

KESWICK TOWN COUNCIL
SEVEN PRINCIPLES OF PUBLIC LIFE
Selflessness – Integrity – Objectivity – Accountability – Openness – Honesty – Leadership

Minutes of the meeting of Keswick Town Council held in the Council Chamber, Town Hall, Keswick on Thursday 20th July 2023 at 7.00 pm.

Present:

Chair
Councillor Steve Harwood

Councillors

Louise Dunn	Chris Houghton	Claire Houghton
Denstone Kemp	Sally Lansbury	Benita Laphorn
Jean Murray	Rob Nelson	Tim Parsons
Lorraine Taylor		

Also present was Vivien Little (Town Clerk), Catherine Parker (Responsible Financial Officer), one member of the press, and one member of the public.

58. Apologies

Apologies for absence were received from Councillor Paxon. His apologies were noted and accepted by Councillors.

59. Minutes

RESOLVED that the Chair be authorised to sign as a correct record the minutes of the Town Council meeting held on 15th June 2023 (pages 9-13).

60. Requests for Dispensations

The Clerk reported that no requests for dispensation were received.

61. Declarations of Interests

No declarations of interest were made at this meeting.

62. Police Report

RECEIVED the report of the Allerdale Rural Neighbourhood Policing Team.

63. Matters to be received from the Public

No matters were raised by members of the public at this meeting.

64. Matters to be raised by Councillors

Councillor Lansbury raised that during the week of the meeting, a protest had taken place at the bottom of Market Square, aimed at attendees of Keswick Convention. She stated that she had liaised with Keswick Convention, who had approached the group to encourage them to remove it.

65. Applications for Development

- i) **RESOLVED** that the following observations to be submitted to the Lake District National Park Authority (Action - RFO)

Plan Ref.	Description of Development Location
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T/2023/0075	T1 - Ash tree - Fell T2 - Western Red Cedar - Fell both trees as root systems causing severe damage to garage floor (see picture) and lifting brickwork. Both trees too
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close to building with potential of damaging foundations and underground services.

12, Eskin Street, Keswick, CA12 4DQ

No comments made

SUPPORT

- 7/2023/0081** Fell 3 pine and 1 silver birch - 5 day notice
The Coach House, Chestnut Hill, Keswick, CA12 4LS
No comments required
- 7/2023/2087** Partial demolition of existing outbuilding with re-building on similar footprint
54 Blencathra Street, Keswick, CA12 4HT
No comments made
SUPPORT
- 7/2023/2102** Extensions & alterations
14, Brackenrigg Drive, Keswick, Cumbria, CA12 4JJ
Support -support in principle subject to no objections from the adjoining property
SUPPORT
- 7/2023/2103** Repairs to roof and associated works
Oak Cottage, Ambleside Road, Keswick, Cumbria, CA12 4DL
No comments made
SUPPORT
- 7/2023/2106** Proposed extensions including raising of the roof, placement of photovoltaics, reconfiguration of driveway and turning to allow side and rear extension.
Uplands, Lonsties, Keswick, CA12 4TD
No comments made
SUPPORT
- 7/2023/2111** Replace roof coverings and install solar pv
30-36 Southey Street, Keswick, CA12 4EF
No comments required
- 7/2023/2113** Approval of details reserved by condition no 3 (Detailed waste water strategy) on planning approval ref 7/2022/2217 for operation of a temporary self catering campsite for 3 weeks, to run in conjunction with the Keswick Convention in 2023
Crosthwaite Conference Centre, Church Lane, Keswick, Cumbria
No comments required
- 7/2023/2115** Change of use from guest house to flexible use as guest house and holiday let
Cragwood Guest House, 44, Blencathra Street, KESWICK, CA12 4HT
Object
1) *No "access and design " statement provided including how the property will be managed after the change proposed.*
2) *The application form indicates 1 full time and 1 part time employee currently with only one part time employee afterwards. This implies a loss of management structure. We consider the only 'safe' way to protect possible adverse impact on adjoining properties is for full time on -site management to be retained.*
3) *It is unclear if the existing family home element is retained or lost which would have an impact on local housing demand*
OBJECT

66. Mayor's Report

RECEIVED details of the Mayor's engagements and meeting attendance for the period 9 June 2023 –13 July 2023.

67. Payment of Accounts

RESOLVED that the accounts for July 2023 as approved by the Inspection Committee be authorised for payments (Action – RFO)

- i) For the Town Council, vouchers 64 – 94, amounting to £37,518.94 (thirty-seven thousand five hundred and eighteen pounds and ninety-four pence)
- ii) For the Trusts, vouchers HP43-FP60, amounting to £8,256.89 (eight thousand two hundred and fifty-six pounds and eighty-nine pence).

68. Events in Keswick

Consideration was given to the report of the Clerk.

RESOLVED that the scope of the Visitor Management Access Group be extended to work as the primary liaison group with the sporting events occurring in Keswick (Action – Clerk). Further resolved that letter be sent to the Lakesman's event organisers (Action – Clerk).

69. Environmental Update

Consideration was given to the Council's Climate Action Plan, and to discuss any further steps needed.

RESOLVED that:

- i) a target for carbon reduction be set to aim for (5% over the next year);
- ii) Invite Sustainable Keswick to meet with Councillor to seek better ways of moving forward (Action – Clerk);
- iii) if Councillors had suggestions to add them on to the Climate Change Action Plan, they liaise with the Clerk to bring them to future agenda meetings.
- iv) members of the public be made aware of a drop of point for HP and Samsung original print cartridges and consumables our office during office hours (Action – Clerk).

70. Budget Summary Comparisons as at 30 June 2023

RECEIVED budget comparisons for the 1st Quarter.

RESOLVED that: -

- i) the General Fund Administration allocation be considered when compiling the 24/25 budgets.
- ii) the Events Committee look at the Events budget in detail prior to budget setting for approval by full council.

71. Clerk's Report

Consideration was given to the report of the Clerk.

RESOLVED that the following Scheme of Delegation be adopted (Action – Clerk):

- The Council delegates urgent decisions arising under development control consultations to the Clerk in consultation with the members of the Planning Working Group. Decisions which have a response date after the next Town Council meeting will continue to be dealt with at the next available meeting.
- Consultation may be by correspondence, including email, or in person. It may also take place at meetings of the Council.
- The Clerk will arrange for relevant papers to be circulated to the Planning Working Group who should discuss them as soon as possible, and return any comments to the Clerk for determination of the Council's response within the prescribed consultation period.
- Delegated decisions will be reported to, and recorded in the minutes of the next council meeting.
- In respect of controversial or major development proposals, the Clerk in consultation with the Mayor, may decide that a Parish Meeting and/or an Extraordinary meeting of the Council be called to consider the matter.
- that Councillor Nelson advise the Clerk on his suggestion of materials to be used on the Howrah's Footpath
- that details be publicised on the Town Councils website (Action – RFO) and Facebook page (Action – Clerk) to make the public and local businesses more aware of how to report issues falling under the remit of Cumberland Council.

72. Reports from Ward Representatives

RECEIVED reports from the following representatives:

- i) Cumberland Council – Councillor Harwood reported that he had a meeting with Councillor Campbell-Savours and Cumberland Council’s leader, Councillor Mark Fryer regarding the Swimming Pool, and would report back at a future meeting.
- ii) LDNPA North Distinctive Area Parishes’ Representative - **RECEIVED** the report from Peter Walter, Lake District National Park Authority North Distinctive Area Parishes Representative.

73. Correspondence

Consideration was given to correspondence received from a member of the public.

RESOLVED that:

- i) posters be obtained from RSPCA/Dogs Trust to promote responsible dog ownership (Action – Clerk)
- ii) discussions to be had with Podgy Paws to see if there was any link up that could be made promote responsible dog ownership (Action – Clerk).

74. Consultation

RECEIVED information relating to an informal consultation from Cumberland Council Highways.

RESOLVED that Keswick Town Council support the proposals, however, reference to be made regarding difficulty obtaining parking discs given that more disc parking areas are proposed (Action – Clerk).

75. Events Minutes

RECEIVED for information the minutes of the Events Committee meetings on 24 May 2023 (pages 1-2) and 15 June 2023 (pages 3-5).

RESOLVED that an Events Committee de-brief meeting be organised as soon as practical (Action – Clerk).

Prior to the following business the Chair moved the following resolution:

‘That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted’

76. Staffing Minutes

RECEIVED for information the minutes of the Staffing Committee meetings on 13 June 2023 (public minutes page 1, and confidential minute pages 1-2).

The meeting closed at 8.20 p.m.


Chairman

17.08.2023
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