

SEVEN PRINCIPLES OF PUBLIC LIFE

Selflessness – Integrity – Objectivity – Accountability – Openness – Honesty - Leadership

KESWICK TOWN COUNCIL

Minutes of the meeting of Keswick Town Council held at the **St Herberts Social Centre, High Hill, Keswick CA12 5PA** on Thursday 16th December 2021 at **7.00 p.m**

Present:**Chairman**

Councillor Alan Dunn

Councillors

Alexandra Boardman

Allan Daniels

Tony Lywood

Peter Terry

David Burn

Steve Harwood

Duncan Miller

Paul Titley

Markus Campbell – Savours

Sally Lansbury

Adam Paxon

Also present were Vivien Little (Town Clerk), Catherine Parker (Responsible Financial Officer), 1 member of the press, and 1 member of the public.

160. Apologies

No apologies for absence were received.

161. Minutes

RESOLVED that the Chairman be authorised to sign as a correct record the minutes of the Town Council meeting held on the 18th November 2021 (pages 37-43).

162. Requests for Dispensations

The Clerk reported that no requests for dispensation had been made.

163. Declarations of Interests

Councillor Harwood gave a personal explanation with regard to agenda item 14 in that he was a member of Friends of Keswick Leisure. He intended to remain in the room and vote on the item.

Councillor Paxon made a Disclosable Pecuniary Interest with regard to Planning Application 7/2021/2338 as he was the applicant. He would leave the room for discussion of this item.

Councillor Boardman gave a personal explanation with regard to agenda item 19 in that she worked for Cumbria County Council within the directorate responsible for Highways. She intended to remain in the room and vote on the item.

Councillor Campbell-Savours gave a personal explanation with regard to agenda item 14 in that he was a member of Friends of Keswick Leisure. He intended to remain in the room and vote on the item.

164. Police Report

RECEIVED the report of the Allerdale Rural Neighbourhood Policing Team. Inspector Gale would be in attendance at the January Town Council meeting.

165. Matters to be received from the Public

No matters were raised by the public.

166. Matters to be raised by Councillors

Councillor Lansbury expressed concern over the way that last month's debate over the lighting at the Theatre by the Lake had been reported. A plea was made to emphasise the point that the view of individual Councillors was not necessarily the view of the Town Council as a whole. Community groups within Keswick should be working together, and the way it has been discussed has not been helpful.

Councillors agreed that the lights to the Theatre were an important project and that we should be working with them in one form or another. All involved should be respectful and objective.

167. Applications for Development

- i) Resolved that the following observations be submitted to the Lake District National Park Authority:

Plan Ref.	Description of Development Location
T/2021/0204	F1 - pollard due to Ash dieback; F4 and D12 - trim branches overhanging the garden by 2-3 metres Land directly to the rear of 22 Calvert Way, Keswick, CA12 4LZ No comments made SUPPORT
7/2021/2318	2x fascia signs Lucy Pittaway Art Gallery, Heads House, 79 Main Street, Keswick, CA12 5DS No comments made SUPPORT
7/2021/2325	Conversion of existing adjacent garage and utility room into 1 bedroom annex containing small kitchen and shower room Glentarne, Crosthwaite Road, Keswick, CA12 5PG <i>Support – there is a lack of information on the intended use of the annexe. We support the principle of converting the existing garage and utility room to provide additional accommodation for the existing dwelling subject to a condition prohibiting its use as holiday letting accommodation</i> SUPPORT
7/2021/2335	Proposed external signage Heads House, 79, Main Street, Keswick, CA12 5DS No comments made SUPPORT
7/2021/2338	Change of use of Tollbar Cottage annex to local needs dwelling Toll Bar Cottage, Penrith Road, Keswick, CA12 4JR No comments made SUPPORT
7/2021/2345	New external racking up to 5.5m high within existing builders merchant yard Travis Perkins Trading Co Ltd, Browfoot Works, Penrith Road, Keswick, CA12 4LH <i>Support – please note there is a discrepancy between the submitted drawing showing a max. height of 4 metres and the 5.5 metres height described in the application</i> SUPPORT
7/2021/2347	Use as retail shop and café John Young Furnishings, 12, Main Street, Keswick, CA12 5JD <i>No comments required</i>

- 7/2021/2348
Amendment to opening hours for external customer seating area, condition 5 on planning permission 7/2020/2228 for conversion of an existing car park to the north-east side of the existing public house to form an external customer and landscaped area
2-6 The Chief Justice Of The Common Pleas, Bank Street, Keswick, CA12 5JY
Object – we support the LDNPA decision in granting the original permission to restrict the opening hours to 9.00am to 6.00 pm for the reasons set out in 5.28 & 5.29 of the Development Control Committee Report
OBJECT
- 7/2021/2353
Change of Use of Guesthouse (C1) to short-term holiday letting accommodation
10, Southey Street, Keswick, CA12 4EF
Object - Keswick Town Council object to a change of use from a Guesthouse to short term holiday accommodation where it is stated that the management could be off site. We are concerned about the social and environmental impact where it is reliant on off site management which is difficult to control in a predominantly residential area. It should be noted that guesthouses are also the home of the proprietor. Each change to off site management results in the loss of a family home which can have a cumulative impact on houses available for local needs.
OBJECT
- 7/2021/2359
Installation of a balcony to the rear of the property at first floor level
Limhus, High Hill, Keswick, CA12 5PB
No comments made
SUPPORT

Councillor Paxon left the room at 7.12pm.

Councillor Paxon returned to the room at 7.13pm.

- ii) **RECEIVED** update on National Park planning decisions.

168. Licensing Applications

RECEIVED Licensing Group report on licensing applications received.

169. Mayor's Report

RECEIVED details of the Mayor's engagements and meeting attendance for the period 12th November 2021 – 9th December 2021.

170. Reports from Ward Representatives

RECEIVED reports from the following representatives:

- i) Allerdale Borough Council Ward Representatives – Councillor Daniels informed Councillors of an ongoing issue with the Crafty Baa pub, and requested that Keswick Town Council contact Allerdale Borough Council in respect of the live music licence.
Councillor Campbell-Savours updated Councillors on meetings which had been held by Strategic Leisure concerning leisure provision in Keswick. Allerdale Borough Council have pledged to support local community groups disenfranchised by the closure of the leisure pool, and encouraged Councillors to speak with other groups who may benefit from this, and contact Councillor Campbell-Savours to take this forward.

Councillor Lansbury briefly updated Councillors on the work of the Visitor Management Group in respect to the Welcome Back Fund. She also encouraged Councillors to inform local groups to apply for the Community Environment Fund for different types of projects. **RESOLVED** that Keswick Town Council are concerned with the disruption to neighbouring properties caused by live amplified music at the Crafty Baa, and therefore to formally request that Allerdale Borough Council review the live music licence.

- ii) Cumbria County Council Ward Representative – Councillor Lywood updated Councillors on the work which was being done with regard to the Traffic Regulation Orders, which was also to be discussed at agenda number 19 tonight.
- iii) LDNPA North Distinctive Area Parishes Representative – **RECEIVED** the report of the Lake District National Park Authority Parishes’ Representative.
Councillor Lywood informed Councillors about a statement he had made at the recent Lake District National Park Board meeting regarding holiday lets and a request to the Lake District National Park.

171. Payment of Accounts

RESOLVED that the accounts for December 2021 as approved by the Inspection Committee be authorised for payment for:

- i) For the Town Council, vouchers 181 – 198, amounting to £41,772.12 (forty one thousand seven hundred seventy two pounds and twelve pence)
- ii) For the Trusts, vouchers HP141 – FP150, amounting to £13,649.99 (thirteen thousand six hundred and forty nine pounds and ninety nine pence)

172. Budget for 2022/2023

The draft budget for 2022/23 was presented for approval together with recommended grant payments to local organisations.

RESOLVED that:

- i) the draft Budget for the financial year 2022/23 be approved
- ii) the precept for 2022/23 be set at £307,054
- iii) the list of recommended grants be approved for payment

173. Motion Regarding Leisure Centre Swimming Pool for Strategic Leisure

Consideration was given to a motion from Councillor Campbell-Savours.

RESOLVED that Keswick Town Council recognises the need for sports facilities, and particularly those which facilitate the opportunity for physical activity for all ages i.e. a swimming pool, in the town. The Town Council is supportive of further work to explore opportunities and partnerships which could help to deliver improved sports facilities and specifically a pool.

174. Clerk’s Report

Consideration was given to the report of the Clerk.

RESOLVED: that the Clerk be authorised to act with delegated authority as follows if necessary:

- To take action on any issue of such urgency that it cannot wait until the next normal Council meeting. If circumstances permit, the Clerk would normally be expected to consult with the Mayor or Deputy Mayor if the Mayor is unavailable and take his/her view into account;
- To submit planning observations on behalf of the Council to the planning authority following consultation with Councillors who for the time being constitute the Council’s Planning Group and with the Mayor or Deputy Mayor as above; and
- To authorise the payment of accounts on behalf of the Town Council and Keswick Parks Charitable Trusts following inspection by two Councillors and consultation with Mayor or Deputy Mayor as above.

All decisions taken under delegated authority to be in accordance with the Council’s Standing Orders and Financial Regulations and reported to the next available Council meeting.

Note: these arrangements shall be reviewed in 6 months’ time.

175. Christmas Lights Switch On

Consideration was given to a motion from Councillor Daniels to request that market traders adhere to Keswick Town Council and Allerdale Borough Council Environmental Policy regarding the use of biodegradable containers and single-use plastic containers, especially at events such as the Christmas Lights Switch On.

RESOLVED that Keswick Town Council write to Allerdale Borough Council requiring that market traders adhere to the Keswick Town Council and Allerdale Borough Council Environmental Policy regarding the use of biodegradable containers and single-use plastic containers, especially at events such as the Christmas Lights Switch On and the Victorian Fayre.

176. Environmental Working Group

Councillors were asked to contact the office if they wished to only receive their agenda in electronic format moving forward.

RECEIVED an update from the Environmental Working Group.

177. Reports from Representatives on Outside Bodies

RECEIVED a report from Councillor Alan Dunn – Keswick Tourism Association.

178. Consultation

Consideration was given to the Council's response to the proposed changes to the Traffic Regulation Order in Keswick.

RESOLVED that the Clerk be instructed to respond to the consultation with no comment, and request if Cumbria County Council could consider looking at yellow lines on Penrith Road at a future date.

Prior to the following business the Chairman moved the following resolution:

'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted'

179. Protocol

Consideration was given to the report of the Clerk.

RESOLVED that the report be accepted.

180. Staffing - Staffing Committee Minutes

RECEIVED for information the draft Minutes of the Staffing Committee meeting held on Thursday 18 November 2021 (page 12) and Monday 6 December 2021 (page 13).

The meeting closed at 8.31 p.m.

Chairman

Date