

**KESWICK TOWN COUNCIL**

**Council Offices  
50 Main Street  
Keswick  
Cumbria  
CA12 5JS**

**Email: [townclerk@keswicktowncouncil.gov.uk](mailto:townclerk@keswicktowncouncil.gov.uk)**

13<sup>th</sup> April 2022

A meeting of Keswick Town Council to be held in the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick on **Thursday 21st April 2022 at 7.30 pm.**

Yours sincerely



**Vivien Little  
Town Clerk**

**A G E N D A**

- 1. Apologies**  
To receive apologies for absence.
- 2. Minutes**  
To authorise the Chairman to sign as a correct record the minutes of the Town Council Meeting held on 17<sup>th</sup> March 2022 (pages 59-65).
- 3. Requests for Dispensations**  
The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
- 4. Declarations of Interests**  
To receive declarations by elected and co-opted members of interests in respect of items on this agenda.
- 5. Co-option of Councillor**
  - i) To receive a presentation from co-option applicants giving the reasons they would like to be a Town Councillor and what they feel they can offer to the community.
  - ii) To select a candidate to fill the vacancy in the West Ward.
  - iii) To receive the Declaration of Acceptance of Office.
- 6. Police Report**  
To receive the newsletter of the Allerdale Rural Neighbourhood Policing Team (enclosed).

- 7. Matters to be received from the Public**  
Such matters may be received throughout the meeting, however items raised should not be discussed for longer than 10 minutes and the Chairman reserves the right to curtail repetitious matters. Public participation shall not be longer than half an hour throughout the meeting.
- 8. Matters to be raised by Councillors**  
An opportunity for Councillors to raise any unforeseen matters which are not on the agenda, with the consent of the Chair, and which do not require a decision – items raised should not be discussed for longer than 10 minutes.
- 9. Applications for Development**

  - i) To examine applications for development and agree observations to be submitted to the Lake District National Park Authority
  - ii) To receive update on National Park Planning Decisions
- 10. Licensing Applications**  
To receive Licensing Group report on licensing applications received for period 11<sup>th</sup> March – 14<sup>th</sup> April 2022
- 11. Mayor's Report**  
To receive details of the Mayor's engagements and meeting attendance for the period 11<sup>th</sup> March 2022 – 14<sup>th</sup> April 2022
- 12. Reports from Ward Representatives**  
To receive reports from the following representatives:

  - i) Allerdale Borough Council
  - ii) Cumbria County Council
  - iii) Lake District National Park Authority North Distinctive Area Parishes
- 13. Payment of Accounts**  
To confirm the payment of accounts for April 2022 as approved by the Inspection Committee (list to be circulated before the meeting) for:

  - i) The Town Council
  - ii) The Parks Trusts
- 14. Twinning**  
To consider the report of the Clerk.
- 15. Budget Summary Comparisons as at 31<sup>st</sup> March 2022**  
To receive budget comparisons for the 4<sup>th</sup> Quarter
- 16. Annual Review of Revised Financial Regulations**  
To consider the report of the Responsible Financial Officer.
- 17. Assets Register**  
To approve and adopt the updated Assets Register.
- 18. Insurance Renewal Review**  
To consider the report of the Responsible Financial Officer.

**KESWICK TOWN COUNCIL**  
**SEVEN PRINCIPLES OF PUBLIC LIFE**  
**Selflessness – Integrity – Objectivity – Accountability – Openness – Honesty - Leadership**

Minutes of the meeting of Keswick Town Council held on Thursday 17<sup>th</sup> March 2022 at 7.30 p.m. at the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick

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**Present:**

**Chairman**  
Councillor Alan Dunn

<b>Councillors</b>		
Allan Daniels	Steve Harwood	Sally Lansbury
Tony Lywood	Duncan Miller	Adam Paxon
Peter Terry	Paul Tittley	

Also present were Vivien Little (Town Clerk), Catherine Parker (Responsible Financial Officer), one member of the press, and three members of the public.

**218. Apologies**

Apologies for absence were received from Councillor Burn.

**219. Minutes**

**RESOLVED** that the Chairman be authorised to sign as a correct record the minutes of the Town Council meeting held on Thursday 17<sup>th</sup> February 2022 (pages 54-58).

**220. Resignation of Councillor**

The Clerk reported the resignation of Councillor Markus Campbell-Savours which had been received on 3 March 2022. The Notice of Vacancy had been posted, and was due to close on 24 March 2022.

No request for a by-election was received in respect of the vacancy caused by the resignation of Councillor Boardman, therefore co-option would take place at the April Town Council meeting.

**221. Requests for Dispensations**

The Clerk reported that there had been no requests for dispensations.

**222. Declarations of Interests**

Councillor Terry gave a personal explanation with regarding to planning application 7/2022/2025 as he lived close to the property. He would remain in the room and vote on the item.

**223. Police Report**

**RECEIVED** the newsletter of the Allerdale Rural Neighbourhood Policing Team.

**224. Matters to be received from the Public**

A member of the public addressed the Council as they felt that in regard to the ongoing consultation on the Back Streets, the views of the residents were being lost among more vocal commenters. Parking had been an issue on the Back Streets for a number of years, with

**19. Clerk's Report**

To consider the report from the Clerk.

**20. Consultations**

- i. To respond to the Lake District National Park's consultation on action on Second Homes/Holiday lets
- ii. To respond to NALC's request for information regarding how smaller councils can be helped.

**21. Reports from Representatives on Outside Bodies**

- i) Keswick Convention Town Liaison Group – Duncan Miller
- ii) Keswick Flood Action Group – Paul Titley

**22. Minutes of Committee Meetings**

To receive for information the Minutes of the Events Committee meeting held on 9 February and 15 March 2022 .

To: All Councillors, Press, Police

residents finding it increasingly difficult to park. The proposal of double yellow lines on the corners was welcome, and would make visibility easier, and improve safety. The member of the public was concerned that the proposed permits were not set up for the correct time of the day, as there were more problems in the evenings, but it was a starting point for consideration.

## 225. Matters to be raised by Councillors

Councillor Terry informed Councillors that he intended to undertake a journey to the Ukraine/Poland border in order to deliver first aid equipment to those in need. Councillors requested whether a financial donation could be made to Councillor Terry's journey. The Clerk advised that as this had not been placed on the agenda in advance, a decision could not be made at this meeting, however it could be placed on the agenda for the April Town Council meeting.

## 226. Applications for Development

- i) **RESOLVED** that the following observations be submitted to the Lake District National Park Authority:

Plan Ref.	Description of Development Location
7/2022/2001	Garage extension 17, Acorn Street, Keswick, CA12 4EA <i>Object – we consider this to be overdevelopment of the rear garden to this dwelling. We object to building on the property boundary where the ability to apply the wall finish and ongoing maintenance is subject to access from an adjoining property. An access margin should be retained.</i> <b>OBJECT</b>
7/2022/2025	Two storey extension to the rear/side of the property and alterations to the front of the house. These renovations include excavation of the back garden, and changes to the windows/appearance of the front of the house Sunny Bank, Chestnut Hill, Keswick, CA12 4LR <i>In light of information from neighbours we wish to support this application.</i> <b>SUPPORT</b>
7/2022/2027	Change of use of guest house to two units of holiday letting accommodation Pitcairn House, 7 Blencathra Street, Keswick, CA12 4HW <i>Object – This is the 17<sup>th</sup> application of this type since June 2020. It appears from the submitted plans that the owner's accommodation is to be split to form parts of 2 self-contained holiday let units to be created thereby removing the on-site management. We maintain our objection to this type of application where the Change of Use results in a change from on site to off site management which we feel is a significant difference – particularly given the difficulties in pursuing enforcement action against anti-social behaviour. We believe routine approval of such applications with no</i>

*distinction of how it will be managed is having a detrimental impact on the type of holiday accommodation available and housing for local needs resulting from displacement of managers accommodation*

**OBJECT**

7/2022/2036

Amendment to local occupancy (vary the condition to reflect the new local plan and house SPD adopted in May 2021) condition 3 on planning application 7/2014/2205 - new detached 2 storey dwelling house

1, Briar Rigg, Keswick, Cumbria, CA12 4NW

Support – Keswick couple resident for 16 years need to move out of Keswick while new house is built expected to take 12 – 18 months. We consider it reasonable to amend the condition to allow this option

**SUPPORT**

7/2022/2040

Remove fascia signage badge and replace with new signage  
Repair and repaint existing fascia, shopfront and soffit Add tiling to match existing stallriser to base of external columns and pilasters for durability new projecting sign new A board Decorate upper parts to building

49, Main Street, Keswick, Cumbria, CA12 5DS

*No comments made*

**SUPPORT**

7/2022/2044

Proposed extension to food preparation area to existing café

Cafe Hope, Lake Road, Keswick, CA12 5DG

*No comments made*

**SUPPORT**

7/2022/2045

Demolition of existing garage, resurfacing the area with permeable tarmac, erection of 0.9m high vertical timber fence and erection of shed/store

4 Cat Bells, Blencathra Street, Keswick, CA12 4HP

*No comments made*

**SUPPORT**

7/2022/2047

Change of use of guest house to self-catering holiday letting accommodation

Glencoe Guest House, 21, Heivellyn Street, Keswick, CA12 4EN

*Support – this is the 18<sup>th</sup> application of this type since June 2020. There is a lack of clarity on how this change of use will be managed but it appears from the application form that it is intended to retain the owners accommodation which would provide on site management. This should be clarified with the applicant and appropriate conditions incorporated to safeguard this on-site management*

**SUPPORT**

- 7/2022/2050  
 Air conditioning installation works to upper floors and replacement of first and second floor windows to internal flat roof well  
 Royal Oak, Main Street, Keswick, Cumbria, CA12 5HZ  
*Support – this proposal seeks to replace aging and inefficient electric panel radiators to upper floor bedroom accommodation with new air conditioning units. This provides heating and cooling to rooms which are estimated to be 4 times more efficient and considerably reduce energy usage. The units are located in a concealed area to the rear which we consider is acceptable for the benefit gained*  
**SUPPORT**
- 7/2022/2051  
 Air conditioning installation works to upper floors and replacement of first and second floor windows to internal flat roof well  
 Royal Oak, Main Street, Keswick, Cumbria, CA12 5HZ  
*Support – as per comments in application 7/2022/2050*  
**SUPPORT**
- 7/2022/2054  
 Change of use of guest house to self-catering holiday letting accommodation  
 Thornleigh Guest House, 23, Bank Street, Keswick, CA12 5JZ  
 Object – this is the 19<sup>th</sup> application of this type since June 2020. *It seeks permission for Change of Use to a dwelling to be let to one family group as a whole. This removes the on-site management and would be difficult to control in practice. We maintain our objection to this type of application where the Change of Use results in a change from on site to off site management which we feel is a significant difference – particularly given the difficulties in pursuing enforcement action against anti-social behaviour. We believe routine approval of such applications with no distinction of how it will be managed is having a detrimental impact on the type of holiday accommodation available and housing for local needs resulting from displacement of managers accommodation*  
**OBJECT**
- 7/2022/2057  
 Extension to the north and west of the rear of the building creating further living accommodation on the ground floor.  
 24, Calvert Way, Keswick, Cumbria, CA12 4LZ  
*No comments made*  
**SUPPORT**

ii) **RECEIVED** update on National Park Planning Decisions.

**227. Mayor's Report**

**RECEIVED** details of the Mayor's engagements and meeting attendance for the period 11<sup>th</sup> February 2022 – 10<sup>th</sup> March 2022.

**228. Reports from Ward Representatives**

**RECEIVED** reports from the following representatives:

- i) Allerdale Borough Council Ward Representatives – Councillor Lansbury gave an update on a number of projects, including the Rural Community Energy Fund, which was going to be working in Keswick and Cockermouth, questions she had asked at full Council regarding the timing of the Council Tax base, and progress made with regard to enforcing local occupancy restrictions on properties.
- ii) Cumbria County Council Ward Representative – Councillor Lywood gave an update on the Traffic Regulation Orders which were consulted on over the Christmas period. The one way system in place on St John’s Street would be extended for a period of time, but it was likely to be made permanent, but the proposed double yellow lines on Eleventrees would not be going ahead. He also raised concern over the potential sale of land at Keswick Station.
- iii) Lake District National Park Authority North Distinctive Area Parishes Representative - **RECEIVED** the report of the Lake District National Park Authority North Distinctive Area Parishes Representative.

**229. Annual Review of Effectiveness of Internal Financial Controls**

**RECEIVED** the report from the Responsible Financial Officer.

**RESOLVED** that the report from the Responsible Financial Officer be agreed.

**230. Payment of Accounts**

**RESOLVED** that the accounts for March 2022 as approved by the Inspection Committee be authorised for payment for:

- i) The Town Council, vouchers 245 -267, amounting to £30,235.94 (thirty thousand two hundred and thirty five pounds and ninety four pence)
- ii) The Trusts, vouchers HP209 – FP217, amounting to £17,888.03 (seventeen thousand eight hundred and eighty eight pounds and three pence)

**231. Leisure Centre**

Consideration was given to a motion from Councillor Harwood that Keswick Town Council set up a working group in consultation with Friends of Keswick Leisure to submit an application to Allerdale Borough Council for the Leisure Centre to be registered as an Asset of Community Value.

**RESOLVED** that Keswick Town Council set up a working group in consultation with the Friends of Keswick Leisure to submit an application to Allerdale Borough Council for the Leisure Centre to be registered as an Asset of Community Value.

**232. Clerk’s Report**

**RECEIVED** the report from the Clerk.

**RESOLVED** that:

- i) the Clerk write to the Secretary of State of Levelling up, Housing and Communities calling on the Government to change the law to allow Councils the flexibility to hold such meetings when they deem appropriate within agreed rules and procedures.
- ii) delegated authority be given to the members of the Planning Group (Councillors Daniels, Harwood and Miller) to respond to the Glover Report consultation on Keswick Town Council’s behalf.

**233. Minutes**

- i) **RECEIVED** for information the minutes of the Cumbria Association of Local Councils Allerdale District meeting held on 3 February 2022; and



- ii) **RECEIVED** for information the notes of the Keswick Ministries Town Liaison Forum from Tuesday 22 February 2022.

**234. Visitor Management Working Group**

**RECEIVED** an update.

**RESOLVED** that:

- i) Keswick Town Council put a sum of £1,875, to be accrued from 2021/22 contingency fund, alongside Allerdale Borough Council and Lake District National Park, to pay for temporary toilets at the start of the Keswick to Threlkeld trail; and
- ii) the following motion be accepted: "The risk of sale of the railway station building and platform has the potential to stop the installation of public toilets and to prevent it from remaining a public space. The sale is in direct opposition to the objectives of the Visitor Management Group. It therefore follows that we propose applying for it to be listed as an Asset of Community Value to be one part of our attempt to protect its future.

**235. Environmental Working Group**

**RECEIVED** an update from the Environmental Working Group, which included the following statement:

"We understand that the building of a new swimming pool will have an impact on carbon emissions, both in the build itself and in the ongoing running costs. It is possible to mitigate this, with good planning and energy use design – especially if the centre becomes a hub for several services under one roof. However, even when the fossil fuels used to drive the other locations are taken into account, the carbon costs will still be high. We feel that for our community the positive impact on mental health and physical wellbeing is important and for our residents the need for children surrounded by water to have a facility to learn to swim is a high priority. Therefore this group wholeheartedly supports the work of Friends of Keswick Leisure on the development of new leisure facilities in Keswick."

**236. Keswick in Bloom**

**RECEIVED** an update from Councillor Terry.

**237. Policies for adoption**

To adopt the following policies:

- i. Health and Safety Policy Statement
- ii. Co-option Policy

**RESOLVED** that the above policies be adopted.

**238. Appointments to Outside Bodies**

Consideration was given to the Following the resignation of Councillors Boardman and Campbell-Savours, there were three Outside Bodies which required representatives.

**RESOLVED** that:

- i. any decision regarding the Keswick Fair Trade Committee and the Liaison Meeting be deferred to the Annual Town Council meeting in May; and
- ii. Councillor Paxon be appointed to be the representative on the Keswick Youth Centre Outside Body.

**Prior to consideration of the following business, the Chairman moved the resolution:**

*'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of*

*the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted'*

**20. Staffing Matters**

**RECEIVED** a report from the Clerk.

**RESOLVED** that the one-off payment be made as discussed at the meeting.

The meeting closed at 10.01 p.m.

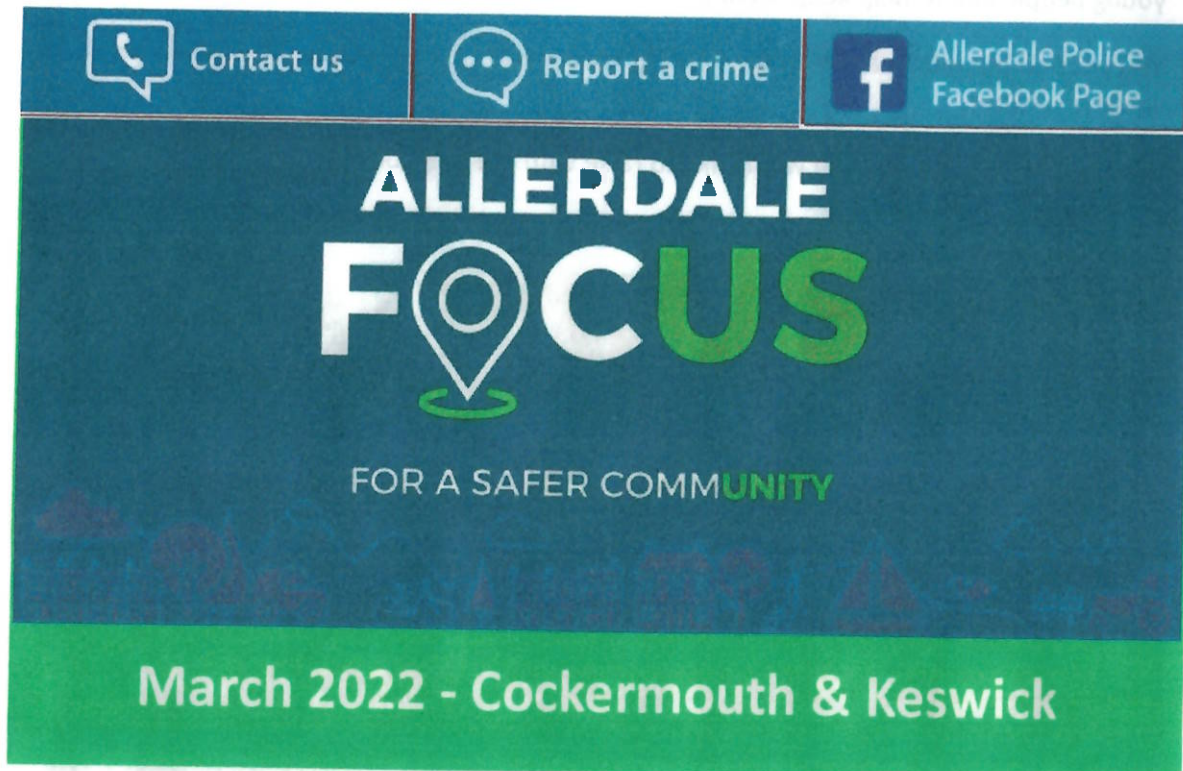
\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date

**Ania Mlynczak**

**From:** Cumbria Police <CumbriaPolice@public.govdelivery.com>  
**Sent:** 23 March 2022 16:12  
**To:** Ania Mlynczak  
**Subject:** March 2022 - Cockermouth & Keswick

[View in browser](#)



The header features a dark blue background with a green bar at the bottom. At the top, there are three navigation buttons: 'Contact us' with a speech bubble icon, 'Report a crime' with a speech bubble icon containing three dots, and 'Allerdale Police Facebook Page' with the Facebook 'f' logo. The main text reads 'ALLERDALE FOCUS' in large white and green letters, with a location pin icon integrated into the letter 'O'. Below this, it says 'FOR A SAFER COMMUNITY' in white. The green bar at the bottom contains the text 'March 2022 - Cockermouth & Keswick' in white.

Please let us know how useful these newsletter updates are, [Click Here](#)

**A message from your new Neighbourhood Policing Team Inspector, Graham Boyd**

I would like to introduce myself as I have taken over the Inspector post for the Allerdale Neighbourhood Policing Team. I have spent the last six months leading one of our response teams and prior to that I was the lead for the Criminal Justice Unit, focusing on the management of our custody facilities and processes throughout the pandemic.

It is clear from the work I have done previously across the local area, that there is a strong sense of community spirit which exists in Allerdale. I fully understand that you are proud of your local area and feel strongly about the the small minority of people who commit criminal offences or behave in an anti-social manner.

I am committed to continuing the positive work conducted by our team to tackle the issues that matter to you and any new concerns you raise. I am looking forward to working with you all to prevent and investigate criminal and anti-social behaviour.

Anti-social behaviour continues to be an issue in across our area, however I am pleased to state that we are seeing a month-on-month decrease in the number of incidents. This is testament to the work of our team, our partner agencies and the support we are receiving from you, the people we serve.

In this newsletter, you will find information on the work our team doing to engage with young people and to help keep them safe.

You will find out information on the ongoing work we are doing to prevent crime and anti-social behaviour.

If you have any concerns you would like to raise with the neighbourhood policing team please report online [here](#).



### **Making sure children are safe**

A key part of our job is engaging with the public – and what could be more important than making sure children in our community are safe.

To help us do so, we have been running “Keep Me Safe” sessions at Cockermouth School with pupils in years seven and eight. These sessions focus on tips on ways to stay safe.

Among the sessions we have been running have been road safety sessions, including advice on everyday activities such as crossing the road.

At the end of it all we felt the students had earned a reward, therefore we also presented students with a certificate during a school assembly for all their hard work and effort.

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### **Crime prevention visits**



PCSO Clare Parker has been conducting crime prevention visits to properties in Keswick and Cockermouth. On these visits, Clare provides advice on any measures they can put in place to prevent themselves becoming victim to further crimes.

- On 18 February, Clare visited a property on Windebrow Avenue, Keswick, following a burglary, advice was given to help make the property more secure and reassurance was provided to the victim.
- Following reports of repeated incidents of criminal damage to the public toilets in Cockermouth, Clare has advised the council on some of the positive steps they can take to prevent further damage. To support this, the area will also be subject of follow-up attention when we patrol the wider area.
- Clare visited a takeaway on Station Road in Cockermouth on 13 February following a public order incident. The staff were given reassurance and how details of to report any further incidents.



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## Cockermouth

PCSO Clare Parker has been carrying out a number of activities within Cockermouth including foot patrols in areas identified as anti-social behaviour hotspots including Sainsbury's, Main Street toilets and Riverside car park.

On 13 February, Clare carried out house-to-house enquiries following an incident of criminal damage caused to a vehicle in the area of Challoner Street and Croftside. We are also linked in closely with Westfield Housing who had reported similar issues in the area.

On 18 February, Clare held a community engagement session at Cockermouth Library. This provided people an opportunity to speak with Clare and raise any concerns. Clare received information on a number of issues, including drug supply. This information is being looked into in order to tackle the impact drug supply has on our communities.

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## Keswick

PCSO Pete Nichol has been carrying out a number of activities within the Keswick area.

On 25th February, Pete visited Braithwaite School with PCSO Hannah Donaughee following criminal damage to a fence which had occurred over a number of weekends in the school's community garden. Pete and Hannah provided advice to the school and will continue to keep a close eye on this situation.

Pete conducted a session with students at Keswick School on how they can keep themselves safe. As part of the talk, Pete explained the consequences of alcohol and drug misuse and the impact it can have on young people.

Following concerns for the welfare a resident on Helvellyn Street, Pete and PCSO Clare Parker conducted a check on 5 March. On arrival they found the resident requiring medical assistance and called for an ambulance. The resident was subsequently taken to hospital to be checked over. Safeguarding advice is in place to support this person.

If you have any concerns for the welfare of a member of your community, please don't hesitate to contact us.



### **World of Work Week at West Cumbria Autism Academy**

PCSO Pete Nichol attended West Cumbria Autism Academy to talk to pupils as part of World of Work Week.

The visit gave the pupils the opportunity to hear about what we do to keep people safe and tackle crime.

The Autism Academy have students who require specialist support around education.

This is an ongoing partnership between the Academy and our policing team to supporting the school's pupils.

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### **Local Environmental Awareness of Dogs (LEAD) scheme continues**

We are continuing to implement the LEAD scheme to target irresponsible dog ownership.

The local focus hub has received many complaints of dogs escaping address perimeters, attacking other dogs and animals and causing a detrimental effect on the community they live within.

We would like to remind dog owners that they have a responsibility to keep their dogs under control and prevent any anti-social behaviour.

We will look to introduce measures, sanctions and legislation if a dog's behaviour continues to cause issues.

We will act to enforce the law and protect the public whenever necessary and where legislation permits. Measures include:

- **1st 'Come to Notice' letter** - This will include key details of the incident, details that will be shared with relevant partners.
- **2nd 'Come to Notice' letter** - Should a dog's behaviour come to notice again, a second letter will be issued. If the dog owner is a social housing resident, the landlord will contact the dog owner within seven working days to remind them of, or enforce, their tenancy agreement. Continued anti-social behaviour, could result in permission to have a dog being withdrawn or even the property being repossessed.
- **Acceptable Behaviour Contract** - As the second letter is sent, an Acceptable Behaviour Contract – a voluntary agreement between the police and the individual – will be sought. If this is declined, the police will monitor the dog's behaviour for at least six months.

Continued anti-social behaviour could result in further action being taken or implemented this includes Criminal Behaviour Orders (CBO), Community Protection Notices (CPN), Contingent Destruction Order on conviction under the Dangerous Dogs Act or an appropriate Dog Control Order section 2 of the 1871 Dogs Act.

Our Sergeant, Scott Adams, said: "We are asking for people to report these issues to us so we can review and taken necessary action.

"Within this scheme, support is offered through the Dogs Trust to assist in learning new behaviours and skills to manage your dog more effectively. Every option is tried before any prosecution is taken, which is often a fear for those reporting."

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## Drug Activity Community Appeal

A DACA (Drug Activity Community Appeal) was distributed in the Kirkfell Avenue, Cockermouth.

We are looking to challenge the use and supply of drugs in this area.

Tell us about:

- 👉 Suspicious activity on your street
- 👉 Suspicious people or vehicles on your street
- 👉 Drug supply in your community
- 👉 Any concerns about crime in your neighbourhood

Anyone with information can report online at [www.cumbria.police.uk/report-it](http://www.cumbria.police.uk/report-it).

Alternatively you can contact Crimestoppers, anonymously, on 0800 555 111.

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## In other news



### The latest from T/ACC Blackwell

One of our most senior officers will be posting regular blogs to keep you updated on some of the work the Constabulary is undertaking.

In his latest blog, Temporary Assistant Chief Constable Jonny Blackwell discusses the growing the number of police officers in Cumbria, the positives for the public – and the hard work and dedication of officers and staff throughout the pandemic. [Read more here.](#)

### Help prevent elderly abuse by reporting your concerns

We have launched an awareness campaign to highlight the devastating impacts abuse on elderly people can have.

Developed by the Constabulary's Public Protection Unit (PPU), the campaign highlights crimes targeting older adults, encourage reporting of offences - and signposts people to relevant free local support services. Information on dementia and support for those experiencing abuse at the hands of a loved one will also be provided.



[Read more here.](#)



### Make a difference - PCSO recruitment open now

The recruitment window to become a PCSO in Cumbria is now open.

We are looking to recruit our next cohort of Police Community Support Officers (PCSOs) and are seeking people who like to engage with local communities and those who thrive on being at the heart of what matters.

Recruitment is open until Sunday 27 March and successful candidates would start late summer / early autumn 2022.

For more details [click here.](#)

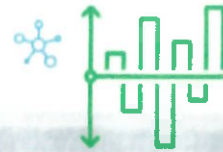
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# Crime Figures

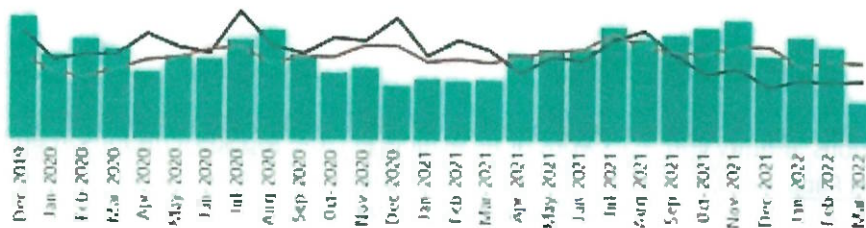
Further information can be found on [Police.Uk](https://www.police.uk)  
 Click here to visit the website



Please note the data contained on [Police.uk](https://www.police.uk) is not live time

Offence Group	Crimes	Same Period Last Year	Difference	% Change
Arson and Criminal Damage	7	7	0	0.0%
Burglary	4	2	2	100.0%
Drug offences	2	2	0	0.0%
Hate Incident	0	1	-1	-100.0%
Miscellaneous Crimes Against Society	6	2	4	300.0%
Possession of weapons offences	0	0	0	0.0%
Public order offences	8	3	5	166.7%
Reported Incidents	0	1	-1	-100.0%
Robbery	0	0	0	0.0%
Sexual offences	5	3	2	66.7%
Theft offences	6	2	4	300.0%
Vehicle Offences	0	1	-1	-100.0%
Violence against the person	41	32	9	28.1%
<b>Total</b>	<b>83</b>	<b>56</b>	<b>27</b>	<b>48.2%</b>

● Month Total ● Previous year ● Average Previous 3 years



## Allerdale Police want you to report all anti-social behaviour and crime

Please report any incidents of crime or anti-social behaviour to us, to help us keep Allerdale safe.

If a crime is in progress always call 999.

You can report online at <https://www.cumbria.police.uk/report-it>

Our online Live Chat function is a new service giving you an alternative way to communicate with a police officer in real time. [More here.](#)

You can also phone on 101.

Alternatively you can contact Crimestoppers, anonymously, on 0800 555 111.

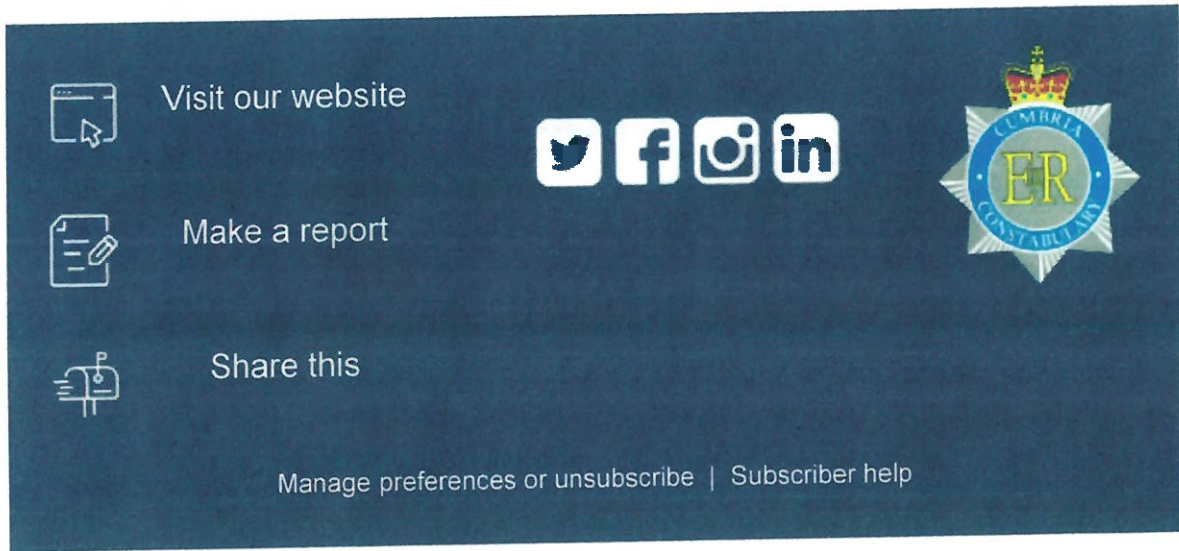


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Cumbria (covering the whole county)








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**Planning Applications received between 11/03/2022 - 14/04/2022**

<b>Plan ref</b>	<b>Location</b>	<b>Description of Proposed Development</b>
T/2022/0047	Wendover, Stanger Street, Keswick, CA12 5JU	Remove 1 ornamental cherry blossom tree
T/2022/0052	2, Millbank, Keswick, CA12 5LX	Fell 1x Holly Tree
T/2022/0061	Claremont House, Chestnut Hill, Keswick, CA12 4LT	T1 - Oak - crown reduction by 2-3m to appropriate pruning points. T2 - Oak - pollard to habitat stick. T3 - Oak - pollard to habitat stick T4 - Oak - crown reduction by 2-3m to appropriate pruning points T5 - Sycamore - reduce longest limb to 3m
7/2022/2031	7 Springs Road, Keswick, Cumbria, CA12 4AQ	Demolition of existing garage and build replacement, replacement porch and bay window to the front of property
7/2022/2038	The Hub, Elliott Park, Keswick, CA12 5NZ	Construction of bike hire kiosk
7/2022/2058	Fernbank, Penrith Road, Keswick, CA12 4LU	Ground and first floor extension to the rear
7/2022/2062	7, Eskin Street, Keswick, CA12 4DH	Change of use of guest house to self catering holiday letting accommodation including changes to the rear of the boundary wall to accommodate a parking bay for one vehicle
7/2022/2076	Dollywaggon Guest House, 17 Helvellyn Street, Keswick, CA12 4EN	Change of use from guest house to self catering holiday letting accommodation
7/2022/2080	1, Forge Close, Keswick, CA12 4NG	Erection of an annexe associated with the existing dwelling
7/2022/2088	12, Ambleside Road, Keswick, Cumbria, CA12 4DL	Change of use of guest house to self catering holiday letting accommodation
7/2022/2092	14, Manor Park, Keswick, CA12 4AA	Demolition of existing single storey detached garage and replacement with a new garage with the same dimensions
7/2022/2099	13 Bank Street, Keswick, CA12 5JY	Erection of steel mesh panel at rear of property from first floor to ground level of the fire escape

**NOTICE TO THE PUBLIC:** Interested parties are invited to let the Town Clerk have their comments, in writing or via email to [townclerk@keswicktowncouncil.gov.uk](mailto:townclerk@keswicktowncouncil.gov.uk), prior to the meeting regarding any of the planning applications on this sheet.

Decisions Received from LDNPA

Planning Decisions Received between 11/03/2022 & 14/04/2022

Plan Ref	Date of Application	Location	Postcode	Description	KTC Observations	LDNPA Decision	Appeal	Appeal Decision
TPO(N0444)	Mar-22	Land at Bristowe Hill, Keswick	CA12 5PG	Tree reservation (NO 444) order 2022 on application 7/2021/2228 & 7/2021/2367	For information	TPO		
7/2021/2128	January-22	The Former Ravensfield Care Home (now site of The Premier Inn), High Hill, Keswick	CA12 5NX	3no building signs and 1no entrance totem	SUPPORT	SPLIT DECISION	17/03/2022	
7/2021/2254	Aug-21	Land at Vendace Court, Borrowdale Road, Keswick	CA12 4EU	Erection of single storey dwelling with associated parking for affordable local occupancy	SUPPORT	GRANTED		
7/2021/2259	Aug-21	Premier Inn Hotel, High Hill, Keswick	CA12 5NX	Approval of details reserved by condition No. 5 (External materials) & No. 6 (Gu)	For information only, no comments required	GRANTED		
7/2021/2306	Oct-21	Whispering Pines, Lonsties, Keswick	CA12 4TD	New porch	SUPPORT	Withdrawn		
7/2021/2346	Jan-22	John Young Furnishings, 12, Main Street, Keswick	CA12 5JD	Formation of new fire exit door onto Kings Arms Court by extending existing window opening. Internal alterations for retail and cafe activities :Use Class E(a) and (b)	SUPPORT	GRANTED		
7/2021/2348	Nov-21	2-6 The Chief Justice Of The Common Pleas, Bank Street, Keswick	CA12 5JY	Amendment to opening hours for external customer seating area, condition 5 on planning permission 7/2020/2228 for conversion of an existing car park to the north-east side of the existing public house to form an external customer and landscaped area	OBJECT	REFUSED		
7/2021/2353	Oct-21	10, Southley Street, Keswick	CA12 4EF	Change of Use of Guesthouse to short-term holiday letting accommodation	OBJECT	Withdrawn		
7/2021/2369	Dec-21	4, Victoria Street, Keswick	CA12 5LP	Installation of dormer with balcony above existing two-storey flat roof element to the rear elevation	NEUTRAL	Withdrawn		
7/2021/2372	Dec-21	Keswick Scout Hall, Museum Square, Keswick	CA12 5DZ	Addition of 2 airsource heat pump units to provide heating, cooling and ventilation	SUPPORT	GRANTED		
7/2022/2004	Jan-22	Keswick Senior Citizens, Heads Road, Keswick	CA12 5HA	Improvements to form accessible entrance and associated alterations to front elevation	SUPPORT	GRANTED		
7/2022/2010	Jan-22	3, George Street, Keswick	CA12 4EB	Replacement windows	SUPPORT	GRANTED		
7/2022/2019	Feb-22	11, Manor Park, Keswick	CA12 4AB	Conversion of remaining attached garage store into bedroom	SUPPORT	GRANTED		
7/2022/2024	Feb-22	Vergers Cottage, 27 St Johns Street, Keswick	CA12 5AA	Addition of single storey dining room extension in yard to the rear of the property	SUPPORT	GRANTED		
7/2022/2026	Feb-22	Solway, Crosthwaite Road, Keswick	CA12 5PG	Extension to existing dwelling to create a ground floor shower room and toilet	SUPPORT	GRANTED		

Licensing Application received between 11/03/2022 – 14/04/2022

AGENDA ITEM 10. LICENSING GROUP REPORT ON LICENCE APPLICATIONS RECEIVED

Business Name	Location	Details of Application	Date Consultation Period Ends	Comments								
Fellpack	Fellpack, Lake Road, Keswick (formerly Morrell's).	<p>The purpose of the variation is to extend the layout of the premises licence to cover the area edged red which will incorporate a trailer selling takeaway food and alcohol for consumption off the premises.</p> <p>To change the hours for the sale of alcohol to be consistent throughout the week to Monday to Sunday 10am – Midnight with an additional 30 minutes to close to the public.</p> <p>To remove all the embedded conditions from the licence due to them being outdated and inconsistent with the hours on the licence</p>		Support – DM, SH &AD							28.03.22	Date Comments sent to ABC Licensing Dept.

**KESWICK TOWN COUNCIL**

**TOWN COUNCIL MEETING 21<sup>ST</sup> APRIL 2022**

**MAYOR'S ENGAGEMENTS & MEETING ATTENDANCE**

For period 11<sup>th</sup> March 2022 – 13<sup>th</sup> April 2022

Sunday 13 <sup>th</sup> March	Kendal Mayors Service and procession
Monday 14 <sup>th</sup> March	Trust Meeting
Tuesday 15 <sup>th</sup> March	Events Committee meeting
Tuesday 15 <sup>th</sup> March	TBTL Words by the Water Launch
Thursday 17 <sup>th</sup> March	Town Council Meeting
Friday 18 <sup>th</sup> March	Allerdale Civic Dinner – Greenhill Hotel, Wigton
Saturday 19 <sup>th</sup> March	Fitz Park Bowling Club Fundraiser
Monday 21 <sup>st</sup> March	Tree Planting St. Johns Church
Saturday 2 <sup>nd</sup> April	Cheque Presentation Senior Citizens Club

## Report from the North DA Parishes Member of the LDNPA - March 2022

The meeting of the full Authority on March 23<sup>rd</sup> began with a one-minute silence in memory of our Chairman, Mike McKinley, who died on March 1<sup>st</sup>. Mike, whom I counted as a personal friend, had been the West DA Parishes Member of the LDNPA since 2007 and our Chairman since June 2014. Prior to this, he had served as Chairman of Rights of Way Committee and then as Chairman of DCC. Tiffany Hunt, who was elected as Deputy Chair last June, is now Acting chair until our AGM in June.

A standing item on the agenda for these meetings is the Chief Executive's update. On this occasion, Richard Leafe announced that the LDNPA has been successful in securing a place on Government's pathfinder programme to produce a local design guide. Paragraphs 128 and 129 of the revised (July 2021) National Planning Policy Framework (NPPF) set out an expectation that all Local Planning Authorities should produce local design guides or codes consistent with the National Design Guide and National Model Design Code. Their purpose is to provide developers with maximum clarity about design expectations at an early stage. Paragraph 129 states that these local codes or guides must be based on effective community engagement and reflect local aspirations for development in the area. Town and Parish Councils will probably want to become involved in the development of the LDNPA's local design code, and I will keep you informed about opportunities to do so.

This programme will run for 12 months and it is expected that the LDNPA will have a draft code ready for adoption at the end of this period. It will become a Supplementary Planning Document (SPD) and so a material consideration in the determination of planning applications. As well as receiving grant funding, the Authority will be supported by the Office for Place and their Advisory Board. Richard said that:

*'Our design code will help to address climate change, to ensure homes and neighbourhoods are adaptable, resilient and flexible, whilst respecting and enhancing local character.'*

A current consultation that will be of interest is concerned with second homes and holiday lets. It relates to the following action in the recently adopted Lake District National Park Partnership's Plan:

*'Lobby Central Government to agree to introduce a mechanism to control the conversion of first to second homes in the Lake District, and to remove the small business rates exemption for furnished holiday homes by 2023.'*

Town and Parish Councils can add weight to the Partnership's ongoing efforts in this matter by responding to the three-item questionnaire at the address below, where you can also find some background information.

<https://forms.office.com/r/YeBRreA9umc>

It would be appreciated if you would respond by 29<sup>th</sup> April.

Geoff Davies

[Geoff.Davies@lakedistrict.gov.uk](mailto:Geoff.Davies@lakedistrict.gov.uk)

KESWICK TOWN COUNCIL

21 APRIL 2022

TWINNING KESWICK

At the Town Council meeting in March, a suggestion was made that Keswick could investigate twinning with a town in Ukraine. Following the conflict between Ukraine and Russia, there has been an almost universal outpouring of support for Ukraine and its people, and it was felt that it would be welcome with the public. Currently Keswick is not twinned with another town.

Councillors are asked to consider setting up a working group to investigate ways to move forward with this, though Councillors may wish to wait until the current situation has resolved in some form, as it may be difficult to proceed at this moment in time.

Vivien Little

12 April 2022.



**KESWICK TOWN COUNCIL**

**21<sup>st</sup> April 2022**

**ANNUAL REVIEW OF REVISED FINANCIAL REGULATIONS**

**RESPONSIBLE FINANCE OFFICER'S REPORT**

It is a requirement to review the Town Council's Financial Regulations on an annual basis to reflect any changes in general, recent changes in legislation or items for renewal by resolution.

I have attached the revised section of Financial Regulations for adoption.

The Financial Regulations (footer page 15) have been amended to take into account the increase in the threshold for public supply and public services contracts:-

**11. CONTRACTS**

11.1. Procedures as to contracts are laid down as follows:

- c. The full requirements of The Regulations, as applicable, shall be followed in respect of the tendering and award of a public supply contract, public service contract or public works contract which exceed thresholds in The Regulations set by the Public Contracts Directive 2014/24/EU (which may change from time to time)<sup>3</sup>.

The Regulations require councils to use the Contracts Finder website to advertise contract opportunities, set out the procedures to be followed in awarding new contracts and to publicise the award of new contracts

<sup>3</sup> For contracts commencing on or after 1 January 2020 the thresholds are:

- a. For public supply and public service contracts: ~~£181,302~~ £189,330
- b. For public works contracts: ~~£4,104,394~~ £4,733,252

Approval is sought for the revision of Financial Regulations as stated above.

**Catherine Parker**

**Responsible Finance Officer**

**14<sup>th</sup> April 2022**

- b. Where the council intends to procure or award a public supply contract, public service contract or public works contract as defined by The Public Contracts Regulations 2015 (“the Regulations”) which is valued at £25,000 or more, the council shall comply with the relevant requirements of the Regulations<sup>2</sup>.
- c. The full requirements of The Regulations, as applicable, shall be followed in respect of the tendering and award of a public supply contract, public service contract or public works contract which exceed thresholds in The Regulations set by the Public Contracts Directive 2014/24/EU (which may change from time to time)<sup>3</sup>.
- d. When applications are made to waive financial regulations relating to contracts to enable a price to be negotiated without competition the reason shall be embodied in a recommendation to council.
- e. Such invitation to tender shall state the general nature of the intended contract and the Clerk shall obtain the necessary technical assistance to prepare a specification in appropriate cases. The invitation shall in addition state that tenders must be addressed to the Clerk in the ordinary course of post. Each tendering firm shall be supplied with a specifically marked envelope in which the tender is to be sealed and remain sealed until the prescribed date for opening tenders for that contract.
- f. All sealed tenders shall be opened at the same time on the prescribed date by the Clerk in the presence of at least one member of council.
- g. Any invitation to tender issued under this regulation shall be subject to the relevant Standing Order, and shall refer to the terms of the Bribery Act 2010.
- h. When it is to enter into a contract of less than £25,000 in value for the supply of goods or materials or for the execution of works or specialist services other than such goods, materials, works or specialist services as are excepted as set out in paragraph (a) the Clerk or RFO shall obtain 3 quotations (priced descriptions of the proposed supply); where the value is below £5,000 and above £2,000 the Clerk or RFO shall strive to obtain 3 estimates. Otherwise, Regulation 10.3 above shall apply.
- i. The council shall not be obliged to accept the lowest or any tender, quote or estimate.
- j. Should it occur that the council, or duly delegated committee, does not accept any tender, quote or estimate, the work is not allocated and the council requires further pricing, provided that the specification does not change, no person shall be permitted to submit a later tender, estimate or quote who was present when the original decision making process was being undertaken.

<sup>2</sup> The Regulations require councils to use the Contracts Finder website to advertise contract opportunities, set out the procedures to be followed in awarding new contracts and to publicise the award of new contracts

<sup>3</sup> For contracts commencing on or after 1 January 2020 the thresholds are:

- a. For public supply and public service contracts: £189,330
- b. For public works contracts: £4,733,252

KESWICK TOWN COUNCIL								
ASSETS REGISTER AS AT 31/3/2022								
Date Purchased	Purchase Cost	Description	Location	Notes	Original Purchase Cost (rounded to nearest £)	Additions (at purchase cost)	Disposals	Total
		Council Offices:						
		Office Equipment						
16.8.06	£70	Epson stylus D88 printer	Clerk's Office	S/N C61702001FH26424 0872	70		70	
Not known	£129.99	Dahle standard guillotine	Office	Model 00504	130			
29.07.04	£134.10	Air conditioning unit	Clerk's Office		134		134	
03.03.08	£17.00	Challenge Laminator	Office	S/N LM089BR	17		17	
03.11.08	£85.00	Nikon Coolpix S210 8MP digital camera	Office		85			
03.11.08	£13.00	Sandisk Memory card for camera	Office		13			
03.11.08	£12.00	White Roller Blind for Office door	Office		12			
30.08.11	£719.00	HP 500B Workstation Computer Systems x 1	Office	Catherine CZC1075848 Lynda CZC112DM43	719		719	
14.12.12	£86.70	Fellowes Shredder P-48C Cross Cut	Office	3214802	87		87	
31.01.14	£718.90	HP ProBook 450 laptop, case & mouse	Office	28489	719			
13.03.14	£695.00	New HP IQ5 Computer & accessories	Office	S/N CZC4032574	695		695	
30.04.14	£37.99	HP Deskjet 2540 printer	Reception/Office	S/N CN3CL2BHY2	38		38	
03.03.15	£258.33	Synology NAS Server & Red SATA H/Drive	Office	DS213 Air	258		258	
20.02.15	£117.42	Epson Expression Printer XP-620	Office	S/N C11CE01401	117		117	
09.09.16	£107.50	HP Monitor	Office	P222va 21.5"	108		108	
15.02.17	£2,184.89	OpenStage Telephone System	Office & Clerk's Office	OpenStage 15 T (Lava) Black	2185			
16.03.18	£1,809.12	Chubb CCTV System	Moot Hall	Monitor, base unit & 4 cameras	1809		1809	
28.11.19	£339.00	Rexel Auto 200x Cross Cut Shredder	Reception/Office	RM33949	339			
27.03.20	£734.00	HP Desktop	Clerk's Office		734			
18.03.21	£144.00	HP 9010 Printer	Clerk's Office	THIC862VY	144			
07.07.21	£157.00	Iiyama 23 inch screen	Reception/Office	XU2395WSU	0	157		
31.03.22	£1,078.00	HP ProDesk 400 G7 Desk Top Computers x 2	Reception/Office (RFO & Admin)	2565SD 8GB	0	1078		
31.03.22	£912.50	Iiyama 23.8" Full HD VA Monitors x 5	Office (Town Clerk, RFO & Admin)	XUB2494HSU	0	913		
31.03.22	£100.00	Dual monitor mount - desk clamp x 1	Reception (Admin)		0	100		
					8413	2248	4052	6765
		Office Furniture						
Not known	£757.00	Desks x 3	Office & Clerk's Office	Estimate	757			
Not known	£306.00	3 drawer mobile pedestal x 2	Office & Clerk's Office	n/a	306			
Not known	£220.00	4 shelf book case	Office	n/a	220			
1974	£500	Safe	Clerk's Office	Model John Port Estimate	500			
11.12.91 & Nov.2005	£161.77	Chairs x 4	Office & Clerk's Office	2 black leather chairs, 1 operator chairs, 1 operator stool	162			
12.12.92	£75.96	Polyprop chairs x 4 (£18.99 each)	Clerk's Office	Blue	76			
Not known	£349.74	2 drawer Harvey filing cabinets x 4 (58.29 each)	Office, Clerk's Office and Store	Beige	350			
Not known	£29.89	Dimplex electric heater	Chamber	White	30			
10.03.05	£91.95	Fridge	Office	White	92			
30.04.08	£99.00	Sirius HB Syncro Op Chair	Office	Charcoal Fabric Chair	99		99	
11.05.09	£47.99	Low Cupboard	Office	Q25-T41590	48			
29.05.09	£256.52	9 New Blinds	Office/Chamber	Cream Vertical	257			
04.08.10	£39.99	Berlin Leather Chair	Office	Black	40			
08.08.13	£79.99	2 Drawer Filing Cabinet	Office	Coffee	80			
07.08.13	£101.98	4 Drawer Filing Cabinet	Office	Coffee	102			
25.02.14	£122.24	2 Low Cupboards	Office	Q25-T41590	122			
07.09.15	£128.54	Operators Chair	Office	Black	128			
20.11.15	£159.00	Desk	Office	Ergo Maple	159			
30.11.15	£139.00	Desk	Office	120cm Maple	139			
15.04.16	£99.00	4 Drawer Filing Cabinet	Office	Coffee	99			
30.09.16	£117.00	Infinite Bookcase & doors	Office	Beech	117			
02.12.16	£69.99	Operators Chair	Office	Stanley Togo	70			
05.01.17	£69.99	Operators Chair	Clerk's Office	Stanley Togo	70			
14.12.16	£14.99	Operators Chair Arms	Clerk's Office	RealSP Hug	15			
21.02.22	£156.02	Arista High Back chair	Office (RFO)	KF74196	0	156		
		Council Chambers						
12.12.92	£265.86	Polyprop chairs x 14 (£18.99 each)	12 scrapped 2010	Blue	266			
12.12.92	£330.00	Tables x 6		Dark Wood	930			
12.12.92	£224.00	SB2 Chairs x 14 (£16.00 each)		Blue	224			
Not known	£195.98	2 x 4 draw filing cabinets (£99.99 each)	Store room	Grey	200			
31.07.09	£ 213.60	Filter Coffee Machine	Chamber Kitchen		214			

19.12.14	£ 338.99	3 X walnut steel framed tables	Chamber	Walnut	339				
07.09.15	£ 81.97	Meeting table	Chamber	Beech	82				
Not known	£13,416.00	Mayoral chains of office x 2 (Sum insured) - <b>REVALUED MARCH 2018</b>	Safe	Mayors Chain £20k Mayoress Chain £11,500	31500				
28.10.08	£ 407.00	Deputy Mayors Jewel - <b>REVALUED APRIL 2019</b>	Safe		407				
		<b>Miscellaneous Assets</b>							
01.06.13	£ -	Metal stacking chairs	Rear Yard	Brown	0				From Convention Centre - Gifted
07.03.14	£ 487.70	Green Plastic Chairs	Rear Yard	4 x rectangle & 16 round	488				
20.03.20	£ 5,155.00	Vehicle Activation Sign - SID	Chestnut Hill	Speed indication device	5155				
21.12.20	£ 18,354.00	CCTV Cameras and associated equipment x 2	Market Square & Lower Main/Bank Street	CCTV cameras connected to Police HQ	18354				
		<b>Community Asset</b>							
	£ 1.00	War Memorial	Penrith Road		1			1	
					62198	156	99	62255	
					<b>Total</b>	<b>70611</b>	<b>2404</b>	<b>4151</b>	<b>68864</b>
		<i>Purchase costs taken from Viking Direct or Lakeland Office as no original cost known</i>							
		<b>Amended asset register as per amendments to proper practices as noted in Governance and Accountability for Local Councils - A Practitioners' Guide</b>							
		<b>The practice below should now be applied: -</b>							
		<b>Each asset owned by the body should be recorded on the asset register at its original purchase cost. In the event that the original purchase cost is not known at the time of the first recording on the asset register, the body should, having taken appropriate advice, established a current value for the asset. This value will act as a proxy for the original purchase cost and remain unchanged until disposal.</b>							
		<b>Assets should not be adjusted for depreciation. The cost will remain as the asset value in the asset register and on the Annual Return until the asset is disposed.</b>							

KESWICK TOWN COUNCIL  
21 APRIL 2022

CLERK'S REPORT

Donation for Keswick Town's Ukrainian Humanitarian Appeal

Following the discussion at last month's Town Council meeting, where Councillors wished to make a financial donation towards the fund set up by Councillor Terry to take medical supplies to the Ukraine/Polish border, but were unable to during that meeting as the item was not on the agenda, therefore a decision could not be made. Councillors are now asked to agree to make a £2,000 donation to Keswick Community Asset Company, who agreed to make the donation in the Town Council's place as a short term measure, to be taken from an underspend in the grants budget head.

Start time of meetings

At the March Town Council meeting, it was mooted that the start time for Town Council meetings be moved from 7.30pm until 7pm, to fall in line with the Trust. The reason for the 7.30pm start was to allow 30 minutes for any presentation from an outside body to occur. There have been a decreasing number of presentations, with any wishing to make presentations more often forming part of the main meeting. There could potentially be an impact on any Councillor who works in their ability to attend meetings, but Councillors are asked to consider whether they would prefer a 7pm or 7.30pm start to meetings.

Asset of Community Value

As an update from the previous meeting, the application form to request that the Keswick Leisure Pool be listed as an Asset of Community Value has been submitted, and we are awaiting a response to this. Officers should now assess the application within either weeks of receiving this information, and I will update Councillors as soon as possible.

Buskers

As Councillors are aware, last year Cumbria County Council removed the metal grating surrounding the tree which is the traditional spot for buskers to perform in Market Square, meaning that the sign which set out the Busking Policy and the request to apply for a permit have been removed.

Firstly, Councillors are asked to consider what they wish to do regarding putting up another sign to inform buskers.

Secondly, we have received a complaint from a local business owner (enclosed) regarding the volume of music played by buskers – specifically one who does use an amplifier. This came to a head on Friday 9 April, when the above busker used an extension lead from the Lion Pub to enable him to continue to perform, which I could hear him clearly from my office. I also had complaints about this, not only from the business owner.

I contacted Allerdale Borough Council's Environmental Health department to bring it up with them, and they will be investigating this further.

Ultimately, Keswick Town Council has no power over this, and the Busker Policy is merely a Code of Conduct. We do our best to ensure that any busker does receive a copy of the policy and are in regular contact with the buskers, but there isn't much we can do regarding this, as noise complaints and complaints with regard to street trading are the responsibility of Allerdale Borough Council. I am

concerned that it could end up taking up a lot of officer time during the summer. Councillors are asked to consider this matter and come up with any solutions.

Vivien Little  
12 April 2022

## Town Clerk

---

**From:** Catherine Parker  
**Sent:** 29 March 2022 15:17  
**To:** Town Clerk  
**Subject:** RE: Noise pollution

Vivien, this is maybe one for discussion at the next Town Council meeting, as well as a new position for the sign that went with the fence round the tree?

**From:** <office@keswicktowncouncil.gov.uk>  
**Sent:** 29 March 2022 12:20  
**To:** Town Clerk <townclerk@keswicktowncouncil.gov.uk>; Catherine Parker <catherine@keswicktowncouncil.gov.uk>  
**Subject:** FW: Noise pollution

FYI

**From:** <office@keswicktowncouncil.gov.uk>  
**Sent:** 28 March 2022 12:25  
**To:** <office@keswicktowncouncil.gov.uk>  
**Subject:** RE: Noise pollution

Dear Ania

Thank you for your reply. the key points to this matter are.

The rules or rather voluntary recommendations were written many years ago, by Tony Lywood, and now that the fence around the tree has been removed, so the rules have also gone. The rules at the time of writing did not include the use of Amplifiers, which has become more of an issue in recent years than the actual Buskers, and the issues over buskers/entertainers have been ongoing certainly in the 15 years I have had my shop, so I would be surprised if Allerdale are not already aware of the situation, and probably do not need you to monitor attendances.

The reason why you probably only receive complaints from myself is that other shops/businesses around me are national chain shops, and not independents like me, their managers are not allowed to represent their companies in this manner, that doesn't mean they are less annoyed.

The issue with Buskers will never change, I have grown to accept that, my issue is with the continued use of amplifiers at high levels of volume, mainly by one particular person, I believe Kim (busker with the hat) has also been in touch with you complaining that he is being targeted along with the other man, whereas Kim does abide by the rules and his volume level is reasonable.

At least on a day like today (raining) we can carry on with our business in peace.

Kind regards

On 28/03/2022 10:2

<office@keswicktowncouncil.gov.uk> wrote:

Thank you for your email, I am sorry I haven't reply before as for some reason this went onto my junk emails. We noticed 2 buskers in the town centre last week, and we talked to them and made them aware of the busking rules. We will monitor the situation and if needed, report it to Allerdale.

Kind regards

**From:**  
**Sent:** 22 March 2022 11:54  
**To:** Ania Mlynczak <[office@keswicktowncouncil.gov.uk](mailto:office@keswicktowncouncil.gov.uk)>  
**Cc:** keswick/ABC COUNCILLORS <[markus.campbell-savours@allerdale.gov.uk](mailto:markus.campbell-savours@allerdale.gov.uk)>  
**Subject:** Noise pollution

Hello Councillors

We are all enjoying this lovely weather, including the Buskers, we have two today in Keswick market place, one by the tree, he is playing through a amp but the level is tolerable. The one near Greggs is also playing through an amp, but is really very loud, Sorry for the shop/business owners up there, and hop he doesn't come down here when they disperse.

We as shop keeper and business owners have to endure this constant irritation to our daily working life, maybe one day you will realise how much an irritation this is to us. We have a right to peace in our work place as anyone else, our practices do no differ from in terms of concentration like a solicitor, or someone like me trying to right this email for example, how would a solicitor be able to have an office here in town with this amplified playing/singing. from the point of view from the buskers, they are here for one reason, to fill their hats with coin as I have had time to observe them, and notice that they also do not congregate audiences, so totally rely on passing foot fall for their income.

Please put yourselves in our position when you hold your meeting, it is usual practice for you to have peace and quite to hear each other without noise/singing/music at a level making it difficult to converse, imagine for one moment, take a second to listen and imagine a busker outside Blacks whilst your meeting is in place.



As in previous emails sent to you I have noticed an increase from a new generation of buskers to play through amplified equipment, which has been played at an ever increasing volume, but not played to an audience, so that they can reach to a further far reaching passing benefactor.

Whist I am not in favour of life in town these buskers along with the pedlars have no one to answer to, turn up when it pleases them, it is the volume that is more irritating than anything else.

I am hoping that this does not fall on deaf ears, as I will be reporting to you on matters as they arise

Kind Regards

Resident and business owner within Keswick town centre

**Town Clerk**

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**From:** [REDACTED]  
**Sent:** 28 March 2022 15:54  
**To:** Town Clerk  
**Subject:** Updated link - Views sought on action on Second Homes / Holiday lets

Keswick Town Council

Dear Sir/Madam

We are acutely aware that large percentages of second homes and holiday lets in our communities serves to undermine the viability and resilience of our communities.

Through the Lake District National Park Partnership we intend to make representations to central government on this issue. There is a lot of activity currently taking place at the moment regarding the issue of second homes and holiday lets through the work of Tim Farron MP and the Welsh Government, and we are keen to capitalise on the momentum this offers. We consider changing the Use Classes Order is the correct mechanism that is needed to control second homes and holiday lets being formed without the need for planning permission, and we have secured support from National Parks England, District and County Councils, and are working with the local Members of Parliament to this effect.

We would very much welcome the support of our Town and Parish Councils and this would add significant weight to our lobbying activity and subsequent discussions with central government. To help support this activity we would appreciate if you could complete the questionnaire to help us gather the views of the Lake District's Town and Parish Councils.

There are just three questions to complete, and we would appreciate if you could complete the survey by the 29<sup>th</sup> April 2022.

The link to the survey can be found below.

<https://forms.office.com/r/YeBReA9umc>

Yours sincerely,

Strategy Planner  
Lake District National Park Authority  
Direct Dial:





# Parish Survey

## Second Homes and Holiday lets

The Partnership's Plan is a joint Management Plan for the Lake District – reflecting its position as a National Park and a World Heritage Site. It has been prepared by the 25 organisations in the Lake District National Park Partnership and was adopted by the Authority in October 2021.

Within the Plan the Partnership have identified the following action:

*'Lobby Central Government to agree to introduce a mechanism to control the conversion of first to second homes in the Lake District, and to remove the small business rates exemption for furnished holiday homes by 2023.'*

The ability to control the number of second homes in our settlements will help us to support communities remain vibrant and resilient, by increasing the number of permanent residents and the share of the resident population that is of working age. Removing the small business rates relief on furnished holiday homes would mean that these properties would pay the full rateable value of the property, which could result in more properties being made available for permanent residential, or more money being generated for the local authority.

We are currently liaising with a variety of stakeholders, the results of which will inform our engagement with central government.

...

1. We believe the Town and Country Planning (Use Classes) Order should be amended to create new use classes for Primary Homes, Secondary Homes and Short-term Holiday lets. Any change of use between these would require planning permission, with local circumstances being a material consideration.

**Do you agree the number of second homes in the Lake District National Park should be controlled through the local authority planning function?**

- Yes
- No
- Do not know

2. If a property is in England and available to let for short periods that total 140 days or more per year, it will be rated as a self-catering property and valued for business rates. The Valuation Office will work out the rateable value of the property based on its type, size, location, quality and how much income is likely to be made from letting it.

Small business rate relief is available if:

- The property's rateable value is less than £15,000
- The business only uses one property – you may still be able to get relief if you use more

You will not pay business rates on a property with a rateable value of £12,000 or less. For properties with a rateable value of £12,001 to £15,000, the rate of relief will go down gradually from 100% to 0%.

**Do you support the proposal to remove furnished holiday homes from the small business rate relief?**

- Yes
- No
- Do not know

**3. Question 3:** Which Parish are responding on behalf of?

Enter your answer

Submit

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London WC1B 3LD

11 MARCH 2022

All smaller local councils

Dear chairs and councillors of smaller councils

The National Association of Local Councils (NALC) has a committee specifically dedicated to smaller local (parish and town) councils – these are defined as those councils with an electorate under 6,000. The members who serve on the committee all come from small local councils themselves.

We would like to hear from you on the issues you would like us to address that are specific to small councils and to invite you to tell us what services NALC could consider offering to meet your needs. For instance, are there any specific issues you would like us to feed into NALC's online events, committee meetings or national network sessions which you would find particularly useful and/or is there a particular issue you think we should be lobbying government about which we aren't currently?

In case you might find it useful, the committee has been considering the following subjects:

- practice regarding planning consultations
- carbon literacy
- identifying future membership needs for advice/guidance and providing feedback/input on NALC services
- practical issues arising from small councils having limited capacity
- sharing good practice, supporting NALC campaigns/big themes and helping develop the evidence base including through surveys
- improving good governance
- increasing take-up of the Local Council Award Scheme and CILCA

We hope you will consider this request as an agenda item at your next local council meeting.

We look forward to hearing from you.

Please reply to [policycomms@nalc.gov.uk](mailto:policycomms@nalc.gov.uk) by 30 April 2022.

Yours sincerely,

Cllr Graham Ford  
Chair  
NALC Smaller Councils Committee

**Town Liaison Forum.**

The Town Clerk, Paul Titley and myself (Duncan Miller) attend the quarterly meetings of the Forum representing KTC and primarily the precept-payers in the town of Keswick. The next meeting is on Tuesday 3rd May.

James Robson, Simon Overend and Murray Lawrie represent Keswick Ministries at the Forum along with representatives from KTA, County Highways, Cumbria Tourism, Police including Counter Terrorism along with the Vicars from St. John's and Crosthwaite. Some meeting this past year have been on Zoom and some have been face to face'.

This year's Convention will be held from the 16th July until the 5th August and the theme will be 'Grateful'. Phase 2 of the refurbishment of the former Pencil Factory will be completed towards the end of May/beginning of June which will incorporate the use of the first and second floors. Landscaping is also underway in compliance with planning approval. The event incorporates Seminars, Morning Bible Readings, Lectures, Evening Celebrations as well as a strong Kids and Youth programme. It should be noted that following representation from KTA, KTC and businesses in the town Keswick Ministries now have 'free afternoons' so that their attendees can sample the delights of the area and in turn support local businesses. Community use of the Derwent Project throughout the year is increasing and being encouraged by the team at the Ministries.

Unless County install a puffin crossing adjacent to the Rawnsley Centre in the near future Keswick Ministries will again use, during the Convention period, the temporary lights to allow safe crossing in that area. Keswick Ministries did not feel that last year's trial of these temporary lights increased congestion at the Tithebarn roundabout.

It has been noted that Planning approval has been given for accommodation units in the former ground floor of the Skiddaw Street Centre. These units will predominately be used by volunteers both during Convention and at other times in the year when courses and events are being enjoyed by schools and church groups. Councillors were a little dismayed when it was advised via recent Minutes that surplus capacity at the Centre would be available through Airbnb. Clarity is being sought if this is to be minimal.

I expressed disappointment at the February Meeting of the Forum that Skiddaw Street Car Park was not being utilised as we had expected it to be. No matter which direction the local planning consultation takes I encouraged greater flexibility in the tariff structure so that this 'centre of town' car park can benefit local residents and nearby businesses. Keswick Ministries state that they have been putting all their efforts into the Derwent Project and now that is nearing completion acknowledge that they will do better with the said valuable parking area. Further updates will be given to Councillors following updates at the May Forum.

Duncan Miller, April 2022.

**Keswick Flood Action Group Report to KTC April 2022**

We can celebrate a year with no flooding, despite several named storms. The flood mitigation works have worked and as usual go unnoticed unless they fail. Keep our fingers crossed! The Springs Road Pond is working well and has a sensor to ensure that any malfunctions are monitored remotely.

The Calvert Way surface water pipework was more complex than expected with bedrock needing to be excavated - the road is still not open. Atkinsons have promised there will be adequate pavements installed as the works finish. We (KTC) must keep watch on the plans for Phase 2 so this issue is not repeated. (Whilst the pipe to the river will be adequate for runoff, the drainage on the upper site, if not done properly could impact on the homes in Phase 1 because of the slope of the site.)

In terms of release for storm space in Thirlmere there has been no change. The K FAG agreement (i.e. releases of 140 MI/d based on monthly trigger levels) has been incorporated into an environmental/conservation agreement. It confers no legally binding status on the K FAG releases. It is ironic that the road around Thirlmere is closed by UU to avoid a random movement of land harming passing cyclists, but UU continue to have little regard for the potential ruinous affects of uncontrolled waterflows from Thirlmere into a town with rather more residents than a bunch of people on bikes.

The agreement does require UU to make a yearly large spate flow release (targeted at 750 MI/d for ~6hrs) and a 2-3 yearly small flood release (size not defined) provided no natural overspill of 2000 MI/d has occurred in the preceding 2 years. Neither of these are anything to do with storm space, and precise timing is up to UU.

The agreement also sets up a project to look into flow regimes for future releases which could then be incorporated into future agreements (ie 2026). We hope that the project, combined with the requirement to release larger volumes (albeit not for storm space), will give leverage to persuade UU to consider and adopt larger and more flexible releases in the future. However, that is all targeted for 2026 at the earliest and has no legal backing. We are likely to have suffered another major flood before the penny drops.

The West Coast Pipeline project is in commissioning phase but is not yet complete. The West Cumbria Rivers Trust has been appointed to monitor the Vale and liaise with the farmers over potential issues with "larger" releases. There is a risk that the primary focus will be on environmental benefits/issues rather than community misery. It is illogical to be knocking down riverbanks in one part of the county to reconnect rivers to their flood plain, and yet be concerned that elsewhere releases from Thirlmere may cause 'peripheral wetting'.

K FAG continues to be an outstanding example of community action and expertise.

Paul Titley & Lynne Jones.



**KESWICK TOWN COUNCIL**

Minutes of the meeting of Keswick Town Council Events Committee held at Council Chamber, Town Hall, Main Street, Keswick on Tuesday 15 March 2022 at 1.30 p.m.

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**Present:** Councillor Paul Titley (Chair) (PT)  
 Councillor Alan Dunn (AD)  
 Councillor Sally Lansbury (SL)  
 Councillor Tony Lywood (TL)  
 Vivien Little (Town Clerk) (VL)  
 Catherine Parker (Responsible Financial Officer) (CP)  
 Vanessa Metcalfe (Keswick Tourism Association) (VM)  
 David Quainton (Keswick Rotary) (DQ)  
 Bob Reader (Keswick Scouts) (BR)  
 Ania Mylnczak (Admin and Financial Officer) (AM)  
 Councillor Steve Harwood (SH)

**24. Apologies**

Apologies for absence were received from Councillor Burn, David Roberts, Phil Byers and Mary Elliott.

**25. Minutes**

**RESOLVED** that Chairman be authorised to sign as a correct record the Minutes of the Events Committee meeting held on 8 February 2022 (pages 4-5).

**26. Platinum Jubilee Celebrations**

An update was given on progress towards the Pop and Prom concert on 5 June 2022.

It was still unknown where the event would be held – PT had a meeting with the Rugby Club later this week. If it happened at the Rugby Club, the marquee would be left after the beer festival was finished, though assurances would be sought regarding that.

Hay bales would be obtained as seating. Shelagh Hughes would once again be putting together a list of performers.

PT had applied for a grant from Allerdale BC for help running it.

Needed to check regarding the Rugby Club's licence for the event.

VL updated members on an update to the timings for the Beacon Lighting – the Town Crier's proclamation was now at 2pm, with the beacon lighting now at 9.45pm. DQ updated members that the Rotary and the Lions were beginning to look into putting a beacon on top of Latrigg, and would update the Committee at a later date.

**27. Summer Events 2022**

Queen II were booked for the Rock Night. Members were still seeking a band or two for support acts.

AM has begun preparing the administration needed for this event.

With regard to Scruffs, hay bales were to be ordered, but otherwise preparations were ongoing.

**RESOLVED** that sponsorship be sought for this night and potentially Scruffs. .

**28. Date of next meeting**

The next meeting was scheduled for Tuesday 19 April at 1.30pm.

The meeting ended at 2.55 p.m.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date

## KESWICK TOWN COUNCIL

Minutes of the meeting of Keswick Town Council Events Committee held at Council Chamber, Town Hall, Main Street, Keswick on Tuesday 8 February 2022 at 2.00 p.m.

---

**Present:** Councillor Paul Titley (Chair) (PT)  
 Councillor David Burn (DB)  
 Councillor Alan Dunn (AD)  
 Councillor Sally Lansbury (SL)  
 Vivien Little (Town Clerk) (VL)  
 Catherine Parker (Responsible Financial Officer) (CP)  
 Vanessa Metcalfe (Keswick Tourism Association) (VM)  
 David Quainton (Keswick Rotary) (DQ)  
 Chris Harper (Podgy Paws) (CH)

### 17. Apologies

Apologies for absence were received from Councillor Lywood and David Roberts, Phil Byers and Mary Elliott.

### 18. Minutes

**RESOLVED** that Chairman be authorised to sign as a correct record the Minutes of the Events Committee meeting held on 29 September 2021 (pages 4-5).

### 19. Platinum Jubilee Celebrations

A national beacon was planned to be on Skiddaw, the Rotary Club and Lions would look into the possibility of putting beacons on other fells.

A tree has been planted in Fitz Park to commemorate the Jubilee, a plaque will be placed closer to the bank holiday weekend.

Keswick Town Council will host a Pop and Prom in the Park again.

VM passed on a message from Keswick Rugby Club to request whether consideration could be given to hosting the Pop and Prom Event at the Rugby Club, as the marquee would still be available from the beer festival.

**RESOLVED** that contact be made with the Rugby Club to negotiate the possibility of the event being held there.

### 20. Christmas Lights 2022

**RESOLVED** that the date for the Christmas Lights in 2022 be set as Friday 18 November 2022.

### 21. Summer Events 2022

Rock Night would happen on Friday 24<sup>th</sup> June in the Market Square. Consideration was given to what kind of tribute band would be appropriate.

**RESOLVED** that a Queen tribute band be sought for Rock Night in celebration of Jubilee year.

Scruffs would take place on Sunday 26<sup>th</sup> June in Fitz Park. It would take the usual format, and classes sponsored where possible. PB would help set up the markets on the day. Previously, there had been some pre-show entertainment, however it was felt that this should be kept to a minimum in order to give time for people to visit the stalls in between classes.

### 22. Date of next meeting

The next meeting was scheduled for Tuesday 15 March 2022.

**Prior to the following business the Chairman moved the following resolution:**

*‘That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted’*

**23. Christmas Lights Debriefing**

**RESOLVED** that the contractor be invited to attend a debriefing session.

The meeting ended at 2.55 p.m.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date