

KESWICK TOWN COUNCIL

EVENTS COMMITTEE

**Council Offices
50 Main Street
Keswick
CA12 5JS**

Email: townclerk@keswicktowncouncil.gov.uk

25 May 2021

A meeting of Keswick Town Council Events Committee to be held in Council Chamber, Town Hall, Keswick on **Wednesday 29 September 2021 at 2.00 p.m.**

Yours sincerely



**Vivien Little
Town Clerk**

AGENDA

1. **Apologies** - To receive apologies for absence.
2. **Minutes** - To agree the minutes of the Events Committee Meeting held on the 23 August 2021 (pages 2-3).
3. **Pop and Prom in the Park**
To receive an update from Councillor Titley following the event on 5 September 2021.
4. **Donation of Funds**
To ratify the decision to donate the funds raised from Pop and Prom in the Park to the Humphries family.
5. **Christmas Lights 2021**
To receive a update regarding the Christmas Lights switch on event.
6. **Summer Events 2022**
To begin planning the summer Events in 2022.
7. **Date of next meeting**
To agree the date of the next meeting.

Prior to the following business the Chairman will move the following resolution:

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted'

8. **Christmas Lights Contract**
To ratify the decision made by members as previous circulated.

KESWICK TOWN COUNCIL

Minutes of the meeting of Keswick Town Council Events Committee held at St John's Church, Church Lane, Keswick on Monday 23 August 2021 at 10.00 a.m.

Present: Councillor Paul Titley (Chair) (PT)
 Councillor David Burn (DB)
 Councillor Alan Dunn (AD)
 Councillor Sally Lansbury (SL)
 Vivien Little (Town Clerk) (VL)
 Vanessa Metcalfe (Keswick Tourism Association) (VM)
 Phil Byers (Allerdale Borough Council) (PB)

4. Apologies

Apologies for absence were received from Councillor Lywood and David Quainton, Mary Elliott, Shelagh Hughes and David Roberts.

5. Minutes

RESOLVED that subject to noting Vanessa Metcalfe's apologies for the 1 June 2021 meeting, the Chairman be authorised to sign as a correct record the Minutes of the Events Committee meetings held on 18 May 2021 (pages 11-12) and 1 June 2021 (page 1).

6. Pop and Prom in the Park

The event was confirmed to be going ahead. Shelagh Hughes had sent a provisional timetable of performers, with performers from 1pm-9pm.

Malcom Rigg would be asked to print a programme of the line-up as well as the words to the standards (Rule Britannia and Land of Hope and Glory), to be available in the shops, as well as given out to people.

If the weather was damp, the event would remain on, if the weather were shocking it would be cancelled, however the weather forecast looked promising.

Lakeland Trails had an event the day before, and they would remove everything except the toilets, which they were leaving behind. SusKes would provide the glasses, and either the Lions or KTA provide a gazebo.

Councillor Lywood would ensure that the hay bales were provided.

Councillors Burn and Titley would undertake the risk assessment.

Contact would be made with Keswick Museum to see if Café West would be open on that day, and to confirm the use of the external plug. If Café West were not open, Councillor Lansbury would attempt to see if any food van were available.

Advertising would take place, with adverts in the Reminder, as well as through Facebook via the Keswick Tourism Association.

RESOLVED that the Pop and Prom in Fitz Park would take place on Sunday 5 September 2021.

7. Christmas Lights

The First Responders were chosen to switch the lights on this year. Councillor Dunn was to make contact to set this up.

The contract for the Christmas lights had been awarded. It was decided that the lights should be turned on at 3pm, and off at midnight every day.

8. Date of next meeting

The next meeting was scheduled for *Monday 20 September* at 11am.

The meeting ended at 10.45 a.m.

Chairman

Date