

KESWICK TOWN COUNCIL
SEVEN PRINCIPLES OF PUBLIC LIFE
Selflessness – Integrity – Objectivity – Accountability – Openness – Honesty - Leadership

KESWICK TOWN COUNCIL

Council Offices
50 Main Street
Keswick
Cumbria
CA12 5JS

Email: townclerk@keswicktowncouncil.gov.uk

13th April 2023

A meeting of Keswick Town Council to be held in the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick on **Thursday 20th April 2023 at 7.00 pm.**

Yours sincerely



Vivien Little
Town Clerk

A G E N D A

- 1. Apologies**
To receive apologies for absence.
- 2. Minutes**
To authorise the Chairman to sign as a correct record the minutes of the Town Council Meeting held on 16th March 2023 (pages 49-52).
- 3. Requests for Dispensations**
The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
- 4. Declarations of Interests**
To receive declarations by members of interests in respect of items on this agenda.

Members are reminded that, in accordance with the Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting). Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

If a member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the Clerk at least 24 hours in advance of the meeting

- 5. Police Report**
To receive the newsletter of the Allerdale Rural Neighbourhood Policing Team.
- 6. Matters to be received from the Public**
Such matters may be received throughout the meeting, however items raised should not be discussed for longer than 10 minutes and the Chairman reserves the right to curtail repetitious matters. Public participation shall not be longer than half an hour throughout the meeting.
- 7. Matters to be raised by Councillors**
An opportunity for Councillors to raise any unforeseen matters which are not on the agenda, with the consent of the Chair, and which do not require a decision – items raised should not be discussed for longer than 10 minutes.
- 8. Applications for Development**
 - i) To examine applications for development and agree observations to be submitted to the Lake District National Park Authority (Planning Group comments to be circulated by email prior to the meeting)
 - ii) To receive update on National Park Planning Decisions.
- 9. Mayor's Report**
To receive details of the Mayor's engagements and meeting attendance for the period 10th March 2022 – 13th April 2023.
- 10. Reports from Ward Representatives**
To receive reports from the following representatives:
 - i) Allerdale Borough Council
 - ii) Cumbria County Council
 - iii) Cumberland Council
 - iv) Lake District National Park Authority North Distinctive Area Parishes – No report submitted
- 11. Payment of Accounts**
To confirm the payment of accounts for April 2023 as approved by the Inspection Committee (list to be circulated before the meeting) for:
 - i) The Town Council
 - ii) The Parks Trusts
- 12. Budget Summary Comparisons as at 31st March 2023**
To receive budget comparisons for the 4th Quarter.
- 13. Annual Review of Revised Financial Regulations**
To consider the report of the Responsible Financial Officer.
- 14. Assets Register**
To approve and adopt the updated Assets Register.

15. **Keswick to Threlkeld Trail – Call for Lighting**
To receive an update from Councillor Burn.
16. **Clerk’s Report**
To consider the report from the Clerk.
17. **Consultations**
 - i. To respond to NALC’s Infrastructure Levy consultation.
18. **Reports from Representatives on Outside Bodies**
 - i) Keswick Convention Town Liaison Group – Duncan Miller
19. **Minutes of Committee Meetings**
To receive for information the Minutes of the Events Committee meeting held on 16 February (pages 10-11) and 16 March 2023 (pages 12).

Prior to consideration of the following business, the Chairman will move the resolution:

‘That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted’

20. **Staffing Committee minutes**
To receive for information the Minutes of the Staffing Committee meeting held on 9 March 2023 (page 4).

To: All Councillors, Press, Police

KESWICK TOWN COUNCIL
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Minutes of the meeting of Keswick Town Council held on Thursday 16th March 2023 at the Council Chamber, Town Hall, Keswick at 7.00 p.m.

Present:

Chairman
Councillor Steve Harwood

Councillors		
Allan Daniels	Alan Dunn	Louise Dunn
Sally Lansbury	Jean Murray	Duncan Miller
Paul Titley		

Also present were Vivien Little (Town Clerk), Catherine Parker (Responsible Financial Officer), no members of the press, and eight members of the public.

212. Apologies

Apologies for absence were received from Councillors Burn, Lywood, Paxon and Walter. Their apologies were noted and accepted by Councillors.

213. Minutes

RESOLVED that the Chairman be authorised to sign as a correct record the minutes of the Town Council meeting held on Thursday 16th February 2023 (pages 45-48).

214. Requests for Dispensations

The Clerk reported that no requests for dispensation had been received.

215. Declarations of Interests

No declarations of interest were made at this meeting.

216. Police Report

RECEIVED the newsletter of the Allerdale Rural Neighbourhood Policing Team. PCSO Liam Forrester and Megan Jones were in attendance and answered questions from Councillors.

217. Solar Made Easy Project

RECEIVED a presentation from Molly Hogg from Cumbria Action for Sustainability about their 'Solar Made Easy' project.

218. 13 Valleys Ultra Race

Colin Murphy, Event Director for 13 Valleys Ultra Race was in attendance to give an update regarding this event, explaining how they were working closely with the LDNPA to run this event, and to create a year round walking train through the 13 Valleys.

219. Matters to be received from the Public

No matters were raised by members of the public.

220. Matters to be raised by Councillors

No matters were raised by Councillors.

221. Applications for Development

- l) **RESOLVED** that the following observations be submitted to the Lake District National Park Authority (Action – RFO)

Plan. ref	Description of Development Location, Comments, Recommendation
T/2023/0023	<p>Crown lift to 2-5m Mixed broadleaves, 2 common lime. 1 sycamore and 1 European larch. Crown reduction of 6m 1 Norway maple. Crown lift and thin by 20% 1 Common lime.</p> <p>Rear of 10-17 Calvert Way, Keswick, CA12 4NQ</p> <p><i>No comments made</i></p> <p>SUPPORT</p>
7/2023/2017	<p>Non-material amendment to planning application 7/2022/2278 (Two storey extensions to the existing building, raising front roof area approx. 900mm to include a hipped gable end and dormer to the side extension. Work also to include a raised patio and privacy screening) for alteration of 3 no. window locations on the proposed side elevations</p> <p>21, Manesty View, Keswick, Cumbria, CA12 4JF</p> <p><i>No comments required</i></p>
7/2023/2024	<p>Re-roofing of Warehouse - removal of asbestos sheeting and replacement with insulated metal roof sheet</p> <p>The Workshop, Helvellyn Street, Keswick, CA12 4EH</p> <p><i>Support – Although this is now in the Conservation Area where a slate roof might be considered more appropriate, we consider the insulated metal sheet roof proposed is acceptable on a building of this type – noting that a slate roof would require a new more substantial roof support structure</i></p> <p>SUPPORT</p>
7/2023/2026	<p>Demolish flat roof garage to side and form 2 storey extension to side with off road parking formed.</p> <p>Resubmission of 7/2022/2014 to alter roof design</p> <p>90, Windebrowe Avenue, Keswick, CA12 4JD</p> <p><i>Object – to maintain the symmetry of this half of a semi-detached block we consider the current approved design is preferable</i></p> <p>OBJECT</p>
7/2023/2029	<p>Approval of details reserved by condition no 3 (Pre-Commencement condition) on planning approval ref 7/2021/2367 for 2 no. local needs dwellings following withdrawal of application 7/2021/2228</p> <p>Land at, Bristowe Hill, Keswick, CA12 5PG</p>

For information only, No comments made

SUPPORT

7/2023/2030 Use of building as four residential flats and two shops, not in accordance with condition 3 on planning permission ref 7/2001/2033 in relation to parking provision
24 , St Johns Street, Keswick, Cumbria, CA12 5AS
For information only

7/2023/2033 Removal of and made good: push pad, branch nameplate, night safe face plate, ADT alarm box, letter box, signage, shopfront poster, CCTV camera and external lighting
Barclays Bank Plc, Market Square, Keswick, CA12 5BE
No comments made
SUPPORT

II) **RECEIVED** update on National Park Planning Decisions

222. Mayor's Report

RECEIVED details of the Mayor's engagements and meeting attendance for the period 10th February 2023 – 9th March 2023.

223. Reports from Ward Representatives

RECEIVED reports from the following representatives:

- i) Allerdale Borough Council Ward Representatives – Councillor Daniels gave an update regarding the news that there would be a new diagnostic clinic in Workington employing 50 staff. The upcoming Overview and Scrutiny meeting would have a discussion regarding the recent consultation for the leisure centre.
 - ii) Cumbria County Council Ward Representative – No update was given.
 - iii) Cumberland Council Representative – No update was given.
- Lake District National Park Authority North Distinctive Area Parishes Representative - **RECEIVED** the report from Dr Geoff Davies, Lake District National Park Authority North Distinctive Area Parishes Representative. As it was Dr Davies' last meeting at Keswick Town Council, Councillors thanked him for his reports, explanations and assistance throughout the years and wished him well for the future.

224. Annual Review of Effectiveness of Internal Financial Controls

RECEIVED the report from the Responsible Financial Officer.

225. Council Tax Base Confirmation

RECEIVED the report from the Responsible Financial Officer.

226. Payment of Accounts

RESOLVED that the payment of accounts for March 2023 as approved by the Inspection Committee be authorised for payment (Action – RFO) for:

- i) The Town Council, vouchers 232 – 247, amounting to £25, 653.70 (twenty-five thousand six hundred and fifty three pounds and seventy pence)
- ii) The Trusts, vouchers HP 221 – FP230, amounting to £7,369.85 (seven thousand three hundred and sixty-nine pounds and eighty-five pence)

227. Clerk's Report

Consideration was given to the report from the Clerk.

RESOLVED that:

- i) The Clerk contact BT to complain about the state of the telephone boxes in Market Square and request that they be tidied up (Action – Clerk);
- ii) the bench from the Allerdale Local Committee of Cumbria County Council be placed in Townsfield (Action – Clerk); and
- iii) Keswick Town Council support be given to the member of the public who wishes to clean up and paint the Crossrigg Milestone (Action – Clerk).

228. Keswick to Threlkeld Trail Lights

RECEIVED for information a report from Councillor Burn.

229. Visitor Management Working Group

Consideration was given to the report from the Clerk.

RESOLVED that:

- i) Any unspent monies from the contingency budget 2022/23 be accrued into the following year for use on temporary toilets;
- ii) Councillors and the Clerk continue to seek alternative sources of funding; and
- iii) Cumberland Council be pressed to provide a long term solution to the toilets as soon as possible. (Action – Clerk)

230. Minutes

- i) **RECEIVED** for information the notes of the Keswick Ministries Town Liaison Forum from Tuesday 14 February 2023.

231. Keswick Flood Action Group

RECEIVED an update from Councillor Titley.

Prior to consideration of the following business the Chairman moved the resolution:

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted'

232. Christmas Lights

RECEIVED a report from the Responsible Financial Officer.

RESOLVED that the Festive Lighting tender be awarded to Lite Ltd for a 4 year period 2023 to 2026 and that the warm white/bright white colour option be used. (Action – RFO)

The meeting closed at 8.31 p.m.

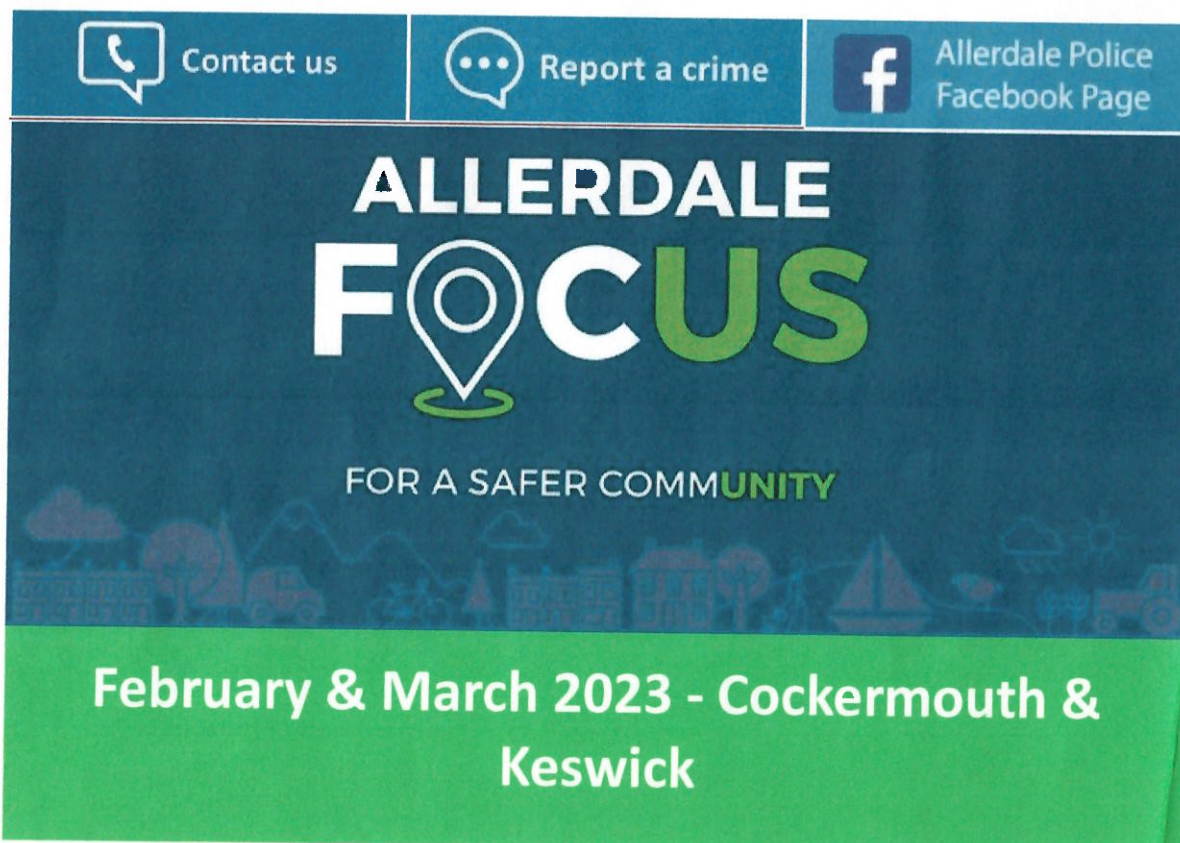
Chairman

Date

Ania Mlynczak

From: Cumbria Police <CumbriaPolice@public.govdelivery.com>
Sent: 16 March 2023 18:02
To: Ania Mlynczak
Subject: February & March 2023 - Cockermouth & Keswick

[View in browser](#)



The banner features a dark blue background with a green bar at the bottom. At the top, there are three navigation buttons: 'Contact us' with a phone icon, 'Report a crime' with a speech bubble icon, and 'Allerdale Police Facebook Page' with the Facebook 'f' logo. The main text reads 'ALLERDALE FOCUS' in large white and green letters, with a location pin icon integrated into the 'O' of 'FOCUS'. Below this, it says 'FOR A SAFER COMMUNITY' in white. The bottom green bar contains the text 'February & March 2023 - Cockermouth & Keswick' in white. The background of the banner includes faint icons of a house, a tractor, a boat, and a person.

In this month's newsletter you will see as a force we have launched a new survey as part of our work to tackle violence against women and girls (VAWG).

The online survey seeks your opinion on topics including how women and girls feel in their own homes, neighbourhoods and towns - and includes questions about their own experiences.

If you haven't already please take the time to fill this out.

We have received a number reports of anti-social behaviour in Cockermouth and Keswick. We ask that parents are checking where and what their children



are up to as they are at risk of being involved in criminality.

We are continuing to work hard to tackle the issues and be proactive in our response.

Inspector Pete Aiston



We have launched a new survey so we can hear more from women and girls on how they feel about their own personal safety in Cumbria.

We are aiming to use this information to better inform our policing services as part of ongoing work to address the national issue of Violence Against Women and Girls (VAWG).

A range of work has already been carried out as the constabulary improves and updates its services, including street patrols to deter offenders, extensive training and work with partners to help vulnerable people.

But we are always aiming to improve and are seeking first-hand experiences and opinions to help us with this.

Please fill in our survey here: [Call it Out Survey 2023 \(smartsurvey.co.uk\)](https://smartsurvey.co.uk)

For more on the work carried out and what we are aiming to achieve, click here: [New survey launched about the personal safety of women and girls - Cumbria Constabulary](#)



The Government launched StreetSafe, as an online tool to allow people to flag places where they have felt unsafe, and describe factors that caused them concern, including anti-social behaviour or environmental reasons.

This can range from poorly paths to public harassment, these are then raised with the us whether or not a crime has been committed.

We will work with partners to address any issues raised.

If there are any public areas where you feel unsafe due to environmental issues e.g. poor street lighting, abandoned buildings, vandalism etc. please report these here - [StreetSafe | Police.uk \(www.police.uk\)](https://www.police.uk)

Please note 'StreetSafe' is not for reporting crime or incidents.

Partnership working

On 13 February, we conducted a joint visit with Home Group housing association to speak with residents in Kirklea, Little Broughton.

This was in relation to an Anti-Social Behaviour Risk Assessment (ASBRA) in relation to parking issues.

Residents were given advice on how to report matters to police and to provide reassurance.

A resident has also been offered support and sign posted to other agencies including Age UK for further support.

This referral has now been closed after support being offered.



Street Safe letter drop - Ribton Close

PCSOs Clare Parker and Liam Forrester conducted a Street Safe letter drop on Ribton Close, alongside patrols in the area following an Anti-Social Behaviour Risk Assessment (ASBRA) referral.

Crime prevention advice has also been given to a resident who has been victim to anti-social behaviour.

Street Safe surveys are an opportunity for you to raise any concerns or observations you have that impacting your area for our team to look into.

If you have received one of these surveys, please let us know your thoughts by completing the form and sending it back in the accompanying return envelope.

We encourage anyone who is experiencing anti-social behaviour to please report it us. Your information is crucial in assisting us provide a robust response.

Are you taking steps to secure your home?

Here are some tips on how to protect your home from crime:

- Lock doors & windows before you go out.
- Consider installing security cameras
- Consider fitting a burglar alarm
- Ensure side gates & sheds are locked
- In the evening, shut the curtains & leave lights on

→ Ensure your house is secure, to stop someone entering when you are elsewhere in the house or garden

→ Lock doors and windows before you go out

→ Consider installing security cameras

→ Leave a light on in a room and draw the curtains if you go out at night

→ Consider fitting a burglar alarm, checking regularly to ensure they work

f Cumbria Police @CumbriaCops
@CumbriaPolice 101 / 999

www.Cumbria.Police.Uk/Get-Advice

Anti-social behaviour

Cockermouth

We received reports on 25 February of anti-social behaviour involving young people in the area of Sainsburys and on Main Street, Cockermouth.

As a result we have been conducting patrols in the area to deter this activity.

Please continue to report incidents to us.

Other incidents reported include

- On 14 March, we visited a victim of anti-social behaviour to provide them with support and reassurance, we have also carried out patrols in the area of St Helen's Street, Cockermouth.

- On 3 March, we conducted a reassurance visit to a caller reporting anti-social behaviour on Cross Lonning. We are conducting patrols in the area and a follow up visit is planned by PCSO Clare Parker.
- On 21 February, we received a report of anti-social behaviour by young people on Strawberry How. We have carried out patrols and advice was given to the caller. No young people were identified.

Officers would like to ask parents and guardians to speak to the children and the young people in your care regarding the potential impact their behaviour could have on other people.

Please ask your young people to please be respectful and to abide by the law. There are consequences, including the potential of a criminal record, if offences are committed.



Parents, please help to reduce anti-social behaviour by:

- Staying in contact with your children
- Checking details with other parents
- Meeting your children's friends
- Make sure, where possible, transport home has been arranged
- Discuss the dangers of alcohol and drugs
- Remind children to be considerate to other people
- Giving children a time they're expected home

www.cumbria.police.uk/report-it/reportacrime
Always call 999 in an emergency

Keswick

We have been carrying out high visibility foot patrols in the area of Keswick due to concerns of anti-social behaviour involving young people and drug use in the area.

As part of an ongoing investigation into crime and disorder by young people on 16 February, we arrested a male in connection with the offences.

We are looking to challenge the use and supply of drugs in this area.

Tell us about:

- 👉 Suspicious activity on your street
- 👉 Suspicious people or vehicles on your street
- 👉 Drug supply in your community
- 👉 Any concerns about crime in your neighbourhood

Anyone with information can report online at www.cumbria.police.uk/report-it.

Alternatively you can contact Crimestoppers, anonymously, on 0800 555 111.

School visit

On 6 March, PCSO Clare Parker visited All Saint's School to talk to the pupils about the impact of anti-social behaviour on our communities and the consequences.

The pupils had lots of questions for Clare, including about E-Scooters.

it's important to understand the legalities before purchasing one.

E-scooters fall under two categories:

- Trial e-scooter
- Privately-owned e-scooter

There are no trial E-Scooter's in Allerdale at the present time.

Information on privately-owned e-scooters:

- These can be bought by any person and used on private land with the permission of the landowner. A privately owned e-scooter cannot be used on a road or public place unless it meets the requirements in primary legislation.
- E-scooters need to be covered by a motor vehicle insurance policy.
- E-scooter users need to have a valid driving licence.
- Any e-scooter used on a road or public place which breaches either of the primary requirements may be seized by police under the terms of 165 RTA 1988.

If you wish to report any offences please do so via our Website and our online forms or email address 101@cumbria.police.uk. You can also call us on 101.

In an emergency always call 999.



Police Cadet open evenings across the county

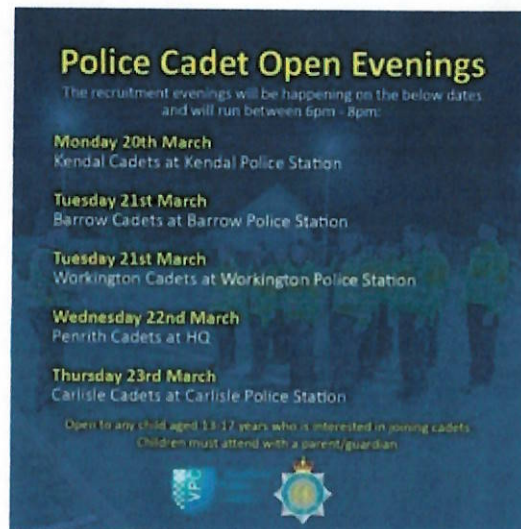
Our first Cadet open evenings are running on the below dates.

These will work on a drop-in basis and are open to any child aged 13-17 years who is interested in joining Police Cadets.

Children must attend with a parent/guardian who is over 18 years. You will be able to meet & speak to current cadets & cadet leaders and ask any question you may have.

Please register your interest here



<https://forms.office.com/e/P5bAUTqsDg>.



Police Cadet Open Evenings
The recruitment evenings will be happening on the below dates and will run between 6pm - 8pm:

- Monday 20th March**
Kendal Cadets at Kendal Police Station
- Tuesday 21st March**
Barrow Cadets at Barrow Police Station
- Tuesday 21st March**
Workington Cadets at Workington Police Station
- Wednesday 22nd March**
Penrith Cadets at HQ
- Thursday 23rd March**
Carlisle Cadets at Carlisle Police Station

Open to any child aged 13-17 years who is interested in joining cadets.
Children must attend with a parent/guardian.



Cadet recruitment will be opening on Monday 3rd April 2023. Keep an eye on our social media & Cumbria Police website for further details.



SPECIAL CONSTABLE RECRUITMENT NOW OPEN!



Do something **Special.**



We are now taking applications for Special Constables

The Special Constabulary is a voluntary body, whose officers form a vital part of the police family, working alongside their regular colleagues to police the communities of Cumbria. Specials perform a variety of police duties to support regular officers with the day-to-day policing of Cumbria.

People become a Special Constable for a variety of reasons. Some people have free time and have a desire to give something back to their community, some people are very happy in their present job but want something totally different in their spare time, some people may have wanted to work in the police but for different reasons they have gone down a different career path. Specials have the same powers as regular officers, wear the same uniform and carry the same equipment as regular officers.

In all these circumstances the Special Constabulary gives you the opportunity to have a second career. This is a great opportunity to meet people from all walks of life and gain experience in a wide range of policing duties.

For more information on being a Special Constable - [click here](#)

Apply [here](#)

Join us!

Have you ever thought about being a police officer?

Could you be make a real difference to people in Cumbria and help keep them safe?

Recruitment is open now. We are looking for enthusiastic and dedicated people to apply now to join our teams.



For more information on the role of a police officer and the numerous entry routes, please visit www.cumbria.police.uk/careers.

Your local officers

Want to know who your local officers are?

Simply go to our website - www.cumbria.police.uk

Scroll down the home page and you can browse different areas to see who your local team are - or enter your postcode.

Not only will you be able to find out who your named local officers and PCSOs are, you will also be able to view our local policing priorities and details of any meetings or events we will be attending.



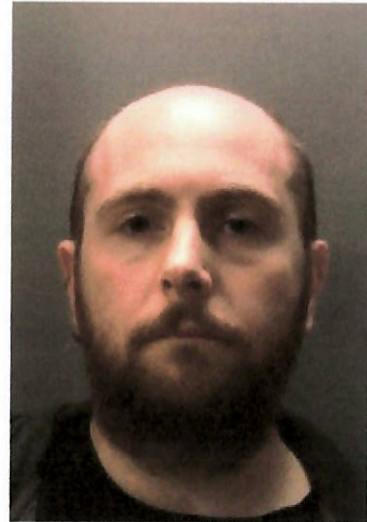
In other news

Online predator who groomed child with gifts and money is jailed

An online predator who sent money and gifts to a girl in exchange for sexual images has been jailed for more than seven years.

Martin Cole, 32, of Greystone Place, Cleator Moor, admitted three counts of causing or inciting a child to engage in sexual activity, one of causing a child to watch a sexual act, three counts of making indecent images of children and possessing extreme pornography.

He was jailed for seven years and three months at Carlisle Crown Court on 9 March. [Read more here.](#)



Fraudster who posed as doctor jailed for seven years

A fraudster who practised for years as a psychiatrist despite never qualifying as a doctor has been jailed today for seven years.

Zholia Alemi, 60, had already served a sentence for five years following previous work by detectives in Cumbria on other offences she committed.

She was brought before Manchester Crown Court for trial for another series of crimes. Following this latest trial, she was found guilty of 13 counts of fraud, three counts of obtaining a pecuniary advantage by deception, two counts of forgery and two counts of using a false instrument.

The judge in the case sentenced her to seven years imprisonment.

Alemi, formerly of Scaw Road, High Harrington, Workington, obtained registration as a doctor after going to the UK's General Medical Council (GMC) in 1995 with numerous forged documents. [Read more here.](#)

Drugs and cash seized as Operation Alliance continues to protect against serious and organised crime

Officers in Cumbria are continuing an operation to protect the county against serious and organised crime. Recently we told you about the scale of the work underway to protect Cumbria against serious and organised crime – with drugs worth £4m taken off the streets last year. Now we can reveal that in the first six weeks of 2023 alone we have seized drugs worth at least £730,000 and about £500,000 in suspected illegally-held cash. [Read more here.](#)



News from our partners

Allerdale Borough Council's Enforcement Team clean up at Keep Britain Tidy awards

Allerdale Borough Council's Enforcement Team has scooped a prestigious award for their work keeping the borough's streets clean and tidy.

The team were awarded the 'Community Engagement' prize at this year's [Keep Britain Tidy](#) awards, which were held in Liverpool on Thursday 9 February 2023.

The team received the awards for their efforts in engaging with members of the public at events throughout Allerdale as part of its #OperationRespect campaign.

In recent years, the team has carried out a programme of engagement, education and enforcement activities across the borough. This has involved speaking with local residents about what they can do to create a cleaner, greener place to live, educating them about the services the council provides and how they can access them, and also taking enforcement action to stop those who either fail to pick up after their dog, fly-tip items, or leave litter in the streets. Partners Tivoli and Allerdale Waste Services also supported this campaign.

Find out more here: <http://ow.ly/cJFu50MTSNL>



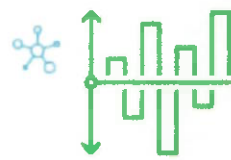


Crime Figures

Further information can be found on [Police.Uk](https://www.police.uk)

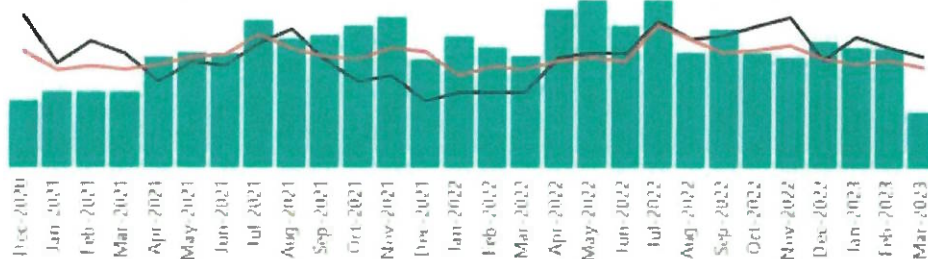
[Click here to visit the website](#)

Please note the data contained on [Police.uk](https://www.police.uk) is not live time



OffenceGroup	Crimes	Same Period Last Year	Difference	% Change
Arson and Criminal Damage	12	12	0	0.0%
Burglary	6	5	1	20.0%
Drug offences	3	1	2	200.0%
Hate Incident	0	0	0	0.0%
Miscellaneous Crimes Against Society	3	5	-2	-40.0%
Possession of weapons offences	0	1	-1	-100.0%
Public order offences	13	10	3	30.0%
Reported Incidents	2	0	2	0.0%
Robbery	0	0	0	0.0%
Sexual offences	4	11	-7	-63.6%
Theft offences	13	8	5	62.5%
Vehicle Offences	1	1	0	0.0%
Violence against the person	39	43	-4	-9.3%
Total	96	97	-1	-1.0%

● Month Total ● Previous Year ● Average Previous 3 Years



Allerdale Police want you to report all anti-social behaviour and crime

Please report any incidents of crime or anti-social behaviour to us, to help us keep Allerdale safe.

If a crime is in progress always call 999.

You can report online at <https://www.cumbria.police.uk/report-it>

Our online Live Chat function is a new service giving you an alternative way to communicate with a Police Officer in real time. [More here.](#)

You can also phone on 101.

Alternatively you can contact Crimestoppers, anonymously, on 0800 555 111.



To receive more policing news, sign up to our other area newsletters by clicking on the link below:





Visit our website

Make a report

Share this

Manage preferences or unsubscribe | Subscriber help



Update your subscriptions, modify your password or email address, or stop subscriptions at any time on your [Subscriber Preferences Page](#). You will need to use your email address to log in. If you have questions or problems with the subscription service, please visit subscriberhelp.govdelivery.com.

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Planning Applications received between 10/03/2023 - 13/04/2023

Plan ref	Location	Description of Proposed Development
7/2023/0047	Bishops House, Ambleside Road, Keswick, CA12 4DD	T1 Yew Tree - crown raise over road to approx. 5m. T2 Yew Tree - crown raise over road to approx. 5m
7/2022/2290	Manor Glen, Ambleside Road, Keswick, Cumbria, CA12 4AG	4 no. new dwellings and the formation of a new site access road and vision splays together with associated external works set in the gardens of Manor Glen
7/2022/2296	Land adjacent to 1 Briar Rigg, Keswick, CA12 4NW	Erection of storey and a half, 3 bedroom, low energy dwelling with associated external works
7/2023/2032	17, Acorn Street, Keswick, CA12 4EA	Non-material amendment to planning application 7/2022/2001 (Garage Extension) option to install a composite fence
7/2023/2035	Headquarters, Blencathra Street, Keswick, CA12 4HW	Conversion from hair salon to short term holiday letting accommodation
7/2023/2036	14 A, Lake Road, Keswick, Cumbria, CA12 5BX	Installation of a door at first floor level
7/2023/2051	8-10, Station Street, Keswick, Cumbria, CA12 5HP	New steel security door, two air conditioning condenser units, and one extract grille
7/2023/2052	8-10, Station Street, Keswick, Cumbria, CA12 5HP	Two fascia signs and one hanging sign
7/2023/2054	Keswick Brewing Co, The Old Brewery, Brewery Lane, Keswick, CA12 5BY	Oak framed open sided enclosure to existing external seating area
7/2023/2056	Lakeside Car Park, Keswick Mountain Rescue Team Base, Lake Road, Keswick, CA12 5DJ	Confirmation of compliance with condition 3 (landscaping) on planning permission 7/2022/2301 (Installation of 'off the shelf' powder coated bike shelter)
7/2023/2057	21, Manesty View, Keswick, Cumbria, CA12 4JF	Amendment to condition 2 (plans) on planning permission ref 7/2022/2278 for two storey extensions to the existing building, raising front roof area approx. 900mm to include a hipped gable end and dormer to the side extension. Work also to include a raised patio and privacy screening
7/2023/2059	7 The Hawthorns, Keswick, CA12 4LL	Revised window and roof configuration to rear sun room
7/2023/2064	34, Lakeland Park, Keswick, Cumbria, CA12 4AT	Proposed loft conversion with raised roof height and rear dormer to provide bedroom and bathroom complete with internal alterations.

NOTICE TO THE PUBLIC: Interested parties are invited to let the Town Clerk have their comments, in writing, or via email to: townclerk@keswicktowncouncil.gov.uk prior to prior to the meeting regarding any of the planning applications on this sheet.

Decisions Received from LDNPA

Planning Decisions Received between 10/03/2023 & 13/04/2023

Plan Ref	Date of Application	Location	Postcode	Description	KTC Observations	LDNPA Decision	Appeal	Appeal Decision
7/2022/2287	Jan-23	16, Ratcliffe Place, Keswick	CA12 4BZ	Proposed dormer extension	OBJECT	Withdrawn		
7/2023/2024	Feb-23	The Workshop, Helvellyn Street, Keswick	CA12 4EH	Re-roofing of Warehouse - removal of asbestos sheeting and replacement with insulated metal roof sheet	SUPPORT	GRANTED		
7/2023/2030	March-23	24, St Johns Street, Keswick	CA12 5AS	Use of building as four residential flats and two shops, not in accordance with condition 3 on planning permission ref 7/2001/2033 in relation to parking provision	For information only	GRANTED		
7/2023/2033	March-23	Barclays Bank Plc, Market Square, Keswick	CA12 5BE	Removal of and made good: push pad, branch nameplate, night safe face plate, ADT alarm box, letter box, signage, shopfront poster, CCTV camera and external lighting	SUPPORT	GRANTED		



KESWICK TOWN COUNCIL

TOWN COUNCIL MEETING 20TH APRIL 2023

MAYOR'S ENGAGEMENTS & MEETING ATTENDANCE

For period 10th March 2023 – 13th April 2023

Friday 10 th March	Allerdale Civic Dinner at Greenhill Hotel, Wigton
Monday 13 March	Planning Group meeting to review current planning applications.
Tuesday 14 March	Attended 25th year celebration of the Carlisle and North Lakeland Hospice at Home , held at Askham Hall Bank Barn, Nr. Penrith in presence of HRH Duke of Gloucester.
Thursday 16 March	Attended Events Committee meeting in Council Chamber.
Friday 17 March	Allerdale meeting of Overview and Scrutiny Committee at Allerdale House, Workington, re Feasibility Study for new Leisure Facilities for Keswick.
Tuesday 21 March	Zoom meeting of KTC / Keswick Community Housing Trust re Breaches of Local Occupancy conditions.
Thursday 23 March	CALC Microsoft Teams briefing re new Cumberland Council impact on Parish Councils.
Thursday 23 March	Unveiling of Nightingale Garden and Monument at Vulcan Park, Workington. To remember those who died during Covid 19 pandemic and those who are still suffering today, Cllr Allan Daniels also attended
Tuesday 28 March	Meeting with David Burn and LDNPA at Keswick Station to discuss lighting To K2T Trail on section up to Spar Garage.
Friday 31 March	Planning Group meeting to discuss current planning applications
Tuesday 4 April	Accepted invitation of Theatre by the Lake to the opening night of Around the World in 80 Days.

KESWICK TOWN COUNCIL

GENERAL FUND - ADMINISTRATION

1st April 2022 - 31st March 2023

Budget Summary as at 31 March 2023

4th Quarter - PENDING YEAR END ADJUSTMENTS

Expenditure:	AGREED Budget 22/23	Expenditure to 31.03.23	% of budget spent
Salaries, Nat Ins & Pension & Pension Deficit	110,339	108,772	98.58
Payroll - Outsource Costs	330	316	95.76
Rent	7,100	7,100	100.00
Building Service Costs	5,000	6,870	137.40
Repairs - Decorating/Carpets/Upgrades	500	15	3.00
Insurances	980	861	87.86
Subscriptions	964	1,149	119.19
Conferences/Training	850	740	87.06
Stationery	1,000	735	73.50
Postage	350	423	120.86
Telephone & Internet (inc Zoom)	700	571	81.57
Photocopier	1,788	1,549	86.63
Computer maintenance/support	2,695	3,888	144.27
Office Equipment	200	-	0.00
Staff Expenses	200	178	89.00
Ex Employee Pension	1,440	1,093	75.90
Health and Safety	50	2	4.00
Website (Annual Fee)	240	310	129.17
Council Chamber/Meeting Expenditure	500	23	4.60
Telephone System - Maintenance Fee	200	208	104.00
Staff Recruitment Costs	200	-	0.00
Total Expenditure:	135,626	134,803	99.39

inc pre payment

inc drop & go

inc pre payment

inc London Bridge

Income:	AGREED Budget 22/23	Income to 31.03.23	% of budget income
Photocopies	-	15	0.00
Council chamber rental	20	30	150.00
Total income:	20	45	225.00

To be allocated:	135606	134758	99.37
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Allocation:	AGREED Budget 22/23	Allocation to date	% of allocation to date
General Fund - (60%)	81,364	80,856	99.38
Hope Park - (20%)	27,121	26,951	99.37
Fitz Park - (20%)	27,121	26,951	99.37
	135,606	134,758	

KESWICK TOWN COUNCIL

GENERAL FUND

1st April 2022 - 31st March 2023

Budget Summary as at 31 March 2023

4th Quarter - PENDING YEAR END ADJUSTMENTS

Expenditure:	AGREED Budget for 22/23	Expenditure to 31.03.23	% of Budget
General Administration	81,364	80,856	99.38
Grants to outside bodies	18,000	17,466	97.03
Christmas Lights	30,300	30,300	100.00
Mayors Allowance	2,000	2,000	100.00
War memorial	1,600	1,495	93.44
Townfield	1,800	800	44.44
Open Spaces	1,000	1,000	100.00
Fitz Park - Grant from KTC (deficit)	180,267	180,267	100.00
Communications & Neighbourhood Plan	500	-	0.00
Audit Fee/Accounts Preparation	1,800	25	1.39
Contingency Sum	5,000	1,031	20.62
Keswick Events (Inc. Scruffs)	16,630	13,464	80.96
Floral displays	500	578	115.60
Allotments Expenditure	600	146	24.33
Annual Parish Meeting (inc room hire & refreshments)	200	368	184.00
Advertising	375	206	54.93
CCTV Annual Maintenance Cost - Police	3,000	3,000	0.00
CCTV Annual Maintenance Cost - Moot Hall KTC	200	-	0.00
TOTAL EXPENDITURE:	345,136	333,002	96.48

Plus fund spend

*Inc Notice of Casual
Vacancy*

Income:	AGREED Budget 22/23	Income to 31.03.23	% of Budget
Precept	307,054	307,054	100.00
Grant to Fitz Park - ABC	20,000	20,000	100.00
Bank/Investment interest (inc War Memorial)	5	5	100.00
Walker Park rent	12,267	14,130	115.19
Allotments Income - Rent	600	940	156.67
Keswick Events Contributions (Inc. Scruffs)	5,000	4,024	80.48
Christmas Light Contribution	200	200	100.00
Townfield Interest	10	13	130.00
TOTAL INCOME:	345,136	346,366	100.36

Inc pre payments

**KESWICK TOWN COUNCIL
20th April 2023**

ANNUAL REVIEW OF REVISED FINANCIAL REGULATIONS

RESPONSIBLE FINANCE OFFICER'S REPORT

ANNUAL REVIEW OF REVISED FINANCIAL REGULATIONS

It is a requirement to review the Town Council's Financial Regulations on an annual basis to reflect any changes in general, recent changes in legislation or items for renewal by resolution.

There have been no general or legislation changes during the year, although as per current Financial Regulations the following items must be renewed by resolution of council at least every two years:-

- 6.7 *If thought appropriate by the council, payment for utility supplies (energy, telephone and water) and any National Non-Domestic Rates may be made by variable Direct Debit provided that the instructions are signed by two members and any payments are reported to council as made. The approval of the use of a variable Direct Debit shall be renewed by resolution of the council at least every two years.*
- 6.8 *If thought appropriate by the council, payment for certain items (principally Salaries) may be made by Banker's Standing Order provided that the instructions are signed, or otherwise evidenced by two members are retained and any payments are reported to council as made. The approval of the use of a Banker's Standing Order shall be renewed by resolution of the council at least every two years.*
- 6.9 *If thought appropriate by the council, payment for certain items may be made by BACS or CHAPS methods provided that the instructions for each payment are signed, or otherwise evidenced, by two authorised bank signatories are retained and any payments are reported to council as made. The approval of the use of BACS or CHAPS shall be renewed by resolution of the council at least every two years.*

Copies of the Financial Regulations can be viewed in the office or on the Town Council website – www.keswicktowncouncil.gov.uk .

Approval is sought for the renewal of the above terms contained within the current regulations.

**Catherine Parker
Responsible Finance Officer
13th April 2023**

KESWICK TOWN COUNCIL								
ASSETS REGISTER AS AT 31/3/2023								
Date Purchased	Purchase Cost	Description	Location	Notes	Original Purchase Cost (rounded to nearest £)	Additions (at purchase cost)	Disposals	Total
Council Offices:								
Office Equipment								
Not known	£129.99	Dahle standard guillotine	Office	Model 00504	130			
03.03.08	£17.00	Challenge Laminator	Office	S/N LM089BR	0			
03.11.08	£85.00	Nikon Coolpix S210 BMP digital camera	Office		85			
03.11.08	£13.00	Sandisk Memory card for camera	Office		13			
03.11.08	£12.00	White Roller Blind for Office door	Office		12			
31.01.14	£718.90	HP ProBook 450 laptop, case & mouse	Office	28489	719			
15.02.17	£2,184.89	OpenStage Telephone System	Office & Clerk's Office	OpenStage 15 T (Lava) Black	2185			
28.11.19	£399.00	Revel Auto 200x Cross Cut Shredder	Reception/Office	RM33949	339			
27.03.20	£734.00	HP Desktop	Clerk's Office		734			
18.03.21	£144.00	HP 9010 Printer	Clerk's Office	THIC862VY	144			
07.07.21	£157.00	Iiyama 23 inch screen	Reception/Office	XU2395WSU	157			
2023	£1,078.00	HP ProDesk 400 G7 Desk Top Computers x 2	(RFO & Admin)	2565SD 8GB	1078			
31.03.22	£912.50	Iiyama 23.8" Full HD VA Monitors x 5	Office (Town Clerk, RFO & Admin)	XUB2494HSU	913			
31.03.22	£100.00	Dual monitor mount - desk clamp x 1	Reception (Admin)		100			
17.03.23	£964.00	Telephone System & associated	Office (Town Clerk, RFO & Admin)	Connexions	0	964		
					6609	964	0	7573
Office Furniture								
Not known	£757.00	Desks x 3	Office & Clerk's Office	Estimate	757			
Not known	£306.00	3 drawer mobile pedestal x 2	Office	n/a	306			
Not known	£220.00	4 shelf book case	Office	n/a	220			
1974	£500	Safe	Clerk's Office	Model John Port	500			
11.12.91 & Nov.2005	£161.77	Chairs x 4	Office & Clerk's Office	Estimate	162			
12.12.92	£75.96	Polyprop chairs x 4 (£18.99 each)	Clerk's Office	Blue	76			
Not known	£348.74	2 drawer Harvey filing cabinets x 4 (£8.29 each)	Office, Clerk's	Beige	350			
Not known	£29.99	Dimplex electric heater	Chamber	White	30			
10.03.05	£91.95	Fridge	Office	White	92			
30.04.08	£99.00	Sirius HB Syncro Op Chair	Office	Charcoal Fabric Chair	0			
11.05.09	£47.99	Low Cupboard	Office	Q25-T41590	48			
29.05.09	£256.52	9 New Blinds	Office/Chamber	Cream Vertical	257			
04.08.10	£39.99	Berlin Leather Chair	Office	Black	40			
08.08.13	£79.99	2 Drawer Filing Cabinet	Office	Coffee	80			
07.08.13	£101.98	4 Drawer Filing Cabinet	Office	Coffee	102			
25.02.14	£122.24	2 Low Cupboards	Office	Q25-T41590	122			
07.09.15	£128.54	Operators Chair	Office	Black	128			
20.11.15	£159.00	Desk	Office	Ergo Maple	159			
30.11.15	£139.00	Desk	Office	120cm Maple	139			
15.04.16	£99.00	4 Drawer Filing Cabinet	Office	Coffee	99			
30.09.16	£117.00	Infinite Bookcase & doors	Office	Beech	117			
02.12.16	£69.99	Operators Chair	Office	Stanley Togo	70			
05.01.17	£69.99	Operators Chair	Clerk's Office	Stanley Togo	70			
14.12.16	£14.99	Operators Chair Arms	Clerk's Office	Realsp Hug	15			
21.02.22	£156.02	Arista High Back chair	Office (RFO)	KF74196	156			
Council Chambers								
12.12.92	£265.86	Polyprop chairs x 14 (£18.99 each)	12 scrapped 2010	Blue	266			
12.12.92	£930.00	Tables x 6		Dark Wood	930			
12.12.92	£224.00	5B2 Chairs x 14 (£16.00 each)		Blue	224			
Not known	£199.98	2 x 4 draw filing cabinets (£99.99 each)	Store room	Grey	200			
31.07.09	£ 219.60	Filter Coffee Machine	Chamber Kitchen		214			
19.12.14	£ 338.99	3 X walnut steel framed tables	Chamber	Walnut	339			
07.09.15	£ 84.97	Meeting table	Chamber	Beech	82			
Not known	£13,416.00	Mayoral chains of office x 2 (Sum insured) - REVALUED MARCH 2018	Safe	Mayors Chain £20k	31500			
28.10.08	£ 407.00	Deputy Mayors Jewel - REVALUED APRIL 2019	Safe	Mayoresse Chain £11,500	407			
Miscellaneous Assets								
01.06.13	£ -	Metal stacking chairs	Rear Yard	Brown	0		0	
07.03.14	£ 487.70	Green Plastic Chairs	Rear Yard	4 x rectangle & 16 round	488			
20.03.20	£ 5,155.00	Vehicle Activation Sign - S10	Chestnut Hill	Speed indication device	5155			
21.12.20	£ 18,354.00	CCTV Cameras and associated equipment x 2	Market Square & Lower Main/Bank Street	CCTV cameras connected to Police HQ	18354			
Community Asset								
	£ 1.00	War Memorial	Penrith Road		1			1
					62255	0	0	62255
Total					68864	964	0	69828
Purchase costs taken from Viking Direct or Lakeland Office as no original cost known								
Amended asset register as per amendments to proper practices as noted in Governance and Accountability for Local Councils - A Practitioners' Guide								
The practice below should now be applied: -								
Each asset owned by the body should be recorded on the asset register at its original purchase cost. In the event that the original purchase cost is not known at the time of the first recording on the asset register, the body should, having taken appropriate advice, establish a current value for the asset. This value will act as a proxy for the original purchase cost and remain unchanged until disposal.								
Assets should not be adjusted for depreciation. The cost will remain as the asset value in the asset register and on the Annual Return until the asset is disposed.								

K2T TRAIL – CALL FOR LIGHTING BETWEEN KESWICK LEISURE CENTRE AND SPAR GARAGE ON PENRITH ROAD

Some good news at last: the Lake District National Park Authority (LDNPA) has agreed, in principle, to support our request for a lighting scheme on the trail between the start of the trail and the exit at the Spar garage on Penrith Road.

Cllr Harwood and I met with Gavin Capstick, the LDNPA's Director of Visitor Services, and Jane Fretwell, Head of Resources on 28 March. We walked the section of the trail we have been talking about and were then told that the National Park now supports the installation of a lighting scheme. Their support however is conditional on a few issues being addressed namely

- agreeing a design that meets the environmental/security requirements
- identify a source of funding (as neither the LDNPA or KTC have available funds)
- some consultation with the residents closest to the station end of the trail (NB. We would be unlikely to support any extension to the lighting in future that saw it going behind Latrigg Close as this is likely to have a more significant impact on the residents there)
- consideration/discussion of the potential risk of replacing one issue with another i.e. addressing the perception around safety for users of the trail but increasing the potential for anti-social behaviour at the station end.

I think that the LDNPA's change of heart is largely down to the conversation they had with DI Belshaw, Cumbria Police's Operational Lead on Violence against Women and Girls, and I have sought his views again in relation to the last bullet point above. His view is that we have to work on the assumption that better lighting discourages anti-social behaviour, and I have made the National Park aware of this.

The National Park will be looking to establish both an acceptable design for the lighting, and associated capital and revenue costs. They would then want to work with us to secure any grant funding that may become available.

Cllr David Burn

10 April 2023

KESWICK TOWN COUNCIL
20 APRIL 2023

CLERK'S REPORT

Toilets – Keswick to Threlkeld Trail

As you are aware from last month's agenda, the Visitor Management Working Group were heavily involved in working towards the provision of temporary toilets at the start of the Keswick to Threlkeld Trail. We have made some progress, and this month letters have gone out to all the holiday let businesses based in Keswick, and we have launched our crowdfunding campaign for the toilets. The toilets now have QR codes on them, linking them to a page on the Crowdfunder website, and this has been advertised by the Keswick Tourism Association. Keswick Parkrun are also keen to support this, and will have a QR code on the sign in table, and will give announcements weekly.

A letter has been sent to all the holiday let agencies in town, asking them for their support. If I have any response by the time of the meeting I will update verbally.

As an update, unfortunately over the Easter weekend there was vandalism where toilets were knocked over on two occasions, and two of them were broken. This has been reported to the police, but without CCTV or any suspects, there is very little they can do.

Keswick in Bloom

I received an email from Keswick in Bloom, reporting that they have discovered graffiti on the 10 barrier manger's on Bell Close car park fencing, with thick black permanent marker. It was requested that this be brought to the Town Council attention, and we are helping them to find methods to remove the marker.

Keswick Area Food Share

We have recently received the following request in relation to the setting up of Keswick Area Food Share:

Keswick Area Food Share (KAFS) is a new project, initiated with the guidance and oversight of Val Ayre and Helen Esselmont from the Allerdale Community Development Team, and initially funded by an Allerdale grant of £5K to establish some initial food stocks. You may have read of the progress in The Reminder.

KAFS' aim is to provide support in the form of food, household goods and other domestic consumables to residents of the CA12 area who need support, in return for donations.

The need has been clearly established, and an existing, small Keswick scheme, the initiative of one local resident and her mother, which, since Christmas, has been giving support to some 16 local families, is being incorporated in to the KAFS scheme.

The recently formed local Management Committee, of which Jean Murray is Joint Chair, are tackling a broad range of tasks to get the enterprise set up in premises at the back of the Keswick library, to be occupied on Licence from CCC, and I have been working to put together a constitution, some guesstimates for possible initial outlays and income, and to get the application completed to secure the Allerdale money, now on its way. I am now trying to get other funding in place for the initial trial year, and hopefully also Year 2. The target is to open around Easter.

I am trying to secure about £1000-00 as soon as possible towards initial set-up costs being incurred, including Insurance, Publicity, Signage, Fixtures and Fittings for the premises and some necessary material costs. I can then concentrate on trying to secure funding for the balance of Year 1, and hopefully Year 2. (Hadfield Trust have already agreed to put an application for 2 years' funding to their June Trustees Meeting.) 2 things are already clear- it will be difficult to raise funds to the level which may be necessary to cover food needs, and that timings of grant meetings, and the target to start around Easter, will make cash flow management a challenge, certainly initially.

I hope the above gives you enough information to let me know if this is a request with which the Town Council may be willing to help, and please do let me know if there is any other information you may need at this stage.

While we have allocated all the budget for grants for the 2023/24 year, it is expected that the Winter Warmth project will return approximately £500 in unspent funds to the Town Council, which could be used to support this project. Councillors are asked how they wish to proceed with this request.

Vivien Little
11 April 2023



National Association
of Local Councils

t: 020 7637 1865
e: nalc@nalc.gov.uk

w: www.nalc.gov.uk
a: 109 Great Russell Street,
London WC1B 3LD

29 MARCH 2023

PC1-23 | INFRASTRUCTURE LEVY

Summary

The Infrastructure Levy is a reform to the existing system of developer contributions – Section 106 planning obligations and the Community Infrastructure Levy – in England. The Department for Levelling Up, Housing and Communities (DLUHC) have issued a consultation to inform the design of the Levy and of regulations that will set out its operation in detail.

The main consultation document can be downloaded [here](#) . The consultation closes at DLUHC on 9 June 2023.

Context

The consultation seeks insight on:

- technical aspects of the design of the Infrastructure Levy.
- the preparation and content of regulations.

NALC will be responding to this consultation as many local councils will have an interest in feeding in their own views on the existing system of developer contributions and how they relate to proposals for the new Infrastructure Levy.

NALC's current policy positions

NALC will be arguing very strongly that it is right that local councils will receive the 25% neighbourhood share of the Infrastructure Levy. This will ensure communities benefit from development and local councils can invest in local infrastructure and other priorities. It will be important for local councils to have full flexibility in how the levy is used. However, the reported flat share of 25% does not provide an uplift or added incentive for communities that have a made neighbourhood plan in place, which is the presently the case where the Community Infrastructure Levy is charged.

Consultation Questions

The main consultation questions NALC will be responding to in this consultation are as below and NALC seeks the views of county associations and member

councils in response to these questions to help inform its own submission to DLUHC:

Chapter 1: Fundamental design choices

Question 1: Do you agree that the existing CIL definition of 'development' should be maintained under the Infrastructure Levy, with the following excluded from the definition:

- developments of less than 100 square metres (unless this consists of one or more dwellings and does not meet the self-build criteria) - Yes/No/Unsure
- Buildings which people do not normally go into - Yes/No/Unsure
- Buildings into which peoples go only intermittently for the purpose of inspecting or maintaining fixed plant or machinery - Yes/No/Unsure
- Structures which are not buildings, such as pylons and wind turbines.
Yes/No/Unsure

Question 2: Do you agree that developers should continue to provide certain kinds of infrastructure, including infrastructure that is incorporated into the design of the site, outside of the Infrastructure Levy? [Yes/No/Unsure]. Please provide a free text response to explain your answer where necessary.

Question 3: What should be the approach for setting the distinction between integral and Levy-funded infrastructure? [see para 1.28 for options a), b), or c) or a combination of these]. Please provide a free text response to explain your answer, using case study examples if possible.

Question 4: Do you agree that local authorities should have the flexibility to use some of their levy funding for non-infrastructure items such as service provision? [Yes/No/Unsure] Please provide a free text response to explain your answer where necessary.

Question 5: Should local authorities be expected to prioritise infrastructure and affordable housing needs before using the Levy to pay for non-infrastructure items such as local services? [Yes/No/Unsure]. Should expectations be set through regulations or policy? Please provide a free text response to explain your answer where necessary.

Question 6: Are there other non-infrastructure items not mentioned in this document that this element of the Levy funds could be spent on?

[Yes/No/Unsure] Please provide a free text response to explain your answer where necessary.

Question 7: Do you have a favoured approach for setting the 'infrastructure In-kind' threshold? [high threshold/medium threshold/low threshold/local authority discretion/none of the above]. Please provide a free text response to explain your answer, using case study examples if possible.

Question 8: Is there anything else you feel the government should consider in defining the use of s106 within the three routeways, including the role of delivery agreements to secure matters that cannot be secured via a planning condition? Please provide a free text response to explain your answer.

Chapter 2: Levy rates and minimum thresholds

Question 9: Do you agree that the Levy should capture value uplift associated with permitted development rights that create new dwellings? [Yes/No/Unsure]. Are there some types of permitted development where no Levy should be charged? [Yes/No/Unsure]. Please provide a free text response to explain your answer where necessary.

Question 10: Do you have views on the proposal to bring schemes brought forward through permitted development rights within scope of the Levy? Do you have views on an appropriate value threshold for qualifying permitted development? Do you have views on an appropriate Levy rate 'ceiling' for such sites, and how that might be decided?

Question 11: Is there is a case for additional offsets from the Levy, beyond those identified in the paragraphs above to facilitate marginal brownfield development coming forward? [Yes/No/Unsure]. Please provide a free text response to explain your answer where necessary, using case studies if possible.

Question 12: The government wants the Infrastructure Levy to collect more than the existing system, whilst minimising the impact on viability. How strongly do you agree that the following components of Levy design will help achieve these aims?

- Charging the Levy on final sale GDV of a scheme [Strongly Agree/Agree/Neutral/Disagree/Strongly Disagree/Unsure]**
- The use of different Levy rates and minimum thresholds on different development uses and typologies [Strongly Agree/Agree/Neutral/Disagree/Strongly Disagree/Unsure]**

- Ability for local authorities to set 'stepped' Levy rates [Strongly Agree/Agree/Neutral/Disagree/Strongly Disagree/Unsure]
- Separate Levy rates for thresholds for existing floorspace that is subject to change of use, and floorspace that is demolished and replaced [Strongly Agree/Agree/Neutral/Disagree/Strongly Disagree/Unsure]

Question 13: Please provide a free text response to explain your answers above where necessary.

Chapter 3: Charging and paying the Levy

Question 14: Do you agree that the process outlined in Table 3 is an effective way of calculating and paying the levy? [Yes/No/Unsure] Please provide a free text response to explain your answer where necessary.

Question 15: Is there an alternative payment mechanism that would be more suitable for the Infrastructure Levy? [Yes/No/Unsure] Please provide a free text response to explain your answer where necessary.

Question 18: To what extent do you agree that a local authority should be able to require that payment of the Levy (or a proportion of the Levy liability) is made prior to site completion? [Strongly Agree/Agree/Neutral/Disagree/Strongly Disagree/Unsure]. Please explain your answer.

Question 19: Are there circumstances when a local authority should be able to require an early payment of the Levy or a proportion of the Levy? Please provide a free text response to explain your answer where necessary.

Chapter 4: Delivering infrastructure

Question 21: To what extent do you agree that the borrowing against Infrastructure Levy proceeds will be sufficient to ensure the timely delivery of infrastructure? [Strongly Agree/Agree/Neutral/Disagree/Strongly Disagree/Unsure]. Please provide a free text response to explain your answer where necessary.

Question 22: To what extent do you agree that the government should look to go further, and enable specified upfront payments for items of infrastructure to be a condition for the granting of planning permission? [Strongly Agree/Agree/Neutral/Disagree/Strongly Disagree/Unsure] Please provide a

free text response to explain your answer where necessary.

Question 23: Are there other mechanisms for ensuring Infrastructure is delivered in a timely fashion that the government should consider for the new Infrastructure Levy? [Yes/No/Unsure] Please provide free text response to explain your answer where necessary.

Question 24: To what extent do you agree that the strategic spending plan included in the Infrastructure Delivery Strategy will provide transparency and certainty on how the Levy will be spent? [Strongly Agree/Agree/Neutral/Disagree/Strongly Disagree] Please provide a free text response to explain your answer where necessary.

Question 25: In the context of a streamlined document, what information do you consider is required for a local authority to identify infrastructure needs?

Question 26: Do you agree that views of the local community should be integrated into the drafting of an Infrastructure Delivery Strategy? [Yes/No/Unsure] Please provide a free text response to explain your answer where necessary.

Question 27: Do you agree that a spending plan in the Infrastructure Delivery Strategy should include:

- Identification of general integral infrastructure requirements
- Identification of infrastructure/types of infrastructure that are to be funded by the Levy - Prioritisation of infrastructure and how the Levy will be spent
- Approach to affordable housing including right to require proportion and tenure mix
- Approach to any discretionary elements for the neighbourhood share
- Proportion for administration
- The anticipated borrowing that will be required to deliver infrastructure
- Other - please explain your answer
- All of the above

Question 28: How can we make sure that infrastructure providers such as county councils can effectively influence the identification of Levy priorities?

- Guidance to local authorities on which infrastructure providers need to be consulted, how to engage and when
- Support to county councils on working collaboratively with the local authority as to what can be funded through the Levy

- Use of other evidence documents when preparing the Infrastructure Delivery Strategy, such as Local Transport Plans and Local Education Strategies
- Guidance to local authorities on prioritisation of funding
- Implementation of statutory timescales for infrastructure providers to respond to local authority requests
- Other - please explain your answer

Question 29: To what extent do you agree that it is possible to identify infrastructure requirements at the local plan stage? [Strongly Agree/Agree/Neutral/Disagree/Strongly Disagree/Unsure] Please provide a free text response to explain your answer where necessary.

Chapter 5: Delivering affordable housing

Question 30: To what extent do you agree that the 'right to require' will reduce the risk that affordable housing contributions are negotiated down on viability grounds? [Strongly Agree/Agree/Neutral/Disagree/Strongly Disagree/Unsure] Please provide a free text response to explain your answer where necessary.

Question 31: To what extent do you agree that local authorities should charge a highly discounted/zero-rated Infrastructure Levy rate on high percentage/100% affordable housing schemes? [Strongly Agree/Agree/Neutral/Disagree/Strongly Disagree/Unsure] Please provide a free text response to explain your answer where necessary

Question 32: How much infrastructure is normally delivered alongside registered provider-led schemes in the existing system? Please provide examples.

Question 33: As per paragraph 5.13, do you think that an upper limit of where the 'right to require' could be set should be introduced by the government? [Yes/No/unsure] Alternatively, do you think where the 'right to require' is set should be left to the discretion of the local authority? [Yes/No/unsure]. Please provide a free text response to explain your answer where necessary.

Chapter 6: Other areas

Question 34: Are you content that the Neighbourhood Share should be retained under the Infrastructure Levy? [Yes/No/Unsure?]

Question 35: In calculating the value of the Neighbourhood Share, do you think this should A) reflect the amount secured under CIL in parished areas (noting

this will be a smaller proportion of total revenues), B) be higher than this equivalent amount C) be lower than this equivalent amount D) Other (please specify) or E) unsure. Please provide a free text response to explain your answer where necessary

Question 36: The government is interested in views on arrangements for spending the neighbourhood share in unparished areas. What other bodies do you think could be in receipt of a Neighbourhood Share in such areas?

Question 37: Should the administrative portion for the new Levy A) reflect the 5% level which exists under CIL B) be higher than this equivalent amount, C) be lower than this equivalent amount, D) Other, (please specify), or E) unsure. Please provide a free text response to explain your answer where necessary.

Question 38: Applicants can apply for mandatory or discretionary relief for social housing under CIL. Question 31 seeks views on exempting affordable housing from the Levy. This question seeks views on retaining other countryside exemptions. How strongly do you agree the following should be retained:

- residential annexes and extensions; [Strongly Agree/Agree/Disagree/Strongly Disagree]

- self-build housing; [Strongly Agree/Agree/Disagree/Strongly Disagree]

If you strongly agree/agree, should there be any further criteria that are applied to these exemptions, for example in relation to the size of the development?

Question 39: Do you consider there are other circumstances where relief from the Levy or reduced Levy rates should apply, such as for the provision of sustainable technologies? [Yes/No/Unsure]. Please provide a free text response to explain your answer where necessary.

Question 40: To what extent do you agree with our proposed approach to small sites? [Strongly Agree/Agree/Neutral/Disagree/Strongly Disagree/Unsure] Please provide a free text response to explain your answer where necessary.

Question 41: What risks will this approach pose, if any, to SME housebuilders, or to the delivery of affordable housing in rural areas? Please provide a free text response using case study examples where appropriate.

Question 42: Are there any other forms of infrastructure that should be exempted from the Levy through regulations?

Question 43: Do you agree that these enforcement mechanisms will be sufficient to secure Levy payments? [Strongly Agree/Agree/Neutral/Disagree/Strongly Disagree/Unsure] Please provide a free text response to explain your answer where necessary.

Chapter 7: Introducing the Levy

Question 44: Do you agree that the proposed 'test and learn' approach to transitioning to the new Infrastructure Levy will help deliver an effective system? [Strongly Agree/Agree/ Neutral/Disagree/Strongly Disagree/Unsure] Please provide a free text response to explain your answer where necessary

Your evidence

Please email your responses to this consultation to chris.borg@nalc.gov.uk by 17.00 on 19 May 2023. County associations are asked to forward this briefing onto all member councils in their area.

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KESWICK TOWN COUNCIL
20 APRIL 2023

Outside Bodies Report – Keswick Ministries Town Liaison Forum

The Forum meets four times a year and came about following local concern initially surrounding the move to the former Pencil Factory namely, The Derwent Project. The Forum has been extremely useful in discussing the said re-location, business in the town during the Convention, safety, noise and parking. Keswick Ministries host the quarterly meetings and invites go out to KTC, KTA, County Highways, Keswick Vicars, Keswick Museum, Cumbria Police, Cumbria Tourism along with some retailers and outdoor activity providers.

Attendances have dwindled of late with KTC and KTA being the prominent attendees along with the Keswick Vicars and the Ministries themselves. I feel the Forum has strong merits in local networking but now feel that a reduction to two meetings per annum may be sufficient. However I will leave that discussion/decision up to others.

I attended the Factory Tour in early February which was attended by over 200 interested local people. BBC, ITV and Radio were in strong evidence which provided excellent P.R. for the £7m plus Derwent Project. The Ministries are understandably proud of the refurbished Pencil Factory. The floor area in the former factory is enormous and it will be a real challenge for The Ministries to make the building financially sustainable outwith the main Convention period which runs from the 15th July to the 4th August this year. More and more community use would be appreciated by KTC and others and I am advised that The Ministries are actively seeking local groups through dialogue.

Finally, although it has taken some time, the Skiddaw Street Car Park is now being marketed by The Ministries with input and support from KTA and KTC. The tariff, to me, looks competitive and more importantly flexible using the transferable permit which can be managed on-line using the Ring Go app. The Ministries are also looking to increase the amount of E.V. charging points on-site.

Thank you for allowing me to represent KTC on this important Forum. The next meeting is on the 9th May and if any councillors have any agenda items for this meeting please forward them to Vivien, our Town Clerk, who will more than likely be in attendance.

Duncan Miller.
April, 2023.

KESWICK TOWN COUNCIL

Minutes of the meeting of Keswick Town Council Events Committee held in Council Chamber, Town Hall, Keswick on **Thursday 16 February at 10.30 a.m.**

Present: Councillor P Titley (PT) (Chair)
 Councillor D Burn (DB)
 Councillor A Dunn (AD)
 Councillor Steve Harwood (SH)
 Councillor Tony Lywood (TL) (Chair)
 Vanessa Metcalfe (Keswick Tourism Association) (VM)
 Claudia Walker (Keswick Scouts and Guides) (CW)
 Mary Elliot (Theatre by the Lake) (ME)
 Phil Byers (Allerdale Borough Council) (PB)
 Catherine Parker (Admin and Financial Assistant) (AM)
 Vivien Little (Town Clerk) (VL)

34. Apologies

Apologies for absence were received from Councillor Lywood, as well as Dave Roberts (Keswick Lions), David Quainton (Keswick Rotary), Chris Harper (Podgy Paws) and Ania Mlynczak.

35. Minutes

RESOLVED that the Chairman be authorised to sign as a correct record the minutes of the Events Committee Meeting held on the 20 October 2022 (page 8-9).

36. Coronation of King Charles III

The sequence of events had still not been released by Buckingham Palace, so all timings would still be approximate. The day would not go on for too long, most likely to finish at 5pm at the latest.

CW volunteered to run games for the children in attendance, which would be held in the MUGA area.

VL is to ask Fluid to provide a DJ for the afternoon once the Coronation has finished. VL to also communicate with the Cricket Club and make sure that the noise would be kept down. This would be a free event.

VM volunteered the knitted bunting that was donated to KTA to decorate around the MUGA. KTC would be looking into bunting and flags for the Market Square.

CW informed members that there will be a litter pick on Monday 8th May, for the youth of Keswick to give something back to the community.

RESOLVED that if the Council had not heard back from the National Trust by 28 February 2023 the event would be in Fitz Park.

37. Midsummer Festival

Plans were moving forward. Some groups have been contacted regarding Pop and Prom, and would continue to be set up. Grapevine were intending to be in attendance.

Scruffs was coming along, any help that CH needed would be provided.

38. Xmas Lights

Keswick Town Council had agreed to put the tender for Christmas Lights out for four years, so it would be the term of the Council.

39. Date of next meeting

The date of the next meeting will be Thursday 16 March at 10.30am.

The meeting ended at 11.25 a.m.

Chairman

Date

KESWICK TOWN COUNCIL

Minutes of the meeting of Keswick Town Council Events Committee held in Council Chamber, Town Hall, Keswick on **Thursday 16 March at 10.30 a.m.**

Present: Councillor A Dunn (AD)
 Councillor Steve Harwood (SH)
 Councillor Paul Titley (PT) (Chair)
 Vanessa Metcalfe (Keswick Tourism Association) (VM)
 Bob Reader (Keswick Scouts and Guides) (CW)
 Mary Elliot (Theatre by the Lake) (ME)
 Phil Byers (Allerdale Borough Council) (PB)
 Ania Mlynczak (Admin and Financial Assistant) (AM)
 Vivien Little (Town Clerk) (VL)

40. Apologies

Apologies for absence were received from Councillors Burn and Lywood, as well as Dave Roberts (Keswick Lions).

41. Minutes

RESOLVED that the Chairman be authorised to sign as a correct record the minutes of the Events Committee Meeting held on the 16 February 2023 (page 10).

42. Christmas Lights 2023

PT gave an update to inform members that the Council had completed it's tender process for the Christmas Lights, and that full Council would be appointing a contractor that evening.

43. Coronation of King Charles III

Fluid had been contacted regarding providing a disco for the daytime, after the coronation itself. VL to advise Fluid that the DJ will need to compere.

44. 2023 Events

Pop and Prom was coming together, with the help of Shelagh Hughes and AM. PT stated that North Lakes Brass had won competitions, and were through to National finals, so it might be good to get them for future years.

Scruffs was progressing. PB had started to book stalls. There would be a need for volunteers closer to the time, as a lot of the Councillors who normally volunteered would be retiring this year.

For the Christmas Lights, the design would be chosen by the Town Council that evening. Discussion was also had over who would be approached to turn on the lights.

45. Date of next meeting

The date of the next meeting will be Thursday 20 April at 10.30am.

The meeting ended at 11.25 a.m.

 Chairman

 Date