

KESWICK TOWN COUNCIL

**STATEMENT OF ACCOUNTS FOR
THE YEAR ENDED
31 MARCH 2023**

Vivien Little
Council Offices
50 Main Street
Keswick
Cumbria
CA12 5JS

**Keswick Town Council
Annual Statement of Accounts
Year Ended 31 March 2023**

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Keswick Town Council
General Fund
Income and Expenditure Accounts
Year Ended 31 March 2023

		Year Ended 31 March 2023	Year Ended 31 March 2022
General Income			
Precept (including local council tax support grant)		307,055	273,697
Fitz Park Grant from Allerdale Borough Council		20,000	20,000
Bank Interest - Business Premium Account		23	2
Walker Park Rents		14,130	12,267
Battersby Charity - CCTV Cameras Moot Hall		-	180
K2T Toilets Contribution		1,000	-
Christmas Lights Contribution		200	-
Events Banner Advertising Income		-	50
Blue Signs Income		-	995
Memorial Seat Donation		742	670
ABC Welcome Back Fund 2022		-	388
Income from Town Field		-	-
Bus Shelter Mural CCC Fund		-	700
Allotment Income		597	597
Total General Income		<u>343,747</u>	<u>309,546</u>
Expenditure			
Administration, Salaries, NIC, SA & Costs	Page 2	80,053	78,294
Grants Paid	Page 3	18,000	18,327
Christmas Lighting		36,429	39,090
Event Banner Expenditure			
Town Floral Displays		578	600
Town Mayor's Allowance		2,000	2,000
Contingency	Page 4	5,000	1,582
War Memorial	Page 4	1,495	1,548
Townfield Expenditure		800	1,150
Open Spaces		1,000	1,000
Grant to Fitz Park Trust		180,267	159,928
Blue Signs/Finger Posts		-	3,455
K2T Toilets Contribution		1,240	-
ABC - Welcome Back Fund 2022		-	388
Memorial Seat Expenditure		110	666
CCC Bus Shelter Mural		-	2,700
CCTV Maintenance - Moot Hall		3,000	312
Audit Fee		1,865	1,830
Newsletter		-	-
Advertising		206	215
Council Chamber Expenses		-	-
Town Events / Celebrations		13,614	5,239
Allotment Expenses		496	455
Annual Parish Meeting		367	285
CCTV Purchase		-	-
General Reserves Expenditure		14,489	-
Total General Expenditure		<u>361,009</u>	<u>319,064</u>
General Income less Expenditure		(17,262)	(9,518)
Reserves Brought Forward		179,481	187,547
Transfers (to)/from Funds		3,261	1,451
General Fund Reserves Carry Forward		<u>165,480</u>	<u>179,481</u>

Keswick Town Council
General Administration Costs
Year Ended 31 March 2023

	Year Ended 31 March 2023	Year Ended 31 March 2022
Income		
Photocopying	15	-
Council Chamber Hire	30	-
Total Income	<u>45</u>	<u>-</u>
Expenditure		
Salaries, National insurance and Pension	108,493	107,059
Pension to Former Employee	1,093	1,415
Staff Expenses	178	-
Payroll Outsource Costs	316	309
Rent	7,100	7,100
Building Service Costs	6,870	5,270
Insurance	861	863
Repairs	15	88
Subscriptions	940	869
Stationery and Printing	869	860
Postage	432	313
Photocopier Lease and Charges	1,719	1,725
Computer Maintenance	2,518	2,181
Website and Internet Costs	609	602
Telephone	456	491
Health and Safety	30	52
Office Equipment and Fittings	200	283
Council Chamber Expenditure	29	493
Conferences / Training	740	515
Total Expenditure	<u>133,468</u>	<u>130,488</u>
Net Expenditure	133,423	130,488
Allocated to:		
General Fund 60%	60% 80,053	78,294
Hope Park 20%	20% 26,685	26,097
Fitz Park 20 %	20% 26,685	26,097
	<u>133,423</u>	<u>130,488</u>

Keswick Town Council
Grants and S137 Payments
Year Ended 31 March 2023

	Year Ended 31 March 2023	Year Ended 31 March 2022
Grants		
Theatre by The Lake Youth Work	2,500	2,500
1st Keswick Scout Group	1,500	2,500
Keswick Community Emergency Recovery Partnership	5,825	5,825
Keswick Youth Centre Services	1,667	2,727
Great North Air Ambulance	1,000	
CPR Group CIC		200
Citizens Advice Allerdale	500	500
Two's Company	500	
Rotary Club Winter Warmth	800	
St Herberts School	600	1,250
Keswick St John PCC	2,454	705
Ukraine Appeal		2,000
Keswick and District First Responders	120	120
Grant Underspend	534	
Total Grants Other Powers	18,000	18,327

**Keswick Town Council
War Memorial and Contingency Spending
Year Ended 31 March 2023**

WAR MEMORIAL

	Year Ended 31 March 2023	Year Ended 31 March 2022
Income		
Grant from Keswick Town Council	1,495	1,548
Interest	5	-
Total Income	<u>1,500</u>	<u>1,548</u>
Expenditure		
Insurance	695	748
Maintenance and Floral Displays	800	800
Total Expenditure	<u>1,495</u>	<u>1,548</u>
Surplus / (Deficit)	5	-
Balance brought forward	854	854
Total Fund Balance	<u>859</u>	<u>854</u>

CONTINGENCY SPENDING

	Year Ended 31 March 2023	Year Ended 31 March 2022
Contingency Spending		
Hedgehog Highway	158	
K2T Toilets	3,969	
PCC CCTV Charge	478	
Christmas Card Sponsorship	300	
Busker sign	95	
Repair Mayoral Chain		120
K2T Signage		319
Bike Stands		250
Computer Backup		152
M365		741
	<u>5,000</u>	<u>1,582</u>

Keswick Town Council
Keswick Town Council Events Fund & Christmas Lights Fund
Year Ended 31 March 2023

EVENTS FUND

	31 March 2023	31 March 2022
Income		
Other Events Income	4,024	-
Total Income	<u>4,024</u>	<u>-</u>
Expenditure		
Events Coordinator	-	-
Scruffs Expenditure	-	147
Total Expenditure	<u>-</u>	<u>147</u>
Surplus / (Deficit)	4,024	(147)
Balance brought forward	35,445	33,428
Transfer to General Reserves to cover cost of lights	(4,080)	(4,745)
Transfer from General Reserves of underspend	2,866	6,909
Total Fund Balance	<u>38,255</u>	<u>35,445</u>

CHRISTMAS LIGHTS FUND

	Year Ended 31 March 2023	Year Ended 31 March 2022
Income		
Total Income	<u>-</u>	<u>-</u>
Expenditure		
Total Expenditure	<u>-</u>	<u>-</u>
Surplus / (Deficit)	-	-
Balance brought forward	5,002	8,617
Transfer to General Reserves to cover cost of lights	(2,047)	(3,615)
Total Fund Balance	<u>2,955</u>	<u>5,002</u>

Keswick Town Council
Earmarked Funds
Year Ended 31 March 2023

Earmarked Funds

	Year Ended 31 March 2023	Year Ended 31 March 2022
Income		
Total Income	<u>-</u>	<u>-</u>
Expenditure	9,629	6,515
Total Expenditure	<u>9,629</u>	<u>6,515</u>
Surplus / (Deficit)	(9,629)	(6,515)
Balance brought forward	33,085	39,600
Transfer (to) from General Reserves of Earmarked		
Total Fund Balance	<u>23,456</u>	<u>33,085</u>
<u>Earmarked Funds Breakdown</u>		
Local Housing	3,200	6,200
Elections	-	6,000
Office and Council Chamber	4,371	5,000
Equipment	2,891	2,891
Professional Advice	3,594	3,594
War Memorial	3,000	3,000
CCTV - PCC	6,400	6,400
Total Earmarked Funds	<u>23,456</u>	<u>33,085</u>

**Keswick Town Council
Balance Sheet
31 March 2023**

	31 March 2023	31 March 2022
Current Assets		
Debtors	18	465
Prepayments	1,206	1,353
VAT	8,694	9,344
Hope Park Loan Account	29,632	29,119
Town Council Current and Saver Accounts	237,804	256,040
War Memorial Account	859	857
Barclay Card	-	(12)
Petty Cash	50	63
Total Current Assets	278,263	297,229
Current Liabilities		
Creditors	9,153	10,722
Accruals	10,826	5,070
Salary Control Account	103	-
Fitz Park Loan Account	25,576	25,970
Townfield	1,600	1,600
Total Current Liabilities	47,258	43,362
Net Current Assets	231,005	253,867
Represented By		
Town Council General Reserve	Page 1 165,480	179,481
War Memorial Fund	Page 4 859	854
Events Fund	Page 5 38,255	35,445
Christmas Lights	Page 5 2,955	5,002
Earmarked Funds	Page 6 23,456	33,085
	231,005	253,867

The above statement represents fairly the financial position of the authority as at 31 March 2023 and reflects its income and expenditure during the year.

Approved By Council

Minute Ref

MIN NO. 118

Date

15.6.23

Chairman

Stephen Howard

Town Clerk

V. W.

Keswick Town Council
Supporting Statements to the Accounts
Year Ended 31 March 2023

1) Assets

During the year the following assets were purchased at the cost shown:-

	£
Telephone system and associated equipment	964
	<u>964</u>

The cost of these are included in the accounts as follows

General Reserves	720
Earmarked Funds	244
	<u>964</u>

During the year the following assets were disposed of:-

	£
Openstage telephone system	2,185
	<u>2,185</u>

At 31 March 2023 the following assets (at cost price) were held:-

	£
Office Equipment	5,388
Office Furniture	4,095
Council Chamber Furniture	2,255
Other Fixed Assets	23,998
Mayoral Chains of Office	31,500
Deputy Mayors Chains of Office	407
	<u>67,643</u>

Community Assets

	£
War Memorial - nominal value	1

2) Borrowings

As at the close of business on 31 March 2023 the Council had no loans outstanding.

3) Leases

At the end of the year the following lease was in operation

Lessor	Purpose	Annual Payable	Year of Expiry
		£	
BNP Paribas	Photocopier	547	2024

Supplier

Apogee - Agreement No: A1B51691

Keswick Town Council
Supporting Statements to the Accounts
Year Ended 31 March 2023

4) Tenancies

Council as Landlord

Tenant	Property	£
Allerdale Borough Council	Walker Park	14,130

Council as Tenant

Landlord	Property	Rent pa £
Allerdale Borough Council	Council Chambers and Offices	7,100

6) Agency Work

During the year the Council did not undertake any agency work

7) Pensions

For the year of accounts the Council's contributions were 20.6% of employees pensionsable pay. This scheme is administered by Cumbria County Council.

Approved By Council

Minute Ref mini No. 48 Date 15 6 23

Chairman *Angela Johnson*

Town Clerk *V H.*