

**KESWICK TOWN COUNCIL**  
**SEVEN PRINCIPLES OF PUBLIC LIFE**  
**Selflessness – Integrity – Objectivity – Accountability – Openness – Honesty - Leadership**

Minutes of the meeting of Keswick Town Council held on Thursday 19<sup>th</sup> January 2023 at the Council Chamber, Town Hall, Keswick at 7.00 pm.

**Present:**

**Chairman**  
Councillor Steve Harwood

<b>Councillors</b>		
Allan Daniels	Alan Dunn	Louise Dunn
Sally Lansbury	Duncan Miller	Jean Murray
Paul Titley		

Also present were Vivien Little (Town Clerk), Catherine Parker (Responsible Financial Officer), one member of the press, and five members of the public.

**169. Apologies**

Apologies for absence were received from Councillors Burn, Lywood, Paxon and Walter. Their apologies were noted and accepted by Councillors.

**170. Minutes**

**RESOLVED** that the Chairman be authorised to sign as a correct record the minutes of the Town Council Meeting held on the 15<sup>th</sup> December 2022 (pages 37-40).

**171. Requests for Dispensations**

The Clerk reported that no requests for dispensation had been received.

**172. Declarations of Interests**

No declarations of interest were made at this meeting.

**173. Police Report**

**RECEIVED** the report of the Allerdale Rural Neighbourhood Policing Team.

**RESOLVED** that the Clerk contacts the police, requesting that they attend the Christmas Lights switch on in 2023 (Action – Town Clerk).

**174. Matters to be received from the Public**

No matters were raised by members of the public.

**175. Matters to be raised by Councillors**

Councillor L Dunn raised the matter of Townsfield, and the safety of the gates. Several letters had been submitted to both herself and the Clerk. Councillor L Dunn wished to reassure residents that the Town Council were listening, and that the matter would be brought to Town Council in February.

Councillor Lansbury gave an update on the activities of Keswick Community Emergency Response Partnership (KCERP). The Project Manager had handed in her notice, and recruitment had begun for her replacement. KCERP would be applying for funding to employ a lengthsman during winter months for a period of three years, in consultation with Keswick Flood Action Group, which was hoped would alleviate some of the worst issues with the drains during the winter.

**176. Cumbria Community Foundation – Cumbria Home from Home Fund**

Jacqui Currie from the Cumbria Community Foundation gave an update on the Cumbria Home from Home Fund, and plans to expand the fund. They were well aware of the impact that second homes and holiday

lets had on places such as Keswick, and as of Easter time, when current projects were completed, they would be focusing on raising awareness of the fund.

**RECEIVED** the update from Jacqui Currie.

**177. Outside Bodies Report**

**RECEIVED** a verbal update from Johanna Alberti from Keswick Fair Trade Committee.

**178. Applications for Development**

- i) **RESOLVED** that the following observations be submitted to the Lake District National Park (Action – Responsible Financial Officer):

<b>Plan. ref</b>	<b>Description of Development Location, Comments, Recommendation</b>
T/2022/0203	T1 - Crown Raise 1x Yew Tree T2 - Crown Raise 1x Yew Tree Bishops House, Ambleside Road, Keswick, CA12 4DD <i>No Comments made</i> <b>SUPPORT</b>
T/2023/0003	T0953 Cherry, reduce westside stem to 1m overhanging public crazy golf facility. T2 Prunus, fell as the tree is dead and replant with Prunus padus. T0949 Betula pendula, reduction of west side stem over hanging lake road to 1m. T3 Fraxinus excelsior small weeping ash, remove dead branches and crossing branches. T0951 Acer pseudoplatanus, remove hanging branch @ 6 metres. T4 Betula pendula 4m crown reduction, overhanging public footpaths and Lake Road. T5 Betula pendula 4m crown reduction, overhanging public footpaths and Lake Road Hope Park, Lake Road, Keswick, Cumbria, CA12 5DG <i>No Comments made</i> <b>SUPPORT</b>
7/2022/2301	Installation of 'off the shelf' powder coated bike shelter Lakeside Car Park, Keswick Mountain Rescue Team Base, Lake Road, Keswick, CA12 5DJ <i>No Comments made</i> <b>SUPPORT</b>
7/2022/2309	Proposed alterations to highway access, detached double garage, garden office/summerhouse, landscaping & biodiversity net gain works, borehole installation for a ground source heat pump Birdsong, Borrowdale Road, Keswick, CA12 5UP <i>No Comments made</i> <b>SUPPORT</b>
7/2022/2311	Amendment to roofing material, condition 2 (plans) on planning permission 7/2021/2325 for conversion of existing adjacent garage and utility room into 1 bedroom annex containing small kitchen and shower room Glentarne, Crosthwaite Road, Keswick, CA12 5PG <i>Object – As the approved extension is a natural addition to the side of the existing house we consider it important that slate to match the existing house should be used -as detailed on the submitted drawings</i> <b>OBJECT</b>

- ii) **RECEIVED** update on National Park planning decisions.

**179. Mayor's Report**

**RECEIVED** details of the Mayor's engagements and meeting attendance for the period 9th December 2022–12th January 2023.

**180. Reports from Ward Representatives**

**RECEIVED** reports from the following representatives:

- i) Allerdale Borough Council Ward Representatives – Councillor Daniels updated Councillors on progress on the flats at Otley Road. It was hoped that Keswick Community Housing Trust would be able to take on the flats in the next few months, and work be completed.
- ii) Cumbria County Council Ward Representative – No update given.
- iii) Cumberland Council – No update given.
- iv) Lake District National Park Authority North Distinctive Area Parishes Representative.  
**RECEIVED** the report from Dr Geoff Davies, Lake District National Park Authority North Distinctive Area Parishes Representative.  
**RESOLVED** that the Clerk ask Dr Davies to attend the April meeting in order for Councillor to thank him personally for his work (Action – Clerk).

**181. Investments**

**RECEIVED** the report from the Responsible Financial Officer.

**RESOLVED** that investments be put in both Unity Bank and CCLA Investment Management Limited on a 50/50 split basis for both Town Council reserves and Trust reserves (Action – Responsible Financial Officer).

**182. Car Parking in Keswick**

Consideration was given to a motion put forward by Councillor Harwood.

**RESOLVED** that the Clerk contact Allerdale Borough Council/Cumberland Council, requesting that Keswick Town Councillors be given day permits for all evening meeting dates, which equated to 18 meetings per year. (Action – Clerk)

**183. Payment of Accounts**

**RESOLVED** that the payments of accounts for January 2023 as approved by the Inspection Committee be authorised for payment (Action – Responsible Financial Officer):

- i) For the Town Council, vouchers 190 – 210, amounting to £35,575.07 (thirty five thousand, five hundred and seventy-five pounds and seven pence)
- ii) For the Trusts, vouchers HP178 – FP184, amounting to £9,364.19 (nine thousand three hundred and sixty four pounds and nineteen pence)

**184. Policies**

**RESOLVED** that the following policies be adopted.

- i) Freedom of Information Policy
- ii) Subject Access Request Policy

**185. Correspondence**

- i) **RESOLVED** that Keswick Town Council support the Hedgehog Highway project, buying a box of highway surrounds, with funding to be taken from contingency funds (Action – Clerk); and
- ii) **RESOLVED** that the concerns of the Town Council regarding the Keswick Ministries Skiddaw Street Car park be brought to the next Town Liaison forum meeting (Action – Clerk).

**Prior to the following business the Chairman moved the following resolution:**

*'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted'*

**186. Contract**

**RECEIVED** the report of the Clerk.

**RESOLVED** that:

- i) Councillors agree to the termination of the current Christmas Lights contract; and
- ii) That the tender process begins for Keswick Christmas Lights for a period between three and five years. (Action – Responsible Financial Officer).

**187. Staffing Committee Minutes**

**RECEIVED** for information the minutes of the Staffing Committee held on 5 December 2022 (page 3).

The meeting closed at 8.20 p.m.

Stephen Stroud  
Chairman

16.02.2023  
Date

*AS*