

FITZ PARK, HOPE PARK & TOWNSFIELD CHARITABLE TRUSTS

Minutes of the Annual Meeting of Fitz Park, Hope Park & Townsfield Charitable Trusts held using the Zoom app on Thursday 28th May 2020 at 7.30pm.

Present:

Chairman
Councillor Adam Paxon

Councillors		
Alexandra Boardman	David Burn	Markus Campbell–Savours
Allan Daniels	Alan Dunn	Steve Harwood
Sally Lansbury	Tony Lywood	Duncan Miller
Peter Terry	Paul Titley	

Also in attendance were Lynda Walker (Trust Clerk), Christine Fawcett (Parks Manager), Catherine Parker (Responsible Financial Officer - RFO), Adam Blackburn and Kirsty McGrath of Café West, Fitz Park.

1. Apologies

There were no apologies for absence.

2. Election of Chairman

There being only one nomination it was **RESOLVED** that Councillor Adam Paxon be elected as Chairman for the ensuing year.

3. Election of Vice Chairman

There being only one nomination it was **RESOLVED** that Councillor Duncan Miller be elected as Vice Chairman for the ensuing year.

4. Minutes

RESOLVED that the Chairman be authorised to sign as a correct record the minutes of the meeting held on 12th March 2020 (pages 11-13).

5. Declarations of Interests

Declarations of interests were received from:
Councillor Harwood – items 11 and 14 (Athletics Club Committee member)
Councillor Lansbury – items 11 and 14 (Tennis Club member)
Councillor Titley – item 11 and 14 (Athletics Club member)

6. Chairman's Report

No report was submitted.

Councillor Terry joined the meeting.

It was agreed to bring forward item 11 on the agenda.

7. Fitz Park Stakeholder Updates (Café West)

Café West staff had advised that they were looking at the potential re-opening of the café in Fitz Park, initially for take away only, and outlined proposed arrangements to ensure that Government guidelines could be met. This would be reviewed on a weekly basis taking into account the pick up in customers and need.

Concerns were expressed that there was no intention to open the toilets which it was felt would cause problems, along with using the main entrance into the park as the suggested route into the café. Suggestions were put forward for the route of the proposed one-way queuing system. **RESOLVED** that the proposed re-opening be supported but that every effort should be made to re-open the toilets at the same time.

(Kirsty and Adam left the meeting).

The meeting was adjourned for 5 minutes to allow participation in the weekly 'Clap for Carers'.

8. Parks Manager's Report

Consideration was given to the report of the Parks Manager including an update on the bedding plant situation. Trustees congratulated the Parks Manager and her staff on the wonderful condition of the parks.

9. Budget Comparisons

RECEIVED budget comparisons for the fourth quarter.

10. Assets Register

RESOLVED that the updated Assets Registers for Hope and Fitz Parks be approved and adopted.

11. Review of Hire Charges

RESOLVED that no changes be made to the current charges for use of the parks etc and that a further review take place in 12 months.

12. Fitz Park Stakeholder Updates (continued)

Updates were received from the Cricket and Bowling Clubs at Fitz Park outlining plans to re-start activities following the relaxation in Covid-19 lockdown guidelines. Councillor Lansbury reported on behalf of the Tennis Club.

RESOLVED that no objections be raised to the proposals.

13. Requests for use of the Parks

Consideration was given to the following requests for the use of the parks:

- i) Lakesman Triathlon – use of Crosthwaite Road car park from 18th – 21st June and hire of Hope Park for a section of the route on 20th June 2021. **RESOLVED** that the request be approved on the same terms as 2019.
- ii) Keswick Mountain Festival – use of Fitz Park for the KMF Kids Triathlon Thursday 20th May 2021 and use of Hope Park (as a wet weather contingency route) Saturday 22nd and Sunday 23rd May 2021. **RESOLVED** that the request be approved on the same terms 2019.
- iii) Lakeland Trails – use of Fitz Park on Saturday 4th September 2021 for start and finish points. **RESOLVED** that the request be approved on the same terms as 2019.
- iv) Cumbria NHS Wellbeing Service – Wellbeing Bunting **RESOLVED** that the request be approved in principle subject to further information regarding the route of the bunting through Fitz Park and agreement of practicalities with the Parks Manager, use of recycled material to string the bunting together, an indication of the time period for the bunting to be in place and agreement to clear up the bunting at the appropriate time.

Prior to the following business the Chairman moved:

'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.'

14. Lease/Licence – Hope Leisure Ltd

Consideration was given to the report of the Clerk. No objections were raised to the proposal to resume trading following Government guidelines from the end of May.

RESOLVED that the terms proposed in the report be approved for agreement with Hope Leisure Ltd to include the inflationary increase for 2020.

15. Lease – Fitz Park Sports Clubs

RECEIVED an update from the RFO on progress with establishing Heads of Terms for the renewal of the Sports Clubs' leases at Fitz Park.

RESOLVED that the Working Group (the Chair, Vice Chair and Councillor Dunn supplemented by Councillors Lywood and Terry) seek to meet representatives of the Clubs to agree proposed Heads of Terms prior to instructing solicitors to draw up the new leases.

16. Contracting – Crosthwaite Road Car Park

Consideration was given to the report of the RFO.

RESOLVED that the tariff be amended as suggested to include an all-day fee only of £3 for cars and £6 for motorhomes (no overnight parking) and that all payment methods be facilitated.

17. Legal – Land at Hospital Field

An update was received from the Clerk and RFO.

RESOLVED that a meeting be arranged as proposed with a pre-meeting of the Working Group to include the Chair, Vice Chair, Councillors Dunn and Titley supplemented by Councillors Burn, Harwood and Lywood.

18. Contracting – BMX Track

RECEIVED an update from the RFO.

The meeting closed at 9.30 pm.

Chairman

Date