

**KESWICK TOWN COUNCIL**  
**SEVEN PRINCIPLES OF PUBLIC LIFE**  
**Selflessness – Integrity – Objectivity – Accountability – Openness – Honesty - Leadership**

Minutes of the meeting of Keswick Town Council held on Thursday 21st April 2022 at 7.30 pm at the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick

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**Present:**

**Chairman**  
Councillor Alan Dunn

<b>Councillors</b>		
David Burn	Allan Daniels	Steve Harwood
Sally Lansbury	Tony Lywood	Duncan Miller
Adam Paxon	Peter Terry	Paul Titley

Also present were Vivien Little (Town Clerk), Catherine Parker (Responsible Financial Officer), 1 member of the press, and 6 members of the public

**240. Apologies**

Apologies for absence were received from Councillor Forsyth. His apologies were noted and accepted by full Council.

**241. Minutes**

**RESOLVED** that the Chairman be authorised to sign as a correct record the minutes of the Town Council Meeting held on 17<sup>th</sup> March 2022 (pages 59-65).

**242. Requests for Dispensations**

The Clerk reported that no requests for dispensation had been received.

**243. Declarations of Interests**

No declarations of interest were made at this meeting.

**244. Co-option of Councillor**

Councillors received presentations from three members of the public who had put themselves forward for co-option.

Following the first round of voting, one candidate was eliminated.

Following the second round, there was no clear majority (6 votes were required), which was the same on the third and fourth round of voting, therefore the Mayor declared the vacancy unfilled, and to be readvertised and be brought back to the May meeting.

**RESOLVED** that the vacancy be filled by co-option at the May meeting of Town Council.

**245. Police Report**

**RECEIVED** the newsletter of the Allerdale Rural Neighbourhood Policing Team.

**246. Matters to be received from the Public**

One member of the public spoke regarding agenda item 19, the buskers section of the Clerk's report, highlighting the increasing issues surrounding anti-social buskers in Market Square. There had been issues in the past, however there appeared to be a newer generation of buskers, who had no consideration for the workers within Keswick who have to listen all day.

The member of the public acknowledged that Keswick Town Council had no powers to stop buskers, beyond handing out a Code of Conduct, and that staff had done their best to talk to talk to the offending buskers.

**247. Matters to be raised by Councillors**

No items were raised by Councillors at this meeting.

**248. Applications for Development**

- i) **RESOLVED** that the following observations be submitted to the Lake District National Park Authority:

<b>Plan Ref.</b>	<b>Description of Development Location</b>
T/2022/0047	Remove 1 ornamental cherry blossom tree Wendover, Stanger Street, Keswick, CA12 5JU <i>Object – This is an attractive small tree of a slow growing variety in the conservation area. In the absence of any advice from a tree specialist we object to the removal of this tree but would support any recommendations for good tree management</i> <b>OBJECT</b>
T/2022/0052	Fell 1x Holly Tree 2, Millbank, Keswick, CA12 5LX <i>Object – we consider trees to be an important feature in conservation areas and should be retained where possible. This tree appears to be in good health and provides an important habitat for wildlife. We object to its removal but would support any specialist recommendation for good tree management</i> <b>OBJECT</b>
T/2022/0061	T1 - Oak - crown reduction by 2-3m to appropriate pruning points. T2 - Oak - pollard to habitat stick. T3 - Oak - pollard to habitat stick T4 - Oak - crown reduction by 2-3m to appropriate pruning points T5 - Sycamore - reduce longest limb to 3m Claremont House, Chestnut Hill, Keswick, CA12 4LT <i>No comments made</i> <b>SUPPORT</b>
7/2022/2031	Demolition of existing garage and build replacement, replacement porch and bay window to the front of property 7 Springs Road, Keswick, Cumbria, CA12 4AQ <i>No comments made</i> <b>SUPPORT</b>
7/2022/2038	Construction of bike hire kiosk The Hub, Elliott Park, Keswick, CA12 5NZ <i>No comments made</i> <b>SUPPORT</b>
7/2022/2058	Ground and first floor extension to the rear Fernbank, Penrith Road, Keswick, CA12 4LJ

*No comments made*

**SUPPORT**

- 7/2022/2062 Change of use of guest house to self catering holiday letting accommodation including changes to the rear of the boundary wall to accommodate a parking bay for one vehicle  
7, Eskin Street, Keswick, CA12 4DH  
*Object – This is the 20<sup>th</sup> application of this type since June 2020. We have no objection to the proposed changes at the rear to form a parking bay for one vehicle. On the main reason for this application we are concerned that only limited information is provided with no plans and no clear clarification on how this Change of Use would be managed.*  
*Policy 18 of the local Plan includes a condition for consideration of such applications that they “do not introduce inappropriate levels of use to the location” We consider that the ever increasing number of these applications are changing the balance of holiday accommodation available and does now introduce an inappropriate level of use in this location*  
**OBJECT**
- 7/2022/2076 Change of use from guest house to self catering holiday letting accommodation  
Dollywaggon Guest House, 17 Helvellyn Street, Keswick, CA12 4EN  
*Object – this is the 21<sup>st</sup> application of this type since June 2020. We are concerned that only limited information is provided with no plans and no clear clarification on how this Change of use would be managed. Policy 18 of the local Plan includes a condition for consideration of such applications that they “do not introduce inappropriate levels of use to the location” We consider that the ever increasing number of these applications are changing the balance of holiday accommodation available and does now introduce an inappropriate level of use in this*  
**OBJECT**
- 7/2022/2080 Erection of an annexe associated with the existing dwelling  
1, Forge Close, Keswick, CA12 4NG  
*Support – subject to the annexe having a local occupancy condition as the design shows it could be used as a self contained separate dwelling*  
**SUPPORT**
- 7/2022/2088 Change of use of guest house to self catering holiday letting accommodation  
12 , Ambleside Road, Keswick, Cumbria, CA12 4DL  
*Object – This is the 22<sup>nd</sup> application of this type since June 2020. We are concerned that only limited information is provided with no plans and no clear clarification on how this Change of use would be managed. Policy 18 of the local Plan includes a condition for consideration of such applications that they “do not introduce inappropriate levels of use to the location” We consider that the ever increasing number of these applications are changing the balance of*

*holiday accommodation available and does now introduce an inappropriate level of use in this location*

**OBJECT**

- 7/2022/2092 Demolition of existing single storey detached garage and replacement with a new garage with the same dimensions  
14, Manor Park, Keswick, CA12 4AA  
*No comments made*  
**SUPPORT**
- 7/2022/2099 Erection of steel mesh panel at rear of property from first floor to ground level of the fire escape  
13 Bank Street, Keswick, CA12 5JY  
*No comments made*  
**SUPPORT**

- ii) **RECEIVED** update on National Park Planning Decisions

**249. Licensing Applications**

**RECEIVED** Licensing Group report on licensing applications received for period 11<sup>th</sup> March – 14<sup>th</sup> April 2022.

**250. Mayor's Report**

**RECEIVED** details of the Mayor's engagements and meeting attendance for the period 11<sup>th</sup> March 2022 – 14<sup>th</sup> April 2022.

**251. Reports from Ward Representatives**

**RECEIVED** reports from the following representatives:

- i) Allerdale Borough Council – Councillor Markus Campbell-Savours (Allerdale Borough Council) updated Keswick Town Council regarding the leisure centre consultation. The report had been completed, but Allerdale Borough Council were not releasing the information at this time. He also informed members that there was an update regarding signage for parking, and would feedback information. Councillor Daniels informed Keswick Town Council that he had investigated the recent increase in disabled parking spaces at several car parks, and confirmed that there was a duty to create a number of disabled parking spaces at each Allerdale Owned car park.
- ii) Cumbria County Council – Councillor Lywood informed members of a motion he intended to bring to the next full meeting of Cumbria County Council to lobby Central Government to remove Small Business Rates Relief from furnished holiday lets.
- iii) Lake District National Park Authority North Distinctive Area Parishes – Dr Geoff Davies (Lake District National Park Authority North Distinctive Area Parishes representative) submitted a written report, but he also added that there were more requests for change of use conversions from bed and breakfast to holiday let coming to the Development Committee. It had been discovered that the amount of conversations taking place within Keswick was equal to the rest of the National Park put together.

**RECEIVED** the report of the Lake District National Park Authority North Distinctive Area Parishes Representative.

**252. Payment of Accounts**

**RESOLVED** that the accounts for April 2022 as approved by the Inspection Committee be authorised for payment for:

- i) The Town Council, vouchers 268 – 14, amounting to £38,042.41(thirty eight thousand and forty two pounds and forty one pence
- ii) The Parks Trusts, vouchers, HP231 – FP8, amounting to £15,402.88 (fifteen thousand four hundred and two pounds and eighty eight pence)

**253. Twinning**

Consideration was given to the report of the Clerk.

**RESOLVED** that a working group formed of Councillors Dunn, Terry and Titley be formed to begin work investigating twinning Keswick with a town in Ukraine.

**254. Budget Summary Comparisons as at 31<sup>st</sup> March 2022**

**RECEIVED** budget comparisons for the 4<sup>th</sup> Quarter.

**255. Annual Review of Revised Financial Regulations**

Considerations was given to the report of the Responsible Financial Officer.

**RESOLVED** that the changes to the Financial Regulations be agreed.

**256. Assets Register**

Consideration was given to the report of the Responsible Financial Officer.

**RESOLVED** that the Asset Register be approved and adopted.

**257. Insurance Renewal Review**

Consideration was given to the report of the Responsible Financial Officer.

**RESOLVED** that the current contract with Zurich Insurance be extended for a further period of three years.

**258. Clerk's Report**

Consideration was given to the report from the Clerk.

**RESOLVED** that:

- i. a grant for £2,000 be approved from the current grants budget to be given to Keswick Community Asset Company to cover the donation given to the Keswick Town's Ukrainian Humanitarian Appeal.
- ii. the start time of Keswick Town Council meetings be moved to 7pm from the May meeting, and the Standing Orders updated accordingly; and
- iii. a sign displaying the Busking Code of Conduct be replace on the tree where the old sign was placed.

**259. Consultations**

**RESOLVED** that:

- i. the Clerk respond to the Lake District National Park's Consultation agreeing with their proposals; and
- ii. the Clerk respond to the NALC consultation highlighting that for small councils, the provision of local occupancy housing and high housing prices was a factor driving away young people from the area.

**260. Reports from Representatives on Outside Bodies**

**RECEIVED** reports from the following representatives:

- i) Keswick Convention Town Liaison Group – Duncan Miller
- ii) Keswick Flood Action Group – Paul Titley

**261. Minutes of Committee Meetings**

**RECEIVED** for information the Minutes of the Events Committee meeting held on 9 February and 15 March 2022.

The meeting closed at 9.36p.m.

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Chairman

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Date