

FITZ PARK, HOPE PARK & TOWNSFIELD CHARITABLE TRUSTS

Council Offices
50 Main Street
Keswick
CA12 5JS

Email: townclerk@keswicktowncouncil.gov.uk

4th November 2021

A meeting of the Charitable Trusts listed below to be held at the Crosthwaite Parish Rooms, Keswick on
Thursday 11th November 2021 at 7.00 pm.

Yours sincerely



Vivien Little
Town Clerk

HOPE PARK	Registered Charity	503465
FITZ PARK	Registered Charity	520327
TOWNSFIELD	Registered Charity	520295

AGENDA

- 1. Apologies**
To receive apologies for absence.
- 2. Declarations of Interests**
To receive any declarations of interests in respect of items on this agenda.
- 3. Minutes**
To authorise the Chairman to sign as a correct record the minutes of the meeting held on 09 September 2021 (pages 8 - 9).
- 4. Chairman's Report**
To receive the Chairman's report.
- 5. Parks Manager's Report**
To consider the report of the Parks Manager.
- 6. Clerk's Report**
To consider the report of the Clerk.
- 7. Golf Ball Incident**
To consider the report of the Clerk.
- 8. Draft Budgets for Hope and Fitz Parks 2022-23**
To agree the draft budgets for Hope and Fitz Parks for the next financial year.
- 9. Hope Park & Fitz Park Budgets – 2nd quarter 2021-22**
To receive for information the 2nd quarter budget comparisons.
- 10. Charity Fundraising Update**
To receive a verbal update from Councillor Dunn, Mayor of Keswick Town Council.

11. Requests for use of the Parks

To consider the following:

- (i) Lakesman Triathlons – To consider a request to book Crosthwaite Road Car Park from Friday 17 June to Monday 20 June 2022, as well as booking Hope Park for Sunday 19 June 2022.
- (ii) RSPB – To consider a request to have space for a stall at Hope Park on 13 and 21 November 2021, and at Fitz Park on 22 November and 5 December 2021.
- (iii) Lakeland Trails Event – To consider a request to book Fitz Park for Saturday 3 September 2022.

Prior to the following business the Chairman will move the following resolution:

‘That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.’

12. Crosthwaite Road Car Park

To consider the report of the Parks Manager.

13. Footpath in Hope Park

To consider the report of the Parks Manager.

14. Parks Protocol

To receive an update from the Clerk.

15. Leases/Licences

To receive an update from the Clerk.

16. Hospital Field

To receive an update from the Clerk, and a verbal update from Councillor Titley.

To: All Councillors/Trustees
Press

FITZ PARK, HOPE PARK & TOWNSFIELD CHARITABLE TRUSTS

Council Offices
50 Main Street
Keswick
CA12 5JS

Email: townclerk@keswicktowncouncil.gov.uk

4th November 2021

Dear Councillor

You are summoned to attend a meeting of the Charitable Trusts listed below to be held at the Crosthwaite Parish Rooms, Keswick on **Thursday 11th November 2021 at 7.00 pm.**

Yours sincerely



Vivien Little
Town Clerk

HOPE PARK	Registered Charity	503465
FITZ PARK	Registered Charity	520327
TOWNSFIELD	Registered Charity	520295

AGENDA

- 1. Apologies**
To receive apologies for absence.
- 2. Declarations of Interests**
To receive any declarations of interests in respect of items on this agenda.
- 3. Minutes**
To authorise the Chairman to sign as a correct record the minutes of the meeting held on 09 September 2021 (pages 8 - 9) (enclosed).
- 4. Chairman's Report**
To receive the Chairman's report (enclosed).
- 5. Parks Manager's Report**
To consider the report of the Parks Manager (enclosed).
- 6. Clerk's Report**
To consider the report of the Clerk (enclosed).
- 7. Golf Ball Incident**
To consider the report of the Clerk (enclosed).
- 8. Draft Budgets for Hope and Fitz Parks 2022-23**
To agree the draft budgets for Hope and Fitz Parks for the next financial year (copies enclosed).
- 9. Hope Park & Fitz Park Budgets – 2nd quarter 2021-22**
To receive for information the 2nd quarter budget comparisons (enclosed).
- 10. Charity Fundraising Update**
To receive a verbal update from Councillor Dunn, Mayor of Keswick Town Council.

11. Requests for use of the Parks

To consider the following:

- (i) Lakesman Triathlons – To consider a request to book Crosthwaite Road Car Park from Friday 17 June to Monday 20 June 2022, as well as booking Hope Park for Sunday 19 June 2022.
- (ii) RSPB – To consider a request to have space for a stall at Hope Park on 13 and 21 November 2021, and at Fitz Park on 22 November and 5 December 2021.
- (iii) Lakeland Trails Event – To consider a request to book Fitz Park for Saturday 3 September 2022.

Prior to the following business the Chairman will move the following resolution:

‘That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.’

12. Crosthwaite Road Car Park

To consider the report of the Parks Manager (enclosed).

13. Footpath in Hope Park

To consider the report of the Parks Manager (enclosed).

14. Parks Protocol

To receive an update from the Clerk (enclosed).

15. Leases/Licences

To receive an update from the Clerk (to follow).

16. Hospital Field

To receive an update from the Clerk (to follow), and a verbal update from Councillor Titley.

To: All Councillors/Trustees
Press

FITZ PARK, HOPE PARK & TOWNSFIELD CHARITABLE TRUSTS

Minutes of the meeting of Fitz Park, Hope Park & Townsfield Charitable Trusts held at the Council Chamber, Town Hall, 50 Main Street, Keswick on **Thursday 9th September 2021 at 7.00 pm**

Present:

Chairman
Councillor Duncan Miller

Councillors		
Alexandra Boardman	David Burn	Allan Daniels
Alan Dunn	Steve Harwood	Peter Terry

Also in attendance were Vivien Little (Trust Clerk and Acting Responsible Financial Officer), Christine Fawcett (Parks Manager), and one member of the public.

30. Apologies

Apologies for absence were received from Councillors Campbell-Savours, Lansbury, Lywood and Titley.

31. Minutes

RESOLVED that the Chairman be authorised to sign as a correct record the minutes of the Trust Meeting held on 8th July 2021 (pages 5-7).

32. Declarations of Interests

Councillor Harwood made a personal explanation in regard to Agenda Items 7 and 9 iii in that he was a member of Keswick Athletics Club. He intended to remain in the room and vote on the items.

33. Trustee Reports and Accounts for the year ended 31st March 2021

Frances Clark of Keswick Accountants presented the Annual Reports and Accounts for Hope and Fitz Parks for the year ended 31st March 2021. Frances was thanked for her work and presentation, as well as the help she has recently given Keswick Town Council. The Acting Responsible Financial Officer presented the Annual Report and Accounts for the Townsfield Charitable Trust.

RESOLVED that the Trustee Reports and Accounts for the year ended 31st March 2021 for Hope Park, Fitz Park and the Townsfield be approved and signed by the Chairman.

34. Chairman's Report

The Chairman began by highlighting the events which had taken place in the parks recently – the unveiling of the Happy to Chat bench at Fitz Park, the Police Engagement event, also in Fitz, as well as the unveiling and the continued success of the Max the Miracle Dog bench and statue. Parks usage overall was up by a significant amount. A Trustee walk would be scheduled for as soon as possible, before the nights begin to draw in.

RECEIVED the Chairman's report.

35. Parks Manager's Report

Consideration was given to the report of the Parks' Manager. The Parks Manager informed Trustees that the amount raised from the Max Statue was now over £9,000. There would be an overspend on the water budget at Hope Park, as so far this year there had been over 130,000 litres of water used to help keep the greens of the golf course usable. There would also be an overspend on waste, especially at Fitz Park, as had already been highlighted.

Councillor Dunn requested whether there could be a conversation with Keswick Football Club to investigate the possibility of raising the rates to park at Crosthwaite Road Car Park. It was agreed this could be discussed with the Football Club.

RECEIVED the Parks Manager's report.

36. Clerk's Report

Consideration was given to the report of the Clerk.

RESOLVED that the Clerk begin the process of voluntary first registration for Hope Park.

37. Budget Comparisons

RECEIVED for information the first quarter's budget comparisons.

38. Requests for use of the Parks

Consideration was given to the following:

- i) Great North Air Ambulance – to move their fundraising event until March 2022 (Councillor Harwood to present)
RESOLVED that the request be grant from March until October 2022.
- ii) Keswick Alhambra Cinema – A request from the Alhambra Cinema to put banners on Fitz or Hope Park railings to celebrate their reopening on 30 September 2021.
RESOLVED that it be agreed in principle that the banner be put up dependant on advertising agreement from the Lake District National Park.
- iii) Keswick Athletics Club – various requests for over the 2021/2022 year.
RESOLVED that the requests be granted.
- iv) St Herbert's School – Primary School Cross County for either Tuesday 21st, Wednesday 22nd or Thursday 23rd September 2021 for cross country.
RESOLVED that the request be granted.

39. Cycle Racks in the Parks

Consideration was given to the report from the Clerk.

RESOLVED that the request be agreed in principle, subject to a repair and maintenance agreement being put in place.

Prior to the following business the Chairman moved the resolution:

'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.'

40. Parks Manager's Report

Consideration was given to the report of the Parks Manager.

RESOLVED that the Trust Clerk produce business plans for Hope Park and Fitz Park.

The meeting closed at 8.42 pm.

Chairman

Date

KESWICK PARKS CHARITABLE TRUSTS
11 NOVEMBER 2021

CHAIRMAN'S REPORT

Apologies from myself this evening as I am on holiday seeking some 'Winter Sun'. Thank you Adam for Chairing the meeting.

I confirm that myself as Chair and Alan Dunn as Mayor visited Peter Towers on the day before he took early retirement from his gardening duties in Keswick Parks. Alan and I thanked Peter for his long service to the parks, we reminisced and had a light-hearted conversation on happenings over the many years that we have both known Peter. I/we confirm that Peter did not wish any fuss or publicity following his retirement.

I would like to thank Trustees for the excellent attendance at Fitz Park, on the 17th September 2021, when Christine briefed us all on some large-scale spending projects that will have to be scheduled in the short to medium term. Hopefully, in perhaps February, we can have another get-together when Trustees can meet the Staff and touch on some horticultural work that is carried out in the Parks.

May I pass on special thanks to Sally and Sustainable Keswick for being successful in securing a grant of £9,720.00 under the heading 'Meadows and Trees'. SusKes will liaise with Christine regarding tree planting/stakes/equipment/benches and fencing.

I had a site meeting with Christine in late October in Hope Park when I was briefed on a 'much needed' footpath repair. I would encourage Trustees to sanction a spend, in or around budget, on re-surfacing the path just outside Lady Hope's ornamental gates towards Crow Park - approximately 30 metres in a high footfall area. During this meeting, under her report, Christine will explain and update Trustees on the impressive sum total that has been raised in Hope Park via the 'Max the Miracle Dog' statue. It may be that, rather than accumulating funds, Trustees may feel that some of this income be spent on such good causes as this path which is in close vicinity of the said statue. I am sure you will all join me in thanking Kerry and 'his team' for their invaluable publicity and support following such a difficult financial period for our beloved Parks.

On the same day as the above Christine advised me of serious damage to the Fitz Park zip wire within the Children's Play Area. Rather than 'out and out' vandalism it looks as though there seemed to be a bit of, what I would call, 'high jinks' with multiple over-age people using the facility which broke a substantial pin and bent a supporting bracket.

Due to a number of golf balls from the pitch and putt course in Hope Park landing on the road and in gardens on The Heads Christine and I, as golfers, will review the fencing and the existing course layout to alleviate as much as possible this worrying trend. This will be done this month and a report will be prepared for the January Trust Meeting. Safety of residents in the said area is extremely important to us and, of course, Hope Park Leisure. The course opened in 1925 so any changes will be a challenge to us!

Finally, a big thank you to all the Parks Staff: Christine our Parks Manager ably supported by Matt, Sarah, David and Kevin, as well as to the office staff for their invaluable help.

Councillor Duncan Miller, Chairman, Keswick Parks Charitable Trusts

31 October 2021

Parks Manager Report Nov 2021

Christine Fawcett

Many thanks must go to the parks staff for their hard work, and the ongoing support of the three ladies within the office of Keswick Town Council. The weather in September and October has been pleasant and allowed progress in all the Parks to renovate and improve areas.

Hope Park

The summer bedding has now been removed and the winter bedding is now being planted including polyanthus, along with tulips for a spring show of colour.

The yew and box hedges have now been cut back and inside of the boundary hedge running along Heads Road also completed. The road side of the hedge will be cut back when opportunities arise due to parked cars on the road.

The lower fairways of the pitch and putt have all been verti quaked to allow water to drain better through the surface and all of the open water ditches have now been cleaned out by hand. We have removed the pond weed and floating debris to the side of the water ditch, this allows any wildlife to return to the water course.

The dead/dying alder trees in the woodland area are now being removed as highlighted in the recent tree report. There is also some ash trees with ash dieback, these trees will be monitored.

Quotes are being obtained to widen the footpath in the woodland and replace the small wooden footbridge.

Quotes are also being obtained for lecture boards in the woodland to give visitors a better understanding of the area.



Scarifying of the lawns in Lady Hopes Garden has taken place, with several loads of thatch being removed. The lawns and greens have had an application of Autumn fertilizer and are now being cut at a higher level for the winter months.

With the continuous rain in the last week of October the park has been under water and has been at its highest level since December 2015.

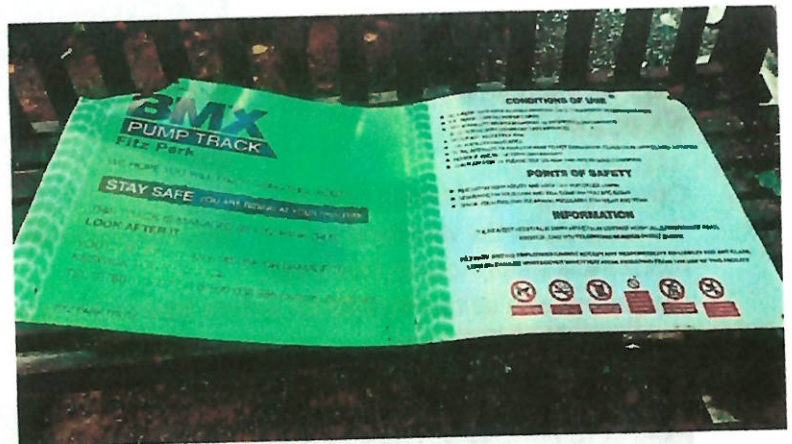


Townsfeld

This area has been cut for the final time by our contractor and is being monitored on a weekly basis. Some overhanging tree branches will be removed this winter near to the entrance to Travis Perkins to allow better access and improve safety.

Lower Fitz Park

Signs within the park have been a source of amusement for some, as two signs have been removed from their original place of residence.



The community gym sign has been saved with a little in-house alteration; however, a new replacement sign was needed for the BMX pump track. These two signs are now back in place.



However, the damage to the cableway in the play area is far more of a concern. The cable and fixings at one end of the cableway has been damaged beyond repair and requires several new parts. This is not general wear and tear of the equipment but a deliberate attempt to damage the cableway and it will be out of action for some weeks. Two brackets and the stop spring have been damaged and will need to be replaced. Quotes are being obtained to replace the parts and will be available at the trust meeting.



The NHS well being bunting has now been removed from the CSA fence and other areas in the park, Sharron Harrison again passed on her thanks to the trustees and to everyone for making this bunting and allowing this display to happen.



Litter within the parks is becoming less and for the same period as last year I would like to propose that litter picking and bins are checked through the week only. This would be from November until March, excluding the Christmas period.

As highlighted in the recent tree survey, one silver birch tree and a conifer near the football pitch will be removed. These two trees will be replanted later in the year. Leaves are being blow from the paths on a regular basis and being removed from some of the grassed areas

Allerdale Borough Council's dog warden will be patrolling the area in the coming weeks due to the increased dog fouling in the area.

Crosthwaite Road Car Park

15 recycled plastic bollards have ordered to replace the white wooden posts at the entrance to car park, these will be installed when they arrive to prevent parking on the grass verge. A quote is being obtained for resurfacing of the car park with same gravel as used in previous years, this is to repair pot holes and general wear to the surface that has been undertaken this year.

Upper Fitz Park

Summer games have come to a close and work has been carried out on the fine turfed areas. Scarifying of all of the playing areas has been carried to remove dead thatch and allow the turf to breath and drain more freely.

Greta Garden Services have pro-cored the bowling green, putting greens and the tennis courts. The Bowling Green, lower putting green and tennis courts have been over seeded and four-ton of 60/40 top dressing applied to aid drainage and lighten the soil. Autumn fertilizer has been applied and the grass sward has responded and new grass is present.

A ph test of the soil has been carried out and a tailored program for the soil is being worked on for next year's season.

Weeding of shrub borders is under way and the hedges at Wivell Bridge have been cut back.

Crossfield Road hedge will be cut by a contractor in the coming weeks

The footpath has been reinstated and completed by Atkinsons Buildings Contractors Ltd. The footpath was used to install the outlet pipe for the new drainage system from Brundholme road.



The wall and railings on station road will be repaired after the car accident and quotes have been received for this work. Thankfully nobody was injured in the accident.

Early Retirement

Peter Towers has taken the decision to take early retirement. We wish him all the best for the future and thank him for all the work he has carried out in the parks.



KESWICK PARKS CHARITABLE TRUST
11 NOVEMBER 2021

CLERK'S REPORT

Dog Fouling

We have recently had complaints into the office regarding the amount of dog fouling which has taken place in Fitz Park, as well as the number of dogs running off the lead. As a result, we contacted Allerdale Borough Council, requesting that dog wardens increase patrols in the park. The patrols have started, and the Dog Warden sprayed 'clean it up' stencils on the path around Fitz Park, as well as posted numerous stickers informing users that bylaws are in place, and they could be subject to an on-the-spot fine for fouling the area.

We hope that this will have a positive impact, but we do ask all Trustees to be aware and please let us know if they see anyone flouting the rules of the Park.



Vivien Little
3 November 2021

KESWICK PARKS CHARITABLE TRUSTS
11 NOVEMBER 2021

CLERK'S REPORT

Golf Ball Incident

In his Chairman's report, Councillor Miller referred to a recent spate of golf balls which had been landing in gardens in the Heads and surrounding area. We were contacted by a member of the public whose car had been damaged (the car's windscreen was smashed). I consulted with Councillor Miller at the time.

The member of the public was obviously concerned that their car had been damaged, however they were far more concerned about the fact that golf balls were coming close to hitting young children who were playing outside in a garden. When I spoke to the member of the public, they requested that the Trustees consider raising the fence higher to attempt to stop golf balls going over and potentially causing a potentially catastrophic accident.

From the official Trust point of view with regard to the damage, the incident is being dealt with by our insurance company, and no more can be said on that at this moment in time. It was agreed some time ago that incidents be dealt with by the insurance company, and as at the time of this report all claims made have been rejected.

Councillor Miller has already stated in his report that he and the Parks Manager will be looking at the course to see if any more changes can be made to try and minimise any potential accidental mishits.

I have been in contact with our insurance company to find out if they are still happy with what procedures we have in place. We currently have in place:

- Regular risk assessments are undertaken and daily inspections
- Problematic golf tees have been repositioned on two separate occasions when required
- All golf tickets carry a disclaimer stating 'DISCLAIMER Please note full and final responsibility for damage or injury caused as a result of stray balls will remain with the player.' Notices stating the above disclaimer have been put up at the golf hut and customers are made aware of this.
- There is a boundary fence around the course, which is approximately 12' high; this includes a thick hedge the density of which catches any stray balls.
- Numerous signs have been placed on the outer perimeter of the boundary fence to make members of the public aware of their proximity to the golf course, when parking their vehicle on the street parking areas adjacent to the park
- Signs have been placed in various locations on the perimeter and within the park relating to playing out of hours.

The insurance company have confirmed that they are content with what we already have in place. Accidents will unfortunately happen. It doesn't matter how many warnings you give people, if someone is determined to hit the ball as far as possible, they will do so.

However, it is down to Trustees to decide whether they wish to investigate raising the height of the fence further. As Trustees are aware, this has been discussed before, with the result being that the fence has not been heightened, as the guest houses on the Heads lodged complaints that their businesses would be adversely affected due to loss of view. I would not recommend raising one

small section of the fence, as this would be prohibitively expensive, and would set a precedent which is unsustainable.

Vivien Little

2 November 2021

HOPE PARK

BUDGET ESTIMATES 2022/2023 - DRAFT

	Actual 20/21	AGREED Budget 21/22	Estimated Out Turn 21/22	DRAFT Budget 22/23	£ Inc/red Agreed 21/22 to draft 22/23	% Inc/red Agreed 21/22 to draft 22/23
Expenditure:						
Golf Cups & tee Mats	497	500	500	500	0	0
Tools	468	1250	1250	1500	250	20
Materials	1363	1500	1500	2000	500	33
Maintenance	853	1500	1500	1500	0	0
Repairs - Paths/fences	4000	5000	5000	5000	0	0
Repairs - Buildings	1245	1300	1300	1400	100	8
Repairs - Course	1495	1300	1300	1300	0	0
Repairs - Machinery	1500	2200	2200	2200	0	0
Repairs - Van service/repairs	556	750	750	800	50	7
Fuel and licences	2376	3000	3000	3200	200	7
Plants & Compost	3895	3500	3500	3800	300	9
Trees and shrubs	373	800	800	800	0	0
Fertilisers	654	650	650	750	100	15
Electricity and heating oil	1178	1300	1300	1500	200	15
Water rates	341	500	600	600	100	20
Wages (Gardeners)	43514	41246	41246	43317	2071	5
Wages (Management)	20657	22242	22242	23229	987	4
Admin and on costs	23490	25000	25000	26500	1500	6
Insurance (including Trustees Indemnity)	4182	4400	3660	4400	0	0
Telephone	215	350	350	400	50	14
Advertising - Including Staff Recruitment	258	600	0	600	0	0
Trade Refuse Collection	818	1020	1139	1206	186	18
Training costs	305	600	620	800	200	33
Workwear	964	850	850	1050	200	24
Equipment	400	400	400	400	0	0
Audit Fee & Accounts Preparation	750	800	800	850	50	6
Bird/squirrel feeding station	457	400	300	400	0	0
Contingency	1500	1500	0	1500	0	0
Health and Safety	652	800	800	800	0	0
Computer equipment & subscriptions	177	300	300	1500	1200	400
Web & Internet Costs	675	750	750	870	120	16
Tree Work & Surveys	1082	2500	1500	2500	0	0
Professional Fees	0	500	500	500	0	0
Signs Expense	333	400	400	400	0	0
Drainage (filling) work to fairway	904	1000	600	1000	0	0
Hire Purchase agreements	1600	1600	1600	0	-1600	-100
Parks Van - Hire Purchase	4100	4100	4100	0	-4100	-100
Wooden Footbridge Replacement	0	1000	1000	0	-1000	-100
Climate Change costs	0	500	500	500	0	0
Contribution to Building Fund	0	1000	1000	1000	0	0
TOTAL EXPENDITURE:	127827	138908	134807	140572	1664	1.20
Income:						
Games - Licence to Occupy	147000	150337	150337	154696	4359	3
Rent for Buildings - Café, Golf Hut & Toilets	22000	22000	22000	22000	0	0
Bank interest	0	0	0	0	0	0
Donations & Money Spinner - General Fund	406	200	200	400	200	100
Building Fund interest	0	0	0	0	0	0
Bird/Squirrel Feed Station Donations	282	200	200	200	0	0
Keswick Lions	0	0	0	0	0	0
Hire of Park	652	550	550	550	0	0
Max Donations - General Fund	0	0	15000	10000	10000	
Gift Aid/Just Giving	0	0	0	0	0	
TOTAL INCOME:	170340	173287	188287	187846	14559	8.40
SURPLUS/deficit	42513	34379	53480	47274	12895	37.51

FITZ PARK

BUDGET ESTIMATES 2022/2023 - DRAFT

	Actual 20/21	AGREED Budget 21/22	Estimated Out Turn 21/22	DRAFT Budget 22/23	£ Inc/red Agreed 21/22 to draft 22/23	% Inc/red Agreed 21/22 to draft 22/23
Expenditure:						
Materials	1956	2000	2000	2500	500	25.00
Games Equipment - Including CSA	200	200	200	200	0	0.00
Repairs - Paths, fences & walls	3000	3000	3000	3000	0	0.00
Repairs - Buildings	707	2000	2000	2000	0	0.00
Repairs - Greens and courts	1972	2200	2200	2400	200	9.09
Repairs & Maintenance - children's play area	5755	5000	5000	8500	3500	70.00
Repairs - Bridges (Wivell & Knights)	0	250	0	250	0	0.00
Trade refuse	1311	1770	2416	2600	830	46.89
Plants, trees & shrubs	497	500	500	500	0	0.00
Fertiliser	1004	1000	1000	1100	100	10.00
Electricity	1265	1500	1700	1700	200	13.33
CSA Electricity	129	500	500	800	300	60.00
CSA Expenditure	834	1000	1000	1100	100	10.00
Water Rates	156	400	400	550	150	37.50
Wages (Management)	20656	22242	22242	23229	987	4.44
Wages, NI & SA (Snr Gardener & Gardener & Trainee Gardener)	50013	81434	81434	83629	2195	2.70
Grass cutting - outside contract	4958	6500	6500	6500	0	0.00
Admin and on costs	11490	25000	25000	26500	1500	6.00
Insurance	5731	6800	6800	7200	400	5.88
Advertising & Staff Recruitment	516	600	600	700	100	16.67
Car Park - Management Fee & Maintenance	9811	7400	8000	7400	0	0.00
Audit fee & Accounts Preparation	750	800	800	850	50	6.25
Tools	32	800	800	900	100	12.50
Health and Safety	303	300	300	400	100	33.33
Sinking Fund	15000	0	0	15000	15000	0.00
Hygiene Contract	79	0	0	0	0	0.00
Signs Expense	253	300	300	700	400	133.33
Tree Work	3495	4000	4000	4000	0	0.00
Workwear	599	850	850	1050	200	23.53
Contingency	2075	2500	2500	2500	0	0.00
Professional Fees	1000	0	0	500	500	0.00
Maintenance	1546	1800	1800	1800	0	0.00
BMX Track Expenditure	166	1000	500	1000	0	0.00
Bank Charges	451	600	500	600	0	0.00
Collection Box Upgrade - Play Area	0	200	200	0	-200	0.00
Training	417	600	600	700	100	16.67
Fuel	908	1100	1100	1300	200	18.18
Repairs - Machinery	1338	1100	1100	1100	0	0.00
Hire purchase	3333	3700	1600	0	-3700	-100.00
Platinum Jubilee - Tree Planting	0	0	0	500	500	0.00
Outdoor Gym	139	150	150	150	0	0.00
Goodbox Charges	0	0	230	120	120	0.00
Climate Change costs	0	1000	1000	1000	0	0.00
Total Expenditure:	165845	192096	190822	216528	24432	12.72

	Actual 20/21	AGREED Budget 21/22	Estimated Out Turn 21/22	DRAFT Budget 22/23	£ Inc/red Agreed 21/22 to draft 22/23	% Inc/red Agreed 21/22 to draft 22/23
Income:						
Licence Fee - Games & Catering	0	0	0	0	0	0
Crosthwaite Road Car Park	30515	25000	30000	25000	0	0
Wayleaves	33	33	33	33	0	0
Insurance Reimbursements	1300	1300	1400	1400	100	8
Hire of Fitz Park	1779	1500	1500	1500	0	0
Donations	476	200	10200	200	0	0
Tennis Club - Licence Agreement	1250	1250	1250	1250	0	0
Football Club - Lease	1000	1000	1000	1000	0	0
Car Park Levy - Football Club	9891	6500	6700	6500	0	0
CSA Electricity	0	150	300	500	350	233
Play Area Donations	573	300	400	400	100	33
Bank Interest & Loyalty Reward	130	100	100	100	0	0
Gift Aid/Just Giving	0	0	300	450	450	0
Allerdale Lottery	0	0	400	400	400	0
NEW - Licence Agreement - TBC	0	0	0	1000	1000	0
Total Income:	46947	37333	53583	39733	2400	6.43

NET EXPENDITURE DEFICIT	-118898	-154763	-137239	-176795	-22032	14.24
TOTAL TO BE PAID TO FITZ IN TWO HALVES FROM KTC WHEN PRECEPT PAID		-154763		-176795		

HOPE PARK

AGENDA ITEM 9

Budget 1st April 2021 to 31st March 2022

Budget Summary as at 30th September 2021

2nd Quarter

	AGREED Budget for 21/22	Expenditure to 30.09.21	% of budget spent
Expenditure:			
Golf Cups & tee Mats	500	205	41.00
Tools	1250	58	4.64
Materials	1500	240	16.00
Maintenance	1500	0	0.00
Repairs - Paths/fences	5000	0	0.00
Repairs - Buildings	1300	550	42.31
Repairs - Course	1300	373	28.69
Repairs - Machinery	2200	180	8.18
Repairs - Van service/repairs	750	209	27.87
Fuel and licences	3000	1267	42.23
Plants & Compost	3500	2270	64.86
Trees and shrubs	800	800	100.00
Fertilisers	650	261	40.15
Electricity and heating oil	1300	189	14.54
Water rates	500	287	57.40
Wages (Gardeners & Trainee Gardener)	41246	18932	45.90
Wages (Management)	22242	10752	48.34
Admin and on costs	26415	12499	47.32
Insurance	4400	3061	69.57
Telephone	350	174	49.71
Advertising - Including Staff Recruitment	600	0	0.00
Trade Refuse Collection	1020	503	49.31
Training costs	600	20	3.33
Workwear	850	337	39.65
Equipment	400	0	0.00
Audit Fee & Accounts Preparation	800	0	0.00
Bird/squirrel feeding station	400	0	0.00
Contingency	1500	0	0.00
Health and Safety	800	72	9.00
Computer equipment	300	113	37.67
Web & Internet Costs	750	210	28.00
Tree Work & Surveys	2500	0	0.00
Professional Fees	500	0	0.00
Signs Expense	400	77	19.25
Drainage (filling) work to fairway	1000	0	0.00
Hire Purchase agreements - Tractor only 50% 19/20	1600	1139	71.19
Parks Van - Hire Purchase	4100	1412	34.44
Wooden Footbridge Replacement	1000	0	0.00
Climate Change Costs	500	99	19.80
Max the Miracle Dog costs	0	1250	1250.00
Contribution to Building Fund	1000	0	0.00
TOTAL EXPENDITURE:	140323	57539	41.00

	AGREED Budget for 21/22	Actual Income to 30.09.21	% of budget Income
Income:			
Games Licence to Occupy	150337	147717	98.26
Rent for Buildings - Café, Golf Hut & Toilets	22000	0	0.00
Bank interest	0	0	0.00
Donations & Money Spinner	200	1615	807.50
Building Fund Interest	0	0	0.00
Bird/Squirrel Feed Station Donations	200	254	127.00
Hire of Park	500	778	155.60
Max the Miracle Dog donations	0	10604	10604.00
Recharge to Fitz Park - RTV 100% & Tractor 50%	0	0	0.00
TOTAL INCOME:	173237	160968	92.92

SURPLUS/deficit	32914	103429
------------------------	--------------	---------------

FITZ PARK

1st April 2021 - 31st March 2022

Budget Summary as at 30th September 2021

2nd Quarter

	AGREED Budget for 21/22	Expenditure to 30.09.21	% of budget spent
Expenditure:			
Materials	2000	221	11.05
Games Equipment - Including CSA	200	200	100.00
Repairs - Paths, fences & walls	3000	0	0.00
Repairs - Buildings	2000	143	7.15
Repairs - Greens and courts	2200	1070	48.64
Repairs & Maintenance - children's play area	5000	1123	22.46
Repairs - Bridges (Wivell & Knights)	250	0	0.00
Trade refuse	1770	1251	70.68
Plants, trees & shrubs	500	202	40.40
Fertiliser	1000	835	83.50
Electricity	1500	698	46.53
CSA Electricity	500	58	11.60
CSA Expenditure	1000	388	38.80
Water Rates	400	208	52.00
Wages (Management)	22242	10752	48.34
Wages, NI & SA (Gardener & Maintenance)	81434	37328	45.84
Grass cutting - outside contract	6500	3780	58.15
Admin and on costs	25000	12499	50.00
Insurance	6800	6406	94.21
Advertising & Staff Recruitment	600	0	0.00
Car Park - Management Fee & Maintenance	7400	6316	85.35
Audit fee & Accounts Preparation	800	760	95.00
Tools	800	600	75.00
Health and Safety	300	109	36.33
Sinking Fund	0	0	0.00
Hygiene Contract	0	0	0.00
Signs Expense	300	233	77.67
Tree Work	4000	0	0.00
Workwear	850	336	39.53
Contingency	2500	0	0.00
Maintenance	1800	128	7.11
BMX Track Expenditure	1000	75	7.50
Bank Charges from July 2016	600	140	23.33
Collection box upgrade - Play Area	200	0	0.00
Training	600	0	0.00
Fuel	1100	521	47.36
Repairs - Machinery	1100	280	25.45
Hire purchase - RTV 100% & Tractor 50%	3700	0	0.00
Outdoor Gym	150	100	66.67
Climate Change costs	1000	498	49.80
Total Expenditure:	192096	87258	45.42

	AGREED Budget for 21/22	Income to 30.06.21	% of budget income
Income:			
Licence Fee - Games & Catering	0	0	0.00
New Car park income	25000	24568	98.27
Wayleaves	33	33	100.00
Insurance Reimbursements	1300	0	0.00
Hire of Fitz Park	1500	1514	100.93
Donations	200	7278	3639.00
Tennis Club - Licence Agreement	1250	1250	100.00
Football Club - Lease	1000	1000	100.00
Car Park Levy - Football Club	6500	6759	103.98
CSA Electricity	150	0	0.00
Play Area Donations	300	371	123.67
Bank Interest & Loyalty Reward from July 2016	100	33	33.00
Gift Aid	0	0	0.00
Grant from Keswick Town Council*	134763	77382	57.42
Grant from Allerdale Borough Council*	20000	20000	100.00
*(to cover deficit of £154,763)			
Total Income:	192096	140188	72.98

 Recharges still
to complete

NET SURPLUS/DEFICIT	0	52930
----------------------------	----------	--------------