

KESWICK TOWN COUNCIL
SEVEN PRINCIPLES OF PUBLIC LIFE
Selflessness – Integrity – Objectivity – Accountability – Openness – Honesty – Leadership

Minutes of the meeting of Keswick Town Council held in the Council Chamber, Town Hall, Keswick on Thursday 15th June 2023 at 7.00 p.m.

Present:

Chair
 Councillor Steve Harwood

Councillors

Louise Dunn	Chris Houghton	Claire Houghton
Denstone Kemp	Sally Lansbury	Benita Laphorn
Rob Nelson	Tim Parsons	Adam Paxon
Lorraine Taylor		

Also present was Vivien Little (Town Clerk), Catherine Parker (Responsible Financial Officer) one member of the press, and six members of the public.

34. Apologies

Apologies for absence were received from Councillor Murray. Her apologies were noted and accepted by Councillors.

35. Minutes

RESOLVED that the Chair be authorised to sign as a correct record the minutes of the Town Council meeting held Thursday 18th May 2023 (pages 1-5), the Extraordinary Town Council meeting held on Friday 26th May 2023 (page 6), and the Extraordinary Town Council meeting held on Wednesday 31st May 2023 (page 7).

36. Presentation of Mayor's Cadet

Mayors Cadet, Dean Rathbone, for 2023/2024 was presented.

37. Requests for Dispensations

The Clerk reported that no requests for dispensation were received for this meeting.

38. Declarations of Interests

Councillor Lansbury made a personal declaration regarding Planning Application 7/2023/2091 as she knew the applicants. She would remain in the room and vote on the application.

39. Police Report

RECEIVED the report of the Allerdale Rural Neighbourhood Policing Team.

Councillor Laphorn requested that the Clerk ask the police about whether they have considered a mobile knife amnesty unit, as the closest site for Keswick is Workington (Action – Clerk).

Councillor Taylor requested that the police be asked for feedback regarding the high percentage increase in sexual offences (Action – Clerk).

The Clerk reiterated that the Police do have a full list of our meetings and they would endeavour to attend when on duty and not dealing with any incidents.

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40. Matters to be received from the Public

A member of the public spoke in support of Planning Application 7/2023/2091. They wished to point out that the application was intended to be for 'hybrid' use – sometimes guest house, sometimes self-catering. They questioned the application form for the LDNPA, as it did not ask to confirm whether they intended to keep on-site management, and also questioned the Town Council's assumptions regarding anti-social behaviour.

41. Keswick Mountain Festival

Nicola Meadley and Richard Pearson from Keswick Mountain Festival gave a presentation outlining their vision for the next five years, which involved re-engineering the event. They requested that a Town Council representative join their local liaison group, in order to ensure that there was a continuing communication. The Clerk will bring this forward to a future Town Council meeting (Action – Clerk).

42. Matters to be raised by Councillors

No matters were raised by Councillors at this meeting.

43. Applications for Development

- i) **RESOLVED** that the following observations be submitted to the Lake District National Park Authority (Action - RFQ):

Plan Ref.	Description of Development Location
7/2023/2080	<p>Permanently retaining temporary access AP09 approved under temporary permission (ref:7/2016/2027) as part of the United Utilities Thirlmere to West Cumbria Pipeline Project, providing new access to land off Penrith Road into the field existing field parcel.</p> <p>Land off Penrith Road, Old Windlebrowe, Keswick, CA12 4LH</p> <p><i>Support in principle subject to meeting the requirements of Cumberland Council Highways/Development Management. In addition we request that the site boundary and sides to the access are reinstated in the dry stone wall originally removed but retained under cover adjacent the site – as assurances were given to nearby residents across the road that this would be done in acknowledgement of the disruption suffered when the new pipeline was installed. This option is also referred to in Cumberland Council's response</i></p> <p>SUPPORT</p>
7/2023/2082	<p>Construction of a single storey porch extension</p> <p>13c Fenton, Keswick, Cumbria, CA12 4AZ</p> <p><i>No comments made</i></p> <p>SUPPORT</p>
7/2023/2083	<p>Non-material amendment to planning application 7/2022/2197 (Demolition of existing garage and sun room, to be replaced with side extension. Over-cladding of house walls and roof with insulation and airtightness membrane) for removal of chimney</p> <p>41, Briar Rigg, Keswick, CA12 4NN</p> <p><i>This has already been approved unconditionally</i></p>
7/2023/2085	<p>External lighting & EV charger, and addition of internal plaster coving to entrance hallway</p> <p>Greta Hall, Main Street, Keswick, CA12 5NH</p> <p><i>No comments made</i></p> <p>SUPPORT</p>

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- 7/2023/2091 Change of use of Guesthouse to flexible use of guesthouse or self catering
Cumbria House, 1, Derwentwater Place, Keswick, CA12 4DR
Object- this application has been framed in a way which would allow any form of holiday accommodation the applicant may choose without providing any details on how this would be managed. The floorplans show 10 bedrooms in the overall property and the application submitted indicates that all 10 could be subject to a change of use. This implies no bedrooms retained for on – site management. We object to the lack of clarity and plan on how the possible impact of anti social behaviour in some situations can be controlled – a problem evidenced on application 7/2023/2062. We do not presume this would be the case and this application would be supported with a clear undertaking that on site management is maintained
OBJECT
- 7/2023/2093 Proposed installation of an ATM through the shopfront left hand window as a through glass installation
Keswick Mini Market, 35 Main Street, Keswick, CA12 5BL
Support – following the loss of the ATM at the former Barclays Bank this will be a useful additional facility in a prominent location
SUPPORT
- 7/2023/2094 ATM fascia with illuminated fascia sign ATM in blue lettering out of white background. ATM non illuminated surround signage white lettering Free Cash Withdrawals and Euronet Logo out of blue and yellow background
Keswick Mini Market, 35, Main Street, Keswick, CA12 5BL
Support in principle – subject to meeting the restrictions on lighting advised by Cumberland Council Development Management. We also request a condition be imposed that lighting is turned off at 12 midnight
SUPPORT
- 7/2023/2099 Non-material amendment to planning application 7/2023/2005 (Proposed internal alterations, new pitched roof over existing flat roofs, with extended raised patio to rear) to reposition window on north west elevation; raise lintel height to front window; extend raised patio 1.3m and install 2 windows under patio
36, Lakeland Park, Keswick, Cumbria, CA12 4AT
This has already been approved unconditionally
- 7/2023/2104 Proposed Dormer Extension (Resubmission of application 7/2022/2287)
16, Ratcliffe Place, Keswick, Cumbria, CA12 4DZ
OBJECT - *This is a resubmission of a previous application which seeks to build a large flat roof extension at the rear instead of at the front of this dwelling, as the original application. This is within the designated Conservation Area and we disagree with the contention that this would have minimal effect on the urban surroundings. Although at the rear of the dwelling it is clearly visible from George Street and in our view represents the worst form of dormer extension in a conservation area. We are aware that this type of dormer can be seen nearby, which were built in less enlightened times, but not in this block. We feel this would be seriously detrimental to the aims of a conservation area and if replicated by others would have a disastrous impact on the character of the area. The typical pattern in this area is for small scale pitched roof dormers which would be acceptable*
OBJECT

- ii) **RECEIVED** an update on National Park planning decisions.

Councillors requested that information regarding the Conservation be distributed to Councillors, and that Rose Lord, Conservation Officer at Lake District National Park Authority be invited to a future meeting to give a presentation to Councillors (Action – Clerk).

44. Mayor’s Engagements

RECEIVED details of the Mayor’s engagements and meeting attendance for the period 12th May 2023 – 8th June 2023.

45. Internal Auditor’s Report for Year Ending 31 March 2023

RECEIVED the report of the Internal Auditor for the year ending 31 March 2023.

46. Annual Governance and Accountability Return (AGAR) – Section 1

RESOLVED that the Section 1 – Annual Governance Statement 2022-23 – of the AGAR be approved for signature by the Chair.

47. Annual Governance and Accountability Return (AGAR) – Section 2

RESOLVED that the Section 2 – Accounting Statements 2022-23 – of the AGAR be approved for signature by the Chair.

48. Annual Accounts

RESOLVED that the statement for accounts for the year ending 31 March 2023 be approved for signature by the chair.

49. Details for the Arrangements for the Exercise of Public Rights

RESOLVED that the period for the exercise of public rights will begin on Monday 19 June 2023 and conclude on Friday 28 July 2023.

50. Review of Bank Mandate

RESOLVED to approve update of bank mandates to remove retired Councillors and add on new Councillors – (Action - RFO).

51. Payment of Accounts

RESOLVED that the accounts for June 2023 as approved by the Inspection Committee be authorised for payment for (Action – RFO)

- a. For the Council, vouchers 49 – 63, amounting to £27,742.52 (twenty seven thousand seven hundred and forty two pounds and fifty two pence)
- b. For the Trusts, vouchers HP26 – FP44, amounting to £20,094.17 (twenty thousand ninety four pounds and seventeen pence)

52. Reports from Ward Representatives

RECEIVED reports from the following representatives:

- i) Cumberland Council Representative – no report submitted;
- ii) Lake District National Park Authority North Distinctive Area Parishes Representative - no report submitted.

53. Clerk’s Report

Members considered the report of the Clerk.

RESOLVED that:

- i) The resolutions received following the Annual Meeting of the Parish all be accepted as items to be progressed by the Clerk (Action – Clerk); and

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- ii) The Clerk, in conjunction with Councillor Dunn, prepare submissions for the NALC Star Council Awards (Action – Clerk and Councillor Dunn).

54. Midsummer Events

Members considered the report from the Clerk.

RESOLVED that Bee Unique be allowed to bring inflatables to the Pop and Prom event for this year.

The Town Clerk noted that this decision was made against her advice, and she continued to have concerns about the use of inflatables on land owned by the Town Council.

Councillor Paxon left the meeting at 8.44pm

55. Consultations

Consideration was given to the following consultations:

- a. ACTION with Communities in Cumbria survey on transport options in the Lake District;
RESOLVED that Councillors individually be encouraged to respond to this consultation.
- b. Cumberland Council Licensing Policy and Gambling Policy;
RESOLVED that the Town Council had no comment to make on this consultation.
- c. Lake District National Park Housing Supplementary Planning Document.
RESOLVED that Keswick Town Council support the proposed change in the Housing Supplementary Planning Document (Action – Clerk).

56. Minutes

- a. **RECEIVED** for information the notes of the Keswick Ministries Town Liaison Forum from Tuesday 9 May 2023.

Prior to consideration of the following business, the Chair moved the resolution:

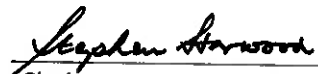
'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted'

57. Insurance Matters

Members considered the report of the Clerk.

RESOLVED that the recommendations within the report be approved.

The meeting closed at 8.48 p.m.


Chairman

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