

**KESWICK TOWN COUNCIL**

**EVENTS COMMITTEE**

**Council Offices  
50 Main Street  
Keswick  
CA12 5JS**

**Email: [townclerk@keswicktowncouncil.gov.uk](mailto:townclerk@keswicktowncouncil.gov.uk)**

5 January 2023

A meeting of Keswick Town Council Events Committee to be held in the Council Chamber, Town Hall, Keswick on **Thursday 12 January 2023 at 10.30 a.m.**

Yours sincerely



**Vivien Little  
Town Clerk**

**AGENDA**

1. **Apologies** - To receive apologies for absence.
2. **Minutes** - To agree the minutes of the Events Committee Meeting held on the 20 October 2022 (page 8-9).
3. **Events 2022**  
To receive updates on the Events planned for 2023:
  - i. Coronation of King Charles III
  - ii. Pop and Prom
  - iii. Scruffs
4. **Christmas Lights 2023**  
To set the date for Christmas Lights 2023.
5. **Date of next meeting**  
To agree the date of the next meeting.

**Prior to the following business the Chairman will move the following resolution:**

*'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted'*

6. **Christmas Lights 2022**  
To discuss the Christmas Lights 2022.

**KESWICK TOWN COUNCIL**

Minutes of the meeting of Keswick Town Council Events Committee held in Council Chamber, Town Hall, Keswick on **Thursday 20 October at 11.00 a.m.**

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**Present:** Councillor D Burn (DB)  
 Councillor A Dunn (AD)  
 Councillor Steve Harwood (SH)  
 Councillor Tony Lywood (TL) (Chair)  
 Vanessa Metcalfe (Keswick Tourism Association) (VM)  
 Claudia Walker (Keswick Scouts and Guides) (CW)  
 David Quainton (Keswick Rotary) (DQ)  
 Chris Harper (Podgy Paws) (CH)  
 Mary Elliot (Theatre by the Lake) (ME)  
 Phil Byers (Allerdale Borough Council) (PB)  
 Ania Mlynczak (Admin and Financial Assistant) (AM)  
 Vivien Little (Town Clerk) (VL)

**25. Election of Chairman**

**RESOLVED** that Councillor Lywood be appointed as Chair for this meeting.

**26. Apologies**

Apologies for absence were received from Councillors Forsyth and Titley, as well as Dave Roberts (Keswick Lions).

**27. Minutes**

**RESOLVED** that the Chairman be authorised to sign as a correct record the minutes of the Events Committee Meeting held on the 14 August 2022 (page 6-7).

**28. Christmas Lights 2022**

PB gave an update that market stalls would be told of the requirements to use compostable materials, and that they should be using biodegradable plastic.

There would be a trial of the projection on to the Moot Hall, and all Councillors would be invited to view this.

The Rotary event at Packhorse Court would begin at 4.45pm, then move to the Market Square

**RESOLVED** that the advert designed to promote the Christmas Lights be agreed.

**29. Coronation of King Charles III**

The suggestion was brought forward that a big screen be hired and placed in Fitz Park for the Coronation day, to build a 'street party' atmosphere. CW offered the use of marquees for the event, which was agreed.

A programme of Events could be developed for the day to fill in the time before and after the Coronation itself, to be decided further

**RESOLVED** that the proposal to have a big screen in Fitz Park to show the Coronation be accepted, and that a programme of events could be developed once more information was known.

**30. 2023 Events**

Scruffs planning was progressing, and the Pop and Prom would be looked at in more detail after Christmas.

**31. Date of next meeting**

The date of the next meeting will be Thursday 10 November at 10.30am.

**Prior to the following business the Chairman moved the following resolution:**

*'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted'*

**32. Christmas Lights 2022**

**RESOLVED** that the quote for advertising the event not be pursued.

**33. Coronation of King Charles III**

**RESOLVED** that the quote for the hire of equipment for the day be accepted, and pay for out of earmarked reserves for National Events.

The meeting ended at 11.25 p.m.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date