

KESWICK TOWN COUNCIL

EVENTS COMMITTEE

**Council Offices
50 Main Street
Keswick
CA12 5JS**

Email: townclerk@keswicktowncouncil.gov.uk

8 June 2022

A meeting of Keswick Town Council Events Committee will be held in the Town Clerk's Office, Town Hall, Keswick on **Tuesday 14 June 2022 at 1.30 p.m.**

Yours sincerely



**Vivien Little
Town Clerk**

AGENDA

1. **Apologies** - To receive apologies for absence.
2. **Minutes** - To agree the minutes of the Events Committee Meeting held on the 30 May 2022 (page 1) (enclosed).
3. **Platinum Jubilee Celebrations**
To feedback following the Platinum Jubilee event.
4. **Summer Events 2022**
To continue planning the summer Events in 2022 (enclosed).
5. **Christmas Lights 2022**
To begin planning the Christmas Lights switch-on 2022.
6. **Date of next meeting**
To agree the date of the next meeting.

KESWICK TOWN COUNCIL

Minutes of the meeting of Keswick Town Council Events Committee held in Council Chamber, Town Hall, Keswick on **Monday 30 May 2022 at 1.30 p.m.**

Present: Councillor Paul Titley (Chair) (PT)
 Councillor David Burn (DB)
 Councillor Steve Harwood (SH)
 Councillor Tony Lywood (TL)
 Councillor Sally Lansbury (SL)
 Phil Byers (ABC Markets) – PB
 Vanessa Metcalfe (Keswick Tourism Association) (VM)
 Chris Harper (Podgy Paws) (CH)
 Ania Mylnczak (Admin and Financial Assistant) (AM)
 Catherine Parker (RFO) (CP)
 Mary Elliot (Theatre by the Lake) (ME)

1. Election of Chairman

RESOLVED that Councillor Titley be appointed Chairman of the Committee for the 2022/23 municipal year.

2. Apologies

Apologies for absence were received from Councillor Dunn, Vivien Little and David Quinton.

3. Minutes

RESOLVED that the Chairman be authorised to sign as a correct record the minutes of the Events Committee Meeting held on the 19 April 2022 (page 10).

4. Queen's Platinum Jubilee Celebrations

The following updates on preparation for the Platinum Jubilee celebrations were received from Councillor Titley and Councillor Lansbury:-

- The Museum have kindly given us chairs for the Brass Band to use - PT
- It has been arranged with the Museum that St Johns Ambulance can use the Crosthwaite Room as a treatment room - PT
- Power can be supplied from the Museum for Grapevine (a donation to be provided in the budget) - PT
- Shelagh Hughes has booked the bands and Lewis Forsyth is organising the open mic session - PT
- Keswick Scouts are supplying 500 handheld flags (to be reimbursed from the budget) – PT
- Keswick Scouts are providing 2 marquees for wet weather cover if needed - PT
- Councillor Lansbury has the glasses organised and was supplied with an initial float – SL
- The Fish & Chip van has been organised and will be arriving after the start of the event – SL

Further actions:-

- AM to contact Café West to organise refreshments for 50 people at 6pm (Brass Band etc.)
- A site map be drawn up and sent to relevant parties
- CP to contact the Straw Bale supplier to ask for his time of arrival
- MC will be Paul, Lewis or Steve as stand in

5. Summer Events 2022

Chris Harper gave the following updates in relation to Scruffs:-

- Sponsorship was going well – 2 per class
- Rosettes and bones have been ordered
- CH will contact Malcolm Rigg to give him the details for the flyers
- A big poster will be installed in Podgy Paws window advertising the event
- Pre sales will start 2 weeks prior to the event
- CH will contact the press to try to get a free editorial in place
- Podgy Paws will sponsor the event – CP to send invoice
- Will advertise as cash only for entry fees
- Millcroft Vets had been contacted for an on call number

Further actions:-

- VM will advertise the event on the KTA website, as in previous years
- PT will place a post on Keswick Facebook page
- KTC to advertise summer events as usual using a wider range of press if budget allows
- Volunteers will be required on the day to fill water bowls – ***to discuss further at the next meeting***
- PB said all stalls have been organised with 36 in total
- PB will organise a registration tent
- Members of the Events Committee to carry out the collection with all monies raised for the Town Council's Events Fund
- CP to contact Keswick Lions to ask for volunteers for the day – Registration tent on rota between 10am and 2pm – Entrance gates on rota from 9am until end of event

6. Date of next meeting

The next meeting was scheduled for Tuesday 14th June 2022 in the Town Clerk's Office at 1.30pm.

KESWICK TOWN COUNCIL
EVENTS COMMITTEE
14 JUNE 2022

MIDSUMMER FESTIVAL

Rock Night

Allerdale Borough Council have commenced a consultation on the Temporary Road Closure for the Rock Night, under Section 21 of the Town Police Clauses Act 1847 (see attached email). The closing date for the consultation is due to be on the 10th June, after the agenda has been published, so I will update Councillors on the result of the consultation at the meeting.

Scruffs

The Cricket Club have been in contact with us regarding the date of the Scruffs event, as it clashes with a senior match at the Cricket Club, and where we would normally move the boundary rope, due to ECB rules it cannot be moved in this instance. The match begins at 11am, and won't finish until early evening.

Keith Richardson from the Cricket Club is happy that both events can happen at the same time, it just may take a little rejigging of things around to ensure there is enough space for both events.

Members of the Events Committee are asked how they wish to proceed with this.

Vivien Little
Town Clerk
8 June 2022

Town Clerk

From: Temporary Road Closure Orders <temporary.road.closure@allerdale.gov.uk>
Sent: 27 May 2022 14:30
To: Town Clerk
Subject: Temporary Road Closure Application - Keswick Midsummer Festival - 24.6.22
Attachments: 1 Notice of Intention - Keswick Midsummer Festival - 24.6.22.pdf

Dear Madam

Your application for a Temporary Road Closure under Section 21 of the Town Police Clauses Act 1847 has been received and the proposed public event appears to be such that the Council is able to make the requested order, prior to making a formal decision on the matter the authority is conducting a consultation with Cumbria County Council, Emergency Services, the bus service, Town Centre Managers and the Ward and Town/Parish Councillors for the area in question. Such consultation is set to conclude on **10th June 2022**, upon receipt of any objections it will be your responsibility to work with the objecting body to reach a solution, if this is not satisfactorily agreed by **14th June 2022**, the order may not be granted.

Attached to this correspondence is a copy of the Council's Notice of Intention as sent to the above consultees, please ensure that copies of this notice are prominently displayed at vantage points on the proposed closed road, adjoining road and any diversions (where applicable).

I will contact you directly should any objections be received and we request that any forwarded to yourself or the other event organisers are passed on to the authority to be considered prior to making the order. Provided there are no objections, a copy of the signed and sealed order shall be forwarded to you shortly after the end of the consultation period.

Kind regards

Business Support – Place and Governance
Allerdale Borough Council, Allerdale House, Workington, CA14 3YJ
T: 0303 123 1702
W: www.allerdale.gov.uk

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COVID 19 NOTICE

Please be aware that due to COVID-19, I am involved in providing essential services during this unprecedented national situation. During this period we are experiencing significant pressures and need to prioritise services for the most vulnerable in our communities; as such it may take longer for me to respond to any enquiries. Any email enquiries will be prioritised and the most urgent dealt with quickly.

Allerdale Borough Council
Allerdale House, Workington, Cumbria, CA14 3YJ

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**PUBLIC NOTICE
ALLERDALE BOROUGH COUNCIL**

**SECTION 21 OF THE TOWN POLICE CLAUSES ACT 1847
TEMPORARY ROAD CLOSURE NOTICE OF INTENTION**

KESWICK MIDSUMMER FESTIVAL - 24TH JUNE 2022

NOTICE is hereby given that Allerdale Borough Council ("the Council") has received an application for a temporary road closure order in accordance with Section 21 of the Town Police Clauses Act 1847.

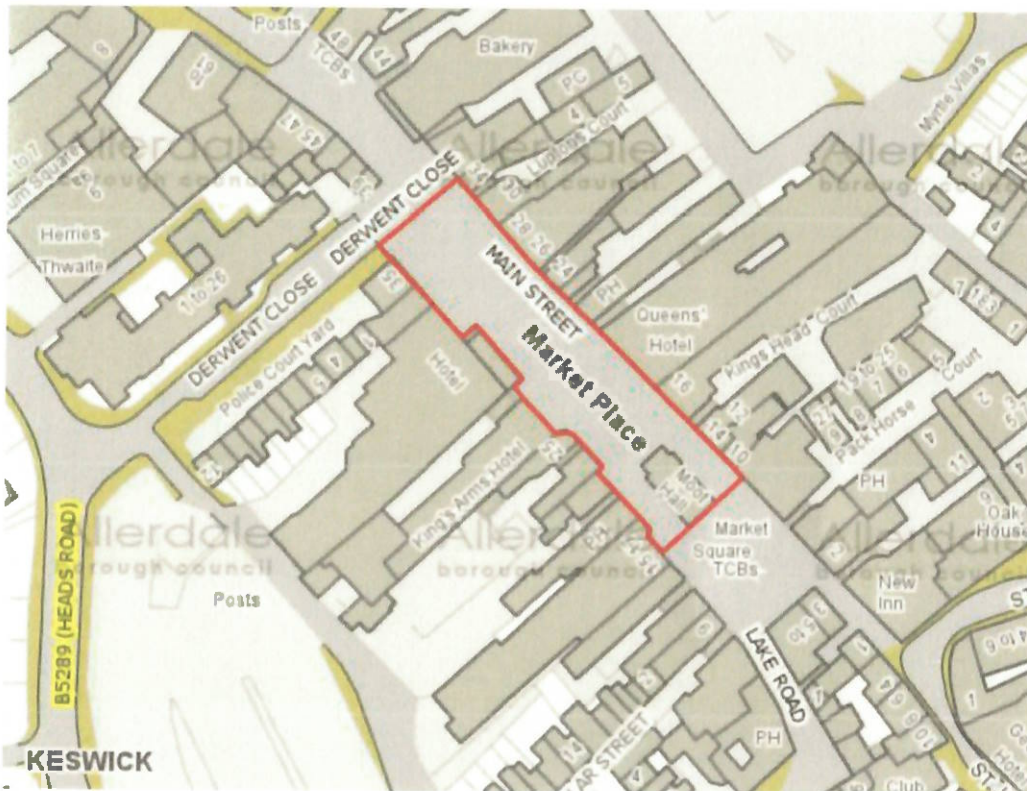
1. Purpose of the application for an order

The purpose of this application for a temporary road closure order is to prevent the thronging or obstruction of **Main Street, Market Place, Keswick** during the **Keswick Midsummer Festival**.

2. The effect of the order

The effect of the temporary road closure order being sought shall be to (inter alia) prevent any vehicle (except upon the direction of or with the permission of a police constable in uniform or of a traffic warden or civil enforcement officer) from entering or proceeding along the lengths of highway outlined in red on the plan below between the hours of **16:15 hours and 22:15 hours on 24th June 2022** while the **Keswick Midsummer Festival** is taking place.

3. Plan



4. Further Information

Any person wishing to obtain further information regarding the requested order is advised, in the first instance, to contact the organiser **Vivien Little, Keswick Town Council, 50 Main Street, Keswick, CA12 5JS (Tel: 017687 73607)**.

5. Representations

Any person wishing to make representations to the Council in relation to the requested order should write to Legal Services, Allerdale Borough Council, Allerdale House, Workington, Cumbria, CA14 3YJ (email: legal@allerdale.gov.uk) (telephone: 01900 516717).

Christopher Fleming
Specialist - Legal
Allerdale Borough Council

Agenda Item 5.

KESWICK TOWN COUNCIL
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14 JUNE 2022

CHRISTMAS LIGHTS

Following discussion with the Battersby Hall Charity, the Climber display this year will not be able to go onto Moot Hall. Battersby Charity have permission to put a projector in the top floor of the fish and chip shop opposite for projecting both Remembrance Poppies and a Christmas Light Show on the space that the Climber normally occupies.

We still have time to decide where the Climber should be placed, or even if it should be installed. The contractor is expected to attend in August to finalise with all businesses the locations for lights.

Vivien Little
Town Clerk
8 June 2022