

KESWICK TOWN COUNCIL

**STATEMENT OF ACCOUNTS FOR
THE YEAR ENDED
31 MARCH 2020**

Lynda Walker
Council Offices
50 Main Street
Keswick
Cumbria
CA12 5JS

**Keswick Town Council
Annual Statement of Accounts
Year Ended 31 March 2020**

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Keswick Town Council
General Fund
Income and Expenditure Accounts
Year Ended 31 March 2020

		Year Ended 31 March 2020	Year Ended 31 March 2019
General Income			
Precept (including local council tax support grant)		261,777	247,640
Fitz Park Grant from Allerdale Borough Council		20,000	20,000
Bank Interest - Business Premium Account		30	31
Walker Park Rents		12,267	12,267
CKP Railway Bond		-	3
PCC CCTV Grant		6,000	
KCAC Grant for SID		6,186	-
Events Banner Advertising Income		2,033	1,000
Christmas Lights Contributions/Recharges		200	-
LDNPA Planning Grants Income		-	250
CCC and CCF Grants		-	1,000
UU Pups Clock Grant		-	10,980
Insurance Settlement Income		-	445
Allotment Income		600	600
Total General Income		<u>309,093</u>	<u>294,216</u>
Expenditure			
Administration, Salaries, NIC, SA & Costs	Page 2	70,474	65,525
Grants Paid	Page 3	15,020	14,520
Christmas Lighting		29,663	29,550
Town Floral Displays		2,777	5,236
Town Mayor's Allowance		2,000	2,000
Contingency	Page 4	3,254	2,430
War Memorial	Page 4	1,424	1,379
Townfield Expenditure		800	800
Open Spaces		1,000	1,000
Grant to Fitz Park Trust		140,747	122,044
Pups Clock Expenditure		-	10,980
Insurance Expenditure		-	445
Local Housing Grant		3,600	3,600
SID Purchase		6,186	-
Audit Fee		1,890	1,490
Newsletter		-	-
Advertising		145	265
Council Chamber Expenses		-	-
Town Events / Celebrations		9,885	9,538
CCC and CCF Grants		-	1,000
Allotment Expenses		554	390
Annual Parish Meeting		58	49
CCTV Purchase		8,505	
Total General Expenditure		<u>297,982</u>	<u>272,241</u>
General Income less Expenditure		11,111	21,975
Reserves Brought Forward		169,183	152,666
Transfers (to)/from Funds		(4,964)	(5,459)
General Fund Reserves Carry Forward		<u>175,330</u>	<u>169,183</u>

Keswick Town Council
General Administration Costs
Year Ended 31 March 2020

	Year Ended 31 March 2020	Year Ended 31 March 2019
Income		
Photocopying	-	14
Council Chamber Hire	276	222
Business Rates Refund	-	8,119
Total Income	276	8,355
Expenditure		
Salaries, National insurance and Pension	94,754	91,977
Pension to Former Employee	1,385	1,342
Staff Expenses	150	211
Payroll Outsource Costs	304	298
Rent	7,100	7,100
Rates	-	4,128
Building Service Costs	5,100	4,720
Insurance	597	634
Repairs	1,033	12
Subscriptions	790	362
Stationery and Printing	1,124	936
Postage	231	248
Photocopier Lease and Charges	1,558	1,113
Computer Maintenance	1,633	1,756
Website and Internet Costs	570	565
Telephone	440	852
Health and Safety	10	49
Office Equipment and Fittings	200	144
Elections	-	-
Council Chamber Expenditure	74	118
Conferences / Training	678	997
Total Expenditure	117,731	117,562
Net Expenditure	117,455	109,207
Allocated to:		
General Fund 60% (2018 60%)	60% 70,474	65,525
Hope Park 20% (2018 20%)	20% 23,491	21,841
Fitz Park 20% (2018 20%)	20% 23,491	21,841
	117,455	109,207

Keswick Town Council
Grants and S137 Payments
Year Ended 31 March 2020

	Year Ended 31 March 2020	Year Ended 31 March 2019
Grants		
Theatre by The Lake Youth Work	3,500	3,500
Keswick in Bloom	3,000	3,500
1st Keswick Scout Group	1,500	1,500
Keswick Tourism Association	500	500
Keswick Community Emergency Recovery Partnership	1,500	
Great North Air Ambulance	500	250
Keswick Museum and Art Gallery	500	1,500
St Johns Ambulance	-	500
Citizens Advice Allerdale	500	400
Keswick Film Club	-	400
Keswick School	-	1,000
Lakeland Rowing Club	-	750
St Herberts School	2,000	600
Keswick Choral Society	400	-
Keswick Society of Art	1,000	-
Keswick and District First Responders	120	120
Total Grants Other Powers	15,020	14,520

**Keswick Town Council
War Memorial
Year Ended 31 March 2020**

	Year Ended 31 March 2020	Year Ended 31 March 2019
Income		
Grant from Keswick Town Council	1,424	1,379
Interest	-	2
Total Income	<u>1,424</u>	<u>1,381</u>
Expenditure		
Insurance	624	563
Maintenance and Floral Displays	800	800
Repairs	-	16
Total Expenditure	<u>1,424</u>	<u>1,379</u>
Surplus / (Deficit)	-	2
Balance brought forward	854	852
Total Fund Balance	<u>854</u>	<u>854</u>

Contingency Spending

	Year Ended 31 March 2020	Year Ended 31 March 2019
Contingency Spending		
HR Advice		246
Scaffolding		850
CCTV Maintenance	3,000	125
Mayoral Chain Case		24
Tree Works		165
Howrah's Path Contribution		20
Keswick Transport Study Contribution		1,000
Slate Notice	120	-
Chubb Charges	134	-
	<u>3,254</u>	<u>2,430</u>

**Keswick Town Council
 Keswick Town Council Events Fund
 Year Ended 31 March 2020**

Events Fund

	31 March 2020	31 March 2019
Income		
Scruffs Income	1,833	2,254
Other Events Income	3,094	3,390
Total Income	<u>4,927</u>	<u>5,644</u>
Expenditure		
Events Coordinator	1,210	2,007
Scruffs Expenditure	1,479	1,558
Total Expenditure	<u>2,689</u>	<u>3,565</u>
Surplus / (Deficit)	2,238	2,079
Balance brought forward	14,449	7,661
Transfer from General Reserves of Underspend	4,328	4,709
Total Fund Balance	<u>21,015</u>	<u>14,449</u>

**Keswick Town Council
Neighbourhood Plan and Christmas Lights Fund
Year Ended 31 March 2020**

Neighbourhood Plan

	Year Ended 31 March 2020	Year Ended 31 March 2019
Income		
Neighbourhood Plan Grant	-	-
Total Income	<u>-</u>	<u>-</u>
Expenditure		
Neighbourhood Plan Expenditure	-	2,750
Total Expenditure	<u>-</u>	<u>2,750</u>
Surplus / (Deficit)	-	(2,750)
Balance brought forward	-	2,750
Total Fund Balance	<u>-</u>	<u>-</u>

Christmas Lights

	Year Ended 31 March 2020	Year Ended 31 March 2019
Income		
Total Income	<u>-</u>	<u>1,891</u>
Expenditure		
Total Expenditure	<u>234</u>	<u>-</u>
Surplus / (Deficit)	(234)	1,891
Balance brought forward	8,215	5,574
Transfer from General Reserves of Underspend	636	750
Total Fund Balance	<u>8,617</u>	<u>8,215</u>

**Keswick Town Council
Earmarked Funds
Year Ended 31 March 2020**

Earmarked Funds

	Year Ended 31 March 2020	Year Ended 31 March 2019
Income	-	-
Total Income	<u>-</u>	<u>-</u>
Expenditure	-	-
Total Expenditure	<u>-</u>	<u>-</u>
Surplus / (Deficit)	-	-
Balance brought forward	44,000	44,000
Transfer from General Reserves of Earmarked	-	-
Total Fund Balance	<u>44,000</u>	<u>44,000</u>
<u>Earmarked Funds Breakdown</u>		
Local Housing	20,000	20,000
Elections	6,000	6,000
Office and Council Chamber	5,000	5,000
Equipment	5,000	5,000
Professional Advice	5,000	5,000
War Memorial	3,000	3,000
Total Earmarked Funds	<u>44,000</u>	<u>44,000</u>

**Keswick Town Council
Balance Sheet
31 March 2020**

	31 March 2020	31 March 2019
Current Assets		
Debtors	(328)	118
Prepayments	1,123	1,003
VAT	10,289	7,454
Hope Park Loan Account	28,956	32,688
Town Council Current and Saver Accounts	274,755	237,509
War Memorial Account	857	855
Petty Cash	<u>75</u>	<u>61</u>
Total Current Assets	315,727	279,688
Current Liabilities		
Creditors	14,852	5,658
Accruals	23,322	12,285
Fitz Park Loan Account	26,137	23,444
Townsfield	<u>1,600</u>	<u>1,600</u>
Total Current Liabilities	65,911	42,987
Net Current Assets	249,816	236,701
Represented By		
Town Council General Reserve	Page 1 175,330	169,182
War Memorial Fund	Page 4 854	855
Events Fund	Page 5 21,015	14,449
PCC CCTV Fund	Page 5 -	-
Neighbourhood Plan	Page 6 -	-
Christmas Lights	Page 6 8,617	8,215
Earmarked Funds	Page 7 <u>44,000</u>	<u>44,000</u>
	249,816	236,701

The above statement represents fairly the financial position of the authority as at 31 March 2020 and reflects its income and expenditure during the year.

Approved By Council

Minute Ref

511

Date

16.07.20

Chairman

[Signature]

Town Clerk

[Signature]

Keswick Town Council
Supporting Statements to the Accounts
Year Ended 31 March 2020

1) Assets

During the year the following assets were purchased at the cost shown:-

	£
Rexel Shredder	339
	<u>339</u>

The cost of these are included in the accounts as follows

Office Equipment / Stationery & Printing	339
	<u>339</u>

At 31 March 2020 the following assets (at cost price) were held:-

	£
Office Equipment	8,253
Office Furniture	4,038
Council Chamber Furniture	2,255
Other Fixed Assets	488
Mayoral Chains of Office	31,500
Deputy Mayors Chains of Office	407
	<u>46,941</u>

Community Assets	£
War Memorial - nominal value	1

2) Borrowings

As at the close of business on 31 March 2020 the Council had no loans outstanding.

3) Leases

At the end of the year the following lease was in operation

Lessor	Purpose	Annual Payable £	Year of Expiry
BNP Paribas	Photocopier	547	2021

Supplier
 Apogee - Agreement No: A1B51691

Keswick Town Council
Supporting Statements to the Accounts
Year Ended 31 March 2020

4) Tenancies

Council as Landlord

Tenant	Property	£
Allerdale Borough Council	Walker Park	12,267

Council as Tenant

Landlord	Property	Rent pa £
Allerdale Borough Council	Council Chambers and Offices	7,100

6) Agency Work

During the year the Council did not undertake any agency work


7) Pensions

For the year of accounts the Council's contributions were 18.9% of employees pensionsable pay. This scheme is administered by Cumbria County Council.

Approved By Council

Minute Ref 54

Date 16.07.20

Chairman 

Town Clerk Wauke