

**KESWICK TOWN COUNCIL**

**STATEMENT OF ACCOUNTS FOR  
THE YEAR ENDED  
31 MARCH 2024**

Vivien Little  
Council Offices  
50 Main Street  
Keswick  
Cumbria  
CA12 5JS

**Keswick Town Council**  
**Annual Statement of Accounts**  
**Year Ended 31 March 2024**

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**Keswick Town Council**  
**General Fund**  
**Income and Expenditure Accounts**  
**Year Ended 31 March 2024**

	Year Ended 31 March 2024	Year Ended 31 March 2023
<b>General Income</b>		
Precept (including local council tax support grant)	328,245	307,055
Fitz Park Grant from Allerdale Borough Council	20,000	20,000
Bank Interest - Business Premium Account	42	23
Bank Interest - CCLA	2,554	-
Bank Interest - Unity	936	-
Walker Park Rents	14,130	14,130
Battersby Charity - CCTV Cameras Moot Hall	-	-
K2T Toilets Contribution	539	1,000
Christmas Lights Contribution	2,020	200
Memorial Seat Donation	-	742
Allotment Income	603	597
<b>Total General Income</b>	<b>369,069</b>	<b>343,747</b>
<b>Expenditure</b>		
Administration, Salaries, NIC, SA & Costs	Page 2 84,717	80,053
Grants Paid	Page 3 19,146	18,000
Christmas Lighting	30,914	36,429
Town Floral Displays	507	578
Town Mayor's Allowance	2,000	2,000
Contingency	Page 4 4,000	5,000
War Memorial	Page 4 1,523	1,495
Townfield Grant	2,803	800
Open Spaces	1,000	1,000
Grant to Fitz Park Trust	193,574	180,267
K2T Toilets Contribution	1,829	1,240
Memorial Seat Expenditure	392	110
CCTV Maintenance - Moot Hall	3,600	3,000
Audit Fee	2,065	1,865
Advertising	207	206
Town Events / Celebrations	6,923	13,614
Allotment Expenses	204	496
Annual Parish Meeting	2,434	367
General Reserves Expenditure	-	14,489
<b>Total General Expenditure</b>	<b>357,838</b>	<b>361,009</b>
<b>General Income less Expenditure</b>	<b>11,231</b>	<b>(17,262)</b>
<b>Reserves Brought Forward</b>	<b>165,481</b>	<b>179,481</b>
<b>Transfers (to)/from Funds</b>	<b>(8,756)</b>	<b>3,261</b>
<b>General Fund Reserves Carry Forward</b>	<b>167,956</b>	<b>165,481</b>

**Keswick Town Council**  
**General Administration Costs**  
**Year Ended 31 March 2024**

	Year Ended 31 March 2024	Year Ended 31 March 2023
<b>Income</b>		
Photocopying	1	15
Council Chamber Hire	240	30
<b>Total Income</b>	<u>241</u>	<u>45</u>
<b>Expenditure</b>		
Salaries, National insurance and Pension	112,421	108,493
Pension to Former Employee	1,566	1,093
Staff Expenses	167	178
Payroll Outsource Costs	428	316
Rent	7,100	7,100
Building Service Costs	7,820	6,870
Insurance	890	861
Repairs	646	15
Subscriptions	1,069	940
Stationery and Printing	686	869
Postage	320	432
Photocopier Lease and Charges	1,653	1,719
Computer Maintenance	3,353	2,518
Website and Internet Costs	1,161	609
Telephone	1,195	456
Health and Safety	15	30
Office Equipment and Fittings	120	200
Council Chamber Expenditure	28	29
Conferences / Training	800	740
<b>Total Expenditure</b>	<u>141,438</u>	<u>133,468</u>
<b>Net Expenditure</b>	<b>141,197</b>	<b>133,423</b>
Allocated to:		
General Fund 60%	60% 84,717	80,053
Hope Park 20%	20% 28,239	26,685
Fitz Park 20%	20% 28,239	26,685
	<u>141,197</u>	<u>133,423</u>

**Keswick Town Council**  
**Grants and S137 Payments**  
**Year Ended 31 March 2024**

	<b>Year Ended 31 March 2024</b>	<b>Year Ended 31 March 2023</b>
<b>Grants</b>		
Theatre by The Lake Youth Work	2,000	2,500
1st Keswick Scout Group	2,000	1,500
Keswick Community Emergency Recovery Partnership	5,825	5,825
Keswick Youth Centre Services	3,605	1,667
Great North Air Ambulance	-	1,000
Keswick in Bloom	2,750	-
Citizens Advice Allerdale	500	500
Two's Company	-	500
Rotary Club Winter Warmth	(638)	800
St Herberts School	1,391	600
Keswick St John PCC	-	2,454
Keswick Swifts	250	-
Keswick and District First Responders	-	120
Grant Underspend	563	534
Crosthwaite Church	325	-
Keswick Cricket Club	500	-
Threlkeld Housing	75	-
<b>Total Grants Other Powers</b>	<b>19,146</b>	<b>18,000</b>

**Keswick Town Council**  
**War Memorial and Contingency Spending**  
**Year Ended 31 March 2024**

**WAR MEMORIAL**

	<b>Year Ended 31 March 2024</b>	<b>Year Ended 31 March 2023</b>
<b>Income</b>		
Grant from Keswick Town Council	1,523	1,495
Interest	10	5
<b>Total Income</b>	<u>1,533</u>	<u>1,500</u>
<b>Expenditure</b>		
Insurance	723	695
Maintenance and Floral Displays	800	800
<b>Total Expenditure</b>	<u>1,523</u>	<u>1,495</u>
<b>Surplus / (Deficit)</b>	<b>10</b>	<b>5</b>
<b>Balance brought forward</b>	<b>859</b>	<b>854</b>
<b>Total Fund Balance</b>	<u>869</u>	<u>859</u>

**CONTINGENCY SPENDING**

	<b>Year Ended 31 March 2024</b>	<b>Year Ended 31 March 2023</b>
<b>Contingency Spending</b>		
Hedgehog Highway	-	158
K2T Toilets	-	3,969
PCC CCTV Charge	-	478
Christmas Card Sponsorship	350	300
Busker sign	-	95
RDC Support Renewal	213	-
Post Box to Heaven	270	-
Professional Fees - merging Townsfield	2,600	-
Professional Fees - DofE & Walker Park	567	-
	<u>4,000</u>	<u>5,000</u>

**Keswick Town Council**  
**Keswick Town Council Events Fund & Christmas Lights Fund**  
**Year Ended 31 March 2024**

**EVENTS FUND**

	<b>31 March 2024</b>	<b>31 March 2023</b>
<b>Income</b>		
Other Events Income	2,538	4,024
<b>Total Income</b>	<u>2,538</u>	<u>4,024</u>
<b>Expenditure</b>		
Events Coordinator	-	-
Events Fund Expenditure	5,909	-
<b>Total Expenditure</b>	<u>5,909</u>	<u>-</u>
<b>Surplus / (Deficit)</b>	(3,371)	4,024
<b>Balance brought forward</b>	38,255	35,445
<b>Transfer to General Reserves to cover cost of lights</b>	(1,960)	(4,080)
<b>Transfer from General Reserves of underspend</b>	2,691	2,866
<b>Total Fund Balance</b>	<u>35,615</u>	<u>38,255</u>

**CHRISTMAS LIGHTS FUND**

	<b>Year Ended 31 March 2024</b>	<b>Year Ended 31 March 2023</b>
<b>Income</b>		
Total Income	<u>-</u>	<u>-</u>
<b>Expenditure</b>	2,553	
<b>Total Expenditure</b>	<u>2,553</u>	<u>-</u>
<b>Surplus / (Deficit)</b>	(2,553)	-
<b>Balance brought forward</b>	2,955	5,002
<b>Transfer to General Reserves to cover cost of lights</b>		(2,047)
<b>Total Fund Balance</b>	<u>402</u>	<u>2,955</u>

**Keswick Town Council  
Earmarked Funds  
Year Ended 31 March 2024**

**Earmarked Funds**

	<b>Year Ended 31 March 2024</b>	<b>Year Ended 31 March 2023</b>
<b>Income</b>		
<b>Total Income</b>	-	-
<b>Expenditure</b>	7,881	9,629
<b>Total Expenditure</b>	7,881	9,629
<b>Surplus / (Deficit)</b>	<b>(7,881)</b>	<b>(9,629)</b>
<b>Balance brought forward</b>	<b>23,456</b>	<b>33,085</b>
<b>Transfer (to) from General Reserves of Earmarked</b>	<b>8,025</b>	
<b>Total Fund Balance</b>	<b>23,600</b>	<b>23,456</b>
<b><u>Earmarked Funds Breakdown</u></b>		
Local Housing	200	3,200
Elections	5,000	-
Office and Council Chamber	2,000	4,371
Equipment	3,000	2,891
Professional Advice	4,000	3,594
War Memorial	3,000	3,000
CCTV - PCC	6,400	6,400
<b>Total Earmarked Funds</b>	<b>23,600</b>	<b>23,456</b>



**Keswick Town Council  
Balance Sheet  
31 March 2024**

	31 March 2024	31 March 2023
<b>Current Assets</b>		
Debtors	160	18
Prepayments	1,607	1,206
VAT	21,365	8,694
Hope Park Loan Account	30,327	29,632
Town Council Current and Saver Accounts	15,992	237,804
CCLA Public Sector Deposit Fund	100,000	-
KTC Unity Trust	100,936	-
War Memorial Account	870	859
Barclay Card	(178)	-
Petty Cash	-	50
<b>Total Current Assets</b>	<b>271,079</b>	<b>278,263</b>
<b>Current Liabilities</b>		
Creditors	8,067	9,153
Accruals	7,250	10,826
Salary Control Account	-	103
Fitz Park Loan Account	25,720	25,576
Townfield	1,600	1,600
<b>Total Current Liabilities</b>	<b>42,637</b>	<b>47,258</b>
<b>Net Current Assets</b>	<b>228,442</b>	<b>231,005</b>
<b>Represented By</b>		
Town Council General Reserve	Page 1 167,956	165,480
War Memorial Fund	Page 4 869	859
Events Fund	Page 5 35,615	38,255
Christmas Lights	Page 5 402	2,955
Earmarked Funds	Page 6 23,600	23,456
	<b>228,442</b>	<b>231,005</b>

The above statement represents fairly the financial position of the authority as at 31 March 2024 and reflects its income and expenditure during the year.

**Approved By Council**

Minute Ref

MIN NO 40

Date

20.6.24

Chair



Town Clerk



**Keswick Town Council**  
**Supporting Statements to the Accounts**  
**Year Ended 31 March 2024**

**1) Assets**

During the year the following assets were purchased at the cost shown:-

	£
Essentials Mini Fridge	120
Ergonomic Office Chair	549
Ergonomic Office Chair	549
Electric sit stand desk	725
Kardo dual monitor arm	198
Q connect felt frame noticeboard	63
Q connect felt frame noticeboard	74
First single desk with 3 drawer pedestal	335
Circular white radial leg table 1200mm	228
Teknik 1500Blk black fabric chairs	460
Jemini 2door storage cupboard	470
Floor standing screen	149
Office blinds x 5	442
	<u>4,362</u>

The cost of these are included in the accounts as follows

Office Equipment	120
Earmarked Reserves	3600
Accruals	200
Repairs & Upgrades	442
	<u>4,362</u>

During the year the following assets were disposed of:-

	£
White Roller Blind for Office door	12
Desk	251
Chairs	76
Fridge	92
Blinds	114
Chairs x 3	241
	<u>786</u>

At 31 March 2024 the following assets (at cost price) were held:-

	£
Office Equipment	5,338
Office Furniture	7,721
Council Chamber Furniture	2,255
Other Fixed Assets	23,998
Mayoral Chains of Office	31,500
Deputy Mayors Chains of Office	407
	<u>71,219</u>

<b>Community Assets</b>	<b>£</b>
War Memorial - nominal value	1

**Keswick Town Council**  
**Supporting Statements to the Accounts**  
**Year Ended 31 March 2024**

**2) Borrowings**

As at the close of business on 31 March 2024 the Council had no loans outstanding.

**3) Leases**

At the end of the year the following lease was in operation

Lessor	Purpose	Annual Payable £	Year of Expiry
BNP Paribas Supplier Apogee - Agreement No: A1B51691	Photocopier	547	2025

**4) Tenancies**

Council as Landlord		Rent pa £
Tenant	Property	
Allerdale Borough Council	Walker Park	14,130

Council as Tenant		Rent pa £
Landlord	Property	
Cumberland Council	Council Chambers and Offices	7,100

**6) Agency Work**

During the year the Council did not undertake any agency work

**7) Pensions**

For the year of accounts the Council's contributions were 20.6% of employees pensionsable pay. This scheme is administered by Cumbria County Council.

**Approved By Council**

Minute Ref MIN No. 40 . Date 20.6.24

Chairman 

Town Clerk 