

FITZ PARK, HOPE PARK & TOWNSFIELD CHARITABLE TRUSTS

Council Offices
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20th May 2021

The Annual Meeting of Charitable Trusts listed below to be held remotely via the Zoom app on **Thursday 27th May 2021 at 7.30 pm.**

The meeting will be open to the press and public, however access to a laptop/pc/iPad will be required to use 'Zoom', together with the link and password for the meeting which can be obtained by emailing townclerk@keswicktowncouncil.gov.uk no later than 24 hours prior to the meeting.

Yours sincerely



Vivien Little
Trust Clerk

HOPE PARK Registered Charity 503465
FITZ PARK Registered Charity 520327
TOWNSFIELD Registered Charity 520295

A G E N D A

- 1. Apologies**
To receive apologies for absence.
- 2. Election of Chairman**
To elect a Chairman for the ensuing year.
- 3. Election of Vice Chairman**
To elect a Vice Chairman for the ensuing year.
- 4. Minutes**
To approve and authorise the Chairman to sign the Minutes of the meeting held on 11th March 2021 (pages 14-15) (enclosed).
- 5. Declarations of Interests**
To receive any declarations of interests in respect of items on this agenda.
- 6. Chairman's Report**
To receive the Chairman's Report.
- 7. West Cumbria River's Trust**

To receive a verbal update from Jodie Mills, West Cumbria Rivers Trust, regarding the potential for educational events and activities in the Townsfield and Fitz Park.

8. Keswick Museum

To receive an update from Eilidh Young, Museum Manager and Claire Poulter, Chair of Trustees, on Museum Plans, and to seek permission for community engagement projects to be placed in Fitz Park.

9. Parks Manager's Report

To receive the reports of the Parks Manager.

10. Disposable Barbeques

To consider a motion from Councillor Lansbury to ban disposal barbeques on Trust owned land.

11. Budget Comparisons

To receive budget comparisons for the fourth quarter.

12. Assets Register

To approve and adopt the updated Assets Registers for Hope and Fitz Parks.

13. Review of Hire Charges

To review charges of the parks.

14. Requests for use of the Parks

- i) Cumbria NHS Wellbeing Service – Wellbeing Bunting (as previously agreed and enclosed in Park Manager's report).
- ii) British Orienteering – request for permission to use Hope Park as part of a Junior Selection Race on Friday 4th June 5pm – 8pm.
- iii) The Events Committee would like to request the use of Fitz Park on 5 September 2021 for the delayed Midsummer Prom from 10am-9.30pm, and request that the MUGA be closed for the duration.
- iv) Keswick Mountain Festival – request the use of Crosthwaite Road Car Park from Thursday 8 September to Sunday 12 September for Campervan Parking.

Prior to the following business the Chairman will move the following resolution:

'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.'

15. Deed of Easement – Upper Fitz Park

To receive a report from the Clerk.

16. Future Fund Raising Options for Fitz Park

To receive an update from Councillors Harwood, Boardman and Campbell-Savours.

17. Hospital Field

To receive a report from the Clerk.

18. Clerk's Report

To receive the report of the Clerk.

To: All Councillors/Trustees
Press

FITZ PARK, HOPE PARK & TOWNSFIELD CHARITABLE TRUSTS

Minutes of the meeting of Fitz Park, Hope Park & Townsfield Charitable Trusts held using the Zoom app on Thursday 11th March 2021 at 7.30 pm.

Present:

Chairman
Councillor Adam Paxon

Councillors		
Alexandra Boardman	David Burn	Markus Campbell-Savours
Allan Daniels	Alan Dunn	Steve Harwood
Sally Lansbury	Duncan Miller	Peter Terry
Paul Titley		

Also in attendance were Vivien Little (Trust Clerk), Lynda Walker (Trust Clerk), Christine Fawcett (Parks Manager), Catherine Parker (Responsible Financial Officer), one member of the press and one member of the public.

72. Apologies

Apologies for absence were received from Councillor Lywood.

73. Minutes

RESOLVED that the Chairman be authorised to sign as a correct record the minutes of the meeting held on 14th January 2021 (pages 12-13).

74. Declarations of Interests

Declarations of interests were received from:

Councillor Harwood – Item 8 – member of Keswick Athletics Club

Councillor Titley – Item 8 – member of Keswick Athletics Club

75. Chairman's Report

The Chair welcomed Vivien Little into her new role as Clerk of the Trust, and thanked Lynda Walker for all her help and assistance. The Chair also thanked all those who worked on the reopening of the playground area, especially the Parks Manager and her staff.

76. Parks Manager's Report

Consideration was given to the report of the Parks Manager who added that the clock in Hope Park had now been repaired, and thanked the contractor for their assistance. She also stated that with help from the Woodland Trust, there were now 250 trees planted in Fitz Park in land allocated for that purpose. She also informed Trustees that a lilac tree had been planted in Fitz Park in honour of Lynda Walker's role as the outgoing Trust Clerk.

Thanks was also given to Dr Leonard Will for his generous donation of the sundial, which the park staff were waiting for a dry sunny day for it to be situated.

77. Trust Clerk's Report

Consideration was given to the report of the Trust Clerk and the proposed grant agreement from Allerdale Borough Council for maintenance of Fitz Park. While it was acknowledged that the original letter stated that the grant would be paid in perpetuity, the reality was that this offer was likely the best that would be offered from Allerdale Borough Council, and that they had given assurances that they would inform the Trust a minimum of six months in advance if the grant were likely to be withdrawn in the future.

RESOLVED that the grant agreement with Allerdale Borough Council be signed.

78. Budget Comparisons

RECEIVED for information the 3rd quarter's budget comparisons.

79. Request for use of the Parks

- i) **RECEIVED** an update from the Responsible Financial officer on bookings
RESOLVED that the bookings be confirmed.
- ii) Consideration was given to a request from Taylors Funfair.
RESOLVED that in principal there was no issue with the request, however Trustees felt that under the current restricted circumstances, it would be better to be moved to 2022, and that Taylor's Funfairs should be informed of this.
- iii) Consideration was given to the return of the Junior Park Run to Fitz Park.
RESOLVED that the Junior Park Run at Fitz Park should go ahead once national restrictions were lifted.

Prior to the following business the Chairman will move the following resolution:

'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.'

80. Legal – Renewal of Leases

Consideration was given to the Clerk's report.

RESOLVED that the clubs be asked that the leases be tied up by 31st May 2021.

81. Legal – Hospital Field

Consideration was given to the Clerk's report.

RESOLVED that professional advice be sought as detailed in the report.

82. Legal – Townsfield

Consideration was given the report of the Clerk.

RESOLVED that no further action be taken at this time.

The meeting closed at 9.11 p.m.

Chairman

Date

Keswick Museum: Proposal to Keswick Town Council

Our team is very excited to be reopening again on the 17th May and are looking forward to seeing our visitors return to us this summer. We have several very exciting exhibitions this year, a big community engagement project supporting those with long term health problems and particularly long covid planned, as well as our popular lunch time talks and children's activities such as storytelling and crafts.

As with most museums we are restricted as to how many people we can welcome into our galleries at a time, so we are focusing on delivering as much of our activities and engagement programme outdoors as possible. We would like to make the most of our location at the heart of Fitz Park and celebrate the intentions of the civic planners who designed the Park and Museum to be a reciprocal draw for visitors.

Two of the key projects we are developing for this summer would benefit from working in partnership with the Town Council to provide the best visitor experience. These small steps would be significant to our ability to take Keswick Museum beyond the building walls and making links with our town and community.

Fox and Badger Trail

We are developing a children's activity trail around Fitz Park which will encourage them to find out more about the area. The intention is that the children collect a free activity pack with the printed trail map, the activities, a pencil and prize from the Museum and then use this to explore Fitz Park. It would be ideal if we could have physical markers around Fitz park for the children to find to increase their interaction with the park grounds and create a sense of discovery.

I have already approached Christine with this idea, and we would work with her to ensure that the signs are located in places that wouldn't pose any harm to the planting or impede maintenance. The intention is that they would be discreet so as not to detract from other park user's experience but visible from path for children looking out for them.

We would like to build 8 small wooden signs, with a display surface no bigger than A4, each of which would have our Fox and Badger illustration stencilled onto them in environmentally friendly paint. These would be easily removed once the trail has ended.

We are hoping to run this trail over the summer holidays, when there will be many families visiting Keswick.



Fox and Badger design, the stencil will be simplified version

Outdoor Gallery

We have also been developing a temporary outdoor gallery to engage with visitors who aren't feeling confident about returning to our indoor galleries yet. This will consist of around 5 interpretation panels exploring the importance of civic town planning to this area of Keswick. Making the link between the railway and station, Fitz Park, Keswick Museum and Station Road as the main route into the centre of town. This temporary outdoor gallery area will increase our free provision and not be restricted to access only during our opening hours.

We will be making use of the most underutilised part of the museum footprint: the courtyard garden area outside the Crosthwaite Room, to the right of the café outdoor seating. Our best option to create this gallery space is to build bespoke interpretation boards that will be attached to the railings that mark the boundary between the museum and Lower Fitz Park. It is my understanding that these railings are owned by the Town Council so we need permission to attach our temporary interpretation boards.

Pictured below is our prototype interpretation board, attached to the railings, that offers us a low-cost way of engaging with visitors. The design is lightweight but secure and robust enough to last into the autumn.



Outdoor Gallery prototype interpretation board in location along railings behind Keswick Museum, facing onto Lower Fitz Park. The final version would be painted black to match the railings.

Parks Manager Report May 2021

Christine Fawcett

Thankfully we have had some drier weather in April, although cold at times spring is on its way. Thanks, must goes to all the staff for their continued hard work within the parks and office. Welcome to Vivien Little our new Town clerk, I hope you enjoy working with us at Keswick Town Council and in the parks.

Hope Park

Games reopened on the 29th March despite the heavy rain over the weekend and the park being under water for 3 days.



The greens have all been fertilized in the second week of March and are starting to grow despite the cold conditions. Moss has had a good winter season and this has been treated with an application of lawn sand, Light scarifying will be carried out on the greens to

remove the moss. An application of liquid iron has been applied April to improve root growth and add colour to the greens.

With sunshine coming out, it has given us the opportunity to fit the new sundial kindly donated by Dr Leonard Will.

Leonard joined me in the park to fit the sundial and it is now reading true Keswick time. A sign has been mounted on the plinth to explain how this works.

Thank you, Leonard, for your kind donation and bringing this back to life again.

It has been unfortunate that the sundial has had to be repaired less than a month after fitting due to the gnomon coming loose.



The bedding plants have arrived in early April and are being grow on in the glass house to be planted in early June

The tulips have provided a lovely display in late April and May and thrived in the dry spell we have had. Varieties include Grand perfection, Jan van nes and Red riding hood.

With the success of the wild flower meadow within the Fairtrade border last year, we have chosen to sow another wild flower mix in a new area opposite Hope park café, to the left of the 1st green.

Last year the mix was the "Classic mix" supplied by Pictorial Meadows and the same has been planted this year.

Three memorial benches have been fitted and one memorial tree at Hope park and two memorial benches fitted in Upper Fitz park.

This is snippet of an email I received from a local resident recently.

"Thanks for all the work that you do in the parks. They always look very well cared for and that pleases me enormously. I spent a lot of time in Hope Park during the lockdowns, and it never failed to lift my spirits. Please pass my thanks on to your team."

Townsville

The grass has been cut in mid-April and will be cut twice a month for the growing season. The branches around the street light have been removed, along with a tree limb over the river footpath as recommended by the independent tree report. Two silver birch trees have also been removed due to lack of growth and their close proximity to the main road and footpath. A section of the brambles has been cut back to allow them to grow from the ground again and produce new growth.



Lower Fitz Park

In internal seating area within the play area has been revamped and made more user friendly including new edging boards to retain the bark mulch playing surface.

New bearings have been fitted in the roundabout and spinning bowl. This due to wear and tear and sand penetrating the wearing parts. The two large wheelie bins at the entrance to the play area will be replaced with three smaller black plastic bins. These bins are the same size as the other park bins and are not as heavy to empty when full.



Waste collections have been increased to three 1200L bins per week to deal with the increased litter/ waste volume in the park. In previous years we have not had to go too three collections until July. Contingently will be needed to cover the extra cost of waste collections if they high visitor number continue throughout the summer.



The Community sports area is now open and repair work to the fence has been completed. The mess wire had come away from the frame work and has been welded back in place.

Several trees will be dead wooded below Knight's bridge and some hung up branches will be removed from the oak trees behind the cricket club. This work is scheduled for early May. Future planned work includes dead wooding some more of the mature oak trees on the banking and carrying out a Summer tree inspection in August.

The new car park meter has been fitted along with new signage at Crosthwaite road, and includes contactless payments. The car park surface has been sprayed for weeds using Katoun Gold. This contains pelargonic acid to suppress the weeds but will not kill established grass weed. It costs £150.00 per application and can be applied up to 4 times per year. With increased traffic on the car park surface weed control hopefully will be kept to minimum.



Upper Fitz Park

The tennis courts, bowling green and surrounding grassed areas have been aeriated and fertilizer applied. An application of herbicide to control turf weeds has been carried out and scarifying to remove the moss will continue when possible, throughout the season. The tennis courts have been marked out and play will continue under restrictions as provided by LTA.



The spring mining bees are present in the park at the moment and their small entrance holes are visible on the tennis courts and bowling green

A number of Crocus bulbs were planted last Autumn within the shrub beds in the park, unfortunately the rabbits have eaten them as fast as they have grown and no flowers have been present.

Two new gates have been fitted to the site entrance to prevent the public from entering the workshop area. They have now been painted along with the fence and tennis hut.



Rolande Urwin has been and carved an owl in the stump near the compost bays, giving a redundant tree stump a sense of presence. Thank you to Peter Sibley for your kind donation to make this happen and add another piece of interest to the park.

Wellbeing Bunting - Fitz Park

At the Charitable Trust meeting held on 28th May 2020 the following resolution was made: -

- Cumbria NHS Wellbeing Service – Wellbeing Bunting
RESOLVED that the request be approved in principle subject to further information regarding the route of the bunting through Fitz Park and agreement of practicalities with the Parks Manager, use of recycled material to string the bunting together, an indication of the time period for the bunting to be in place and agreement to clear up the bunting at the appropriate time.

Due to Covid 19 and work commitments from the NHS staff involved in this project it has been delayed until recently, however we have still been in contact throughout the last 12 months.

The project was set up at the creative wellbeing group in Keswick Hospital and intended to try and break the world record of 12 miles of bunting. Unfortunately, they have been unable to achieve 12 miles but still have a considerable amount to display.

Catherine and I meet with Tracy Williams, Sharon Harrison, and Sarah Linnard from the NHS in Fitz park on Thursday 6th May.

We have agreed with the trusts approval to place the bunting around a section of the CSA fence, along the railing on Station road Lower Fitz park side, a section of the play area fence and with Café Wests agreement on the railings in front of the café.

The bunting is made up of lots of individual pieces made by local people of all ages though out the last 12 months. Catherine and I were shown some of the samples and they are beautifully, tastefully made in various designs from old clothes, curtains and other recycled material.

We have arranged to put the bunting up on Wednesday 1st September so it can be fully appreciated by Lakeland trails and the Mid-Summer festival. They will supply volunteers to put the putting in place with our guidance and remove it after 6 weeks. Signage will be provided by them to explain the cause of the bunting and its meaning.

Christine Fawcett.

Parks Manager

Looking After Keswick - Disposable Barbecues

A proposed message from Keswick Town Council, Sustainable Keswick, Keswick Fire Service, KTA, National Trust and the LDNPA

(at the time of writing this report, Fire Service and National Trust have not yet been consulted. Sustainable Keswick and Keswick Tourism Association do support this recommendation)

1. Motion to KTC – raising awareness about the problems of single use barbeques

Every summer we have several fires locally, caused by disposable barbeques. Sometimes these have involved helicopters to extinguish them. In all cases, there has been devastation to wildlife habitats, with nesting sites, peatlands, plants and grasses destroyed.

A recent fire close to Keswick cost around £30,000 to put out – everyone is paying for this, one way or another. Sometimes, the fires don't happen out in the open and it's the rubbish truck which is set on fire by smouldering embers. Imagine being the driver of that truck driving along the A66 with your truck ablaze – both terrifying and extremely dangerous. Curious dogs attracted to the smell, end up with burns and other wildlife get injured on the abandoned metal grids.

We had a fire on Blencathra a few years ago which was caused by a barbecue being thrown into the dry heather. It burned many acres of land and the peat caught fire. The peat is metres deep, once alight it is very difficult to put out at that depth. Then it takes thousands of years to regenerate.

The LDNPA is considering their approach to these items on 19th May and we will have a report from Cllr Lywood on this at our meeting of 20th May, so my recommendation may be adapted according to the results of that motion.

Landowners do have some rights regarding banning the use of barbecues on their land - I will therefore be putting some suggestions on the next Trust agenda.

Recommendation:

Although we have no enforcement powers to control the sale of disposable barbecues, I recommend that we write as a Town Council to local retailers including the fuel stations, asking them to phase out the sale of these items.

We can also suggest that purchaser ID is taken – in the same way as when fireworks are sold. This may not immediately reduce the number of items sold, but it will raise awareness of the issues and is something we can build upon.

2. Sample Proposed Code of Conduct for users to be put on our website and request KTA / VisitAllerdale / Safer Lakes and National Trust do the same.

Disposable barbeques may seem to provide a fun and cheap way to enjoy a meal. They can also cause a lot of damage to our environment.

If you use a disposable barbecue, please consider the following environmental aspects:

Every summer we endure several fires caused by these items – at a high financial cost and having a devastating effect on local wildlife and plantlife. Curious dogs attracted to the smells can end up with burns. If left behind after use, the metal grids are a danger to animals.

They are a single use, non-recyclable item – the environmental impact in terms of their manufacture, packaging and transport, plus the carbon emissions when they are lit and then again when they are burnt as 'refuse derived fuel' outweigh their appeal. If collected from parks and shorelines, they may go to landfill.

Please do consider other ways to enjoy a meal in the open but if you do choose to use a disposable barbecue, please follow the guidelines below:

If you do use a disposable barbecue

- It must be placed on an even surface, such as either bricks or paving slabs.
- Never light a disposable barbecue on grass or on the fells.
- Do not fan the barbecue as sparks and embers will travel and may start a fire
- Place disposable barbecues well away from accommodation, shed or fences.
- Do not use disposable barbecues near or on public benches, or on picnic tables.
- If you're using a disposable barbecue on a safe surface, make sure it is fully out by pouring sand or water over it

Thank you for looking after this beautiful National Park so that our wildlife can flourish and everyone can enjoy it.

3, Contents of a proposed letter to retailers:

Dear retailer, (insert name)

Keswick Town Council encourages positive action in the prevention of wildfires in the area, caused by disposable barbecues.

At the Keswick Town Council meeting of 20th May 2021, a motion was carried to write to local retailers, discouraging their use.

We do recognise that in summer, these items provide valuable revenue for you. The cost of putting out these fires, however, means that collectively we all pay a very high price for them.

A recent wildfire in Keswick reportedly cost the fire service £30,000 to put out and that is just one fire. Every summer, we have several – last year, there was also a serious fire in a Cumbria rubbish truck which put the driver at extreme risk. Environmentally – the negatives of energy used in producing these single use items and the destruction of plants and wildlife caused, outweigh the short term enjoyment of a cheap disposable barbeque dinner.

We know that you and your teams love the environment here and we encourage you to phase out the sale of these items. In the meantime, we enclose a set of safety measures for users to take and we request that you collect names and addresses of purchasers as with fireworks, in order to encourage their safe use and to assist the local emergency services.

If you do use a disposable barbecue:

- It must be placed on non-flammable surface such as either bricks or paving slabs. Never directly onto grass.
- Never light a disposable barbecue on grass or on the fells
- Place disposable barbecues well away from accommodation, shed or fences.
- Do not use disposable barbecues near or on public benches or picnic tables.
- If you're using a disposable barbecue on a safe surface, make sure it is out by pouring sand or water over it - before putting it in the bin.
- To avoid starting a fire you should allow it to cool for several hours and then consider pouring water over it to make sure it's out.

Please do not hesitate to contact us if you have further suggestions on how we can approach this problem.

Signed

Keswick Town Council etc

HOPE PARK

Budget 1st April 2020 to 31st March 2021

Budget Summary as at 31st March 2021 - PENDING YEAR END ADJUSTMENTS

4th Quarter

Expenditure:	AGREED REVISED Budget for 20/21 (Covid Adjustments - April 2020)	Expenditure to 31.03.21	% of budget spent
Golf Cups & tee Mats	500	100	20.00
Tools	1250	796	63.68
Materials	1500	1373	91.53
Maintenance	1500	686	45.73
Repairs - Paths/fences	0	0	0.00
Repairs - Buildings	1300	1038	79.85
Repairs - Course	1300	938	72.15
Repairs - Machinery	2000	1463	73.15
Repairs - Van service/repairs	750	418	55.73
Fuel and licences	3000	2007	66.90
Plants & Compost	2900	1904	65.66
Trees and shrubs	400	200	50.00
Fertilisers	650	696	107.08
Electricity and heating oil	750	927	123.60
Water rates	300	365	121.67
Wages (Gardeners & Trainee Gardener)	54938	44893	81.72
Wages (Management)	23338	21510	92.17
Admin and on costs	24711	25101	101.58
Insurance	3800	3576	94.11
Telephone	400	250	62.50
Advertising - Including Staff Recruitment	600	0	0.00
Trade Refuse Collection	850	747	87.88
Training costs	785	75	9.55
Workwear	1100	725	65.91
Equipment	400	400	100.00
Audit Fee & Accounts Preparation	800	0	0.00
Bird/squirrel feeding station	400	52	13.00
Contingency	0	0	0.00
Health and Safety	800	439	54.88
Computer equipment	300	259	86.33
Web & Internet Costs	900	420	46.67
Tree Work & Surveys	1500	558	37.20
Professional Fees	500	0	0.00
Signs Expense	500	37	7.40
Drainage (filling) work to fairway	0	0	0.00
Hire Purchase agreements - Tractor only 50% 19/20	1600	1536	96.00
Parks Van - Hire Purchase	4100	4062	99.07
Wooden Footbridge Replacement	0	0	0.00
Donations - Expenditure	0	260	0.00
TOTAL EXPENDITURE:	140422	117811	83.90

Sundial

Income:	AGREED REVISED Budget for 20/21 (Covid Adjustments - April 2020)	Actual Income to 31.12.20	% of budget Income
Games Licence to Occupy	69021	69021	100.00
Rent for Buildings - Café, Golf Hut & Toilets	16500	16500	100.00
Bank interest	0	0	0.00
Donations & Money Spinner	200	430	215.00
Building Fund interest	0	0	0.00
Bird/Squirrel Feed Station Donations	125	265	212.00
Hire of Park	0	0	0.00
Recharge to Fitz Park - RTV 100% & Tractor 50%	0	2628	0.00
TOTAL INCOME:	85846	88844	103.49

Inc Sundial

SURPLUS/deficit	-54576	-28967
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FITZ PARK

1st April 2020 - 31st March 2021

Budget Summary as at 31st March 2021 - PENDING YEAR END ADJUSTMENTS

4th Quarter

	AGREED REVISED Budget for 20/21 (Covid Adjustments April 2020)	Expenditure to 31.03.21	% of budget spent
Expenditure:			
Materials	2000	1496	74.80
Games Equipment - Including CSA	200	194	97.00
Repairs - Paths, fences & walls	0	0	0.00
Repairs - Buildings	1000	593	59.30
Repairs - Greens and courts	2200	2193	99.68
Repairs & Maintenance - children's play area	4000	2450	61.25
Repairs - Bridges (Wivell & Knights)	250	0	0.00
Trade refuse	1500	1022	68.13
Plants, trees & shrubs	500	450	90.00
Fertiliser	1000	679	67.90
Electricity	1500	916	61.07
CSA Electricity	500	121	24.20
CSA Expenditure	500	335	67.00
Water Rates	400	426	106.50
Wages (Management)	23338	21213	90.89
Wages, NI & SA (Gardener & Maintenance)	71063	66113	93.03
Grass cutting - outside contract	5600	6210	110.89
Admin and on costs	24711	25101	101.58
Insurance	6000	6340	105.67
Advertising & Staff Recruitment	600	0	0.00
Car Park - Management Fee & Maintenance	7000	3455	49.36
Audit fee & Accounts Preparation	800	0	0.00
Tools	800	800	100.00
Health and Safety	300	290	96.67
Sinking Fund - TRANSFER NOT MADE AS AGREED 2020	15000	0	0.00
Hygiene Contract	90	0	0.00
Signs Expense	300	244	81.33
Tree Work	3500	2480	70.86
Workwear	600	591	98.50
Contingency	0	542	0.00
Maintenance	1500	1218	81.20
BMX Track Expenditure	1000	1000	100.00
Bank Charges from July 2016	600	236	39.33
Training	500	350	70.00
Fuel	1100	989	89.91
Repairs - Machinery	1000	988	98.80
Hire purchase - RTV 100% & Tractor 50%	3400	2628	77.29
Commemorative Bench Surround	0	0	0.00
Professional Fees	0	810	0.00
			Land registry & leases
Total Expenditure:	184352	152473	82.71

	AGREED REVISED Budget for 20/21 (Covid Adjustments April 2020)	Income to 31.03.21	% of budget income
Income:			
Licence Fee - Games & Catering	0	0	0.00
Car park income	10000	11733	117.33
Wayleaves	33	33	100.00
Insurance Reimbursements	1300	1369	105.31
Hire of Fitz Park	700	1243	177.57
Donations	150	63	42.00
Tennis Club - Licence Agreement	1250	1250	100.00
Football Club - Lease	1000	1000	100.00
Car Park Levy - Football Club	2000	7368	368.40
CSA Electricity	50	316	632.00
Play Area Donations	150	279	186.00
Bank Interest & Loyalty Reward from July 2016	50	44	88.00
Allerdale Lottery	0	30	0.00
Grant from Keswick Town Council*	132719	132719	100.00
Grant from Allerdale Borough Council*	20000	20000	100.00
*(to cover deficit of £152,719)			
Total Income:	169402	177447	104.75

NET SURPLUS/DEFICIT	-14950	24974
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Keswick Parks – Schedule of Charges - 2021

Keswick Parks current schedule of charges are: -

Description of Charge	Charge
Community Sports Area - Fitz Park – Light tokens	£2 per hour
Notes	Tokens available from Keswick YHA Café

Description of Charge	Charge
Crosthwaite Road Car Park	£3.00 all day – Motorcars £6.00 all day - Motorhomes £100 per year – Annual Parking Permit – CARS ONLY £10 per month – Monthly Parking Permit – CARS ONLY
Notes	Strictly no overnight parking from 23:59 to 06:00 Permits available from KTC office during office opening hours Payment can be made by cash, card to mobile

Description of Charge	Charge
Fitz Park & Hope Park Hire Charges	The base rate for use of the park be set, as a minimum, at £500.00 plus VAT per day (with a charge of £125 plus VAT applying for set up/take down days) OR £1 plus VAT per competitor whichever is greater.
Notes	The base rate will be invoiced prior to the event with the remainder being paid after the event once the number of competitors has been clarified. <i>Please note: The Trust retains the discretion to amend this charge as it sees fit</i> <i>In certain circumstances - In addition to the above a bond payment of either £500.00 or £750.00 will be payable prior to the event and held by the Trust until confirmation has been received from the Parks Manager, after the event, that no damage has been caused.</i>

The above is a review of the current charges in place, if Trustees feel anything should be amended then suggestions are welcome for approval.

Catherine Parker
Responsible Finance Officer – May 2021

Keswick Mountain Festival – Request for Use of Crosthwaite Road Car Park – Campervan Parking

May 2021

For information the dates for use of the Parks for this years Keswick Mountain Festival are below: -

- **Hope Park** for the Keswick Mountain Festival to be held on 10th 11th and 12th September 2021 (as a bad weather contingency route)
- **Fitz Park** for the Keswick Mountain Festival Kids Triathlon to be held on Thursday 9th September 2021

Richard Pearson has made a further request (see below) in relation to Campervan parking at Crosthwaite Road Car park and **Trustees are asked to consider this:** -

For your information we have booked the Football Club Car Park, see below for some Campervan parking and I am enquiring whether the Crosthwaite Road Car Park might be available for us to rent from Thursday 9 to Sunday 12 September, for additional Campervan parking?

In relation to the Crosthwaite Road Car Park request:

Yes we would request overnight Parking and the vehicles will be occupied.

We would introduce increased mixed waste recycling bins for the duration of the booking. We would introduce this as part of our sustainability policy which we work alongside sustainable Keswick on.

The park would be for Campervans/Motorhomes only, NOT caravans

Thank you for the price indication that's helpful at this stage.

Yes please can I ask this to be raised at the next Trust meeting agenda



For information – Lakesman hire Crosthwaite Road Car Park on an annual basis to coincide with their event, for car parking – From 5pm Friday to 10am Monday for a fee of £850 + VAT