

FITZ PARK, HOPE PARK & TOWNSFIELD CHARITABLE TRUSTS

Minutes of the Annual meeting of Fitz Park, Hope Park & Townsfield Charitable Trusts held in the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick on **Thursday 26th May 2022 at 7.00 pm.**

Present:

Chairman
Councillor Adam Paxon

	Councillors	
David Burn	Alan Dunn	Louise Dunn
Lewis Forsyth	Steve Harwood	Sally Lansbury
Tony Lywood	Duncan Miller	Paul Titley

The meeting commenced with a minute's silence in memory of Councillor Peter Terry, who recently passed away.

1. Apologies

Apologies for absence were received from Councillor Allan Daniels.

2. Election of Chairman

There being only one nomination it was **RESOLVED** that Councillor Adam Paxon be elected as Chairman for the ensuing year. The outgoing Chairman, Councillor Miller, gave his thanks to both the office and parks staff, and encouraged Trustees to make themselves known to parks staff.

3. Election of Vice Chairman

There being only one nomination it was **RESOLVED** that Councillor Titley be elected as Vice Chairman for the ensuing year.

4. Minutes

RESOLVED that the Chairman be authorised to sign the Minutes of the meeting held on 10th March 2022 (pages 16-18) and 4 May 2022 (page 19).

5. Declarations of Interests

No declarations of interest were made at this meeting.

6. Chairman's Report

Councillor Paxon stated that he was looking forward to the year ahead.
RECEIVED the Chairman's Report.

7. Parks Manager's Report

RECEIVED the report of the Parks Manager. Councillors were complimentary of how good the parks looked, and continued to improve.

RESOLVED to:

- i. accept the offer of chairs from the Museum, and place them in the old building at Hope Park as a temporary measure; and
- ii. seek to improve communication with the general public regarding the work of the Trusts via the Trust Clerk in conjunction with the Trust Chair, Councillor L Dunn and Councillor Lywood.

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8. Fitz Park Games

RECEIVED the report of the Clerk.

RESOLVED that the decision for Café HNW to extend into the old Tennis Hut and Kitchen area be ratified and agreed.

9. SusKes update

RECEIVED a verbal update from Councillor Lansbury. She gave an update regarding the Cumbria County Council Environmental Fund grant for the Trees and Meadows project, which included part of Fitz Park.

RESOLVED that the area of woodland planted with 500 trees be called 'Elizabeth's Woodland'.

10. Budget Comparisons

RECEIVED budget comparisons for the fourth quarter.

RESOLVED that the budget comparisons be noted, with thanks given to the RFO.

11. Assets Register

Consideration was given to the updated Assets Registers for Hope and Fitz Parks.

RESOLVED that the Asset Register be accepted.

12. Review of Hire Charges

To review charges of the parks.

RESOLVED that:

- i. the cost of tokens for the CSA be raised to £3 from 1 September 2022;
- ii. further information be obtained regarding how much events cost to run in other parks, prior to a review of the hire fee of the parks, with a view to charging at least £750 +VAT as the base rate for use; and
- iii. Car park annual permits be capped to a maximum of 20 per year

13. Requests for use of the Parks

Consideration was given to the following:

- i) Keswick Museum – ratification of permission for use of park grounds to host a free event to celebrate a project for those recovering from long term illness.
RESOLVED that this request be granted.
- ii) RSPB – permission for use of Fitz Park on Saturday 4 June 2022 and Saturday 25 June 2022, and use of Hope Park on Sunday 3 July 2022.
RESOLVED that this request be granted.
- iii) Woodland Trust – permission for use of Fitz Park on Friday 8th and Saturday 9th July for a small gazebo.
RESOLVED that this request be granted, subject to the gazebo not being kept in place overnight.

Prior to the following business the Chairman moved the following resolution:

'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.'

14. Hope Park Improvements

RECEIVED a report from the Parks Manager.

RESOLVED that:

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- i. the upgrade to the footbridge amounting to £3,920.00 be agreed, with the budgets heads (accruals/Max fund) as set out in the report; and
- ii. the work to the footpaths be agreed, with the money coming from Max's funds as set out in the report.

15. Equipment

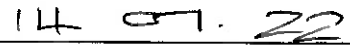
RECEIVED a report from the Parks Manager.

RESOLVED that the upgrade be agreed in principle, subject to further information being sought.

The meeting closed at 8.35 pm.



Chairman



Date