

**KESWICK TOWN COUNCIL**

**STATEMENT OF ACCOUNTS FOR  
THE YEAR ENDED  
31 MARCH 2021**

Vivien Little  
Council Offices  
50 Main Street  
Keswick  
Cumbria  
CA12 5JS

**Keswick Town Council**  
**Annual Statement of Accounts**  
**Year Ended 31 March 2021**

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**Keswick Town Council**  
**General Fund**  
**Income and Expenditure Accounts**  
**Year Ended 31 March 2021**

		Year Ended 31 March 2021	Year Ended 31 March 2020
<b>General Income</b>			
Precept (including local council tax support grant)		270,641	261,777
Fitz Park Grant from Allerdale Borough Council		20,000	20,000
ABC COVID Grant		10,000	-
Bank Interest - Business Premium Account		10	30
Walker Park Rents		12,267	12,267
CKP Railway Bond		-	-
PCC CCTV Grant		-	6,000
KCAC Grant for SID		-	6,186
Events Banner Advertising Income		733	2,033
Christmas Lights Contributions/Recharges		2,500	200
Income from Town Field		-	-
Bus Shelter Mural CCC Fund		2,000	-
KTC Grant Returned		200	-
LDNPA Planning Grants Income		-	-
CCC and CCF Grants		-	-
UU Pups Clock Grant		-	-
Insurance Settlement Income		-	-
Allotment Income		598	600
<b>Total General Income</b>		<u>318,949</u>	<u>309,093</u>
<b>Expenditure</b>			
Administration, Salaries, NIC, SA & Costs	Page 2	74,794	70,474
Grants Paid	Page 3	15,968	15,020
Christmas Lighting		26,815	29,663
Event Banner Expenditure			
Town Floral Displays		300	2,777
Town Mayor's Allowance		2,000	2,000
Contingency	Page 4	4,626	3,254
War Memorial	Page 4	1,526	1,424
Townfield Expenditure		1,300	800
Open Spaces		1,000	1,000
Grant to Fitz Park Trust		152,719	140,747
Pups Clock Expenditure		-	-
Insurance Expenditure		-	-
Local Housing Grant		-	3,600
Communications and Neighbourhood Plan		365	-
COVID Grant Expenditure		10,000	-
CCTV Maintenance - Moot Hall		141	-
SID Purchase		-	6,186
Audit Fee		1,750	1,890
Newsletter		-	-
Advertising		194	145
Council Chamber Expenses		-	-
Town Events / Celebrations		3,098	9,885
CCC and CCF Grants		-	-
Allotment Expenses		350	554
Annual Parish Meeting		-	58
CCTV Purchase		1,627	8,505
General Reserves Expenditure			
<b>Total General Expenditure</b>		<u>298,573</u>	<u>297,982</u>
<b>General Income less Expenditure</b>		<b>20,376</b>	<b>11,111</b>
<b>Reserves Brought Forward</b>		<b>175,331</b>	<b>169,183</b>
<b>Transfers (to)/from Funds</b>		<b>(8,160)</b>	<b>(4,964)</b>
<b>General Fund Reserves Carry Forward</b>		<u><b>187,547</b></u>	<u><b>175,331</b></u>

**Keswick Town Council**  
**General Administration Costs**  
**Year Ended 31 March 2021**

	Year Ended 31 March 2021	Year Ended 31 March 2020
<b>Income</b>		
Photocopying	-	-
Council Chamber Hire	-	276
Business Rates Refund	-	-
<b>Total Income</b>	<u>-</u>	<u>276</u>
<b>Expenditure</b>		
Salaries, National insurance and Pension	101,153	94,754
Pension to Former Employee	1,408	1,385
Staff Expenses	62	150
Staff Recruitment Costs	969	-
Payroll Outsource Costs	320	304
Rent	7,100	7,100
Rates	-	-
Building Service Costs	5,000	5,100
Insurance	835	597
Repairs	12	1,033
Subscriptions	813	790
Stationery and Printing	893	1,124
Postage	317	231
Photocopier Lease and Charges	1,642	1,558
Computer Maintenance	1,948	1,633
Website and Internet Costs	655	570
Telephone	400	440
Health and Safety	236	10
Office Equipment and Fittings	144	200
Elections	-	-
Council Chamber Expenditure	-	74
Conferences / Training	750	678
<b>Total Expenditure</b>	<u>124,657</u>	<u>117,731</u>
<b>Net Expenditure</b>	<b>124,657</b>	<b>117,455</b>
Allocated to:		
General Fund 60% (2020 60%)	60% 74,794	70,474
Hope Park 20% (2020 20%)	20% 24,931	23,491
Fitz Park 20% (2020 20%)	20% 24,931	23,491
	<u>124,657</u>	<u>117,455</u>

**Keswick Town Council**  
**Grants and S137 Payments**  
**Year Ended 31 March 2021**

	<b>Year Ended 31 March 2021</b>	<b>Year Ended 31 March 2020</b>
<b>Grants</b>		
Theatre by The Lake Youth Work	3,000	3,500
Keswick in Bloom	2,500	3,000
1st Keswick Scout Group	2,500	1,500
Keswick Tourism Association		500
Keswick Community Emergency Recovery Partnership	3,000	1,500
Keswick Youth Club	1,723	
Great North Air Ambulance	500	500
Keswick Museum and Art Gallery		500
St Johns Ambulance		-
Citizens Advice Allerdale	500	500
Keswick Senior Citizens Club	2,000	-
Keswick Voluntary Car Service	375	-
West Cumbria Rape Crisis	(250)	-
St Herberts School		2,000
Keswick Choral Society		400
Poppy Wreath		
Keswick Society of Art		1,000
Keswick and District First Responders	120	120
<b>Total Grants Other Powers</b>	<b>15,968</b>	<b>15,020</b>

**Keswick Town Council  
War Memorial  
Year Ended 31 March 2021**

	<b>Year Ended 31 March 2021</b>	<b>Year Ended 31 March 2020</b>
<b>Income</b>		
Grant from Keswick Town Council	1,526	1,424
Interest	-	-
<b>Total Income</b>	<u>1,526</u>	<u>1,424</u>
<b>Expenditure</b>		
Insurance	-	624
Maintenance and Floral Displays	800	800
Repairs	726	-
<b>Total Expenditure</b>	<u>1,526</u>	<u>1,424</u>
<b>Surplus / (Deficit)</b>	-	-
<b>Balance brought forward</b>	854	854
<b>Total Fund Balance</b>	<u>854</u>	<u>854</u>

**Contingency Spending**

	<b>Year Ended 31 March 2021</b>	<b>Year Ended 31 March 2020</b>
<b>Contingency Spending</b>		
CCTV Maintenance	2,865	3,000
Blue Finger Posts	2,135	
Slate Notice		120
Chubb Charges		134
Neighbourhood Plan Administration	(374)	-
	<u>4,626</u>	<u>3,254</u>

**Keswick Town Council**  
**Keswick Town Council Events Fund**  
**Year Ended 31 March 2021**

**Events Fund**

	<b>31 March 2021</b>	<b>31 March 2020</b>
<b>Income</b>		
Scruffs Income	-	1,833
Other Events Income	-	3,094
<b>Total Income</b>	<u>-</u>	<u>4,927</u>
 <b>Expenditure</b>		
Events Coordinator	-	1,210
Scruffs Expenditure	147	1,479
<b>Total Expenditure</b>	<u>147</u>	<u>2,689</u>
 <b>Surplus / (Deficit)</b>	 (147)	 2,238
 <b>Balance brought forward</b>	 21,015	 14,449
 <b>Transfer from General Reserves of Underspend</b>	 12,560	 4,328
 <b>Total Fund Balance</b>	 <u>33,428</u>	 <u>21,015</u>

**Keswick Town Council  
Neighbourhood Plan and Christmas Lights Fund  
Year Ended 31 March 2021**

**Neighbourhood Plan**

	<b>Year Ended 31 March 2021</b>	<b>Year Ended 31 March 2020</b>
<b>Income</b>		
Neighbourhood Plan Grant		-
<b>Total Income</b>	<u>-</u>	<u>-</u>
<b>Expenditure</b>		
Neighbourhood Plan Expenditure	-	-
<b>Total Expenditure</b>	<u>-</u>	<u>-</u>
<b>Surplus / (Deficit)</b>	-	0
<b>Balance brought forward</b>	-	-
<b>Total Fund Balance</b>	<u>-</u>	<u>-</u>

**Christmas Lights**

	<b>Year Ended 31 March 2021</b>	<b>Year Ended 31 March 2020</b>
<b>Income</b>		
<b>Total Income</b>	<u>-</u>	<u>-</u>
<b>Expenditure</b>		
<b>Total Expenditure</b>	<u>-</u>	<u>234</u>
<b>Surplus / (Deficit)</b>	0	(234)
<b>Balance brought forward</b>	8,617	8,215
<b>Transfer from General Reserves of Underspend</b>		636
<b>Total Fund Balance</b>	<u>8,617</u>	<u>8,617</u>



**Keswick Town Council  
Earmarked Funds  
Year Ended 31 March 2021**

**Earmarked Funds**

	Year Ended 31 March 2021	Year Ended 31 March 2020
<b>Income</b>		
<b>Total Income</b>	-	-
<b>Expenditure</b>		
<b>Total Expenditure</b>	-	-
<b>Surplus / (Deficit)</b>	-	-
<b>Balance brought forward</b>	44,000	44,000
<b>Transfer (to) from General Reserves of Earmarked</b>	(4,400)	-
<b>Total Fund Balance</b>	<u>39,600</u>	<u>44,000</u>
<b><u>Earmarked Funds Breakdown</u></b>		
Local Housing	9,200	20,000
Elections	6,000	6,000
Office and Council Chamber	5,000	5,000
Equipment	5,000	5,000
Professional Advice	5,000	5,000
War Memorial	3,000	3,000
CCTV - PCC	6,400	-
<b>Total Earmarked Funds</b>	<u>39,600</u>	<u>44,000</u>

**Keswick Town Council  
Balance Sheet  
31 March 2021**

	31 March 2021	31 March 2020
<b>Current Assets</b>		
Debtors	2,500	(328)
Prepayments	1,190	1,123
VAT	9,607	10,289
Hope Park Loan Account	35,024	28,956
Town Council Current and Saver Accounts	256,980	274,755
War Memorial Account	857	857
Barclay Card	24	-
Petty Cash	75	75
<b>Total Current Assets</b>	<u>306,257</u>	<u>315,727</u>
<b>Current Liabilities</b>		
Creditors	5,802	14,852
Accruals	11,529	23,322
Fitz Park Loan Account	17,280	26,137
Townfield	1,600	1,600
<b>Total Current Liabilities</b>	<u>36,211</u>	<u>65,911</u>
<b>Net Current Assets</b>	<b>270,046</b>	<b>249,816</b>
<b>Represented By</b>		
Town Council General Reserve	Page 1 187,547	175,330
War Memorial Fund	Page 4 854	854
Events Fund	Page 5 33,428	21,015
PCC CCTV Fund	Page 5 -	-
Neighbourhood Plan	Page 6 -	-
Christmas Lights	Page 6 8,617	8,617
Earmarked Funds	Page 7 39,600	44,000
	<u>270,046</u>	<u>249,816</u>

The above statement represents fairly the financial position of the authority as at 31 March 2021 and reflects its income and expenditure during the year.

**Approved By Council**

Minute Ref

MIN No. 115 Date 17.06.21

Chairman

A. J. [Signature]

Town Clerk

V. [Signature]

**Keswick Town Council**  
**Supporting Statements to the Accounts**  
**Year Ended 31 March 2021**

**1) Assets**

During the year the following assets were purchased at the cost shown:-

	£
HP Desktop	734
HP Printer	144
Vehicle Activation Sign - SID	5,155
CCTV Cameras - PCC	18,354
	<u>24,387</u>

The cost of these are included in the accounts as follows

Repairs	734
Stationery and Printing	144
SID Purchase	5,155
Contingency and General Fund	18,354
	<u>24,387</u>

At 31 March 2021 the following assets (at cost price) were held:-

	£
Office Equipment	8,412
Office Furniture	4,038
Council Chamber Furniture	2,255
Other Fixed Assets	23,998
Mayoral Chains of Office	31,500
Deputy Mayors Chains of Office	407
	<u>70,610</u>

**Community Assets**

	£
War Memorial - nominal value	1

**2) Borrowings**

As at the close of business on 31 March 2020 the Council had no loans outstanding.

**3) Leases**

At the end of the year the following lease was in operation

Lessor	Purpose	Annual Payable £	Year of Expiry
BNP Paribas	Photocopier	547	2021 <del>+</del>

Supplier

Apogee - Agreement No: A1B51691

**Keswick Town Council  
Supporting Statements to the Accounts  
Year Ended 31 March 2021**

**4) Tenancies**

**Council as Landlord**

Tenant	Property	£
Allerdale Borough Council	Walker Park	12,567

**Council as Tenant**

Landlord	Property	Rent pa £
Allerdale Borough Council	Council Chambers and Offices	7,100

**6) Agency Work**

During the year the Council did not undertake any agency work

**7) Pensions**

For the year of accounts the Council's contributions were 18.9% of employees pensionsable pay. This scheme is administered by Cumbria County Council.

**Approved By Council**

Minute Ref MIN NO 45.

Date 17.06.21

Chairman



Town Clerk

