lake District National Park Housing Supplementary Planning Document

Dear consultee,

As required by the Statement of Community Involvement you are receiving this notification to give you the opportunity to review and respond to the consultation on the Lake District Housing Supplementary Planning Document.

Introduction to the proposed changes

Local Plan Policy 15: Housing includes details on local connection criteria, how eligibility is restricted to a geography (Locality) and how planning controls work. Policy 15 is applied to all applications for new dwellings.

Much of the detail in this revised Supplementary Planning Document (SPD) is the same as previous versions; the focus of this consultation is on the following proposed change:

- Amending the 'Locality' to refer to Housing Market Area instead of Distinctive Area

Amending the 'Locality'

Our starting point will always be to restrict occupancy to a specified geography referred to as a 'Locality'. These 'Localities' are defined in the SPD and were originally based on the Distinctive Areas established in the Local Plan. Since the Local Plan was adopted in May 2021, two new strategic housing assessments have been produced:

- Allerdale Housing Needs Survey
- South Lakeland Strategic Housing and Economic Needs Assessment.

These identify the area of the Lake District within the Borough/District area as an individual housing market area, acknowledging the unique nature of the housing market in these areas as being different to the wider area.

The information and therefore evidence is presented in a format to reflect this fact. This does not align neatly with our Distinctive Areas, specifically in the South and Central and Southeast Distinctive Area. This can be easily addressed by changing the reference to 'Housing Market Areas' rather than 'Distinctive Areas' and using the evidence accordingly.

Period of consultation

We are inviting comments on the revised Housing Supplementary Planning Document in accordance with the adopted Statement of Community Involvement.

The period for making representations is six weeks starting from **Monday 5 June until 5pm Monday 17 July 2023.**

Inspection of document

- From Monday 5 June 2023 the revised SPD will be available to view on our website
- Hard copies will be available at reception at Wayfaring House, Murley Moss Business Park, Oxenholme Road, Kendal, LA9 7RL.
- Copies of the SPD can be provided on request by phoning 01539-724555 or by emailing localplan@lakedistrict.gov.uk

Read Housing Supplementary Planning Document

Representations

Please use the Housing Supplementary Planning Document questionnaire available on our website www.lakedistrict.gov.uk/localplan.

Representations can be made throughout the consultation period but must be made before 5pm on Monday 17 July 2023.

Completed questionnaires should be submitted online. If this is not possible then they can be sent by email to localplan@lakedistrict.gov.uk or returned to:

Strategy and Partnerships,

Lake District National Park Authority,

Wayfaring house,

Murley Moss Business Park

Oxenholme Road,

Kendal,

LA9 7RL

All representations will be considered, and the SPD reviewed accordingly.

View questionnaire

Sincerely,

Local Plans Team

Lake District National Park Authority

01539 724 555

localplan@lakedistrict.gov.uk

Use the Forward button to send this email to someone else who may be interested.

Use the unsubscribe link to stop receiving emails from us about planning policies and consultations.



**Lake District
National Park**



Lake District National Park Authority
Wayfaring House, Murley Moss, Kendal, LA9 7RL

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Housing Supplementary Planning Document Consultation

Please use this questionnaire to share your thoughts about the draft Housing Supplementary Planning Document Consultation

The draft version is available to view by visiting the Supplementary Planning Documents page on the Lake District National Park website.

This questionnaire gathers personal information that will be managed in accordance with the Lake District National Park Authority's Privacy Notice.

* Required

1. Do you agree with the proposed change to APPENDIX A Localities?

Removing the reference to Distinctive Areas and replacing it with Housing Market Areas.

☐ Yes

☐ No

☐ Other

2. Please enter your name: *

Enter your answer

3. Please enter your email address: *

Enter your answer

4. If you are answering on behalf of an organisation please state the name of your organisation:

Enter your answer

5. Do you wish to be notified of the adoption? *

☐ Yes

☐ No

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Town Liaison Forum – Notes of meeting held on Tuesday 9th May 2023

Attendees: Vivien Little – Town Clerk Vanessa Metcalfe – Keswick Tourism Liam Forrester – PCSO Keswick Katy Maher – Police (Counter Terrorism) Andy Murphie – Vicar, Crosthwaite James Robson – Keswick Ministries Simon Overend – Keswick Ministries	Apologies: Peter Aiston – Cumbria Police Debbie Beament – Outdoor activity provider Jane – Keswick Museum Jodi Whitehouse – Keswick Ministries
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1. All welcomed, including PCSO Lian Forrester attending for the first time.
2. Notes from February meeting: No actions or matters arising.
3. Situation report and updates from forum representatives.
 - i. Vivien – recent Town Council elections mean more than half the council are new in post - there are 6 men and 6 women. Organisation representatives will be agreed at the next meeting on 18th May.
 - ii. Andy – churches reviewing and stepping up security following recent break-in at St John's.
 - iii. Vanessa advised that member feedback is mixed with encouraging forward booking. Believe peak bookings of the last couple of years probably won't be repeated. Invited organisations meeting on Monday 15th May.
 - iv. Liam advised that a Community Beat Officer for Keswick will be taking up their new post shortly. Liam to encourage them to make contact with the Town Council, KTA and KM.
4. Update on Protect Duty – Katy Maher: Katy reported on new legislation, following the Manchester Arena bombing. The Protect Duty places a responsibility on organisations and events to train staff, assess threats, carryout risk assessments and determine mitigation. More information is available on the Protect UK website [ProtectUK](https://www.protectuk.org/) . Katy keen to provide support which will probably best be facilitated by arranging a town-wide session for businesses and organisations, including KTA and the Town Council's Events Committee.
5. Updates from KM:
 - i. James Robson has accepted the post of Principal of Oak Hill Collage (a Christian training college in London); James will be leaving in September. James shared his appreciation for the positive relationships and friendships that have been developed over the last seven years. The trustees have started the process of seeking James' successor.
KM office currently open Tuesday, Wednesday and Thursday, with staff working from home Monday and Friday – unless events or bookings mean there is a need to be in. (Simon Overend reduced to three days from April.)
Murray Lawrie finishes on Wednesday 10th having done a wonderful job leading the refurbishment of the Pencil Factory.
We are seeking to lease the upper floor of the Rawnsley Centre to Keswick Youth Club.

- ii. We are excited about holding the next full Convention on the new site, with the theme of "Human". The Convention worked so well last year with all the space that the Pencil Factory site affords. All the kids and youth work will be in the Pencil Factory meaning the only marquee will be the 3,000-seat main auditorium. Several local caterers have expressed interest in having a presence on site for a few days. Debbie to be in touch with Vanessa about promoting this opportunity. We are continuing with the Enjoy Keswick website, which had 3½ thousand visitors last year.
- iii. Final phase of Derwent Project – Good use is being made of the facilities, including first meeting of new Cumberland Council; Bookends have just booked for a book launch in September. Kitchens will be installed ahead of the 2024 Convention. Currently raising the final £750k of £8m fundraising target – and already have half of this amount.

6. 2023 meeting dates:

Tuesday 12th September

Tuesday 12th December