

KESWICK TOWN COUNCIL
SEVEN PRINCIPLES OF PUBLIC LIFE
Selflessness – Integrity – Objectivity – Accountability – Openness – Honesty - Leadership

KESWICK TOWN COUNCIL

Council Offices
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Keswick
CA12 5JS

Email: townclerk@keswicktowncouncil.gov.uk

13th July 2023

A meeting of Keswick Town Council will be held in the Council Chamber, Town Hall, Keswick on **Thursday 20th July 2023 at 7.00 pm.**

Yours sincerely



Vivien Little
Town Clerk

AGENDA

- 1. Apologies**
To receive apologies for absence.
- 2. Minutes**
To authorise the Chair to sign as a correct record the minutes of the Town Council meeting held on 15th June 2023 (pages 9-13).
- 3. Requests for Dispensations**
The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
- 4. Declarations of Interests**
To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

Members are reminded that, in accordance with the Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting). Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

If a member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the Clerk at least 24 hours in advance of the meeting.
- 5. Police Report**
To receive the report of the Allerdale Rural Neighbourhood Policing Team.
- 6. Matters to be received from the Public**
Such matters may be received throughout the meeting, however items raised should not be discussed for longer than ten minutes and the Chair reserves the right to curtail repetitious matters. Public participation shall not be longer than half an hour throughout the meeting.

- 7. Matters to be raised by Councillors**
An opportunity for Councillors to raise any **unforeseen** matters, with the consent of the Chair, which do not require a decision – items raised should not be discussed for longer than 10 minutes.
- 8. Applications for Development**
 - i) To examine applications for development and agree observations to be submitted to the Lake District National Park Authority (Planning Group report to be circulated prior to the meeting).
 - ii) To receive update on National Park planning decisions.
- 9. Mayor's Report**
To receive details of the Mayor's engagements and meeting attendance for the period 9 June 2023 –13 July 2023.
- 10. Payment of Accounts**
To confirm the payment of accounts for July 2023 as approved by the Inspection Committee (to be circulated at the meeting):
 - i) For the Town Council
 - ii) For the Trusts
- 11. Events in Keswick**
To consider the report of the Clerk.
- 12. Environmental Update**
To consider the Council's Climate Action Plan, and discuss any further steps needed.
- 13. Budget Summary Comparisons as at 30 June 2023**
To receive budget comparisons for the 1st Quarter (to follow).
- 14. Clerk's Report**
To consider the report of the Clerk.
- 15. Reports from Ward Representatives**
To receive reports from the following representatives:
 - i) Cumberland Council
 - ii) LDNPA North Distinctive Area Parishes' Representative
- 16. Correspondence**
To consider correspondence received from a member of the public.
- 17. Consultation**
To receive information relating to an informal consultation from Cumberland Council Highways.
- 18. Events Minutes**
To receive for information the minutes of the Events Committee meetings on 24 May 2023 (pages 1-2) and 15 June 2023 (pages 3-5).

Prior to the following business the Chair will move the following resolution:

'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted'

19. Staffing Minutes

To receive for information the minutes of the Staffing Committee meeting on 13 June 2023 (public minutes page 1, and confidential minute pages 1-2).

To: All Councillors, Press, Police

**KESWICK TOWN COUNCIL
SEVEN PRINCIPLES OF PUBLIC LIFE**

Selflessness – Integrity – Objectivity – Accountability – Openness – Honesty – Leadership

Minutes of the meeting of Keswick Town Council held in the Council Chamber, Town Hall, Keswick on Thursday 15th June 2023 at 7.00 p.m.

Present:

Chair
Councillor Steve Harwood

Councillors

Louise Dunn	Chris Houghton	Claire Houghton
Denstone Kemp	Sally Lansbury	Benita Laphorn
Rob Nelson	Tim Parsons	Adam Paxon
Lorraine Taylor		

Also present was Vivien Little (Town Clerk), Catherine Parker (Responsible Financial Officer) one member of the press, and six members of the public.

34. Apologies

Apologies for absence were received from Councillor Murray. Her apologies were noted and accepted by Councillors.

35. Minutes

RESOLVED that the Chair be authorised to sign as a correct record the minutes of the Town Council meeting held Thursday 18th May 2023 (pages 1-5), the Extraordinary Town Council meeting held on Friday 26th May 2023 (page 6), and the Extraordinary Town Council meeting held on Wednesday 31st May 2023 (page 7).

36. Presentation of Mayor's Cadet

Mayors Cadet, Dean Rathbone, for 2023/2024 was presented.

37. Requests for Dispensations

The Clerk reported that no requests for dispensation were received for this meeting.

38. Declarations of Interests

Councillor Lansbury made a personal declaration regarding Planning Application 7/2023/2091 as she knew the applicants. She would remain in the room and vote on the application.

39. Police Report

RECEIVED the report of the Allerdale Rural Neighbourhood Policing Team.

Councillor Laphorn requested that the Clerk ask the police about whether they have considered a mobile knife amnesty unit, as the closest site for Keswick is Workington (Action – Clerk).

Councillor Taylor requested that the police be asked for feedback regarding the high percentage increase in sexual offences (Action – Clerk).

The Clerk reiterated that the Police do have a full list of our meetings and they would endeavour to attend when on duty and not dealing with any incidents.

40. Matters to be received from the Public

A member of the public spoke in support of Planning Application 7/2023/2091. They wished to point out that the application was intended to be for 'hybrid' use – sometimes guest house, sometimes self-catering. They questioned the application form for the LDNPA, as it did not ask to confirm whether they intended to keep on-site management, and also questioned the Town Council's assumptions regarding anti-social behaviour.

41. Keswick Mountain Festival

Nicola Meadley and Richard Pearson from Keswick Mountain Festival gave a presentation outlining their vision for the next five years, which involved re-engineering the event. They requested that a Town Council representative join their local liaison group, in order to ensure that there was a continuing communication. The Clerk will bring this forward to a future Town Council meeting (Action – Clerk).

42. Matters to be raised by Councillors

No matters were raised by Councillors at this meeting.

43. Applications for Development

- i) **RESOLVED** that the following observations be submitted to the Lake District National Park Authority (Action - RFO):

Plan Ref.	Description of Development Location
7/2023/2080	<p>Permanently retaining temporary access AP09 approved under temporary permission (ref:7/2016/2027) as part of the United Utilities Thirlmere to West Cumbria Pipeline Project, providing new access to land off Penrith Road into the field existing field parcel. Land off Penrith Road, Old Windlebrowe, Keswick, CA12 4LH <i>Support in principle subject to meeting the requirements of Cumberland Council Highways/Development Management. In addition we request that the site boundary and sides to the access are reinstated in the dry stone wall originally removed but retained under cover adjacent the site – as assurances were given to nearby residents across the road that this would be done in acknowledgement of the disruption suffered when the new pipeline was installed. This option is also referred to in Cumberland Council's response</i> SUPPORT</p>
7/2023/2082	<p>Construction of a single storey porch extension 13c Fenton, Keswick, Cumbria, CA12 4AZ <i>No comments made</i> SUPPORT</p>
7/2023/2083	<p>Non-material amendment to planning application 7/2022/2197 (Demolition of existing garage and sun room, to be replaced with side extension. Over-cladding of house walls and roof with insulation and airtightness membrane) for removal of chimney 41, Briar Rigg, Keswick, CA12 4NN <i>This has already been approved unconditionally</i></p>
7/2023/2085	<p>External lighting & EV charger, and addition of internal plaster coving to entrance hallway Greta Hall, Main Street, Keswick, CA12 5NH <i>No comments made</i> SUPPORT</p>

- 7/2023/2091 Change of use of Guesthouse to flexible use of guesthouse or self catering
Cumbria House, 1, Derwentwater Place, Keswick, CA12 4DR
Object- this application has been framed in a way which would allow any form of holiday accommodation the applicant may choose without providing any details on how this would be managed. The floorplans show 10 bedrooms in the overall property and the application submitted indicates that all 10 could be subject to a change of use. This implies no bedrooms retained for on – site management. We object to the lack of clarity and plan on how the possible impact of anti social behaviour in some situations can be controlled – a problem evidenced on application 7/2023/2062. We do not presume this would be the case and this application would be supported with a clear undertaking that on site management is maintained
OBJECT
- 7/2023/2093 Proposed installation of an ATM through the shopfront left hand window as a through glass installation
Keswick Mini Market, 35 Main Street, Keswick, CA12 5BL
Support – following the loss of the ATM at the former Barclays Bank this will be a useful additional facility in a prominent location
SUPPORT
- 7/2023/2094 ATM fascia with illuminated fascia sign ATM in blue lettering out of white background. ATM non illuminated surround signage white lettering Free Cash Withdrawals and Euronet Logo out of blue and yellow background
Keswick Mini Market, 35, Main Street, Keswick, CA12 5BL
Support in principle – subject to meeting the restrictions on lighting advised by Cumberland Council Development Management. We also request a condition be imposed that lighting is turned off at 12 midnight
SUPPORT
- 7/2023/2099 Non-material amendment to planning application 7/2023/2005 (Proposed internal alterations, new pitched roof over existing flat roofs, with extended raised patio to rear) to reposition window on north west elevation; raise lintel height to front window; extend raised patio 1.3m and install 2 windows under patio
36, Lakeland Park, Keswick, Cumbria, CA12 4AT
This has already been approved unconditionally
- 7/2023/2104 Proposed Dormer Extension (Resubmission of application 7/2022/2287)
16, Ratcliffe Place, Keswick, Cumbria, CA12 4DZ
OBJECT - *This is a resubmission of a previous application which seeks to build a large flat roof extension at the rear instead of at the front of this dwelling, as the original application. This is within the designated Conservation Area and we disagree with the contention that this would have minimal effect on the urban surroundings. Although at the rear of the dwelling it is clearly visible from George Street and in our view represents the worst form of dormer extension in a conservation area. We are aware that this type of dormer can be seen nearby, which were built in less enlightened times, but not in this block. We feel this would be seriously detrimental to the aims of a conservation area and if replicated by others would have a disastrous impact on the character of the area. The typical pattern in this area is for small scale pitched roof dormers which would be acceptable*
OBJECT

- ii) **RECEIVED** an update on National Park planning decisions.

Councillors requested that information regarding the Conservation be distributed to Councillors, and that Rose Lord, Conservation Officer at Lake District National Park Authority be invited to a future meeting to give a presentation to Councillors (Action – Clerk).

44. Mayor’s Engagements

RECEIVED details of the Mayor’s engagements and meeting attendance for the period 12th May 2023 – 8th June 2023.

45. Internal Auditor’s Report for Year Ending 31 March 2023

RECEIVED the report of the Internal Auditor for the year ending 31 March 2023.

46. Annual Governance and Accountability Return (AGAR) – Section 1

RESOLVED that the Section 1 – Annual Governance Statement 2022-23 – of the AGAR be approved for signature by the Chair.

47. Annual Governance and Accountability Return (AGAR) – Section 2

RESOLVED that the Section 2 – Accounting Statements 2022-23 – of the AGAR be approved for signature by the Chair.

48. Annual Accounts

RESOLVED that the statement for accounts for the year ending 31 March 2023 be approved for signature by the chair.

49. Details for the Arrangements for the Exercise of Public Rights

RESOLVED that the period for the exercise of public rights will begin on Monday 19 June 2023 and conclude on Friday 28 July 2023.

50. Review of Bank Mandate

RESOLVED to approve update of bank mandates to remove retired Councillors and add on new Councillors – (Action - RFO).

51. Payment of Accounts

RESOLVED that the accounts for June 2023 as approved by the Inspection Committee be authorised for payment for (Action – RFO)

- a. For the Council, vouchers 49 – 63, amounting to £27,742.52 (twenty seven thousand seven hundred and forty two pounds and fifty two pence)
- b. For the Trusts, vouchers HP26 – FP44, amounting to £20,094.17 (twenty thousand ninety four pounds and seventeen pence)

52. Reports from Ward Representatives

RECEIVED reports from the following representatives:

- i) Cumberland Council Representative – no report submitted;
- ii) Lake District National Park Authority North Distinctive Area Parishes Representative - no report submitted.

53. Clerk’s Report

Members considered the report of the Clerk.

RESOLVED that:

- i) The resolutions received following the Annual Meeting of the Parish all be accepted as items to be progressed by the Clerk (Action – Clerk); and

- ii) The Clerk, in conjunction with Councillor Dunn, prepare submissions for the NALC Star Council Awards (Action – Clerk and Councillor Dunn).

54. Midsummer Events

Members considered the report from the Clerk.

RESOLVED that Bee Unique be allowed to bring inflatables to the Pop and Prom event for this year.

The Town Clerk noted that this decision was made against her advice, and she continued to have concerns about the use of inflatables on land owned by the Town Council.

Councillor Paxon left the meeting at 8.44pm

55. Consultations

Consideration was given to the following consultations:

- a. ACTION with Communities in Cumbria survey on transport options in the Lake District;
RESOLVED that Councillors individually be encouraged to respond to this consultation.
- b. Cumberland Council Licensing Policy and Gambling Policy;
RESOLVED that the Town Council had no comment to make on this consultation.
- c. Lake District National Park Housing Supplementary Planning Document.
RESOLVED that Keswick Town Council support the proposed change in the Housing Supplementary Planning Document (Action – Clerk).

56. Minutes

- a. **RECEIVED** for information the notes of the Keswick Ministries Town Liaison Forum from Tuesday 9 May 2023.

Prior to consideration of the following business, the Chair moved the resolution:

‘That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted’

57. Insurance Matters

Members considered the report of the Clerk.

RESOLVED that the recommendations within the report be approved.

The meeting closed at 8.48 p.m.

Chairman

Data

KESWICK TOWN COUNCIL

20 JULY 2023

POLICE REPORT – ADDENDUM

As requested at the last Town Council meeting, I contacted Allerdale Police regarding the queries that were brought up at the last meeting.

With regard to the knife amnesty, they are unsure about the potential of a mobile bin or van to collect knives, but will look into it for future, making no promises.

With regard to the increase of sexual offences, while any increase in crime is bad, the numbers don't raise any concerns about a trend – it could be something as simple as more crimes being reported instead of being hidden.

Vivien Little

11 July 2023

Ania Mlynczak

From: Cumbria Police <CumbriaPolice@public.govdelivery.com>
Sent: 16 June 2023 18:01
To: Ania Mlynczak
Subject: May & June 2023 - Cockermouth & Keswick

[View in browser](#)

 Contact us	 Report a crime	 Allerdale Police Facebook Page
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ALLERDALE
FOCUS

FOR A SAFER COMMUNITY

May & June 2023 - Cockermouth & Keswick

In this months newsletter you will see that Keswick is the latest community to receive a dedicated Community Beat Officer.

PC MacKenzie began his role in May, and you can read more about it below.

We also recently reviewed the Police and Communities Together (PACT) survey for Keswick and PC MacKenzie will be working to tackle these issues.

In Cockermouth, we have been visiting a number of schools following a national campaign targeting knife crime, we have also getting out and visited local community groups.



Inspector Pete Aiston

Meet the Community Beat Officer for Keswick

The community of Keswick is set to benefit from a dedicated Community Beat Officer, which has already been shown as a success in other parts of the county.

PC Don MacKenzie will start his role on Tuesday 23 May and will be dedicated to understanding and responding to the concerns and issues relating to crime and anti-social behaviour in Keswick.

Anti-social behaviour is a priority for the area and PC MacKenzie will be working to address the issues identified.

In Maryport, the Community Beat Officer role has been a success with anti-social behaviour in the area being reduced by 47% over a nine-month period compared to the previous year.

Inspector Pete Aiston, of Allerdale Neighbourhood policing team said

“The Community Beat Officer role will see PC MacKenzie based in Keswick.

“He will be a visible presence and will be proactively out in the community speaking with residents, business owners and visitors to understand their issues and working with them and partners to prevent and detect crime and tackle anti-social behaviour. “

Speaking on his role as Community Beat Officer Don said:

“Over the next few weeks I’m looking forward to getting out into the community of Keswick and engaging with residents and local businesses to introduce myself.

“I want to understand the issues being faced in the area and target those causing harm to help prevent crime and anti-social behaviour.”

A spokesperson for Keswick Town Council said

“We are delighted to hear about a new post of Community Beat Officer for Keswick. Whilst the vast majority of our community are supportive of each other, we do have an element of behaviour which needs monitoring and addressing.

“The Town Council are looking forward to meeting PC Don MacKenzie and working with him in his new role.”

Police Fire and Crime Commissioner, Peter McCall, said: "



Whilst some may perceive ASB to be a low-level crime, it affects whole communities and if not checked can quickly escalate. I am really pleased to see Cumbria Constabulary placing a Community Beat Officer in Keswick to deal with the ASB before it has the opportunity to evolve into more serious crimes. This has been demonstrated to add real value in other parts of the county and is effective use some of the additional officers we have been able to recruit over the last three years.

"It is unacceptable for anyone to feel intimidated or scared on their local streets, so I would urge anyone who has experienced anti-social behaviour to report it to the Police so that we may address and deal with it. To those who may be tempted into misbehaving on our streets I would note that the Police will and do take anti-social behaviour seriously and if you engage in such activity, blighting your neighbours, you should expect the Police to deal with you robustly.

"Community Beat Officers are there to help the community, but we can help them too by giving information about any and all anti-social or criminal behaviour in the neighbourhood so that the officers can deal with it on our behalf."

If you wish to contact Keswick's Community Beat Officer, you can do so by reporting information online at www.cumbria.police.uk/report-it.

You can engage with and follow the work of PC MacKenzie and the Allerdale Neighbourhood Policing Team on the Allerdale Local Focus Team by following their Facebook page at www.facebook.com/AllerdalePolice or follow @Allerdalepolice on Twitter.

Police and Communities Together (PACT) survey - Keswick results

We recently conducted a survey in relation to the Keswick area to gain feedback on issues you are experiencing in the community.

A number of responses were received where concerns were raised over road safety, anti-social behaviour and drug use.

Particular issues raised included reports of anti-social behaviour and drug use around Fitz Park, the town centre, and some residential areas.

PC MacKenzie the designated Community Beat Officer for the area will be prioritising these issues in the coming weeks.

Our local officers will continue to address these issues and respond to crime and disorder in your area and encourage the local community to continue to report any incidents.

We will be conducting a further survey in 3 months time.

Please continue to report any incidents of crime or anti-social behaviour.

You can report online at <https://orlo.uk/Rah1M>

Our online live chat function is a new service giving you an alternative way to communicate with a Police officer in real time.

If a crime is in progress always call 999.

You can also phone 101.

Alternatively, you can contact Crimestoppers anonymously on 0800 555 111.



Test Purchase Operation - Operation Sceptre

We conducted a test purchasing operation on 17 May as part of a national campaign.

Operation Sceptre aims to proactively target knife related crime offending, facilitate the surrender of knives and bladed articles and raise awareness of the dangers of possessing knives and bladed articles.

The operation was to target those premises selling knives.

During the operation four premises failed and sold knives to a person under the age of 18, one of which sold a five piece knife set.

These premises were situated in Workington, Maryport and Cockermouth. We will be working in partnership with Trading Standards to address this issue.

You can read about the operation in Cumbria here - [Op Sceptre: School visits, test purchases and knives handed in during amnesty week - Cumbria Constabulary](#)

Knife crime talks conducted in schools

PCSOs Clare Parker and Megan Jones delivered a talk to Year 7 students at Cockermouth school on Knife Crime.

PCSO Parker also visited Dean school on 23 May to conduct another Knife Crime talk to Year 6 students.

PCSO Parker also spoke to the students on how to stay safe online.

Officers also visited Broughton Moor and Fairfield School to talk to the pupils about knife crime.



Please let us know how useful these newsletter updates are



Age UK visit during Dementia Action Week

On 18 May, PCSO Clare Parker held a community drop in session at Age UK Cockermouth.

Residents came along to catch up and chat to other members of the group.

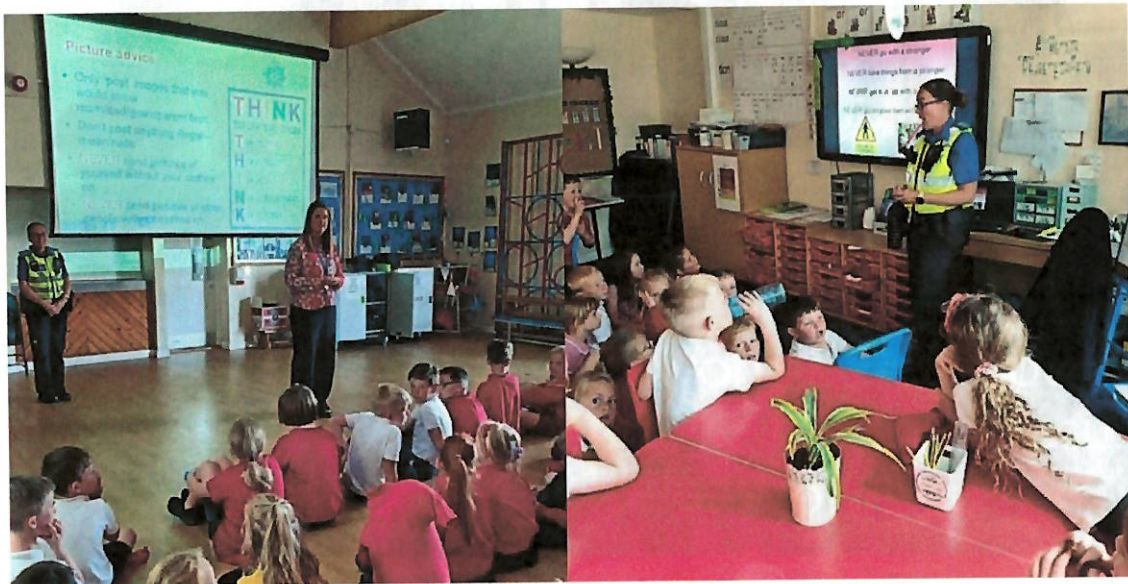


PCSO visits school to discuss online safety

PCSO Clare Parker visited Broughton school to delivered a Stranger Danger and Online Safety talk.

Technology can move at an extraordinarily fast pace and it can be difficult to know how to start talking to your child about what they're doing online, who they might be speaking to or discussing the potential risks and issues.

You can find further advice and support to help keep your young people safe here - [Keeping children safe online | NSPCC](#)



Visibility patrols Keswick

On 25 May, PCSO Megan Jones has been on high visibility foot patrol in Keswick, meeting with lots of people within the local community and patrolling hotspots in response to recent reports of anti-social behaviour.



PCSOs Megan Jones and Liam Forrester later that day were in Keswick speaking to local people and visitors listening to their concerns and addressing any anti-social behaviour.

The also visited Fitz park, Penrith Road bus shelter, and the railway line where incidents have been reported to us.



Age UK Cockermouth

PCSO Clare Parker attended Age UK Cockermouth on 31 May.

Clare had a chat to the members that were at the Men's Lunch club.

You can find out more about the activities Cockermouth here - [Activities in Cockermouth \(ageuk.org.uk\)](https://www.ageuk.org.uk/activities-in-cockermouth)



Supporting our communities

On 4 June, PCSOs Pete Nichol and Clare Parker visited a family in Cockermouth.

The visit was to provide support and advice on neurodiversity, PCSO Pete is a neurodiversity champion and works across west Cumbria to support individuals and families.

PCSO Clare has also linked in with the local school to provide further support.

Partnership working

On 13 June, PCSO Liam Forrester had a joint walk around Keswick with a rough sleeping coordinator for Cumberland Council.

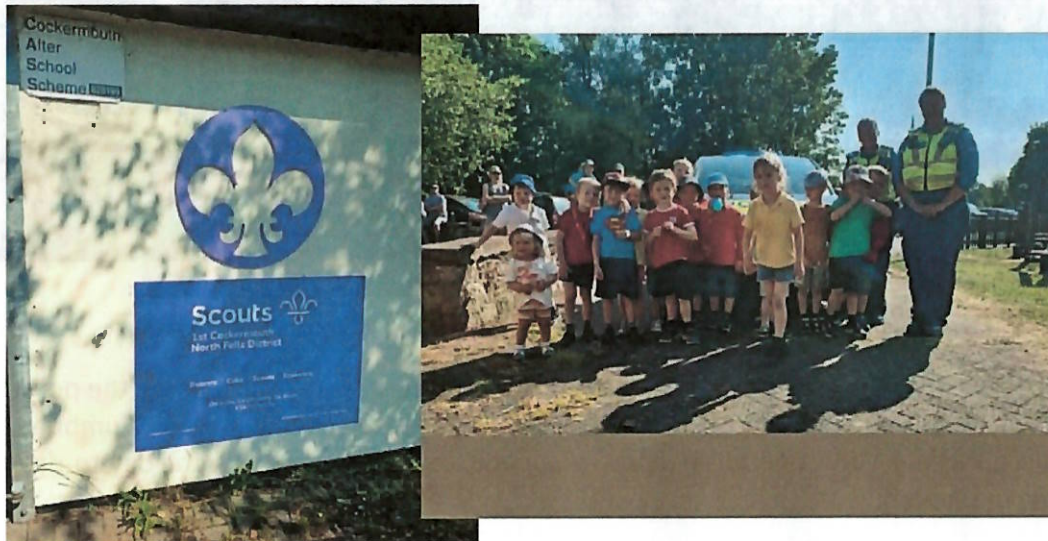
The aim of this was to identify those sleeping rough to offer and provide them with support.

If you are rough sleeping or are concerned for somebody who is, please visit the following website - [Homelessness and Homelessness Prevention \(allerdale.gov.uk\)](https://www.allerdale.gov.uk/homelessness-and-homelessness-prevention)

Scouts group get vehicle tour

On 9 June, PCSOs Clare Parker and Megan Jones visited the Squirrel Scouts group in Cockermouth.

The PCSOs gave the group a tour of a police vehicle.



The Street Safe online tool is a free national service for anyone to anonymously tell us about public places where you feel or have felt unsafe. This can be because of environmental issues such as lack of street lighting, abandoned buildings or vandalism, or because of behaviours such as being followed or verbally abused.

While the tool can be used by anyone, it is an important part of our ongoing efforts to eliminate violence against women and girls in Cumbria allows us to better understand the specific areas where they do not feel safe.

Local community policing teams monitor the Street Safe data to identify any hotspot areas. They then work with partners to address the concerns reported.

Access the Street Safe tool online via any device: [StreetSafe | Police.uk \(www.police.uk\)](https://www.police.uk/streetsafe)

Street Safe is not a tool to report crime. Please report any crime by calling 101 or report online at: www.cumbria.police.uk/report-it . Always dial 999 in an emergency.

SPECIAL CONSTABLE RECRUITMENT NOW OPEN!



Do something
Special.

We are now taking applications for Special Constables

The Special Constabulary is a voluntary body, whose officers form a vital part of the police family, working alongside their regular colleagues to police the communities of Cumbria. Specials perform a variety of police duties to support regular officers with the day-to-day policing of Cumbria.

People become a Special Constable for a variety of reasons. Some people have free time and have a desire to give something back to their community, some people are very happy in their present job but want something totally different in their spare time, some people may have wanted to work in the police but for different reasons they have gone down a different career path. Specials have the same powers as regular officers, wear the same uniform and carry the same equipment as regular officers.

In all these circumstances the Special Constabulary gives you the opportunity to have a second career. This is a great opportunity to meet people from all walks of life and gain experience in a wide range of policing duties.

For more information on being a Special Constable - [click here](#)

Apply [here](#)



Join us!

Have you ever thought about being a police officer?

Could you be make a real difference to people in Cumbria and help keep them safe?

Recruitment is open now. We are looking for enthusiastic and dedicated people to apply now to join our teams.

For more information on the role of a police officer and the numerous entry routes, please visit www.cumbria.police.uk/careers.

Your local officers

Want to know who your local officers are?

Simply go to our website - www.cumbria.police.uk

Scroll down the home page and you can browse different areas to see who your local team are - or enter your postcode.

Not only will you be able to find out who your named local officers and PCSOs are, you will also be able to view our local policing priorities and details of any meetings or events we will be attending.



In other news

Criminal behaviour order secured against woman

The Allerdale Neighbourhood Policing Team have taken action to stop a woman's criminal behaviour in west Cumbria.

A five-year Criminal Behaviour Order (CBO) was secured today (June 14) at Carlisle Magistrates' Court against Melissa Ridley, aged 37.

Ridley has the following Criminal behaviour order conditions not to:

- Enter any property or premises that are members of the Workington Shopwatch scheme at any time
- Enter any property or premises that are members of the Maryport Shopwatch scheme at any time
- Enter any B&M in Cumbria
- Enter any Lidl in Cumbria
- Enter any Morrisons in Cumbria



- Enter any Co-Op in Cumbria
- Enter any Asda in Cumbria
- Enter any Home Bargains in Cumbria

Not to be drunk or under the influence of drugs in any public place, or be in possession of any unsealed containers of alcohol on:

- Ellenborough Road, Maryport
- Curzon Street, Maryport
- Queen Street, Maryport
- William Street, Workington
- Derwent how Ind Est, Workington
- Station Road, Wigton
- Wigton Road, Carlisle
- Kingstown Retail Park, Carlisle

PC Lisa Law said: “This Criminal Behaviour Order was a great outcome and is a useful tool to place restrictions on Ridley to prevent further criminality and help protect business owners and local residents.

“I would encourage anyone who witnesses the terms of such a court order being broken to contact the police immediately. The punishment for breaking the terms of a CBO can be up to five years in prison.”

Anyone who witnesses Melissa Ridley breaching the terms of her CBO should contact the police.

Positive work conducted to tackle burglary offences in Cumbria

Cumbria Constabulary remains fully behind a national commitment by police chiefs to attend all home burglaries.

In Cumbria, every burglary where someone’s home is entered is investigated by a detective, meaning the offences become the focus of specialist investigative skills from the outset.

Detective Chief Superintendent Dave Stalker said: “We recognise that being burgled, especially in your home, can be traumatic.

“We have always taken this type of offence extremely seriously and we are pleased with the great work done in recent years to ensure offenders are brought to justice.

“We are not complacent and we are doing all we can to make sure that people feel safe in their homes.

“We ensure every residential burglary where a person’s home is entered is attended by a police officer and is allocated to detectives in our CID teams, so they get these officers’ specialist expertise from the outset.” **Read more [here](#).**

News from our partners

Cumbria Fire & Rescue Service warn public on severe risks of wildfires

Cumbria Fire and Rescue Service (CFRS) is urging the public to be cautious when out in the county, especially in rural settings, following the risk of wildfires being raised to 'severe' in the area by the Natural Hazards Partnership.

Wildfires have the potential to burn for days and devastate vast areas of land and wildlife. If they get out of control, they can threaten the welfare of nearby communities too.

Dry ground in the summer means there is an added risk of a fire starting, but caution should be taken at all times of the year. Follow these tips to reduce the chance of a wildfire in the countryside:

- Extinguish cigarettes properly and do not throw cigarette ends on the ground - take your litter home.
- Never throw cigarette ends out of car windows.
- Avoid using open fires in the countryside.
- Do not leave bottles or glass in woodland - sunlight shining through glass can start fires (take them home and recycle them).
- Only use barbecues in a suitable and safe area and never leave them unattended.
- If you see a fire in the countryside, report it to the fire and rescue service immediately.

Cumbria Fire and Rescue Service's Head of Prevention and Area Manager, Ian Seel said:

"We are asking the public to think and act with extreme caution and think twice before using anything involving a naked flame in a rural setting.

"Many rural and remote communities are hugely impacted by wildfires, which can cause significant damage.

"Livestock, land and wildlife can all be devastated by these fires - as can the lives of people living and working in rural communities.

"These fires can also have a hugely negative impact on the environment and the release of greenhouse gas emissions into the atmosphere.

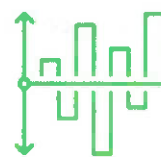
"Human behaviour can significantly lower the chance of a wildfire starting, so it is crucial that people act safely and responsibly in rural environments, and always follow the Countryside Code."



Crime Figures

Further information can be found on [Police.Uk](https://www.police.uk)
Click here to visit the website

Please note the data contained on [Police.uk](https://www.police.uk) is not live time



Offence Group	Crimes	Same Period Last Year	Difference	% Change
Arson and Criminal Damage	12	11	1	9.1%
Burglary	1	1	0	0.0%
Drug offences	0	1	-1	-100.0%
Miscellaneous Crimes Against Society	1	1	0	0.0%
Possession of weapons offences	0	5	-5	-100.0%
Public order offences	5	23	-18	-78.3%
Robbery	0	0	0	0.0%
Sexual offences	3	6	-3	-50.0%
Theft offences	13	25	-12	-48.0%
Vehicle Offences	0	0	0	0.0%
Violence against the person	54	61	-7	-11.5%
Total	89	134	-45	-33.6%

● Month Total ● Previous Year ● Average Previous 3 Years



Allerdale Police want you to report all anti-social behaviour and crime

Please report any incidents of crime or anti-social behaviour to us, to help us keep Allerdale safe.

If a crime is in progress always call 999.

You can report crime [online here](#)

Our online Live Chat function is a new service giving you an alternative way to communicate with a Police Officer in real time. [More here.](#)

You can also phone on 101.

Alternatively you can contact Crimestoppers, anonymously, on 0800 555 111.



To receive more policing news, sign up to our other area newsletters by clicking on the link below:





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This service is provided to you at no charge by [Cumbria Constabulary](#).

This email was sent to office@keswicktowncouncil.gov.uk using govDelivery Communications Cloud on behalf of: Cumbria Police
· Carleton Hall · Penrith · Cumbria · CA10 2AU



Planning Applications received between 09/06/2023 - 13/07/2023

Plan ref	Location	Description of Proposed Development
T/2023/0075	12, Eskin Street, Keswick, CA12 4DQ	T1 - Ash tree - Fell T2 - Western Red Cedar - Fell both trees as root systems causing severe damage to garage floor (see picture) and lifting brickwork. Both trees too close to building with potential of damaging foundations and underground services.
T/2023/0081	The Coach House, Chestnut Hill, Keswick, CA12 4LS	Fell 3 pine and 1 silver birch - 5 day notice
7/2023/2087	54 Blencathra Street, Keswick, CA12 4HT	Partial demolition of existing outbuilding with re-building on similar footprint
7/2023/2102	14, Brackenrigg Drive, Keswick, Cumbria, CA12 4JJ	Extensions & alterations
7/2023/2103	Oak Cottage, Ambleside Road, Keswick, Cumbria, CA12 4DL	Repairs to roof and associated works
7/2023/2106	Uplands, Lonsties, Keswick, CA12 4TD	Proposed extensions including raising of the roof, placement of photovoltaics, reconfiguration of driveway and turning to allow side and rear extension.
7/2023/2111	30-36 Southey Street, Keswick, CA12 4EF	Replace roof coverings and install solar pv
7/2023/2113	Crosthwaite Conference Centre, Church Lane, Keswick, Cumbria	Approval of details reserved by condition no 3 (Detailed waste water strategy) on planning approval ref 7/2022/2217 for operation of a temporary self catering campsite for 3 weeks, to run in conjunction with the Keswick Convention in 2023
7/2023/2115	Cragwood Guest House, 44, Blencathra Street, KESWICK, CA12 4HT	Change of use from guest house to flexible use as guest house and holiday let
<p>NOTICE TO THE PUBLIC: Interested parties are invited to let the Town Clerk have their comments, in writing or via email to: townderk@keswicktowncouncil.gov.uk prior to the meeting regarding any of the planning applications on this sheet.</p>		

Decisions Received from LDNPA

Planning Decisions Received between 9/06/2023 & 13/07/2023

Plan Ref	Date of Application	Location	Postcode	Description	KTC Observations	LDNPA Decision	Appeal	Appeal Decision
T/2023/0056	April-23	Mount View, 12, Fenton, KESWICK	CA12 4AZ	Reduce 1x multi stem sycamore by approx. 3.5m to reduce wind sail and biomechanical stress on the tree (in G1). Reduce 1x leggy stand alone sycamore neighbouring above multi stem sycamore to tie in as one crown (in G1)	SUPPORT	GRANTED		
7/2022/2296	March-23	land adjacent to 1 Briar Rise, Keswick,	CA12 4NW	Erection of storey and a half, 3 bedroom, low energy dwelling with associated ex	SUPPORT	Withdrawn		
7/2023/2066		11 Acorn Street, Keswick	CA12 4EA	Replacement of asphalt roof to the rear of the property, replacement of wooden b	Not received for comments	Withdrawn		
7/2023/2080	May-23	Land off Penrith Road, Old Windlehowe, Keswick	CA12 4LH	Permanently retaining temporary access AP09 approved under temporary permission	SUPPORT	Withdrawn		
7/2023/2085	May-23	Greta Hall, Main Street, Keswick,	CA12 5NH	External lighting & EV charger, and addition of internal plaster coving to entrance hallway	SUPPORT	GRANTED		

KESWICK TOWN COUNCIL

TOWN COUNCIL MEETING 20TH JULY 2023

MAYOR'S ENGAGEMENTS & MEETING ATTENDANCE

For period 9th June 2023 – 13th July 2023

Friday 9 June	Attended meeting with Charles Hope and George Page regarding Town Council representation on Battersby Hall Trust.
Monday 12 June	Attended meeting with 2030 Architects at Cafe HNW to discuss progression of proposed development plans for Staff Accommodation, Parks Equipment Storage and Kiosk following working group meeting on 6 June.
Tuesday 13 June	Attended Staffing Committee meeting.
Tuesday 13 June	Attended 2 nd Anniversary of 'Two's Company' Tea party at Crosthwaite Parish Room in afternoon.
Thursday 15 June	Attended Events Committee meeting at Theatre by the Lake.
Thursday 15 June	Attended Town Council meeting
Saturday 17 June	Attended Lakesman Triathlon event at Rugby Club to start Junior races.
Sunday 18 June	Attended Lakesman Triathlon to start main event from Lakeside at Keswick Launch.
Monday 19 June	Attended Junior Cancer Charity run at St. Herberts Primary School.
Tuesday 20 June	Attended Zoom meeting of joint KTC / KCHT group re breaches of planning conditions on local occupancy houses.
Wednesday 21 June	Hosted a group of 6 th Form School children from Newcastle to discuss work of Town Council and impact of flooding.
Thursday 22 June	Attended meeting re Easement relating to drainage work carried out in Fitz Park.
Saturday 24 June	Attended Pop and Proms Concert in Fitz Park
Sunday 25 June	Attended Scruffs Dog Show in Fitz Park
Tuesday 27 June	Attended Zoom meeting of Battersby Hall Trust
Thursday 6 July	Attended opening night of Blonde Bombshells of 1943 at invitation of Theatre by the Lake.
Tuesday 11 July	Attended Planning Group meeting to consider current planning applications
Thursday 13 July	Attended Parks Trustees meeting

KESWICK TOWN COUNCIL
20 JULY 2023

Events in Keswick

Recently, the number of events which are being held in Keswick have been brought to the attention of Keswick Town Council from a number of avenues.

Firstly, there was following the presentation last month from Keswick Mountain Festival, there was a request for a formal representative on the liaison group for the Mountain Festival, something that has not been in place officially for a number of years. It was agreed at that meeting to bring it back to the July meeting.

Secondly, at the Annual Meeting of the Town, a member of the public brought up the following resolution:

A member of the public was concerned that formerly Allerdale Borough Council, and in the future Cumberland Council could close car parks without consultation to us or businesses in Keswick, with a potential economic impact. It was requested that an approach be made to Cumberland Council, in order to ensure that KTC is consulted on decisions before they are made.

This was discussed at the Town Council meeting last month, with a resolution of proceeding with this, and contacting Cumberland Council regarding it. The only reason I have not done so yet is that this month, wider implications need to be considered.

Finally, we have received correspondence from a member of the public regarding the Lakesman Triathlon set out as follows:

Just have to say something about the Lakesman event on the 18th June 2023.

Surely it is about time that events should not impact on the town quite as much as this one does? The A66 was at crawling speed, cyclists all over the road, rubbish being thrown into the verges (I know they don't have bins on bikes, but was the entire route litter picked afterwards?) the main westerly entrance to town was blocked off, the diversion then was very busy and went down a section of road that at the best of times is one lane due to roadside parking, a main car park was closed off, reducing the number of day visitors parking available and then has a 5 lap running route through town and all for what? They say this event brings in £2m to the local economy, I ask that they quantify this as I for one do not believe that.

I know that a number of people have complained to the Police and National Highways about the event. And while I know events do bring people to the town, we need to be careful that its not just to benefit the organisers. There were many frustrated drivers, tourists and locals yesterday and all for an event that's here one day and gone the next, leaving us to literally pick up their mess and fall out.

From Keswick Residents commenting on Facebook in regards to yesterday's event:

- ***Keswick people stay home today! The Lakesman is causing absolute chaos, a66 at a crawl, cyclists riding incredibly badly weaving on both sides of traffic, blocking carriage ways, throwing litter on to the side of the road etc, Portinscale to Keswick had just taken 25 mins.... How it can be allowed to cause such chaos year on year is beyond me***

- *We are just going to Worlinton and its carnage on the road whole a66 crawling at 20mph!!!!*
- *It's the start of clapping and cow bells season, we've another 3 months of this, such is living in England's adventure capital. Road closures are a bit much, especially with so many off road routes.*
- *it takes from the town it's quite because of it*
- *I went to Bassenthwaite took 40 mins same carnage absolute joke how no one's been killed*

This event could be run in the Keswick area without the disruption: the Keswick Mountain Festival manage to do similar events with minimum disruption to the town centre and usually with no road closures. I appreciate it's not that simple but think it's time for a rethink on this, especially road and parking closures.

Can I also say that having the 10:10 event running yesterday as well (with which I have no problem with at all) meant that there were two major events happening with hundreds of people using the roads around Keswick – and it was Father's Day! Maybe there needs to be better scheduling of events for the town's sake.

There have also been a number of comments from residents about events such as the Fred Whitton Challenge, the upcoming 13 Valleys Ultra Race, as well as any number of events which we don't get to hear about. Concern especially was raised this year regarding the Lakesman, as it appears they were going beyond the advertised road closures by coning off additional roads as well as stopping traffic at Tithebarn roundabout to let runners past, which as I understand it, only the police are allowed to do. Rubbish is being dropped at the sides of roads, as well as traffic chaos.

All these events should be run past the Cumberland Events Advisory Group (formerly Cumbria County Council Events Advisory group). In the guidance, it clearly states "It would be advisable that the organiser engage fully with the local community which may be affected by the event in the early stages of event planning and take into account any concerns raised. This may be best achieved by contacting the relevant parish council(s)." Unfortunately, this is not happening, and often we find out about events by hearsay or by advertisements.

13 Valleys Ultra did come to a previous Town Council meeting and have been in communication with various bodies regarding their upcoming event, but there are other events with which would be helpful to ensure there is liaison with. There are also events such as the Solstice celebrations at Castlerigg Stone Circle, which while not directly within the parish boundaries, is close enough to have an impact on Keswick, especially residents on that side of town. This year had raised a number of concerns, as people camped for a number of nights, without any facilities such as toilets or extra bins in place, as well as inconsiderate parking.

I intend to contact the EAG and request that they send through a copy of information about any event which affects Keswick. This is something that they used to do, but this communication has stopped in recent years, but with the new Cumberland Council in place, I think it is time to request that this be restarted. I will also ask the EAG if there is any way we can work closely with them in making sure we know about any upcoming events. Linked in with this is the knowledge regarding the closure of car parks.

It was suggested at the June Town Council meeting that the Events Committee work as a liaison with the various groups. While this has merit, I would like to offer up another suggestion – that of the

Visitor Management Working Group. This is a liaison group which has primarily been looking at the Keswick to Threlkeld trail, but could expand its remit to look wider. It works with the Keswick Tourism Association, Lake District National Park Authority, and with Cumberland Council, and could effectively work on this. This way, the Events Committee could remain focused on Keswick Town Council events.

A suggestion is that that Keswick Town Council could encourage some of these events such as the Lakesman to have a liaison group, to which KTC can contribute. This has worked for Keswick Ministries and Keswick Mountain Festival, as it provides a forum for feedback which has proven useful and effective, with suggestions that have come from the Council being taken into account.

As has been said on numerous occasions, Keswick Town Council supports these events, however, we wish to ensure that both the residents of Keswick, as well as visitors who come to support these events have the best opportunity to do so in an already busy town. I would like to find solutions that would enable the events to occur without the disruption that was seen this year.

Vivien Little
12 July 2023

NOTIFICATION FORM FOR EVENTS IN CUMBRIA

This Event Notification Form (EAG 1) should be used by organisers who intend to hold an event in Cumbria and submitted to the Cumbria County Council Single Point of Contact for Events (SPOC).

Introduction

This document is aimed at providing assistance and advice to organisers who intend to hold an event within Cumbria.

Please note that this event notification does not replace the statutory notifications for licensing and other permissions such as part of the licence process for a licensable event* as required under the Licensing Act 2003 or Special Safety Certificate for an event at a Certificated Sports Ground for which application must be made to the appropriate Licensing Authority.

*A licensable event is where there is a supply or sale of alcohol provided, provision of regulated entertainment, such as a performance of live music, or provision of late night refreshment or any combination of these activities that requires the issuing of a license under the Licensing Act 2003. (Further details can be found by contacting the appropriate Licensing Authority as listed in Appendix 1).

Nor does it replace the need to seek various permissions from the relevant authorities which must be made, such as a road closure, nor permission from the relevant landowners for usage of their land.

The organiser should use this form EAG 1 should they wish to notify any of the relevant partners of the forthcoming event and seek advice of the EAG or a specific partner. This document caters for events irrespective of size or risk and should be completed accordingly, a copy of which should be kept for reference.

This form along with documents that are applicable to your event such as the risk assessment forms, event management plan, route map, etc. along with any other accompanying documentation can also be submitted as supporting evidence of good management.

It is important that an organiser opens dialogue with the relevant partners at a very early stage of the planning for an event. This can be achieved by returning this form to the **Cumbria County Council single point of contact (SPOC)** as detailed below. It is preferable that the notification is made in a timely manner, ideally a minimum of **4 months** notice, or longer for a larger event.

The nature of the event may trigger an Event Advisory Group (EAG) to be set up where all relevant bodies can meet with the organiser representative to discuss the event in greater detail. However, not all events may trigger an Events Advisory Group meeting as many smaller events can be reviewed and discussed between the partner and organiser by phone or email covering the management plan, risk assessments, other associated documentation and any recommended actions for the organiser. If a specific site visit or meeting with one or two specific partners are required, then this can be arranged between the organiser and relevant partner(s).

To assist in this notification process, the form EAG 2 detail's a self assessment checklist, which is not definitive, but can be used by the event organiser as an aide memoir in ensuring that issues for a particular event have been considered, in addition to any other issues relevant to that activity which is not covered in the EAG 2.

It would be advisable that the organiser engaged fully with the local community which may be affected by the event in the early stages of event planning and take into account any concerns raised. This may be best achieved by contacting the relevant parish council(s). Maps showing parish boundaries and the relevant contact details are available via: <http://www.calc.org.uk>

Remember – the EAG, SPOC or Relevant Partner can only give advice based on the information and documentation supplied by the event organiser.

The responsibility for safety at an event rests with the organiser through the management and planning of the event.

Form Completion

Once completed, please return, along with any supporting documentation such as a management plan, risk assessment(s), route or site plan, etc. to the Single Point of Contact at:

event.notification@cumbria.gov.uk

On receipt of the notification the SPOC will forward the information to the relevant partners e.g. local authorities, emergency services, landowners. Some of these consultees form the core members of the Event Advisory Group. A decision may be made that an Event Advisory Group will be required for this event and the organiser will be notified of this. If no EAG is required, the SPOC or relevant partner will provide appropriate advice.

If you do not wish any non statutory bodies to be notified please let the SPOC know.

Keswick Town Climate Change Action Plan, July 2023

	Initial activities	Actions Achieved	Future Actions	Action Assigned to	Target date
Information Sharing	Promotion of local carbon reduction schemes such as the Keswick Lions Repair Café, WI and Sustainable Keswick activities	Some info has been successfully shared but we can do more on Facebook / website etc	Continue to translate global climate change issues for local relevance, inspire action and provide civic leadership	Town Clerk Involve Keswick Smarter Network	Ongoing
Local Planning	Consider environmental impacts and emissions in addition to aesthetics and planning regulations	General environmental considerations are made in relation to planning applications	Use an environmental impact checklist in commenting on applications.	Planning Group	Ongoing
Transport Reduce number cars on the road. Increase opportunities for low carbon transport.	Contribute to consultations and partnership working with CCC / LDNPA / Stagecoach on new transport initiatives. Engage with Community Car Share opportunities and cycling and walking initiatives. Lobby for and support initiatives which promote electric public transport	Responded to two consultations on transport and decarbonisation of transport from TFN and CCC. Additional bike racks and repair stations have been placed around the town. Staff are actively pursuing car share opportunities for travel to work	Monitor the feasibility work currently ongoing through RCEF and support the outcomes.	Town Councillors	Ongoing

	Initial activities	Actions Achieved	Future Actions	Action Assigned to	Target date
Energy reduction	Change to 100% renewable power where we can. Reduce consumption	Council has moved to SSE Green Energy tariff for Parks Buildings	Review at end of contract Communicate national and regional energy saving initiatives	Responsible Finance Officer Parks Manager	Fixed contract end date 31/03/2026 Review of usage at time of budget reviews.
Reducing waste and encouraging sustainable consumption.	Introduce reusable glasses for Council festivals and event. Prohibition of the use of disposable BBQs on Town Council Land.	Both of these initial targets have been achieved.	New target could be the further reduction of waste at Coronation event, Proms in the Park etc Take your drinks bottles and cans home to recycle etc	Events Committee Parks Manager Parks Trustees Town Council	6 May 2023 24 and 25 June 2023
Banking and insurance. Divest from fossil fuel investment.	Look at ethical investments and banking	RFO has identified sinking funds which could be ethically invested. Insurances are with Zurich which appears to have a robust ethical investment policy.	With Town Council approval, set up investment account which does not invest in new fossil fuel developments. In the longer term continue to investigate current accounts.	Town Clerk, Responsible Finance Officer, Accountant and Town Council.	Bring a recommendation to January 2023 Town Council - COMPLETE Ongoing

	Initial activities	Actions Achieved	Future Actions	Action Assigned to	Target date
<p>Parks. Protect and Enhance Nature, restoring nature for all.</p>	<p>Tree planting and improving biodiversity,</p>	<p>Eliminated the general use of Glyphosate weedkiller. Shift towards planting hardy perennials and native pollinators Eliminated the use of compost containing peat Compost all arisings from the Parks Planted 500 additional trees and shrubs Woodland walk area created. Assisted with the control of Himalayan Balsam ASPEN Lower emission fuel is now used in Parks machinery Dennis mower replaced with an electric model</p>	<p>Continue to develop bee and butterfly friendly areas. Continue to look at low energy alternatives to equipment where possible Support the CALC Green Space to Grow initiative</p>	<p>Parks Manager Keswick Parks Trustees</p>	<p>Ongoing</p>

Policy	Initial activities	Actions Achieved	Future Actions	Action Assigned to	Target date
		Procurement policy has been amended to include ethical practices and whole life costs of purchases		Town Clerk and Responsible Finance Officer	Insert Date
		Introduced a Code of Conduct which prohibits the use of single use plastics at Council Festivals and Events and by third parties using our Parks			
Monitoring of Carbon Footprint	To measure the Carbon Footprint of the Town Council and The Park Trusts	This work has been done for previous year	Target reductions and actions to be agreed.	Responsible Finance Officer	31/03/2022 Annual Review
Training	PROPOSED NEW TARGET: To offer all Cllrs, Office and Parks staff CARBON LITERACY training either through CALC or CAFS.			Town Clerk	Target Date May 2024

Carbon footprint data for the period: 1 April 21 – 31 March 22

Keswick Town Council Offices: 13.6 Tonnes of CO2E

Fitz Park Trust 33.4 Tonnes of CO2E

Hope Park Trust 24.9 Tonnes of CO2E

Acronyms:

CALC – Cumbria Association of Local Councils

TFN – Transport for the North

CAFS – Cumbria Action for Sustainability

RCEF – Rural Community Energy Fund

Carbon Literacy Training - <https://cafs.org.uk/climate-and-carbon-literacy-training/>

KESWICK TOWN COUNCIL
20 JULY 2023

Clerk's Report

Scheme of Delegation

Historically, if a planning application came through for comment and wasn't able to be dealt with by the next agenda meeting, we requested an extension to the response time to ensure that it was dealt with at the next available meeting. Previously, these had, for the most part, been granted.

However, the Lake District National Park have refused to grant extensions of late. The reason for this is that there is an increasing pressure on speed of decision by the government on Local Planning Authorities. Therefore, where before we had a certain grace period with regard to applications, this cannot be granted any more.

For the most part this will not have a major impact on how we deal with planning applications, but there will be some which will need to be dealt with quickly, falling between Town Council meetings.

There are two proposed ways of dealing with this. This first would be to set up a separate formal Planning Committee and delegated authority to deal with planning decisions to this committee. There would most likely need to be another member allocated to the Committee, as the quorum would be three, like any other committee. It would also be open to the public and agendas would need to be published in accordance with legislation.

The other option would be to set up a scheme of delegation, which would give delegated authority for the Clerk to respond, in consultation with the Planning Working Group. This would not be for every application, but only for those which would fall outside the period of being able to deal with them normally.

This would have a strict scheme of delegation, and all decisions made this way would be report to Council at the next available meeting.

I would suggest a scheme of delegation be put in place along the following lines:

- The Council delegates urgent decisions arising under development control consultations to the Clerk in consultation with the members of the Planning Working Group. Decisions which have a response date after the next Town Council meeting will continue to be dealt with at the next available meeting.
- Consultation may be by correspondence, including email, or in person. It may also take place at meetings of the Council.
- The Clerk will arrange for relevant papers to be circulated to the Planning Working Group who should discuss them as soon as possible, and return any comments to the Clerk for determination of the Council's response within the prescribed consultation period.
- Delegated decisions will be reported to, and recorded in the minutes of the next council meeting.
- In respect of controversial or major development proposals, the Clerk in consultation with the Mayor, may decide that a Parish Meeting and/or an Extraordinary meeting of the Council be called to consider the matter.

Howrahs Path

I have logged with Cumberland Council Highways the issue raised regarding the Howrahs path at the last Council meeting, and have received the following response:

Our team have established a plan of action for your problem and we would like to tell you about it.

We can confirm that the location reported on Public Right of Way (PROW), 238003, is due to be inspected in September 2023 along with all other PROW's in Keswick.

This path reported is prone to flooding and works have previously been undertaken to mitigate the issue.

We will review this path when undertaking the site inspection and action as necessary.

Training

Face to face training is currently in the process of being set up for all Councillors. Please can you get back to me with available dates as soon as possible.

Vivien Little
12 July 2023

LDNPA Report for the North Lakes

JUNE 2023

peter.walter@lakedistrict.gov.uk

Welcome to the first of my newsletter updates. I have now been officially 'appointed' by the Secretary of State and so can start attending meetings and sitting on committees. Through this newsletter I hope to keep you up to date with the work of the LDNPA broadly and what I have been specifically involved in at a local level. I'm not sure how often I will do them yet – but I will probably send one out when there are two pages of content, rather than on a set timetable. If there is anything specific you would like me to cover please let me know using the email above.



UU unfinished restoration work.

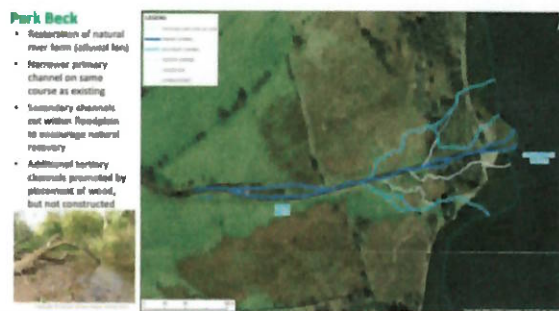
Water may be flowing through the West Cumbria Pipeline now but restoration work is not complete. It's fair to say that a huge amount of work *has* been done planting hedgerows and restoring dry-stone walls (one of which was described by a local builder as a 'work of art') but in Under Skiddaw there are places where restoration seems to have been forgotten. Chair of the Parish Council Joe Saxton recently showed me some examples and I was able to bring the matter up with Steve Ratcliffe at a recent meeting. My fear was that with so many enforcement issues outstanding these might just end up at the end of a very long list. However, he re-assured me that as the pipeline was such a major planning issue examples of potential non-conformance would be given close attention. I've suggested that Joe sends a list (with photos) of issues to the Chief Planning Officer.



Pic 1 Hedgerow that should be mixed planting but it's all Hawthorne. Pic 2 No planting at all.

Demolition of a 120-year-old dam at Crummock

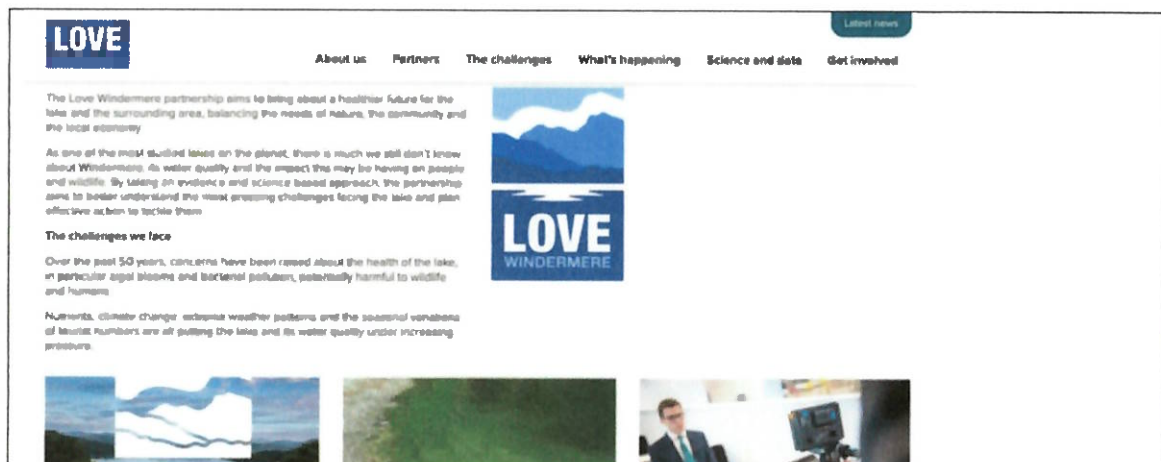
UU have extracted water from Crummock for 120 years, but now they no-longer do so they have a legal obligation to return it to its natural state. That means removing a low dam and wave wall that will lower the level of the lake by about 1.5m. I joined councillors from Buttermere, Lorton and Loweswater to meet representatives from UU, EA and others to learn more about the plans. I guess being the public face of UU on projects like these is not an easy job but our meeting was productive and good mannered. A lot has already been done but they are still in the process of making plans for re-routing rights of way, and for nature recovery on the exposed shorelines – two areas Councillors wanted to know more about. While there will obviously be a lot of disruption during the work, eventually a large new natural meandering river network will be created, improving natural habitats and slowing the flow of water down-stream. A of visualisation is shown below and you can see more on the LDNPA website [here](#) and more info from UU here <https://www.unitedutilities.com/Crummock>



Pic 1 visualisation of new lower water level. Pic 2 Showing restoration of Park Beck (near the dam).

Coming next

In the next couple of weeks, I will be attending the opening of West Windermere Way and a spending a day learning about the [Love Windermere](#) programme (pic of their website below). I'll also find out what committees I will be working on.



12th June 2023

Dear Members of the Town Council,

After a week's holiday in Keswick, I felt I needed to write to as many people as possible with regard to the welfare of dogs in and around the town during the hot weather.

At the hottest part of the day during the past weeks, I have seen owners walking their dogs around the town in sweltering heat, many of whom I am sure do not realise the temperature of the pavements/asphalt they are walking on. Which for their dogs must be pretty awful.

I believe that more owners should be made aware of just how uncomfortable their dogs probably are. I wondered if it might be possible during the busy summer period to have signage up in Keswick to make more people aware? Possibly like the sign below?



Might the Town Council be able to fund signage like this in Keswick?

With best wishes



AGENDA ITEM 17.
Highways Depot
Joseph Noble Road Lillyhall
Workington
Cumbria CA14 4JH
0300 373 3736
cumberland.gov.uk

The Occupier
Address 1
Address 2
Town
County/Country
Postcode

Reference: KTRO/23/004

June 2023

Dear Occupier

**KESWICK AND SURROUNDING AREA TRAFFIC REGULATION ORDER (TRO)
REVIEW: HIGH HILL DISC PARKING**

The purpose of this letter is to inform you of proposals to introduce a section of disc parking in High Hill, as per the attached plan.

The section of disc parking will operate between 08:00 and 18:00 seven days a week and offer resident exemption to those who reside immediately adjacent to it. The proposals would replace the existing time-limited parking, which is difficult to enforce as arrival times do not have to be displayed on a disc. These new proposals would bring this section of parking into line with other locations in Keswick, allowing for greater consistency.



This letter is to invite comments and feedback prior to a "formal advertisement" which will take place later in the year. Should you have any comments or questions relating to these proposals, please respond either by email or letter by Monday 24th July, labelling your correspondence "Keswick TRO Review" and quoting the proposal you are referring to.

Yours faithfully

Philip Groom
Traffic Management Officer
E: trafficteam.west@cumberland.gov.uk



KEY

-  Existing double yellow lines (no waiting at any time)
-  Proposed disc parking Mon–Sun 8am – 6pm 2 hours (no return within 4 hours) except resident permit holders to replace 1 hour time limited parking



Parkhouse Building, Kingmoor Business Park
CARLISLE, Cumbria, CA6 4SJ, Tel. 01228 673030

**Keswick TRO Review
High Hill**

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Drawing No. KTRO23/PNG002.Rev0

Drawn by PNG Scale 1:500 Date JUN '23



Highways Depot
Joseph Noble Road Lillyhall
Workington
Cumbria CA14 4JH
0300 373 3736
cumberland.gov.uk

The Occupier
Address 1
Address 2
Town
County/Country
Postcode

Reference: KTRO/23/005

June 2023

Dear Occupier

**KESWICK AND SURROUNDING AREA TRAFFIC REGULATION ORDER (TRO)
REVIEW: HIGH HILL LOADING BAY (PREMIER INN)**

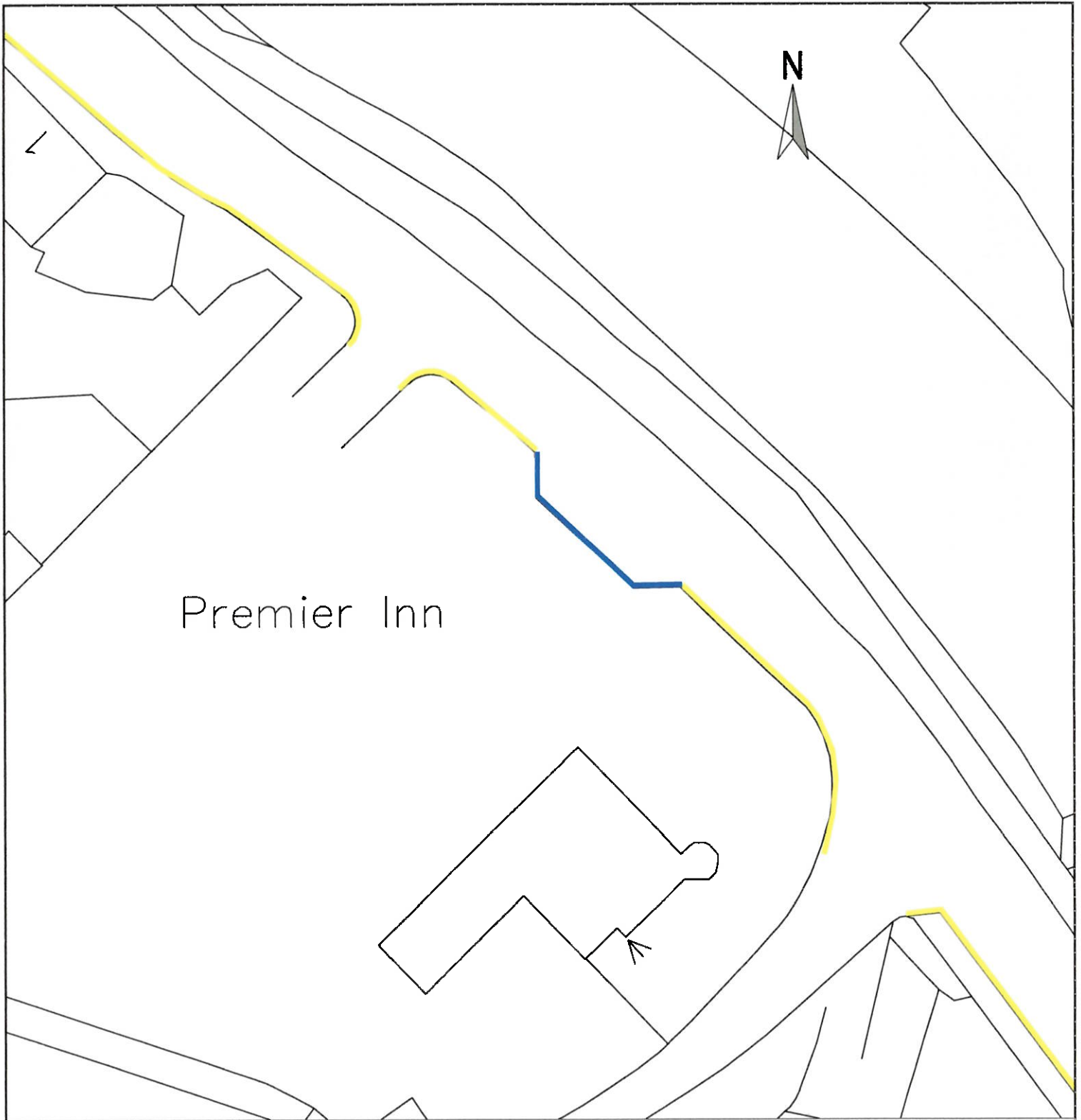
The purpose of this letter is to inform you of proposals to introduce loading bay restrictions outside the newly constructed Premier Inn on High Hill, as per the attached plan.

The parking restrictions will formalise the loading bay which was constructed as part of the development and a condition of the planning approval. The restrictions will permit loading and unloading of goods vehicles only and operate 24 hours a day.



This letter is to invite comments and feedback prior to a "formal advertisement" which will take place later in the year. Should you have any comments or questions relating to these proposals, please respond either by email or letter by Monday 24th July, labelling your correspondence "Keswick TRO Review" and quoting the proposal you are referring to.

Yours faithfully

Philip Groom
Traffic Management Officer
E: trafficteam.west@cumberland.gov.uk



KEY

-  Existing double yellow lines (no waiting at any time)
-  Proposed loading bay to replace existing double yellow lines (no waiting at any time)



Parkhouse Building, Kingmoor Business Park
 CARLISLE, Cumbria, CA6 4SJ, Tel. 01228 673030

**Keswick TRO Review
 High Hill, Premier Inn**

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Drawing No. KTRO23/PNG001.Rev0

Drawn by PNG	Scale 1:500	Date JUN '23
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KESWICK TOWN COUNCIL

Minutes of the meeting of Keswick Town Council Events Committee held in Council Chamber, Town Hall, Keswick on **Thursday 27 May 2023 at 11.00 a.m.**

Present: Councillor Sally Lansbury (SL)
 Councillor Steve Harwood (SH)
 Councillor Rob Nelson (RN) (Chair)
 Vanessa Metcalfe (Keswick Tourism Association) (VM)
 Cerys Brownridge (Keswick Tourism Association) (CB)
 Claudia Walker (Keswick Scouts and Guides) (CW)
 Chris Harper (Podgy Paws) (CH)
 David Quainton (Keswick Rotary) (DQ)
 Mary Elliot (Theatre by the Lake) (ME)
 Simon Stephens (Theatre by the Lake) (SS)
 Phil Byers (Allerdale Borough Council) (PB)
 Ania Mlynczak (Admin and Financial Assistant) (AM)
 Catherine Parker (Responsible Financial Officer) (CP)
 Vivien Little (Town Clerk) (VL)
 Tony Hirst (Keswick Lions) (TH)
 Carole Hirst (Keswick Lions) (CH)
 Kevin Richardson (Keswick Cricket Club) (KR)
 David Simpson (Keswick Cricket Club) (DS)
 Debbie Deveraux (Café HNW) (DD)
 Adam Blackburn (Café West) (AB)

1. Election of Chair

RESOLVED that Councillor Nelson be appointed as Chair of the Events Committee for the 2023/24 municipal year.

2. Apologies

Apologies for absence were received from Councillor Claire Houghton.

3. Minutes

RESOLVED that the Chair be authorised to sign as a correct record the minutes of the Events Committee Meeting held on the 20 April 2023 (page 13).

4. Midsummer Events 2023

Pop and Prom

SL gave an update on where we were at that stage. This year would have a more 'Pop' feel than Prom.

There would be a need for volunteers, especially to pick up waste (Action – Clerk to ask Councillors). Café West would be open until approx. 8pm, with a full menu. Café HNW would be open late, and offer a griddle with hot dogs etc. Keswick Cricket Club would also have their bar open and possibly offer a barbeque.

A bucket collection would take place to put money back into Events.

Kids games would be run by CW, and the Scouts/Guides could help with litter collection.

A poster was being designed and electronic versions would be put on social media.

Keswick Cricket Club brought up the fact that a County Match was being played on Sunday 25 May (the same day as Scruffs), and that their risk assessment had highlighted concerns regarding the proximity of the market stalls and the event to the cricket field. Their concern

was the danger to the public as the boundary rope would be close to the stalls, and that there could be risks to the public.

It was felt that it was very late in the day to be bringing up these issues, as the Midsummer Festival was held on the same weekend every year (except through Covid), which was known by all involved.

RN suggested that he could construct a framework using scaffolding, and use debris netting to add a layer of protection. This was agreed it could be a good idea.

RESOLVED that a site visit would take place that afternoon next to the Cricket Ground, with RB, CH, PB, VL, KR and DS to discuss options.

Scruffs

CH reported that everything was coming together, though she reported that she had less sponsors than in previous years. Paul Titley would no longer be compere, but Pete Harper would take on this role.

The timetable and programme would be the same as last year.

With regard to set up, concern was raised that Junior Park Run would be taking place while set up of the market was taking place. PB and volunteers would ensure that there was minimal vehicle movement during that time.

PB stated that he had 30 stalls in place, and that there would be little gaps in the programme to allow for shopping.

5. Christmas Lights 2023

Lite Ltd had begun work preparing the Christmas Lights set up for this year.

RN suggested that a truck bringing Santa around the town could be set up and done, but it was an idea at this stage, and could be discussed at a future meeting.

6. Date of next meeting

The date of the next meeting will be Thursday 15 June at 1pm at the Theatre by the Lake.

The meeting ended at 12.20 p.m.

Chairman

Date

KESWICK TOWN COUNCIL

Minutes of the meeting of Keswick Town Council Events Committee held at The Theatre by the Lake, Lakeside, Keswick, CA12 5DJ on Thursday 15 June 2023 at 1.00 p.m.

Present: Councillor Rob Nelson (Chair) (RN)
 Councillor Steve Harwood (SH)
 Councillor Sally Lansbury (SL)
 Catherine Parker (RFO) (CP)
 Ania Mlynczak (AFA) (AM)
 Bob Reader (Keswick Scouts) (BR)
 Simon Stephens (Theatre by the Lake) (SS)
 Mary Elliot (Theatre by the Lake) (ME)
 Tony Hirst (Keswick Lions) (TH)
 Carole Hirst (Keswick Lions) (CH)

7. Apologies

Apologies for absence were received from Vivien Little (Town Clerk), Councillor Claire Houghton, Chris Harper and Phil Byers.

8. Minutes

RESOLVED that the minutes of the Events Committee Meeting held on the 25 May 2023 (page 1) be approved.

9. Summer Events 2023

RECEIVED a report from the Clerk and verbal updates relating to upcoming events:

- i) Pop and Prom in the Park
 - Risk assessment has been completed by VL
 - RN – the scaffold screen will go up on Friday and be taken down on Monday. Keswick Scaffolding will provide the netting free of charge and install a banner on the structure.
 - RN – Bee Unique will be confirmed after the Town Council meeting to be held this evening. For information the area will be surrounded by Heras fencing, the activity is free of charge to the organisers, although there is an entrance fee of £4 for anyone wanting to join in. A wrist band would then be issued to allow entry in and out all day. Funds raised go back into the charity.
 - RN – Has a view to make future events more child friendly.
 - SL – Timetable is being worked on by Lewis Forsyth, Ania and Sally.
 - SL – The technical specification for the bands/performers needs to go to Graham at Fluid – emails required (Action – SL & AM to contact Lewis to gather email addresses)
 - CP - The straw bales will be arriving at 11am on Saturday and be collected at 6.30pm on Sunday (Action TH – Keswick Lions to help on Saturday at 11am)
(Action – Clerk to confirm volunteers for Sunday at 6.30pm)
 - AM - Fluid will be arriving to setup between 9.30/10 am and will need access to power at the Sports Area (Action – Keswick Parks to provide padlock key and tools to gain entry)
 - AM – St Johns Ambulance will be arriving at 1pm.
 - SL – Volunteers will be required at around 9pm after the event to litter pick and place rubbish in large bins. This would also need to be carried out during the event (Action – Town Clerk)

- TH – The Keswick Lions can be available – Saturday 2pm to 4pm, 4pm to 6pm 6pm to 8pm (2 x Lions per slot), 8pm to 10pm still to be confirmed – Sunday 10am to 12 noon (2 x Lions), following this no cover available. (Action TH to organise Keswick Lions and Town Clerk to find volunteers for Sunday afternoon)
- Head stewards will be Sally Lansbury and Steve Harwood. (Action Town Clerk to update RA)
- RN – Need to keep people hydrated. Need to encourage people (including volunteers) to bring their own water bottles. (Action SL – will contact Café West to ask if they will act as a refill point)
- Risk assessment needs to be updated to include hydration (Action – Town Clerk)
- Press release required this week and next in addition to advert. (Action – Town Clerk)
- Leaflet distribution list:-
Windebrowe Avenue – AM
Lakeland Park – BR
Latrigg Close – SH
Trinity Way & Netherfield – Diane Cannon
Calvert Way & Brundholme Gardens – Tony & Carole Hirst
St Herbert's School and other local schools via parent mail – AM
Theatre by the Lake – electronic version – AM
Keswick Lions, Ladies Rugby team, Café HNW Facebook pages – electronic version – AM
- Posters to be distributed by Sally and Ania to Fitz Sports Clubs, Café West, Café HNW, tourist information, Booths, Co-op and local businesses with space to display.
- No vouchers required for refreshments.
- The stage would be placed at the end of the MUGA as in previous years.

ii) Scruffs

CH Update:-

- Dropped 1 sponsor per class due to reduction in sponsorship.
- 500 brochures are getting printed – invoiced to KTC.
- Pre entries have gone on sale with '5 Spot Prizes', winners of golden bones will win a prize donated by Podgy Paws as an incentive to pre enter.
- Banner advertising for sponsors – **RESOLVED** that the only banners to be displayed would be Podgy Paws and Fluid Productions.
- Rosettes have been received and wooden bones are made.
- The Mayor has agreed to judge classes where sponsorship businesses are unable to attend.
- The cycle 'contraption' would not be required as the dachshunds never followed this in any case and instead headed to their handlers. Therefore this year the dogs would 'race' to their handlers.

PB Update:-

- 36 stalls are booked
- Will arrive at 7am
- Need update on scaffold screen (Action CP – to email RN)

RN – Need to keep people and dogs hydrated – (Action as per Pop and Prom plus Podgy Paws will provide water bowls and watering can) – (Action Town Clerk to update Risks assessment re hydration and allocate volunteers to fill bowls)

It was further agreed:-

- Keswick Lions could put their marquee up at both events – subject to them finding volunteers and equipment.
- A get out clause would not be needed as everyone would be given suitable prior notice should the event be cancelled.

Update from Theatre by the Lake (SS & ME) – The TBTL would be undertaking maintenance work during the Dark Skies event next year, therefore all should be in darkness. There had been an issue with emergency lighting although this was now resolved.

10. Date of next meeting

Date to be circulated by Town Clerk – not to coincide with Town Council meeting days.

The meeting closed at 2.00pm

Chair

Date