

**FITZ PARK, HOPE PARK & TOWNSFIELD CHARITABLE TRUSTS**

Minutes of the meeting of Fitz Park, Hope Park & Townsfield Charitable Trusts held in the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick on Thursday 14<sup>th</sup> July 2022 at 7.00 pm.

Present:

Chairman  
Councillor Adam Paxon

Councillors		
David Burn	Allan Daniels	Steve Harwood
Tony Lywood	Paul Titley	

Also present were Catherine Parker (RFO) and 1 member of the public.

**16. Apologies**

Apologies for absence were received from Councillors Alan Dunn, Louise Dunn, Lewis Forsyth, Duncan Miller and Sally Lansbury, Vivien Little (Town Clerk), Christine Fawcett (Parks Manager) and Frances Clark (Keswick Accountants).

**17. Minutes**

**RESOLVED** that the Chairman to sign the Minutes of the meeting held on 26<sup>th</sup> May 2022 (pages 1-3).

**18. Declarations of Interests**

No declarations of interests in respect of items on this agenda were received.

**19. Trustee Reports and Accounts for the year ended 31<sup>st</sup> March 2022**

**RESOLVED** to formally approve the Trustee Reports and Accounts for the year ended 31<sup>st</sup> March 2022 for Hope Park, Fitz Park and the Townsfield.

Further **RESOLVED** that a report be brought to the next meeting detailing suggested fund transfers to be made.

**20. Chairman's Report**

**RECEIVED** the Chairman's Report. Councillor Paxon said he was very impressed with the parks and he continued to hear good things, with Upper Fitz Park in particular being praised.

**21. Parks Manager's Report**

**RECEIVED** the report of the Parks Manager for July 2022.

**RESOLVED** that:

- i) Trustees start a conversation at the next meeting about the future of the Play Area including upgrades and improvements, given the equipment is now 12 years old.
- ii) The Parks Manager and RFO bring figures to the next meeting detailing the increase in costs over the years pertaining to the Play Area.

**22. Clerk's Report**

**RECEIVED** the Clerk's report.

**RESOLVED** that:

- i) The order for the new electric mower be ratified following the agreement in principle at the May meeting and that this be funded from the Sinking Fund (£11,230.00 + VAT).
- ii) Following correspondence received from Fitz Park Bowling Club, further details be obtained from a local contractor, appointed and selected by Trustees, in relation to rabbit issues within Upper Fitz Park e.g. cost, methodology and stopping point. Delegated authority be given to the Trust Chairman, Vice Chairman and Town Clerk on the final decision to be made.

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- iii) The cost of weekend bin collections in both parks for the months of July and August amounting to £90 + VAT per collection be ratified and that this be covered from the current underspend in the gardeners staffing budget.
- iv) The Town Clerk obtains further grant funding towards the repairs to be made to PUPs shelter in addition to the grant of £500 made by Keswick Bridge.
- v) A Facebook page be setup for Keswick Parks, given this would be free unlike the creation of a website. Councillor Louise Dunn be asked to assist with this.

**23. Request from Keswick and District Fair Trade Campaign**

Consideration was given to the request from Keswick Fair Trade Campaign to have a flower bed laid out in Hope Park.

**RESOLVED** that:

- i) a representative of Keswick and District Fairtrade meet with the Parks Manager in Hope Park to look at the existing perennial display in the Fairtrade bed.
- ii) Keswick and District Fairtrade be made aware that Keswick Parks no longer plant annuals in many areas of the Parks due to their commitment to climate change.
- iii) Keswick and District Fairtrade would have to fund any agreed changes to be made along with future maintenance of the Fairtrade bed.
- iv) Delegated authority be given to the Parks Manager to make the final decision on any changes to the area.

**24. Requests for use of Keswick Parks**

Consideration was given to the following:

- i) Lakesman Triathlon – request to use Hope Park on Sunday 18<sup>th</sup> June 2023 for the Lakesman Event  
**RESOLVED** that this requested be granted on the same terms and cost as the 2022 event.
- ii) Lakesman Triathlon – request for the exclusive use of Crosthwaite Road Car Park from 5pm Friday 16 June 2023 to 10am Monday 19 June 2023  
**RESOLVED** that this requested be granted on the same terms as 2022 with the hire rate increasing to £1200.00 + VAT
- iii) Not Round Latrigg race – request for the race to leave Fitz Park and return at the end on 17 August 2022  
**RESOLVED** that this requested be granted
- iv) Keswick Museum – to ratify a decision to allow Keswick Museum to put banners on Hope Park and Fitz Park.  
**RESOLVED** that this request be granted as agreed

Further **RESOLVED** that the Town Clerk continue to research costs for hiring parks and open spaces in other areas of the county and report finding to the next meeting.

**Prior to the following business the Chairman moved the following resolution:**

*‘That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.’*

**25. Legal – Hospital Field**

**RECEIVED** an update from the Clerk.

**RESOLVED** that the Trust agrees to the Heads of Terms subject to public consultation and approval from the Charity Commission. The defining element of this project being a Town Poll following a press release and public meetings involving representatives from all parties.

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Further **RESOLVED** that a maximum of £5,000.00 be used from the Sinking Fund to cover costs for consultation and a Town Poll

**26. Parks Van**

Consideration was given to a report from the Parks Manager.

**RESOLVED** that:

- i) An electric vehicle be discounted at this stage
- ii) The Parks Manager looks at financial packages available to purchase either a new van or pickup type vehicle e.g. lease which includes service options. The details of which are to be circulated to Trustees with delegated authority be given to the Trust Chair, Vice Chair and Town Clerk on the final decision. The cost of this would be placed in a future years budget.

**27. Clerk's Report – Fitz Park Games**

Consideration was given to a report from the Clerk.

**RESOLVED** that a meeting take place with Café HNW and that delegated powers be given to Councillor Paxon (Chair), Councillor Harwood, Town Clerk, Parks Manager and RFO to take this matter further, and be brought back to a future Trust meeting for ratification.

The meeting closed at 8.40pm.

  
Chairman

  
Date