

KESWICK TOWN COUNCIL

**STATEMENT OF ACCOUNTS FOR
THE YEAR ENDED
31 MARCH 2019**

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Council Offices
50 Main Street
Keswick
Cumbria
CA12 5JS

Keswick Town Council
Annual Statement of Accounts
Year Ended 31 March 2019

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Keswick Town Council
General Fund
Income and Expenditure Accounts
Year Ended 31 March 2019

		Year Ended 31 March 2019	Year Ended 31 March 2018
General Income			
Precept (including local council tax support grant)		247,640	220,930
Fitz Park Grant from Allerdale Borough Council		20,000	20,000
Bank Interest - Business Premium Account		31	29
Walker Park Rents		12,267	12,267
CKP Railway Bond		3	3
Events Banner Advertising Income		1,000	1,393
Christmas Lights Contributions/Recharges		-	250
LDNPA Planning Grants Income		250	-
CCC and CCF Grants		1,000	-
UU Pups Clock Grant		10,980	-
Insurance Settlement Income		445	-
Allotment Income		600	586
Total General Income		294,216	255,458
Expenditure			
Administration, Salaries, NIC, SA & Costs	Page 2	65,525	69,245
Grants Paid	Page 3	14,520	14,970
Christmas Lighting		29,550	29,676
Town Floral Displays		5,236	6,472
Town Mayor's Allowance		2,000	2,000
Contingency	Page 4	2,430	5,448
War Memorial	Page 4	1,379	1,347
Townfield Expenditure		800	800
Open Spaces		1,000	1,000
Grant to Fitz Park Trust		122,044	105,848
Pups Clock Expenditure		10,980	-
Insurance Expenditure		445	-
Local Housing Grant		3,600	3,600
Youth Citizenship		-	-
Civic Pride / Promotional Gifts		-	420
Audit Fee		1,490	1,485
Advertising		265	205
Communications		-	500
Town Events / Celebrations		9,538	10,000
CCC and CCF Grants		1,000	-
Allotment Expenses		390	350
Annual Parish Meeting		49	168
General Reserves Expenditure		-	6,300
Total General Expenditure		272,241	259,834
General Income less Expenditure		21,975	(4,376)
Reserves Brought Forward		152,666	206,616
Transfers (to)/from Funds		(5,459)	(49,574)
General Fund Reserves Carry Forward		169,182	152,666

Keswick Town Council
General Administration Costs
Year Ended 31 March 2019

	Year Ended 31 March 2019	Year Ended 31 March 2018
Income		
Photocopying	14	111
Council Chamber Hire	222	24
Business Rates Refund	8,119	-
Total Income	8,355	135
Expenditure		
Salaries, National insurance and Pension	91,977	90,037
Pension to Former Employee	1,342	1,313
Staff Expenses	211	300
Payroll Outsource Costs	298	311
Rent	7,100	7,100
Rates	4,128	3,991
Building Service Costs	4,720	4,600
Insurance	634	591
Repairs	12	600
Subscriptions	362	678
Stationery and Printing	936	1,286
Postage	248	295
Photocopier Lease and Charges	1,113	1,125
Computer Maintenance	1,756	975
Website and Internet Costs	565	424
Telephone	852	622
Health and Safety	49	48
Office Equipment and Fittings	144	330
Council Chamber Expenditure	118	166
Conferences / Training	997	752
Total Expenditure	117,562	115,544
Net Expenditure	109,207	115,409
Allocated to:		
General Fund 60% (2018 60%)	60%	65,525
Hope Park 20% (2018 20%)	20%	21,841
Fitz Park 20% (2018 20%)	20%	21,841
		109,207
		115,409

Keswick Town Council
Grants and S137 Payments
Year Ended 31 March 2019

	Year Ended 31 March 2019	Year Ended 31 March 2018
Grants		
Theatre by The Lake Youth Work	3,500	3,500
Keswick in Bloom	3,500	3,000
1st Keswick Scout Group	1,500	1,500
Keswick Tourism Association	500	750
Keswick Youth Club	-	3,680
Great North Air Ambulance	250	-
Keswick Museum and Art Gallery	1,500	-
St Johns Ambulance	500	400
Citizens Advice Allerdale	400	-
Keswick Film Club	400	-
Keswick School	1,000	-
Lakeland Rowing Club	750	-
St Herberts School	600	-
Lake District Foundation	-	2,000
Cumbria SPAA Foundation	-	20
Keswick and District First Responders	120	120
Total Grants Other Powers	14,520	14,970

**Keswick Town Council
War Memorial
Year Ended 31 March 2019**

	Year Ended 31 March 2019	Year Ended 31 March 2018
Income		
Grant from Keswick Town Council	1,379	1,346
Interest	<u>2</u>	<u>1</u>
Total Income	1,381	1,347
Expenditure		
Insurance	563	546
Maintenance and Floral Displays	800	800
Repairs	<u>16</u>	<u>-</u>
Total Expenditure	1,379	1,346
Surplus / (Deficit)	2	1
Balance brought forward	853	852
Total Fund Balance	<u>855</u>	<u>853</u>

Contingency Spending

	Year Ended 31 March 2019	Year Ended 31 March 2018
Contingency Spending		
Environmental Permit	-	170
HR Advice	246	86
Scaffolding	850	-
CCTV	125	-
Mayoral Chain Case	24	-
Tree Works	165	-
Howrah's Path Contribution	20	-
Keswick Transport Study Contribution	1,000	-
Terry Moore Restoration	-	(58)
Neighbourhood Plan Administration	-	1,000
Market Square Safety Audit	-	1,750
Loop System	-	500
War Memorial Repairs	-	2,000
	<u>2,430</u>	<u>5,448</u>

Keswick Town Council
Keswick Town Council Events Fund and Market Town Grant
Year Ended 31 March 2019

Events Fund

	31 March 2019	31 March 2018
Income		
Scruffs Income	2,254	2,674
Other Events Income	<u>3,390</u>	<u>3,110</u>
Total Income	5,644	5,784
Expenditure		
Events Coordinator	2,007	2,520
Other Events Expenditure	-	3,552
Scruffs Expenditure	<u>1,558</u>	<u>1,564</u>
Total Expenditure	3,565	7,636
Surplus / (Deficit)	2,079	(1,852)
Balance brought forward	7,661	9,513
Transfer from General Reserves of Underspend	4,709	-
Total Fund Balance	<u>14,449</u>	<u>7,661</u>

	31 March 2019	31 March 2018
<u>Market Town Grant</u>		
Income		
ABC Market Town Grant	-	10,000
Total Income	<u>-</u>	<u>10,000</u>
Expenditure		
Expenditure	-	15,000
Total Expenditure	<u>-</u>	<u>15,000</u>
Surplus / Deficit	-	(5,000)
Balance brought forward	-	5,000
Fund Carry Forward	<u>-</u>	<u>-</u>

**Keswick Town Council
Neighbourhood Plan and Christmas Lights Fund
Year Ended 31 March 2019**

Neighbourhood Plan

	Year Ended 31 March 2019	Year Ended 31 March 2018
Income		
Neighbourhood Plan Grant	-	7,000
Total Income	<u>-</u>	<u>7,000</u>
Expenditure		
Neighbourhood Plan Expenditure	2,750	4,250
Total Expenditure	<u>2,750</u>	<u>4,250</u>
Surplus / (Deficit)	(2,750)	2,750
Balance brought forward	2,750	-
Total Fund Balance	<u>-</u>	<u>2,750</u>

Christmas Lights

	Year Ended 31 March 2019	Year Ended 31 March 2018
Income		
	1,891	-
Total Income	<u>1,891</u>	<u>-</u>
Expenditure		
	-	-
Total Expenditure	<u>-</u>	<u>-</u>
Surplus / (Deficit)	1,891	-
Balance brought forward	5,574	-
Transfer from General Reserves of Underspend	750	5,574
Total Fund Balance	<u>8,215</u>	<u>5,574</u>

Keswick Town Council
 Christmas Lights and Earmarked Funds
 Year Ended 31 March 2019

Earmarked Funds

	Year Ended 31 March 2019	Year Ended 31 March 2019
Income	-	-
Total Income	<u>-</u>	<u>-</u>
Expenditure	-	-
Total Expenditure	<u>-</u>	<u>-</u>
Surplus / (Deficit)	-	-
Balance brought forward	44,000	-
Transfer from General Reserves of Earmarked	-	44,000
Total Fund Balance	<u>44,000</u>	<u>44,000</u>

Earmarked Funds Breakdown

Local Housing	20,000	20,000
Elections	6,000	6,000
Office and Council Chamber	5,000	5,000
Equipment	5,000	5,000
Professional Advice	5,000	5,000
War Memorial	3,000	3,000
Total Earmarked Funds	<u>44,000</u>	<u>44,000</u>

**Keswick Town Council
Balance Sheet
31 March 2019**

	31 March 2019	31 March 2018
Current Assets		
Debtors	118	29
Prepayments	1,003	880
VAT	7,454	17,387
Hope Park Loan Account	32,688	22,929
Town Council Current and Saver Accounts	237,509	232,466
War Memorial Account	855	853
Petty Cash	61	75
Total Current Assets	279,688	274,619
Current Liabilities		
Creditors	5,658	11,038
Accruals	12,285	22,999
Fitz Park Loan Account	23,444	25,479
Townsfield	1,600	1,600
Total Current Liabilities	42,987	61,116
Net Current Assets	236,701	213,503
Represented By		
Town Council General Reserve	Page 1 169,182	152,665
War Memorial Fund	Page 4 855	853
Events Fund	Page 5 14,449	7,661
Neighbourhood Plan	Page 6 -	2,750
Christmas Lights	Page 6 8,215	5,574
Earmarked Funds	Page 7 44,000	44,000
	236,701	213,503

The above statement represents fairly the financial position of the authority as at 31 March 2019 and reflects its income and expenditure during the year.

Approved By Council

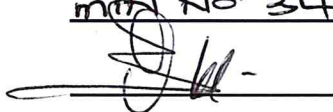
Minute Ref

min no 34

Date

20.6.19

Chairman



Town Clerk

Wainor

Keswick Town Council
Supporting Statements to the Accounts
Year Ended 31 March 2019

1) Assets

During the year the following assets were purchased at the cost shown:-

	£
No purchases in the year	-
	<u>-</u>

The cost of these are included in the accounts as follows

No purchases in the year	-
	<u>-</u>

At 31 March 2019 the following assets (at cost price) were held:-

	£
Office Equipment	7,914
Office Furniture	4,038
Council Chamber Furniture	2,255
Other Fixed Assets	488
Mayoral Chains of Office	31,500
Deputy Mayors Chains of Office	407
	<u>46,602</u>

Community Assets	£
War Memorial - nominal value	1

2) Borrowings

As at the close of business on 31 March 2019 the Council had no loans outstanding.

3) Leases

At the end of the year the following lease was in operation

Lessor	Purpose	Annual Payable £	Year of Expiry
BNP Paribas	Photocopier	547	2021

Supplier
 Danwood - Agreement No: Y0012358

**Keswick Town Council
Supporting Statements to the Accounts
Year Ended 31 March 2019**

4) Tenancies

Council as Landlord

Tenant	Property	£
Allerdale Borough Council	Walker Park	12,267

Council as Tenant

Landlord	Property	Rent pa -£
Allerdale Borough Council	Council Chambers and Offices	7,100

6) Agency Work

During the year the Council did not undertake any agency work

7) Pensions

For the year of accounts the Council's contributions were 18.9% of employees pensionsable pay. This scheme is administered by Cumbria County Council.

Approved By Council

Minute Ref MIN NP 34

Date 20.6.19

Chairman



Town Clerk

