

**SEVEN PRINCIPLES OF PUBLIC LIFE**  
**Selflessness – Integrity – Objectivity – Accountability – Openness – Honesty – Leadership**

**KESWICK TOWN COUNCIL**

Minutes of the meeting of Keswick Town Council held on Thursday 14 December 2023 at the Council Chamber, Town Hall, Keswick at **7.00 pm**.

**Present:**

**Chair**  
 Councillor Steve Harwood

**Councillors**

Louise Dunn  
 Denstone Kemp

Claire Houghton  
 Benita Laphorn

Chris Houghton  
 Lorraine Taylor

Also present was Vivien Little (Town Clerk), Catherine Parker (Responsible Financial Officer), one member of the press, and four members of the public

**144. Apologies**

Apologies for absence ere received from Councillors Lansbury, Murray, Nelson and Parsons. Their apologies were noted and agreed by Councillors.

**145. Minutes**

**RESOLVED** that the Chair be authorised to sign as a correct record the minutes of the Town Council meeting held on the 16<sup>th</sup> November 2023 (pages 32-35), with the information from Keswick Community Emergency Response Partnership requested at the previous meeting being included as an addendum.

**146. Requests for Dispensations**

No requests for dispensation were made at this meeting.

**147. Declarations of Interests**

Councillor Laphorn gave a personal explanation in regard to agenda item 13, as she was the secretary of the Keswick Community Housing Trust. She would remain in the room and vote on the item.

Councillor Harwood gave a personal explanation in regard to agenda item 13, as he was related to one of the individuals written a grant application. He would remain in the room and vote on the item.

**148. Police Report**

**RECEIVED** the report of the Allerdale Rural Neighbourhood Policing Team.

**149. Matters to be received from the Public**

Two members of the public spoke in relation to agenda item 15.

**150. Matters to be raised by Councillors**

No matters were raised by Councillors at this meeting.

*Councillor Kemp arrived at 7.11pm.*

**151. Reports from Representatives on Outside Bodies**

**RECEIVED** a verbal report from Peter Walter – Chair of Keswick Tourism Association. Peter Walter began by showing Councillors an infographic on the work of Keswick Tourism Association, including numbers of visitors to the website, activities throughout the year, and information regarding the visitors who booked accommodation through the KTA website. He was also seeking Keswick Town Council's financial support for



the work of Keswick Tourism Association in supporting Keswick businesses (in the region of £2,000). The Town Clerk stated that the grant period was closed for the upcoming financial year, and that budgets for 2024/25 had been drafted and would be approved at the next Town Council meeting, but that Mr Walter should put forward a report, and it would be given due consideration as soon as possible.

## 152. Applications for Development

- i) **RESOLVED** that the following observations be submitted to the Lake District National Park Authority (Action – RFO).

Plan Ref	Description of Development, Location, Comments Recommendation
T/2023/0177	Crown reduce 1 London plane by 2m Main Street, Keswick, CA12 5BN No comments made <b>SUPPORT</b>
7/2023/2199	Proposed extension to detached annexed building to provide self-catering kitchen and dining and additional shower facilities Denton House, Penrith Road, Keswick, CA12 4JW No comments made <b>SUPPORT</b> <i>(Observations submitted under delegated powers 08/12/2023)</i>
7/2023/2209	Erection of flue to be painted pink (retrospective) 2, Pack Horse Court, Keswick, Cumbria, CA12 5JB <i>Object – this is visually intrusive in a Conservation Area and has a direct impact on the visual amenity of the apartment above. It is noted that an objection has been made by the occupant of the apartment above which we support</i> <b>OBJECT</b>
7/2023/2211	Provision of grey composite decking approximately 3.5 metres square with safety glass surround, directly adjacent to eastern aspect of the bungalow 4, Glebe Close, Keswick, CA12 5QQ No comments made <b>SUPPORT</b> <i>(Observations submitted under delegated powers 08/12/2023)</i>
7/2023/2230	Proposed single storey rear extension and two storey side extension to dwelling as revised details to approval ref 7/2023/2126 The Rowans, Ambleside Road, Keswick, CA12 4DN No comments made <b>SUPPORT</b> <i>(Observations submitted under delegated powers 08/12/2023)</i>
7/2023/2235	Change of use from B&B (C1) to holiday let (C3) 23, Eskin Street, Keswick, CA12 4DQ <i>Object – the application form and accompanying information indicates there is no on-site management for this 8-bedroom property. We maintain our objection to Change of Use applications of this type on the grounds that this proposal would “introduce an inappropriate level of use in this location as stated in Local Plan Policy 18. We have provided evidence that the lack of on-site management creates a high probability for anti social behaviour where no on site control exists. Local Plan Policy 06 imposes a duty of care where new proposals must not have an unacceptable impact on the amenity of adjoining residents etc. ” We consider this application to be unacceptable on this basis</i>

**OBJECT***(Observations submitted under delegated powers 08/12/2023)*

- 7/2023/2239 Proposed rear extension, porch & internal alterations  
71 Latrigg Close, Keswick, CA12 4LF  
No comments made  
**SUPPORT**  
*(Observations submitted under delegated powers 08/12/2023)*
- 7/2023/2244 Non-material amendment to planning application 7/2023/2178 (Extension of bungalow to create porch and dining room) to extend garage roof to cover external stairs between existing garage and new extension  
7, Brackenrigg Drive, Keswick, Cumbria, CA12 4JJ  
No comments required
- 7/2023/2245 Change of Use from Planning Class Ea to Hot Food Take away, including installation of a kitchen air extraction system  
9, Bank Street, Keswick, CA12 5JY  
*Support -subject to extract flue meeting the technical requirements advised by Cumberland Council Environmental Health Dept. Request details of opening hours not included on application*  
**SUPPORT**

- i) **RECEIVED** update on National Park planning decisions.

**153. Mayor's Report**

**RECEIVED** details of the Mayor's engagements and meeting attendance for the period 10<sup>th</sup> November 2023 – 7<sup>th</sup> December 2023.

**154. Reports from Ward Representatives**

**RECEIVED** reports from the following representatives:

- i) Cumberland Council – no update given
- ii) LDNPA North Distinctive Area Parishes Representative - **RECEIVED** the report of the LDNPA North Distinctive Area Parishes Representative. Peter Walter was in attendance, and once again stated the need for evidence to be provided when objecting to guest houses being turned into self catering accommodation. He also reported confusion at the Development Control Committee meeting over one planning application response which appeared to indicate two different conclusions, which would be born in mind for future responses.

**155. Payment of Accounts**

**RESOLVED** that the accounts for November 2023 as approved by the Inspection Committee be authorised for payments (Action – RFO):

- i) For the Town Council, vouchers 182 – 203, amounting to £30,000.09 (thirty thousand pounds and nine pence)
- ii) For the Trusts, vouchers HP139 – FP148, amounting to £9,118.74 (nine thousand one hundred and eighteen pounds and seventy four pence)

**156. Grants 2024/25**

**RESOLVED** that:

- i) the grants to local organisations from the 2024/25 budget, with a total of £18,976.50 be agreed as in the report (Action – RFO); and
- ii) Keswick Community Emergency Recovery Partnership would be given monies from General Fund annually, rather than via the grant process, given the importance of their work (Action – RFO); and
- iii) Keswick Community Housing Trust would be given £3,000 annually for the next three years (2024, 2025 and 2026) rather than via the grant process (Action – RFO).



**157. Clerk's Report**

**RECEIVED** the report from the Clerk.


**RESOLVED** that the correspondence to Westmorland and Furness Council and Cumberland Council with regard to a potential increase in frequency of the X4/X5 bus service be ratified (Action – Clerk).

**158. Correspondence**

Consideration was given to correspondence received regarding a 'Postbox to Heaven'. Two members of the public spoke in support of this application.

**RESOLVED** that the Town Council pay for the Postbox to Heaven with funds from contingency, to be placed in Hope Park by the staff accommodation, and to be maintained by the Parks staff (Action – Clerk).

The meeting closed at 8.04 p.m.



Chairman

18/1/24

Date