

**KESWICK TOWN COUNCIL
SEVEN PRINCIPLES OF PUBLIC LIFE**

Selflessness – Integrity – Objectivity – Accountability – Openness – Honesty - Leadership

Minutes of the meeting of Keswick Town Council held on Thursday 17 February 2022 at 7.30p.m at the Council Chamber, First Floor, Council Offices, 50 Main Street Main Street, Keswick, CA12 5NP

Present:

Chairman
Councillor Alan Dunn

Councillors

David Burn
Duncan Miller
Paul Titley

Allan Daniels
Adam Paxon

Steve Harwood
Peter Terry

Also present were Vivien Little (Town Clerk), Catherine Parker (Responsible Financial Officer), Dr Geoff Davies (Lake District National Park Authority North Distinctive Area Parishes Representative), 1 member of the press, and 2 members of the public.

The meeting began with a minute's silence to remember Elizabeth Barraclough, a former Mayor of Keswick.

A G E N D A

195. Apologies

Apologies for absence were received from Councillors Campbell-Savours, Lansbury and Lywood. These apologies were noted and accepted by full Council.

196. Minutes

RESOLVED that the Chairman be authorised to sign as a correct record the minutes of the Town Council meeting held on Thursday 20th January 2022 (pages 49-53).

197. Resignation of Councillor

The Clerk reported the resignation of Councillor Alexandra Boardman which had been received on 1 February 2022. The Notice of Vacancy had been posted, and was due to close on 1 March 2022.

198. Requests for Dispensations

No requests for dispensation had been received.

199. Declarations of Interests

No declarations of interest were made at this meeting.

200. Police Report

RECEIVED the newsletter of the Allerdale Rural Neighbourhood Policing Team (if available).

201. Matters to be received from the Public

A member of the public spoke on Agenda item 13. They were concerned regarding the proposed parking changes to the Back Streets area of Keswick. They were concerned as there was the potential for the loss of 170 spaces by their reckoning. The previous system had worked for a long time, and they were unsure why it should be changed so drastically now. The member of the public requested to know what Keswick Town Council intended to do about it. It was pointed out that Keswick Town Council do not have any legal responsibility for the changes; these are originating from Cumbria County Council.

202. Matters to be raised by Councillors

No matter were raised by the Councillors at this meeting.

203. Applications for Development

i) **RESOLVED** that the following observations be submitted to the Lake District National Park Authority:

Plan Ref.	Description of Development Location
7/2021/2360	Change of use to guesthouse or self-catering holiday letting accommodation or House of Multiple Occupation Lyndhurst, 22, Southey Street, Keswick, CA12 4EF <i>Support – It is noted that this is the 15th application of this type since June 2020. There is a lack of clarity on how this Change of Use will be managed but it appears that it is intended to retain a Guest House use with on site management. This should be clarified with the applicant and appropriate conditions incorporated to safeguard this use</i> SUPPORT
7/2022/2002	Provision of commemorative slate plaque to the south east elevation of the Moot Hall Tourist Information Centre, Moot Hall, Keswick, CA12 5JR <i>No comments made</i> SUPPORT
7/2022/2004	Improvements to form accessible entrance and associated alterations to front elevation and boundary treatments Keswick Senior Citizens, Heads Road, Keswick, CA12 5HA <i>No comments made</i> SUPPORT
7/2022/2010	Replacement windows 3, George Street, Keswick, CA12 4EB <i>Support -support in principle subject to checking with Allerdale Building Control that the opening element satisfies requirements for fire escape windows where applicable</i> SUPPORT
7/2022/2014	Demolish flat roof garage to side and form 2 storey extension to side with off road parking formed 90 Windebrowe Avenue, Keswick, CA12 4JD <i>No comments made</i> SUPPORT
7/2022/2016	Change of use of guest house to self-catering holiday letting 2 Eskin Street, Keswick, CA12 4DH <i>Object - It is noted that this is the 16th application of this type since June 2020. We maintain our objection to this type of application where the Change of Use results in a change from on site to off site management which we feel is a significant difference – particularly given the difficulties in pursuing enforcement action against anti-social</i>

behaviour. The applicant indicates that the owner's accommodation will be adapted for use as a holiday let thereby removing the on site management. We believe routine approval of such applications with no distinction of how it will be managed is having a detrimental impact on the type of holiday accommodation available and housing for local needs resulting from displacement of managers accommodation

OBJECT

7/2022/2017

Change of use of guest house to self-catering holiday letting – Listed Building Consent

2 Eskin Street, Keswick, CA12 4DH

Object – We maintain our objection to the Change of Use application 7/2022/2016, but as no changes are proposed to the existing building we have no objection to the Listed building consent

OBJECT

7/2022/2019

Conversion of remaining attached garage store into bedroom

11, Manor Park, Keswick, CA12 4AB

No comments made

SUPPORT

7/2022/2024

Addition of single storey dining room extension in yard to the rear of the property.

Vergers Cottage, 27, St Johns Street, Keswick, CA12 5AA

No comments made

SUPPORT

7/2022/2026

Extension to existing dwelling to create a ground floor shower room and toilet

Solway, Crosthwaite Road, Keswick, CA12 5PG

No comments made

SUPPORT

ii) **RECEIVED** update on National Park Planning Decisions.

204. Mayor's Report

RECEIVED details of the Mayor's engagements and meeting attendance for the period 14th January 2022 – 10th February 2022 .

205. Reports from Ward Representatives

RECEIVED reports from the following representatives:

i) Lake District National Park Authority North Distinctive Area Parishes Representative – Dr Geoff Davies answered Councillors questions on a range of matters.

RECEIVED the report of the Lake District National Park Authority Parishes' Representative.

ii) Allerdale Borough Council Ward Representatives – No update given.

iii) Cumbria County Council Ward Representative – No update given

206. Council Tax Base Confirmation

RECEIVED the report from the Responsible Financial Officer.

207. Consultation response

To receive information to decide Keswick Town Council's response to the Cumbria County Council consultation on the Back Streets .

RESOLVED that due to lack of consensus, no response to this consultation be given.

208. Reports from Representatives on Outside Bodies

- i) Keswick Youth Centre – Councillor Campbell-Savours – To be deferred to March.
- ii) Keswick Fair Trade Committee – Councillor Campbell-Savours -To be deferred to March.
- iii)

209. Payment of Accounts

RESOLVED that the accounts for February 2022 as approved by the Inspection Committee be authorised for payment for:

- i) The Town Council, vouchers 224 -244, amounting to £20,800.68 (twenty thousand eight hundred pounds and sixty eight pence)
- ii) The Trusts, vouchers HP185 – FP198, amounting to £23,404.30(twenty-three thousand four hundred and four pounds and thirty pence)

210. Quarterly Budgets

RECEIVED for information the quarterly budget comparisons.

211. Annual Risk Management Assessment

RECEIVED the report of the Responsible Financial Officer.

RESOLVED that the Annual Risk Management Assessment be agreed.

212. Review of Internal Control and Audit

RECEIVED the report from the Responsible Financial Officer.

RESOLVED that the two Councillors appointed to undertake the review of the Internal Control and Audit be Councillors Burn and Daniels.

213. Environmental Working Group

RECEIVED an update from the Environmental Working Group.

RESOLVED that the membership of the Environmental Working Group remain as Councillors Lansbury, Terry and Titley.

214. Balsam Bashing

RECEIVED an update from Councillor Terry.

215. Policies for adoption

To adopt the following policies (enclosed):

- i. Equality and Diversity Policy
- ii. Complaints Policy and Procedure

RESOLVED that the above policies be adopted.

Prior to the following business the Chairman moved the following resolution:

‘That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted’

216. Contracting - CCTV

Consideration was given to the report of the Responsible Financial Officer.

RESOLVED that the current contract with Chubb be terminated.

217. Contracting – Computer Equipment

Consideration was given to the report of the Responsible Financial Officer.

RESOLVED that option 1 be followed with regard to computer upgrades in the office, with C rated monitors sourced.

The meeting closed at 9.05 p.m.

Chairman

Date