

FITZ PARK, HOPE PARK & TOWNSFIELD CHARITABLE TRUSTS

Council Offices
50 Main Street
Keswick
CA12 5JS
Tel 017687 73607
Email:townclerk@keswicktowncouncil.gov.uk

19th May 2022

The Annual Meeting of Charitable Trusts listed below to be held in the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick **Thursday 26th May 2022 at 7.00 pm.**

Yours sincerely



Vivien Little
Trust Clerk

HOPE PARK Registered Charity 503465
FITZ PARK Registered Charity 520327
TOWNSFIELD Registered Charity 520295

A G E N D A

- 1. Apologies**
To receive apologies for absence.
- 2. Election of Chairman**
To elect a Chairman for the ensuing year.
- 3. Election of Vice Chairman**
To elect a Vice Chairman for the ensuing year.
- 4. Minutes**
To approve and authorise the Chairman to sign the Minutes of the meeting held on 10th March 2022 (pages 16-18) and 4 May 2022 (page 19) (enclosed).
- 5. Declarations of Interests**
To receive any declarations of interests in respect of items on this agenda.
- 6. Chairman's Report**
To receive the Chairman's Report.
- 7. Parks Manager's Report**
To receive the report of the Parks Manager (enclosed).
- 8. Fitz Park Games**
To receive the report of the Clerk (enclosed).

9. **SusKes update**
To receive a verbal update from Councillor Lansbury.
10. **Budget Comparisons**
To receive budget comparisons for the fourth quarter (enclosed).
11. **Assets Register**
To approve and adopt the updated Assets Registers for Hope and Fitz Parks (enclosed)
12. **Review of Hire Charges**
To review charges of the parks (current Schedule of Charges enclosed).
13. **Requests for use of the Parks**
 - i) Keswick Museum – ratification of permission for use of park grounds to host a free event to celebrate a project for those recovering from long term illness (previously circulated)
 - ii) RSPB – permission for use of Fitz Park on Saturday 4 June 2022 and Saturday 25 June 2022, and use of Hope Park on Sunday 3 July 2022.

Prior to the following business the Chairman will move the following resolution:

‘That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.’

14. **Hope Park Improvements**
To receive a report from the Parks Manager (enclosed).
15. **Equipment**
To receive a report from the Parks Manager (enclosed).

To: All Councillors/Trustees
Press

FITZ PARK, HOPE PARK & TOWNSFIELD CHARITABLE TRUSTS

Minutes of the meeting of Fitz Park, Hope Park & Townsfield Charitable Trusts held in the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick on **Thursday 10th March 2022 at 7.00 pm.**

Present:

Chairman
Councillor Duncan Miller

Councillors		
Allan Daniels	Steve Harwood	Sally Lansbury
Tony Lywood	Adam Paxon	Peter Terry

Also in attendance were Vivien Little (Trust Clerk), Christine Fawcett (Parks Manager), Catherine Parker (Responsible Financial Officer) and two members of the public.

73. Apologies

Apologies for absence were received from Cllr Burn, Dunn & Titley,

74. Minutes

RESOLVED that the Chairman be authorised to sign as a correct record the minutes of the meeting held on 3 February 2022 (pages 13-15).

75. Declarations of Interests

Councillor Harwood gave a personal explanation with regard to agenda item 8 and 12 in that he was a member of Keswick Athletics Club.

76. Chairman's Report

Councillor Miller thanked Councillor Campbell-Savours for his time as a Trustee, and expressed his regret at the loss of another Trustee. He also thanked the Parks Manager for her usual comprehensive report. A Trustee walk would be taking place on Wednesday 16th March at 4.30pm in Hope Park.
RECEIVED the Chairman's report.

77. Parks Manager's Report

RECEIVED the report of the Parks Manager.

RESOLVED that:

- i. the cast iron benches next to the private bowling club be replaced with sloper-style benches; and
- ii. the Trust's insurers be asked if they were willing to value the cost of the Trust's buildings, and if not, Edwin Thomson be asked to undertake the survey with the costs being taken from current budget headings.

78. Tree Management in Fitz Park

RECEIVED the report of the Parks Manager.

RESOLVED that the tree management as laid out in the report go ahead.

79. Trust Clerk's Report

RECEIVED the report of the Trust Clerk.

RESOLVED that the contract with Goodbox ends after the initial twelve month period.

80. All-weather pitch

RECEIVED the report of the Trust Clerk.

RESOLVED that:

- i. The MUGA was not considered a suitable location for an all-weather pitch; and
- ii. Trustees support the work of the Keswick Football Club in this matter, and work closely with the club, and other clubs as required, in order to locate another suitable venue for an all-weather pitch, with an initial view to looking at the suitability of Archery Field in Fitz Park.

81. Request for use of the Parks

Consideration was given to the following:

- i) To consider a request from Keswick Town Council for the use of the Fitz Park for Pop & Proms 5th June 2022 (provisional) and Scruffs Show 26th June 2022
RESOLVED that this request be granted.
- ii) To ratify a request to use a drone in Fitz Park and Hope Park on Friday 25 February 2022.
RESOLVED that this request be ratified.
- iii) To consider a request by RSPB to use Fitz Park on 12th March 2022, and Hope Park on 13th March 2022.
RESOLVED that this request be granted.
- iv) To consider a request to book Lower Fitz Park or Crosthwaite Road Car Park on Saturday 17 September 2022.
RESOLVED that this request be refused.
- v) To consider a request from Keswick Athletics Club to hold a number of events from the Cricket Pavilion this year.
RESOLVED that this request be granted.
- vi) To consider a request from Keswick Athletics Club to use Hope Park for the Keswick Round the Houses Race on 27 April 2022 (enclosed).
RESOLVED that this request be granted.
- vii) To consider a late request from Keswick Mountain Festival regarding upcoming events in May.
RESOLVED that both requests be granted, subject to the usual fees for use of the parks.

Prior to the following business the Chairman moved the following resolution:

'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.'

82. Contract – Crosthwaite Road Car Park

Consideration was given to the Responsible Financial Officer's report.

RESOLVED that the contract be extended for a period of three further years.

83. Hope Park Leisure

Consideration was given to the report of the Responsible Financial Officer.

RESOLVED that the rent figure be agreed for a one year period.

84. Leases

Consideration was given to the Clerk's report.

RESOLVED that delegated authority be given to Councillors Harwood, Miller and Paxon as well as the Trust Clerk to finalise the minor typographical changes to complete the leases.

85. Legal – Hospital Field

RESOLVED that a full report be brought to the next Trust meeting.

The meeting closed at 8.50 pm.

Chairman

Date

FITZ PARK, HOPE PARK & TOWNSFIELD CHARITABLE TRUSTS

Minutes of the meeting of Fitz Park, Hope Park & Townsfield Charitable Trusts held in the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick on on **Wednesday 4th May 2022 at 6.00 pm.**

Present:

Chairman
Councillor Duncan Miller

Councillors		
David Burn	Allan Daniels	Alan Dunn
Lewis Forsyth	Sally Lansbury	Adam Paxon
Paul Titley		

Also in attendance were Vivien Little (Trust Clerk), Christine Fawcett (Parks Manager), and Catherine Parker (Responsible Financial Officer).

86. Apologies

Apologies for absence were received from Councillors Harwood, Lywood and Terry.

87. Declarations of Interests

To receive any declarations of interests in respect of items on this agenda.

Prior to the following business the Chairman moved the following resolution:

'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.'

88. Legal – Hospital Field

Consideration was given to the report of Councillor Titley.

RESOLVED that a meeting be set up with all parties involved.

The meeting closed at 7.20 pm.

Chairman

Date

Parks Manager Report May 2022

Christine Fawcett

Spring is now on it way; grass is being cut and deciduous trees and shrubs are bursting into leaf and flower. Thanks goes to all the staff for their continued hard work within the parks and office.

Hope Park

The obstacle golf course has been repainted and is as popular as ever with visitors

The greens have all been fertilized and starting to grow. With the cooler conditions in April, they have taken longer than average time to respond. Given the high volume of people using the course over the Easter holidays the greens are standing up well and will be fertilized again in May. The greens have also been treated with lawn sand to reduce moss and verti knifed to encourage new growth.

Two more memorial benches have been sold and installed within the park and thanks must go to ladies within the office for all their work in this process.

The bedding plants have arrived and are all housed in the green house, being grown on until ready to plant out in early June. Parks staff are on a rota for weekend watering as the days become longer, plants will not last the weekend without water. Litter bins are being emptied at weekend too as part of this rota.



The polyanthus and Algrave tulips have provided a lovely display this spring. The polyanthus will be removed in late May and some of these



plants will be replanted for naturalizing in the woodland at Hope Park and in shrub beds in Upper Fitz park.

A perennial wildflower mix called woodland edge has been sown along part of the footpath in the woodland to provide interest and biodiversity. This seed mix is designed for shaded areas and should provide a haven

for wildlife.

Over the easter weekend Kerry Irving carried out a memorial walk for Max passing through the park via Max's bench. Donations from this event have been big to say the least and I thank everyone who has donated their money towards the upkeep of Hope Park. A big thank you to Kerry, Angela, Paddy and Harry for their continued support. Max you are the miracle dog.



<https://www.itv.com/news/granada/2022-04-18/a-memorial-walk-held-in-memory-of-the-lake-districts-most-famous-dog>

Townsville

The grass has been cut in April for the first time this season and will continue to be cut twice a month until October. The Keswick Ram Fair will return on Thursday 19th May.

Lower Fitz Park

Grass cutting of Lower Fitz has begun and is being carried out on twice monthly basis.

The play area has been very busy over the Easter Break and replacement parts have been fitted to various pieces of equipment. Including a new seat to the high swings.

Replacement parts have been ordered for the Kanope multi play and include platform, support beams and steps. These parts will be fitted as soon as possible.

The fence from the BMX track to Brundholme road has been replaced as agreed from last year's budget.

The Three user combi system in the outdoor gym has been removed so it can be repaired, an engineer from Street scape is booked to repair the equipment in the next few weeks.

Upper Fitz Park

The tennis courts, bowling green and surrounding grassed areas have been aeriated and fertilizer has been applied. An application of moss killer and herbicide to control turf weeds has been carried out and scarifying to remove the moss will continue throughout the summer.

The bowling green, and putting area have been open since 14th April and the tennis courts have been marked out for the 1st May, weather permitting on play.

The magnolia tree provided a stunning display of flowers in March this year and managed to avoid the early morning frosts.



The new benches have been fitted beside the bowling green as approved at the last meeting and the cast iron benches removed.



The structure in the top sensory garden unfortunately suffered from wind damage in February. The timber frame was beyond repair and has been removed. We are now in the process of paving the area and will be adding seating and planting later in the year.



A wildflowers mix called Dragonfly have been sown along the footpath edge and is just showing signs of germination.

Wivell

The grass around the War Memorial is now being cut, strimmed and maintained by parks staff once a week, ground conditions have improved near the new bus shelter and any holes filled in. Weeds have been sprayed around the hard landscaping of the War Memorial and adjoining footpaths.

Staff Development

The gardening staff visited RHS Bridgewater for a day in April and enjoyed there day picking up some interesting ideas for the parks.

Matt, David and I attended the BIGGA Turf Management Exhibition in Harrogate in March. This was very informative of new products coming onto the market and helpful for future projects within the parks.

KESWICK PARKS CHARITABLE TRUSTS

26 MAY 2022

FITZ PARK GAMES

We had a successful tender bid for the games at Fitz Park, with Debbie Deveraux opening her Café HNW before Easter.

Trustees will remember that in late March, they were contacted regarding an agreement for Ms Deveraux to extend her trading area to include the old Tennis Hut and Kitchen area. Agreement was sought at the time from Trustees in order not to delay any decision, and Trustees responded very positively. The work has now been carried out, but we still need to ratify the decision in order for us to have a paper trail.

I think you will agree that the new Café looks incredible, and wish Ms Deveraux every success moving forward.

Vivien Little

Town Clerk.

HOPE PARK

Budget 1st April 2021 to 31st March 2022

Budget Summary as at 31st March 2022 - PENDING YEAR END ADJUSTMENTS

4th Quarter

	AGREED Budget for 21/22	Expenditure to 31.03.22	% of budget spent
Expenditure:			
Golf Cups & tee Mats	500	333	66.60
Tools	1250	639	51.12
Materials	1500	1060	70.67
Maintenance	1500	921	61.40
Repairs - Paths/fences	5000	4698	0.00
Repairs - Buildings	1300	1205	92.69
Repairs - Course	1300	1232	94.77
Repairs - Machinery	2200	1363	61.95
Repairs - Van service/repairs	750	573	76.40
Fuel and licences	3000	2491	83.03
Plants & Compost	3500	2970	84.86
Trees and shrubs	800	800	100.00
Fertilisers	650	650	100.00
Electricity and heating oil	1300	1067	82.08
Water rates	500	468	93.60
Wages (Gardeners)	41246	37867	91.81
Wages (Management)	22242	20553	92.41
Admin and on costs	26415	26453	100.14
Insurance	4400	3608	82.00
Telephone	350	335	95.71
Advertising - Including Staff Recruitment	600	358	59.67
Trade Refuse Collection	1020	991	97.16
Training costs	600	600	100.00
Workwear	850	778	91.53
Equipment	400	400	100.00
Audit Fee & Accounts Preparation	800	0	0.00
Bird/squirrel feeding station	400	114	28.50
Contingency	1500	0	0.00
Health and Safety	800	243	30.38
Computer equipment	300	461	153.67
Web & Internet Costs	750	450	60.00
Tree Work & Surveys	2500	0	0.00
Professional Fees	500	0	0.00
Signs Expense	400	347	86.75
Drainage (filling) work to fairway	1000	0	0.00
Hire Purchase agreements - Tractor only 50% 19/20	1600	1285	80.31
Parks Van - Hire Purchase 100%	4100	3823	93.24
Wooden Footbridge Replacement	1000	0	0.00
Climate Change Costs	500	398	79.60
Contribution to Building Fund	1000	1000	100.00
TOTAL EXPENDITURE:	140323	120534	85.90

	AGREED Budget for 21/22	Actual Income to 31.03.22	% of budget Income
Income:			
Games Licence to Occupy	150337	150337	100.00
Rent for Buildings - Café, Golf Hut & Toilets	22000	22000	100.00
Bank interest	0	0	0.00
Donations & Money Spinner	200	1888	944.00
Building Fund interest	0	0	0.00
Bird/Squirrel Feed Station Donations	200	378	189.00
Hire of Park	500	900	180.00
Recharge to Fitz Park - RTV 100% & Tractor 50%	0	1285	0.00
Just Giving	0	10	0.00
Sale of Asset	0	83	0.00
TOTAL INCOME:	173237	176881	102.10

SURPLUS/deficit	32914	56347
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Max the Miracle Dog donations - GENERAL FUND	
Balance as at 31st March 2021	0
Expenditure	-3617 (-)
Transfer	-4800
Income	14900 (+)
Balance to date	6483

FITZ PARK

1st April 2021 - 31st March 2022

Budget Summary as at 31st March 2022 - PENDING YEAR END ADJUSTMENTS

4th Quarter

Expenditure:	AGREED Budget for 21/22	Expenditure to 31.03.22	% of budget spent	
Materials	2000	1999	99.95	
Games Equipment - Including CSA	200	200	100.00	
Repairs - Paths, fences & walls	3000	1443	0.00	
Repairs - Buildings	2000	647	32.35	
Repairs - Greens and courts	2200	2177	98.95	
Repairs & Maintenance - children's play area	5000	4646	92.92	
Repairs - Bridges (Wivell & Knights)	250	0	0.00	
Trade refuse	1770	2089	118.02	Overspend due to increased litter
Plants, trees & shrubs	500	392	78.40	
Fertiliser	1000	999	99.90	
Electricity	1500	1547	103.13	
CSA Electricity	500	171	34.20	
CSA Expenditure	1000	544	54.40	
Water Rates	400	259	64.75	
Wages (Management)	22242	21698	97.55	
Wages, NI & SA (Gardener & Maintenance)	81434	76651	94.13	
Grass cutting - outside contract	6500	5940	91.38	
Admin and on costs	25000	26453	105.81	
Insurance	6800	6406	94.21	
Advertising & Staff Recruitment	600	448	74.67	
Car Park - Management Fee & Maintenance	7400	18205	246.01	
Audit fee & Accounts Preparation	800	0	0.00	
Tools	800	800	100.00	
Health and Safety	300	287	95.67	
Signs Expense	300	233	77.67	
Tree Work	4000	2190	54.75	
Workwear	850	816	96.00	
Contingency	2500	1687	67.48	Sloper seats
Maintenance	1800	1023	56.83	
BMX Track Expenditure	1000	195	19.50	
Bank Charges from July 2016	600	416	69.33	
Collection box upgrade - Play Area	200	0	0.00	
Training	600	600	100.00	
Fuel	1100	1107	100.64	
Repairs - Machinery	1100	1100	100.00	
Hire purchase - RTV 100% & Tractor 50%	3700	1235	33.38	
Outdoor Gym	150	100	66.67	
Climate Change costs	1000	498	49.80	
Repairs - Parks Hire Damage	0	248	0.00	
Goodbox	0	230	0.00	
Professional Fees	0	760	0.00	Land registration and inspection
Total Expenditure:	192096	186439	97.06	

Income:	AGREED Budget for 21/22	Income to 31.03.22	% of budget Income	
Licence Fee - Games & Catering	0	0	0.00	
Crosthwaite Road Car park income	25000	44799	179.20	
Wayleaves	33	33	100.00	
Insurance Reimbursements	1300	1410	108.46	
Hire of Fitz Park	1500	1514	100.93	
Donations	200	7760	3880.00	Including Mayor's Fundraising
Tennis Club - Licence Agreement	1250	1250	100.00	
Football Club - Lease	1000	1000	100.00	
Car Park Levy - Football Club	6500	6759	103.98	
CSA Electricity	150	373	248.67	
Play Area Donations	300	498	166.00	
Bank Interest & Loyalty Reward from July 2016	100	102	102.00	
Just Giving	0	333	0.00	
Allerdale Lottery	0	686	0.00	
Grant from Keswick Town Council*	134763	134763	100.00	
Grant from Allerdale Borough Council*	20000	20000	100.00	
*(to cover deficit of £154,763)				
Total Income:	192096	221280	115.19	

NET SURPLUS/DEFICIT	0	34841
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Disposals as confirmed by Parks Manager

Date Purchased	Purchase Cost	Disposals during year - Original Cost	Description	Location	Notes	Previous year's value	Additions	Disposals	Total	Depreciation @ 0%	Current Value
Land & Buildings											
			Greehouse & Potting shed, Workshop (old), store, toilets	Hope Park, Lake Road	Original deeds held at Keswick Museum	66198			66198		66198
	£85,000		New Golf Hut (Increased insurance value)	Hope Park, Lake Road		85000			85000		85000
	£178,198		New Café Hope (Funded by Hope Leisure)	Hope Park, Lake Road		178198			178198		178198
	£121,193		New Equipment Store & Staff Building (Sum Insured Value)	Hope Park, Lake Road		121193			121193		121193
						450589	0	0	450589	0	450589
Vehicles											
30.05.02	£735.00		ATV road trailer	Hope Park	3614	10		10			0
01.04.2016	£8,000.00		RTV - Hire Purchase now fully paid	Hope/Fitz Park		2556				511	2045
01.02.2017	£18,500.00		Tractor PX66 ECZ - On Hire Purchase	Hope Park		6062				1212	4850
01.02.2018	£15,850.00		New Van - On Hire Purchase	Hope Park		3170				634	2536
19.04.18	£2,560.00		Brian James Cargo Trailer	Workshop Hope/Fitz	S/N SIB500G6PJD018925	1310				262	1048
	£3,295.00	£0.00				13108	0	10	13098	2620	10478
PLANT MACHINERY & EQUIPMENT											
Equipment & Power Tools											
17.01.08	£1,500.00		Horti Wessex 1 ton trailer	Hope Park	Serial No 078471	66				13	53
08.03.10	£2,970.00		Dennis FT510 Mower	Hope Park/Fitz Park	FT202563	203				41	162
17.01.11	£3,049.00		Bannerman BA-4 Airject Aerator CT-H	Workshop Hope/Fitz	5/N 04-4283	262				52	210
21.01.14	£1,500.00		Container - Held at Fitz Park (from D & E Fund)	Fitz	n/a	251				50	201
27.02.15	£500.00		Transbank Fuel Store	Hope Park	800 x 420 x 520	105				21	84
30.09.15	£157.25		Husqvarna 435 15 bar chainsaw (50% Hope/Fitz)	Workshop Hope/Fitz	Ser 2014 1100006	42				8	34
20.04.16	£4,300.00		Dennis FT510 mower (FP)	Hope Park	FT203318	1410				282	1128
20.04.16	£3,880.00		Dennis FT430 Power Unit 5 blade unit mower	Hope Park	FT171793	1271				254	1017
20.04.16	£310.00		Echo Blower PB58D	Workshop Hope/Fitz	37001850	101				20	81
20.04.16	£206.00		Echo CS-280WES-12" Chainsaw	Workshop Hope/Fitz	11146069	68				14	54
20.04.16	£1,150.00		Honda HRH536HX 21" Rotary Mower (FP)	Workshop Hope/Fitz	5/N M2BU - 8400083	377				75	302
20.04.16	£560.00		Honda HRX426SX Lawnmower	Workshop Hope/Fitz	5/N MATE - 1207628	183				37	146
20.04.16	£128.00		Rochford Cooper Peglar 15L Classic Knapsack Sprayer	Workshop Hope/Fitz	11146068	42				8	34
08.06.16	£510.00		Echo Brushcutters SRM420TESU	Workshop Hope/Fitz	5/N 37004590	167				33	134
16.06.16	£1,000.00		Honda HRX537HY Lawnmower	Workshop Hope/Fitz	5/N MAGA - 2539967	328				66	262
25.07.16	£725.00		SCH Supplies 180L Towed Sprayer	Workshop Hope/Fitz	GWCS9	238				48	190
25.02.17	£375.00		Husqvarna 346XP Chainsaw	Workshop Hope/Fitz	346XP	123				25	98
28.02.17	£94.70		HR2630 SDS + Hammer Drill 240V	Workshop Hope/Fitz	842HR2630/2	31				6	25
01.04.17	£4,650.00		Iseki Ride on Mower SXG323	Workshop Hope/Fitz	SXG323100332	3195				639	2556
25.04.17	£209.37		Husqvarna 525LK Engine Unit	Workshop Hope/Fitz	20171100316	86				17	69
12.05.17	£128.90		SAC2420E 24L 2HP direct drive compressor	Workshop Hope/Fitz	SAC2420E	53				11	42
25.05.17	£145.75		Husqvarna 122HD45 Hedgecutter	Workshop Hope/Fitz	122HD45	60				12	48
20.06.17	£355.00		Trojan 30 Plus Fert Spreader	Workshop Hope/Fitz	74508	146				29	117
05.10.17	£193.75		Husqvarna HA850 combi hedge trimmer attachment	Workshop Hope/Fitz	537196606	79				16	63
06.04.18	£110.95		CP Evolution Knapsack Sprayer	Workshop Hope/Fitz	CPCP15EV	57				11	46
19.04.18	£788.00		2 x Echo SRM300TESU Brushcutters	Workshop Hope/Fitz	S/N S55737035564 & S55737035447	403				81	322
23.04.18	£3,500.00		Broadwood International (Wessex Mower)	Workshop Hope/Fitz	5/N 170293	1792				358	1434
10.05.18	£90.83		18v Lithium Combi Drill	Workshop Hope/Fitz	DHP4535F	46				9	37
02.05.18	£370.00		Dennis Scarifier Cassette - Fitz charged £500 Total cost £870	Workshop Hope/Fitz	5/N 21484	190				38	152
21.03.19	£214.49		GYSM 160P 160 MMA Inverter Welder	Workshop Hope/Fitz	909G020	110				22	88
30.04.19	£815.00		Honda 21" mower HRX537VY	Workshop Hope/Fitz	MAGA-2571692	522				104	418
26.07.19	£3,480.00		Howardson Mower FT510 cylinder mower - Fitz charged £200 Total cost £4680	Workshop Hope/Fitz	FT203539	2227				445	1782
10.06.20	£2,900.00		SHS Fast tow water bowser and honda pump	Workshop Hope	36053	2320				464	1856
22.12.20	£650.00		Lifan 3600 psi pressure washer	Workshop Hope		520				104	416
22.10.21	£434.55		Honda Generator	Workshop Hope	855HX3000	0	435			87	348
08.11.21	£613.03		Stihl Backpack Blower	Workshop Hope	526632668	0	613			123	490
17.02.22	£171.35		Stihl Hedgetrimmer	Workshop Hope	444947959	0	171			34	137
	£42,735.92	£0.00				17074	1219	0	18293	3659	14634
Furniture											
	£3,033.00		Seats (golf hut)	Hope Park		35				7	28
01.10.01	£1,834.00		Memorial seats	Hope Park		22				4	18
2002	£1,037.00		Memorial seats	Hope Park		19				4	15
2003/04	£3,814.00		Memorial seats	Hope Park		86				17	69
2004/05	£1,838.00		Memorial seats	Hope Park		52				10	42
2005/06	£472.00		Memorial seats	Hope Park		21				4	17
2008/09	£1,080.00		Memorial seats	Hope Park		59				12	47
2009/10	£1,919.00		Memorial seats	Hope Park		132				26	106
2010/11	£255.31		Memorial seat	Hope Park		22				4	18
09.08.13	£1,223.56		Picnic Benches (x3) - Wooded area	Hope Park	Brown EnviroPOOL	206				41	165
19.01.17	£1,473.75		Memorial seats (3)	Hope Park	Brown Recycle	482				96	386
15.02.17	£1,170.00		Memorial seats (3)	Hope Park	Brown Recycle	383				77	306
06.03.17	£1,485.00		Memorial seats (3)	Hope Park	Brown Recycle	486				97	389
02.11.17	£810.00		Memorial seats (2)	Hope Park	Brown Recycle	331				66	265
03.05.18	£360.00		Memorial seat (1)	Hope Park	Brown Recycle	184				37	147
24.05.18	£405.00		Memorial seat (1)	Hope Park	Brown Recycle	207				41	166
01.02.19	£360.00		Memorial seat (1)	Hope Park	Brown Recycle	184				37	147
17.04.19	£355.00		Memorial seat (1)	Hope Park	Brown Recycle	227				45	182
15.05.19	£400.00		Memorial seat (1)	Hope Park	Brown Recycle	256				51	205
16.08.19	£310.00		Memorial seat (1)	Hope Park	Brown Recycle	198				40	158
23.06.20	£339.00		Manor Brow KCAC Seat	Manor Brow	Brown Recycle	271				54	217
30.07.20	£1,170.00		Memorial seats (3)	Hope Park	Brown Recycle	936				187	749
23.09.20	£405.00		Memorial seat (1)	Hope Park	Brown Recycle	324				65	259
19.10.20	£755.00		Memorial seats (2)	Hope Park	Brown Recycle	604				121	483
08.12.20	£355.00		Memorial seat (1)	Hope Park	Brown Recycle	284				57	227
12.03.20	£405.00		Memorial seat (1)	Hope Park	Brown Recycle	324				65	259
31.03.22	£1,475.00		Memorial seats (4)	Hope Park	Brown Recycle	0	1475			295	1180
	£28,538.62	£0.00				6335	1475	0	7810	1562	6248
OFFICE EQUIPMENT											
IT & Premises (Golf Hut, Staff Room, Office & Kiosk) Equipment											

		Disposals during year - Original Cost										
22.06.09	£22.00		Challenge A4 laminator	Golf Hut	6701688	2					0	2
01.04.09	£160.00		TP100 Digital Clocking In Machine	Kiosk	811449	11					2	9
10.08.09	£91.00		6ft Blackout Blinds x 5 (3 SCRAPPED 2 REMAINING)	Golf Hut		6					1	5
26.08.09	£472.00		CO2 (1) & foam (1) Extinguisher & fire blankets (2)	Golf Hut		32					6	26
02.04.10	£325.00		Casio SE-5 2000 Cash Register	Kiosk		27					5	22
15.04.10	£252.77		Hotpoint RCNAA53P Chest Freezer	Golf Hut		22					4	18
27.07.10	£910.95		CCTV Monitor, Recorder & associated Items (IN STORAGE NOT IN USE)	Golf Hut		34					7	27
21.02.17	£780.00		Euro Grade 6K Safe	Golf Hut		256					51	205
23.08.19	£98.70		HP Officejet 6950 MFII Printer	PM Office		63					13	50
	£3,112.42	£0.00										
						453	0	0	453		91	362
	Total Disposals during year - Original Cost	£0.00			TOTAL	487559	2694	10	490243		7931	482312

Memorial Seats - Physical check made March 2017 - For insurance purposes - in addition to totals above for furniture

2016/17	Actual 40 seats @ £400 each	£16,000.00
2017/18	Additions see above x 2	£800.00
2017/18	Removals x 3	-£120.00
2018/19	Additions see above x 3	£1,125.00
2018/19	Removals x 2	-£720.00
2019/2020	Additions see above x 3	£1,065.00
2019/2020	Removals x 3	-£1,200.00
2020/2021	Additions see above x 9	£3,429.00
2020/2021	Removals x 8	-£1,200.00
2021/2022	Additions see above x 4	£1,475.00
2021/2022	Removals x 4	-£1,200.00
		£17,454.00

Note: cannot be placed on asset register workings as purchased in previous years - Re FHC & CAP 2017

KESWICK TOWN COUNCIL ASSETS REGISTER

FITZ PARK CHARITABLE TRUST

AS AT 31/3/2022

Date Purchased	Purchase Cost	Description	Location	Notes	Previous year's value	Additions	Disposals	Total	Depreciation @ 0%	Current Value
		Sports Pavilion, Bowling Bower & Tennis Hut (Including staff accomodation)	Fitz Park, Station Road	Original deeds held at Keswick Museum						
		Storage Buildings - 2 x container & 1 x staff unit* * possible flood damage TBC								
					190285					190285
					190285			190285		190285
Date Purchased	Purchase Cost	Description	Location	Notes	Previous year's value	Additions	Disposals	Total	Depreciation @ 20%	Current Value
Trust Plant & Machinery (Parks & Staff Premises Equipment & Power Tools)										
31.03.13	£172.00	Chubb Safe	Games Hut		23					5
27.02.15	£500.00	Transbank Fuel Store	Fitz Park	800 x 420 x 520	105					21
30.09.15	£157.25	Husqvarna 435 15 bar chainsaw (50% Hope/Fitz)	Workshop Hope/Fitz	Ser 2014 1100006	42					8
31.10.16	£389.00	Honda 2.75KVA Generator	Workshop Hope/Fitz	SPE2500 GX160	127					25
31.10.16	£269.00	Makita Compact Drill Driver	Workshop Hope/Fitz	DLX2005MJ	88					18
31.10.16	£116.91	Milwaukee Orbit Sander 240V	Workshop Hope/Fitz	4933431180	38					8
31.10.16	£47.63	Comb Spanner set MM (14)	Workshop Hope/Fitz	8-32mm	15					3
31.10.16	£534.50	Belle Minimix 150 Cement Mixer	Workshop Hope/Fitz	866030	175					35
26.11.16	£49.90	Makita Angle Grinder 240V	Workshop Hope/Fitz	GA4530	17					3
06.01.17	£565.00	New Howardson Brush Cassette (to fit 510)	Workshop Hope/Fitz	11151163	186					37
05.06.18	£204.16	Stihl F556R C-E blower	Workshop Hope/Fitz	F556R C-E	83					17
		Dennis Scarrifier Cassette - Hope charged £370 Total cost								
22.05.19	£500.00	£870	Workshop Hope/Fitz	S/N 21484	256					51
12.04.19	£125.19	Transbank Fuel Store - Yellow	Fitz Park	SBXTRBC1	64					13
24.05.19	£169.95	Sealey Direct Drive Compressor SAC2420E	Fitz Park		109					22
05.07.19	£217.21	Werner mastertrade stepladder	Fitz Park	7140818	139					28
26.07.19	£200.00	Howardson Mower FT510 cylinder mower - Hope charged £3480 Total cost £4680	Workshop Hope/Fitz	FT202539	128					26
08.08.19	£180.00	Husqvarna 122HD456 hedgecutter	Fitz Park	240096653/2301212						
07.02.20	£335.00	Makita Hammer drill 5DS Max	Fitz Park	01/71900091	115					23
11.08.20	£1,190.00	Honda Pro Mower	Fitz Park	HM0870C	214					43
08.01.21	£134.00	Makita cordless angle grinder	Fitz Park	MZBU-8709993	952					190
03.09.21	£1,260.00	New Honda Self Propelled 21" Hydrostatic drive	Fitz Park	DGA452Z	107					21
20.01.22	£183.00	Makita Combi & battery	Fitz Park	31193325	0	1260				252
				3738V	0	183				37
	£7,499.70				2983	1443	0	4426	885	3541
Trust Plant & Machinery (Park Furniture)										
		Large wheelie bin		Allerdale Borough	0					0
		Small wheelie bins x 4		Councils Property	0					0
31.03.02	£1,289.00	Memorial seats			19					4
2008/09	£540.00	Memorial seats			30					6
2009/10	£640.00	Memorial seats			44					9
26.03.10	£509.00	Standard Wooden Picnic Tables (Play Area)			27					5
19.01.17	£753.75	Memorial seats			247					49
15.02.17	£360.00	Memorial seats			118					24
13.06.18	£1,040.10	Memorial seats (3)			426					85
05.09.18	£1,020.00	Memorial seats (3)			418					84
03.09.18	£450.00	Memorial seat (1)			230					46
10.09.18	£400.00	Memorial seat (1)			205					41
20.09.18	£450.00	Memorial seat (1)			230					46
26.06.19	£450.00	Memorial seat (1)			288					58
24.10.19	£215.00	Memorial seat (1)			138					28
13.01.20	£310.00	Memorial seat (1)			198					40
23.09.20	£355.00	Memorial seat (1)			284					57
31.03.22	£1,650.00	Memorial seats during year (5)			0	1650				330
	£10,431.85				2902	1650	0	4552	910	3642
Total Plant & Machinery					7182					
Playground Equipment										
31.12.09	£86,867.00	Various Items			10698					2140
					10698	0	0	10698	2140	8558
Date Purchased	Purchase Cost	Description	Location	Notes	Previous year's value	Additions	Disposals	Total	Depreciation @ 20%	Current Value
Car Park										
31.03.12	£ 99,797.00	New Car Park - Hospital Field	Hospital Field		99797			99797		99797
CSA										
31.03.11	£ 136,213.00	New CSA	Lower Fitz Park		136213			136213		136213
BMX Track										
18.03.14	£ 36,600.00	New BMX Pump Track	Hospital Field		36600			36600		36600
Outdoor Gym										
11.12.18	£ 25,000.00	New Gym Equipment	Lower Fitz Park		12800	0		12800	2560	10240
					492278	3093	0	495371	6495	488876

Memorial Seats - Physical check made March 2017 - For insurance purposes - in addition to totals above for furniture

2016/17	Adjustment actual record (LF x 6 seats & UF x 25 @ £400 each)	£12,400.00
2017/18	Additions above x 6	£2,400.00
2017/18	Removals x 2	-£800.00
2018/19	Additions above x 3	£1,300.00
2018/19	Removals x 2	-£800.00
2019/20	Additions above x 3	£975.00
2019/20	Removals x 1	-£400.00
2020/2021	Additions see above x 1	£355.00
2020/2021	Removals x 1	-£400.00
2021/2022	Additions see above x 5 Including Happy to Chat bench	£1,650.00
2021/2022	Removals x 4	-£1,200.00
		£15,480.00

Note: cannot be placed on asset register workings as purchased in previous years - Re FHC & CAP 2017

Keswick Parks – Schedule of Charges - 2022

Keswick Parks current schedule of charges are: -

Description of Charge	Charge
Community Sports Area - Fitz Park – Light tokens	£2 per hour
Notes	Tokens available from Keswick YHA Café

Description of Charge	Charge
Crosthwaite Road Car Park	£4.00 all day – Motorcars £8.00 all day - Motorhomes £110 per year – Annual Parking Permit – CARS ONLY £11 per month – Monthly Parking Permit – CARS ONLY
Notes	Strictly no overnight parking from 23:59 to 06:00 Permits available from KTC office during office opening hours Payment can be made by cash, card to mobile

Description of Charge	Charge
Fitz Park & Hope Park Hire Charges	The base rate for use of the park be set, as a minimum, at £550 plus VAT per day (with a charge of £125 plus VAT applying for set up/take down days) OR £1 plus VAT per competitor whichever is greater.
Notes	The base rate will be invoiced prior to the event with the remainder being paid after the event once the number of competitors has been clarified. <i>Please note: The Trust retains the discretion to amend this charge as it sees fit</i> <i>In certain circumstances - In addition to the above a bond payment of either £500.00 or £750.00 will be payable prior to the event and held by the Trust until confirmation has been received from the Parks Manager, after the event, that no damage has been caused.</i>

The above is a review of the current charges in place.

The car park charges were approved at the February 2022 Trust meeting

Trustees may wish to consider increasing the light token charges for the Community Sports Area, pending an increase in electricity charges. Suggestions for any other changes are welcome for approval.

Catherine Parker
 Responsible Finance Officer – May 2022