

KESWICK TOWN COUNCIL

EVENTS COMMITTEE

**Council Offices
50 Main Street
Keswick
CA12 5JS**

Email: townclerk@keswicktowncouncil.gov.uk

Dear Councillor

You are summoned to attend a meeting of Keswick Town Council Events Committee to be held via the Zoom app on **Tuesday 3rd November 2020 at 10.30 a.m.** Meeting details are given below.

Join Zoom Meeting

<https://us02web.zoom.us/j/89453282105?pwd=b3RVMHVIVVRaOHcwR05BRmhldTRKZz09>

Meeting ID: 894 5328 2105

Passcode: 548175

One tap mobile

+441314601196,,89453282105# United Kingdom

+442030512874,,89453282105# United Kingdom

Yours sincerely



**Lynda Walker
Town Clerk**

AGENDA

1. **Apologies** - To receive apologies for absence.
2. **Minutes** - To agree the minutes of the Events Committee Meeting held on the 20th October 2020 (pages 4-5) (enclosed).
3. **Remembrance Sunday**
To discuss arrangements for the annual Remembrance Sunday service and parade.
4. **Date of next meeting**
To agree the date of the next meeting.

KESWICK TOWN COUNCIL

Minutes of the meeting of the Events Committee held via the Zoom app on Tuesday 20th October 2020 at 10.30 a.m.

Present: Councillor Paul Titley (Chair) (PT)
 Councillor David Burn (DB)
 Councillor Allan Daniels (ADa)
 Councillor Alan Dunn (ADu)
 Councillor Tony Lywood (TL)
 Lynda Walker (Town Clerk) (LW)
 Catherine Parker (Responsible Financial Officer) (CP)
 Sue Plant (Events Co-ordinator) (SP)
 Mary Elliott (Theatre by the Lake) (ME)
 Vanessa Metcalfe (Keswick Tourism Association) (VM)
 David Quainton (Keswick Rotary) (DQ)
 David Roberts (Keswick Lions Club) (DR)

14. Apologies

No apologies for absence were received.

15. Minutes

RESOLVED that the Chairman be authorised to sign as a correct record the minutes of the Events Committee meeting held on 28th September 2020 (pages 2-3).

16. Christmas 2020

CP said that everything was in place for the Christmas lights as agreed at the last meeting. PT asked CP to arrange to meet David from Lite Ltd for a refresher on how the 'app' worked. TL said that the Battersby Trust had concerns about the amount of wiring etc. on the exterior of the Moot Hall and would be arranging for an inspection to be carried out. Indemnity would be required from organisations involved. LW asked for details of what was required from the Town Council in due course. DQ confirmed that the Rotary Tree of Light would be switched on in accordance with the timings for the town centre lights i.e. 1.00 p.m. until 10.30 p.m. daily. He also advised that Packhorse Court would only be having a tree this year so there would be no lighting in this area.

17. Remembrance Sunday

(Rev Charles Hope (CH) joined the meeting for this item).

PT confirmed that there was no planned church service or parade and nothing planned at Fitz Park on Sunday 8th November. A small wreath-laying ceremony was possible at 11.00 am at the War Memorial. Whilst the event organisers were primarily St John's Church and the British Legion, he felt the Town Council's strong recommendation would be against holding a large gathering where social distancing would be difficult or impossible. Neighbouring areas had no formal ceremonies planned. PT had been in touch with the Police who had no advice to offer. TL outlined guidance from Allerdale BC advising that any private ceremony should not have more than 6 people present. CH concurred with the broad view and said that there were a range of views on risk management to take into account, also the guidance was constantly changing. He had a plan for a 'slimmed-down' version and would be publishing this in the Reminder in early November. He planned to speak to a representative from the British Legion later that day. The consensus was that the public should be asked to stay at home – no marshalls would be required. CH to pass on information to LW for the Reminder advertisement and the signage at the War Memorial to be provided by the Town Council. It was agreed that a single agenda item meeting should take place nearer the time.

18. Updates on Planned Events

- Live Advent - VM said that all windows would be lit at the same time on 1st December to create a walking trail around the town. ME asked if the Theatre had been included. She advised that following the award of Government funding, the Theatre was planning a socially-distanced re-opening early next year.
- Mountain Festival – PT said that the event would be going ahead in 2021
- Beer Festival - ADu asked about tickets which were due to go on sale 1st December – DR said that many had been carried forward from this year.

19. Date of next meeting

Single agenda item meeting to discuss Remembrance Sunday only to take place on Tuesday 3rd November at 10.30 a.m.

The meeting ended at 11.15 a.m.

Chairman

Date