

KESWICK TOWN COUNCIL

Minutes of the meeting of Keswick Town Council held at St John's Church, Church Lane, Keswick on Thursday 17th June 2021 at 7.30 p.m.

Present:**Chairman**

Councillor Alan Dunn

Councillors

Alexandra Boardman
Allan Daniels
Tony Lywood
Peter Terry

David Burn
Steve Harwood
Duncan Miller
Paul Titley

Markus Campbell-Savours
Sally Lansbury
Adam Paxon

Also present were Vivien Little (Town Clerk), Catherine Parker (Responsible Financial Officer), and 1 member of the public

34. Apologies

No apologies for absence were received for this meeting

35. Minutes

RESOLVED that the Chairman be authorised to sign as a correct record the minutes of the Town Council meeting held on Thursday 20th May 2020 (pages 1-7).

36. Requests for Dispensations

The Clerk reported that no requests for dispensation had been received.

37. Declarations of Interests

Declarations of interest were received from Councillor Dunn, who declared a disclosable pecuniary interest in agenda item 10. Applications for Development, in respect of Planning Application 7/2021/2164. He stated that he would leave the room for the duration of this item.

38. Police Report

No report of the Allerdale Rural Neighbourhood Policing Team had been received.

39. Matters to be received from the Public

No matters were received by members of the public.

40. Matters to be raised by Councillors

No matters were received from Councillors.

41. Keswick Transport Study – update from Allerdale Borough Council

RECEIVED a verbal update from Councillor Marion Fitzgerald (Deputy Leader), Allerdale Borough Council and Catherine Nicholson, Chief Officer (Assets) regarding the Allerdale Borough Council actions contained within the Keswick Transport Study.

Councillor Fitzgerald began by stating that Covid had had a huge impact on all of Allerdale's services, and that the recommendation which was made at the Executive meeting held on 19th February 2020 meant that Allerdale Borough Council would work with other partners to secure funding from both internal and external sources, not pay for the whole amount. Allerdale Borough Council were unable to cover the full cost of the project and the Town Council were reminded that the programme delivery was 'subject to

funding being sourced'. There was now a car park manager in place and alongside the Working Group ~~who~~ was keen to work with third party operators in order to help relieve pressure on the main car parks.

Councillors then asked a number of questions of Councillor Fitzgerald. Concern was raised that this summer was likely to be an exceptionally busy one, and while the LDNPA were providing AA signs to try and help the situation this year, it would not help in the long term. The signage strategy is expected to take 2 years. Councillor Fitzgerald pointed out that with those signs in place, it would give material evidence moving forward to help a future working group secure funding to impliment permanent signage, Allerdale Borough Council were also seeking technical support from CCC who were the experts in this area. Although it was acknowledged that Keswick's car parks raised a lot of money for Allerdale Borough Council, it would be wrong for all of that money to solely benefit Keswick; Councillor Fitzgerald stated that the money benefited the whole of Allerdale.

It was suggested that if a working group was set up, the current Mayor of Keswick would be an ideal candidate to represent Keswick Town Council as he had a number of contacts and a huge interest in the project.

RESOLVED that the update be noted.

Councillor Marion Fitzgerald and Catherine Nicholson were thanked for their attendance at this meeting, and left after this item.

42. Keswick Museum

RECEIVED a verbal update from Eilidh Young, Museum Manager, and Claire Poulter, Friends of Keswick Museum to update the Town Council on the Museum's future plans and to explore opportunities of joint working.

RESOLVED that the update be noted.

Eilidh Young and Claire Poulter were thanked for their attendance at this meeting, and left after this item.

43. Applications for Development

- i) **RESOLVED** that the following observations be submitted to the Lake District National Park Authority:

Plan Ref.

Description of Development Location

T/2021/0089

Fell 1 ash tree (T1)

2 Archway House, Borrowdale Road, Keswick, CA12 5DD

Object – this is a substantial ash tree in the rear courtyard which is now in full leaf and appears to be in much better condition than implied on the submitted photograph. It is within the conservation area and in the grounds of a listed building (formerly 9 Priorholme). It has a significant presence when viewed from vantage points beyond this site. No specialist arboricultural report has been submitted to substantiate the basis for this application and consequently we object to the removal of this tree

OBJECT

7/2021/2125

Retractable awning

21, Station Street, Keswick, CA12 5HH

Support in principal – subject to consideration given to restricting the extent of the canopy projection to avoid covering the prominent 'Packhorse Court' sign at the site frontage

SUPPORT

7/2021/2144	<p>Alterations & extensions 7, The Hawthorns, Keswick, CA12 4LL <i>No comments made</i> SUPPORT</p>
7/2021/2147	<p>Retain replacement windows Shelley Cottage, Chestnut Hill, Keswick, CA12 4LS <i>Object – we approve the retention of window one with timber sliding sashes replaced in 2018. We object to the retention of window two above the doorway which is a modern pattern and out of character with this Grade II listed building. The existing opening is of the proportion of what would have been a sliding sash window to match window one</i> OBJECT</p>
7/2021/2149	<p>Replacement of roof purlin, removal of oil and polymer based paints from masonry, repair of lime mortars to the clock tower and steps, redecoration of woodwork and metalwork Tourist Information Centre, Moot Hall, Keswick, CA12 5JR <i>Support – sensitive repair and maintenance works on this iconic Grade II listed building</i> SUPPORT</p>
7/2021/2150	<p>Approval of details reserved by condition 3 (Windows & doors details) on planning permission 7/2019/2292 - Two storey side and rear extension with single storey to front elevation, alteration to front and rear garden to enlarge patio and form additional parking 7, Fenton, Keswick, CA12 4AZ <i>For information only, no comments required</i></p>
7/2021/2153	<p>Extension of existing first floor balcony The Bothy, Penrith Road, Keswick, CA12 4LJ <i>No comments made</i> SUPPORT</p>
7/2021/2156	<p>Remove local occupancy, condition 2 on planning permission 7/2004/2080, erection of dwelling Elimore House, 15, Brackenrigg Drive, Keswick, CA12 4JJ <i>Object – we strongly object to removal of local occupancy conditions on principle as this would set a precedent which could be applied to all existing dwellings with these restrictions and no exceptions should be made. The reasons for this condition were clearly stated in the permission granted in 2004 and remain valid</i> OBJECT</p>
7/2021/2159	<p>Extend dwelling to front and side of dwelling including building second storey over part of garage roof 48, Millfield Gardens, Keswick, CA12 4PD <i>No comments made</i> SUPPORT</p>
7/2021/2161	<p>Erection of single-storey rear extension for additional living accommodation 24, Poplar Street, Keswick, CA12 5BW <i>No comments made</i> SUPPORT</p>

7/2021/2164

Change of use from former Gospel Chapel to self contained one bedroom flat

15, St John's Street, Keswick, CA12 5AP

Support- support in principle subject to this being designated as a one person dwelling relative to the space standards in Housing Policy 15 of the new Local Plan and subject to a local occupancy condition. This provides a new dwelling in the high need category within the town centre to make use of a now redundant building whilst retaining its existing character in the conservation area

SUPPORT

ii) **RECEIVED** an update on National Park planning decisions.

44. Mayor's Engagements

RECEIVED details of the Mayor's engagements and meeting attendance for the period 20th May 2021 – 10th June 2021.

45. Annual Accounts

RESOLVED that the Chairman be authorised to sign the statement for accounts for the year ending 31 March 2021.

46. Annual Governance and Accountability Return (AGAR) – Section 1

RESOLVED that section 1 - Annual Governance Statement 2020-21 - of the AGAR be approved for signature by the Chairman.

47. Annual Governance and Accountability Return (AGAR) – Section 2

RESOLVED that section 2 - Annual Governance Statement 2020-21 - of the AGAR be approved for signature by the Chairman.

48. Internal Auditor's Report for Year Ending 31 March 2021

RESOLVED that the Responsible Financial Officer investigate options regarding investing in Premium Bonds.

49. Payment of Accounts

RESOLVED that the accounts for June 2021 as approved by the Inspection Committee be authorised for payment for:

- i) For the Town Council, vouchers 50 – 64, amounting to £2,819.24 (two thousand eight hundred and nineteen pounds and twenty four pence)
- ii) For the Parks' Trusts, vouchers HP31 – FP45, amounting to £6,909.55 (six thousand nine hundred and nine pounds and fifty five pence)

50. Reports from Ward Representatives

RECEIVED reports from the following representatives:

- i) Allerdale Borough Council Ward Representatives; Councillor Daniels had attended the opening of the new cycle path between Allonby and Silloth, part of the National Cycle Route. Councillor Campbell-Savours informed Councillors that the swimming pool in Keswick would not be reopened by Allerdale Borough Council – due to the cost of refurbishing the pool and sealing the leak, it was not financially viable. The gym would remain open. There was also no further update regarding what was happening with the lease on the Station Platform.
- ii) Cumbria County Council Ward Representative; Councillor Lywood reported that there was another cut to funding, therefore only potholes would be filled, there was no extra funding for road surfacing.
- iii) Lake District National Park Authority North Distinctive Area Parishes Representative. Dr Geoff Davies was not in attendance but his written report was submitted.

51. Visitor Management Working Group Update**RESOLVED** that the update be noted.**52. Derwentwater Foreshore****RESOLVED** that Councillor Terry continue his work on the Foreshore once information came back in from various parties.**53. Anti-Harassment and Bullying Policy****RESOLVED** that the Anti-Harassment and Bullying Policy be approved and adopted.**54. Clerk's Report****RESOLVED** that the Mayor be authorised to sign the CALC learning agreement on behalf of the Council for the Town Clerks CiLCA training.**55. Consultations**

Consideration was given to responses to the following consultations:

- i) Forestry England – Whinlatter Amendments May 2021

RESOLVED that the proposals be supported.

- ii) Cumbria CC – Draft Contributions Review Policy and Revised Admissions and Termination Policy

RESOLVED that the proposals be supported.**Prior to the following business the Chairman moved the following resolution:**

'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted'

56. Staffing**RECEIVED** for information the Minutes of the Staffing Committee meeting held on 17 May 2021 (pages 14-15).

The meeting closed at 9.25 p.m.

Chairman_____
Date