

KESWICK TOWN COUNCIL

STATEMENT OF ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2017

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Cumbria
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Keswick Town Council
Annual Statement of Accounts
Year Ended 31 March 2017

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Keswick Town Council
General Fund
Income and Expenditure Accounts
Year Ended 31 March 2017

		Year Ended 31 March 2017	Year Ended 31 March 2016
General Income			
Precept (including local council tax support grant)		204,372	201,620
Fitz Park Grant from Allerdale Borough Council		20,000	20,000
Bank Interest - Business Premium Account		56	58
Walker Park Rents		12,267	11,000
CKP Railway Bond		3	3
Events Banner Advertising Income		1,450	2,727
Christmas Lights Contributions/Recharges		5,300	6,086
Grant Christmas Lighting Display		-	-
CCC Flood Concert Grant		1,200	-
Allotment Income		575	612
Total General Income		245,223	242,106
Expenditure			
Administration, Salaries, NIC, SA & Costs	Page 2	68,409	60,854
Grants Paid	Page 3	15,600	15,020
Christmas Lighting		31,443	27,099
Event Banner Expenditure		250	-
Town Floral Displays		6,593	6,472
Town Mayor's Allowance		2,000	2,000
Contingency	Page 4	10,021	10,130
War Memorial	Page 4	1,399	1,298
Townfield Expenditure		800	800
Open Spaces		999	1,000
Grant to Fitz Park Trust		78,994	88,529
Fitz Park Sinking Fund		10,000	10,000
Local Housing Grant		-	-
Youth Citizenship		500	1,000
Audit Fee		1,460	1,330
Newsletter		-	-
Advertising		185	217
Communications		1,200	-
Council Chamber Expenses		-	-
Professional Fees		1,000	-
Town Events / Celebrations		7,000	7,000
Flood Concert Expenditure		1,200	-
Allotment Expenses		350	350
Annual Parish Meeting		79	-
General Reserves Expenditure		-	-
Total General Expenditure		239,482	233,099
General Income less Expenditure		5,741	9,007
Reserves Brought Forward		200,874	191,867
General Fund Reserves Carry Forward		206,615	200,874

Keswick Town Council
General Administration Costs
Year Ended 31 March 2017

	Year Ended 31 March 2017	Year Ended 31 March 2016
Income		
Photocopying	36	-
Council Chamber Hire	78	292
Total Income	114	292
Expenditure		
Salaries, National insurance and Pension	92,714	80,709
Pension to Former Employee	1,300	1,300
Staff Expenses	212	-
Payroll Outsource Costs	307	268
Rent	7,100	7,100
Rates	981	973
Building Service Costs	4,490	4,670
Insurance	509	507
Repairs	29	298
Subscriptions	692	653
Stationery and Printing	979	1,040
Postage	360	256
Photocopier Lease and Charges	1,023	1,474
Computer Maintenance	625	918
Website and Internet Costs	1,352	692
Telephone	496	317
Health and Safety	96	-
Office Equipment and Fittings	481	239
Elections	-	50
Quality Parish Renewal	50	
Council Chamber Expenditure	107	164
Conferences / Training	226	88
Total Expenditure	114,129	101,716
Net Expenditure	114,015	101,424
Allocated to:		
General Fund 60% (2016 60%)	60% 68,409	60,854
Hope Park 20% (2016 20%)	20% 22,803	20,285
Fitz Park 20 % (2016 20%)	20% 22,803	20,285
	114,015	101,424

Keswick Town Council
Grants and S137 Payments
Year Ended 31 March 2017

	Year Ended 31 March 2017	Year Ended 31 March 2016
Grants		
Theatre by The Lake Youth Work	3,500	3,500
Keswick in Bloom	3,000	3,000
1st Keswick Scout Group	1,500	1,500
Keswick Tourism Association	750	750
Keswick Youth Club	3,840	1,745
Great North Air Ambulance	-	954
Keswick Museum and Art Gallery	1,510	1,000
St Johns Ambulance	400	400
Citizens Advice Allerdale	500	500
Greta Preschool	-	500
Pets Lifeline	500	-
Keswick Cricket Club	-	500
Keswick and District Voluntary Car Scheme	-	300
Keswick Carers Forum	-	276
Poppy Wreath	-	20
Cumbria SPAA Foundation	-	75
Keswick and District First Responders	100	-
Total Grants Other Powers	15,600	15,020

**Keswick Town Council
War Memorial
Year Ended 31 March 2017**

	Year Ended 31 March 2017	Year Ended 31 March 2016
Income		
Grant from Keswick Town Council	1,399	1,298
Interest	-	-
Total Income	1,399	1,298
 Expenditure		
Insurance	599	498
Maintenance and Floral Displays	800	800
Repairs	-	-
Total Expenditure	1,399	1,298
 Surplus / (Deficit)	-	-
 Balance brought forward	852	852
Total Fund Balance	852	852

Contingency Spending

	Year Ended 31 March 2017	Year Ended 31 March 2016
Contingency Spending		
CIC Set up Costs		130
Flood Clear Up Grant		10,000
Business Rates	3,357	
Telephone System	2,976	
Website	1,320	
Election Cost Recharges	2,223	
Terry Moore Restoration	145	
	10,021	10,130

Keswick Town Council
 Keswick Town Council Events Fund and Market Town Grant
 Year Ended 31 March 2017

Events Fund

	31 March 2017	31 March 2016
Income		
Scruffs Income	2,753	1,949
Other Events Income	<u>6,972</u>	<u>4,344</u>
Total Income	9,725	6,293
Expenditure		
Other Events Expenditure	5,444	3,935
Scruffs Expenditure	<u>1,265</u>	<u>1,190</u>
Total Expenditure	6,709	5,125
Surplus / (Deficit)	3,016	1,168
Balance brought forward	6,497	5,329
Total Fund Balance	<u>9,513</u>	<u>6,497</u>

Market Town Grant

	31 March 2017	31 March 2016
Income		
ABC Market Town Grant	<u>5,000</u>	<u>5,000</u>
Total Income	5,000	5,000
Expenditure		
Expenditure	<u>6,700</u>	<u>-</u>
Total Expenditure	6,700	-
Surplus / Deficit	(1,700)	5,000
Balance brought forward	6,700	1,700
Fund Carry Forward	<u>5,000</u>	<u>6,700</u>

Keswick Town Council
Flood Recovery Fund
Year Ended 31 March 2017

	Year Ended 31 March 2017	Year Ended 31 March 2016
Income		
Flood Recovery Account Bank Reward	23	
Total Income	23	-
Expenditure		
Flood Recovery - Project Leader and Expenses	14,947	2,479
ABC Contingency Sum	33	1,432
Keswick Parks Redevelopment Costs	-	-
Sandbags, Emergency Equipment and Training	366	879
Total Expenditure	15,346	4,790
Surplus / (Deficit)	(15,323)	(4,790)
Balance brought forward	15,323	20,113
Total Fund Balance	-	15,323

Keswick Town Council
Balance Sheet
31 March 2017

	31 March 2017	31 March 2016
Current Assets		
Debtors	1,160	1,328
Prepayments	510	366
VAT	19,513	31,998
Hope Park Loan Account	17,308	9,399
Town Council Current and Saver Accounts	199,120	197,688
War Memorial Account	853	852
Petty Cash	75	75
Flood Recovery Bank Account	-	22,298
Flood Recovery Petty Cash	-	75
Total Current Assets	238,539	264,079
Current Liabilities		
Creditors	10,206	6,861
Accruals	3,690	1,100
Fitz Park Loan Account	1,063	24,272
Townfield	1,600	1,600
Total Current Liabilities	16,559	33,833
Net Current Assets	221,980	230,246
Represented By		
Town Council General Reserve	Page 1 206,615	200,874
War Memorial Fund	Page 4 852	852
Events Fund	Page 5 9,513	6,497
Market Town Grant	Page 5 5,000	6,700
Flood Recovery Fund	Page 6 -	15,323
	221,980	230,246

The above statement represents fairly the financial position of the authority as at 31 March 2017 and reflects its income and expenditure during the year.

Approved By Council

Minute Ref

min 48

Date

15.6.17

Chairman

S. Peltier

Town Clerk

W. Waller

Keswick Town Council
Supporting Statements to the Accounts
Year Ended 31 March 2017

1) Assets

During the year the following assets were purchased at the cost shown:-

	£
HP Monitor	108
OpenStage Telephone System	2,185
4 Drawer Filing Cabinet	99
Infinite Bookcase & doors	117
Operators Chair	70
Operators Chair	70
Operators Chair Arms	15
	<u>2,664</u>

The cost of these are included in the accounts as follows

Office Equipment	479
Contingency	2,185
	<u>2,664</u>

At 31 March 2017 the following assets (at cost price) were held:-

	£
Office Equipment	6,211
Office Furniture	3,921
Council Chamber Furniture	1,945
Other Fixed Assets	916
Mayoral Chains of Office	13,416
Deputy Mayors Chains of Office	407
	<u>26,816</u>

Community Assets	£
War Memorial - nominal value	1

2) Borrowings

As at the close of business on 31 March 2017 the Council had no loans outstanding.

3) Leases

At the end of the year the following lease was in operation

Lessor	Purpose	Annual Payable £	Year of Expiry
BNP Paribas	Photocopier	547	2021

Supplier
 Danwood - Agreement No: Y0012358

Keswick Town Council
Supporting Statements to the Accounts
Year Ended 31 March 2017

4) Tenancies

Council as Landlord

Tenant	Property	£
Allerdale Borough Council	Walker Park	11,000

Council as Tenant

Landlord	Property	Rent pa £
Allerdale Borough Council	Council Chambers and Offices	7,100

6) Agency Work

During the year the Council did not undertake any agency work

7) Pensions

For the year of accounts the Council's contributions were 18.9% of employees pensionsable pay. This scheme is administered by Cumbria County Council.

Approved By Council

Minute Ref MIN 48 Date 15.6.17

Chairman S. Filton

Town Clerk W. A. W. W. W.