

FITZ PARK, HOPE PARK & TOWNSFIELD CHARITABLE TRUSTS

Council Offices
50 Main Street
Keswick
CA12 5JS
Tel 017687 73607

21st May 2020

The Annual Meeting of Charitable Trusts listed below will be held remotely via the Zoom app on **Thursday 28th May 2020 at 7.30 pm.**

The meeting will be open to the press and public, however access to a laptop/pc/iPad will be required to use 'Zoom', together with the link and password for the meeting which can be obtained by emailing catherine@keswicktowncouncil.gov.uk no later than 24 hours prior to the meeting.

Yours faithfully



Catherine Parker
Responsible Finance Officer

HOPE PARK Registered Charity 503465
FITZ PARK Registered Charity 520327
TOWNSFIELD Registered Charity 520295

A G E N D A

- 1. Apologies**
To receive apologies for absence.
- 2. Election of Chairman**
To elect a Chairman for the ensuing year.
- 3. Election of Vice Chairman**
To elect a Vice Chairman for the ensuing year.
- 4. Minutes**
To approve and authorise the Chairman to sign the Minutes of the meeting held on 12th March 2020 (pages 57-70).
- 5. Declarations of Interests**
To receive any declarations of interests in respect of items on this agenda.
- 6. Chairman's Report**
To receive the Chairman's Report.
- 7. Parks Manager's Report**
To receive the reports of the Parks Manager.
- 8. Budget Comparisons**
To receive budget comparisons for the fourth quarter.

- 9. Assets Register**
To approve and adopt the updated Assets Registers for Hope and Fitz Parks
- 10. Review of Hire Charges**
To review charges of the parks.
- 11. Fitz Park Stakeholder Updates**
Report of RFO for information/consideration.
- 12. Requests for use of the Parks**
 - i) Lakesman Triathlon – use of Crosthwaite Road car park from 18th – 21st June and hire of Hope Park for a section of the route on 20th June 2021.
Note: Event cancelled 2020 due to Covid 19
 - ii) Keswick Mountain Festival – use of Fitz Park for the KMF Kids Triathlon Thursday 20th May 2021 and use of Hope Park (as a wet weather contingency route) Saturday 22nd and Sunday 23rd May 2021.
Note: Event cancelled 2020 due to Covid 19
 - iii) Lakeland Trails – use of Fitz Park on Saturday 4th September 2021 for start and finish points.
Note: The September 2020 event has not yet been cancelled at this point in time, although the situation will be monitored by the organisers.
 - iv) Cumbria NHS Wellbeing Service – Wellbeing Bunting

Prior to the following business the Chairman will move the following resolution:

‘That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.’

- 13. Lease/Licence – Hope Leisure Ltd**
To receive a report from the Clerk.
- 14. Lease – Fitz Park Sports Clubs**
To receive an update from the RFO.
- 15. Contracting – Crosthwaite Road Car Park**
To receive a report from the RFO.
- 16. Legal**
To receive an update from the RFO.
- 17. Contracting – BMX Track**
To receive an update from the RFO.

FITZ PARK, HOPE PARK & TOWNSFIELD CHARITABLE TRUSTS

Minutes of the meeting of Hope Park, Fitz Park & Townsfield Charitable Trusts held in the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick, on Thursday 12th March 2020 at 7.30 pm.

Present:

Chairman
Councillor Duncan Miller

	Councillors	
Markus Campbell-Savours	Allan Daniels	Steve Harwood
Sally Lansbury	Tony Lywood	Paul Titley

Also in attendance were Catherine Parker (Trust Clerk), Lynda Walker (Town Clerk), Christine Fawcett (Parks Manager) and one member of the public.

57. Apologies

Apologies for absence were received from Councillors Boardman, Burn, Dunn and Paxon.

58. Declarations of Interests

Declarations of interests in respect of items on this agenda were received from:
Councillor Harwood – Items 8 and 11 – Committee member – Keswick Athletics Club
Councillor Lansbury – Item 11 – Committee member – Keswick Tennis Club

59. Minutes

RESOLVED that the Chairman be authorised to sign as a correct record the minutes of the meeting held on 9th January 2020 (pages 9 – 10).

60. Parks Manager's Report

The Chairman passed on thanks from Trustees to the Parks Manager and Parks staff for working hard in the awful February weather and well done to the team.

RECEIVED the report of the Parks Manager.

RESOLVED that the cost of the water bowser be funded from the Development and Equipment Fund and that the verti seed unit be used as a trade in, making the total purchase cost £2,890.00.

61. Climate Change Action Group

- i) **RECEIVED** a report from the action group. **RESOLVED** that the recommendation for approval for assistance with Balsam Bashing Days be deferred to the March Town Council meeting.
- ii) **RECEIVED** a proposal from Cllr Lansbury on behalf of the group for a Community Tree Planting event. **RESOLVED** that:-
 - Willow and alder be planted by the Woodland Trust, but not aspen, along with species identified by the Parks Manager to be planted by the Parks staff.
 - The Woodland Trust takes the lead role in organising the event and giving advice and direction to volunteers.
 - Two members of Parks staff are released to add to the volunteers on either Wednesday 25th November or Wednesday 2nd December.
 - Publicity would be via a press release, nearer the time, as opposed to an advert.

62. Trust Clerk's Report

RECEIVED the report of the Trust Clerk.

63. Budget Comparisons

RECEIVED for information the 3rd quarter's budget comparisons.

RESOLVED that Councillor Lywood follow up on the additional donation box to be installed in Hope Park as agreed at a previous Trust meeting, depicting a miner.

Further **RESOLVED** that the Trust Clerk report back to the next meeting the total income received from Crosthwaite Road Car Park from the point it started trading.

64. Keswick Athletics Club – Races 2020

RECEIVED details of the races organised by Keswick Athletics Club based in Fitz Park - for information.

65. Request for use of the Parks

RECEIVED the following requests for the use of the parks -

- i) Boot Camp/Circuit Classes – every other week in Fitz Park - **RESOLVED** that:-
 - The Trust encourages this use of the Fitz Park, although we would appreciate a copy of the public liability insurance.
 - Any donation for use of the park would be gratefully received.
 - Once the classes are setup the Trust is advised of the days and times they are to take place as a matter of courtesy.
 - The Trust would prefer that the demarked sports pitches including the junior football pitches and cricket outfield not be used.
 - The Keswick Town Council code of practice for use of plastic is adhered to.
- ii) Dramatised Audio Walks – to trial in summer once or twice per day using Hope Park as part of the route – **RESOLVED** that:-
 - The Trust encourages this use of the Hope Park, although we would appreciate a copy of the public liability insurance.
 - Any donation for use of the park would be gratefully received.
 - Once the audio walks are setup the Trust is advised of the days and times they are to take places as a matter of courtesy.
 - The Keswick Town Council code of practice for use of the parks is adhered to.
- iii) Keswick Town Council – use of Fitz Park for Midsummer Festival events – **RESOLVED** that the request be granted for the events as stated below and that the Community Sports Area be locked for all 3 events:
 - Prom in the Park on Saturday 27th June 2020
 - Scruffs Dog Show on Sunday 28th June 2020
 - VJ Day on Friday 14th August 2020

Prior to the following business the Chairman moved the following resolution:

'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media are excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.'

66. Lease – Keswick Football Club

RESOLVED that the Chairman be authorised to sign the Deed of Variation of Lease with Keswick Football Club.

67. Lease – Fitz Park Sports Clubs

RECEIVED an update from the RFO & Trust Clerk.

RESOLVED that:-

- i) A local solicitor is appointed to draw up the leases.
- ii) The Heads of Terms include an amount of £1,000 for annual rent with a rent review, upwards only or stationery, every 3 years.
- iii) All legal fees for any variations during the term of the lease be paid for the clubs.

68. Contracting – BMX Pump Track

RECEIVED an update from the Parks Manager.

RESOLVED that Clark & Kent be appointed to carry out the work, as per the quotation received, and that the cost be funded from the Sinking Fund supplemented by other funders if possible.

69. Contracting – Crosthwaite Road Car Park

RECEIVED a report from the RFO & Trust Clerk.

RESOLVED that:-

- i) A banner is installed as detailed in the report.
- ii) Motorhomes be allowed to use the car park during the permitted hours i.e. no overnight parking and that a fee of £6.00 per day be introduced for motorhomes.
- iii) The new entrance sign states 'Charges apply to motor cars and heavy motor cars not exceeding 3.5 tonnes, all other vehicles are prohibited'. Plus symbols are shown depicting no buses, no lorries and no caravans, as per Allerdale Borough Council signs.
- iv) The existing fees for motor cars stay the same.
- v) The contractor be asked if it would be possible to install pay machine able to accept contactless and mobile payments and report back to the next meeting.

70. Legal

RECEIVED an update from the RFO & Trust Clerk and Town Clerk.

RESOLVED that a valuation offer figure be obtained and assurance that all legal and other fees will be covered before completing any further work/negotiations.

The meeting closed at 9.30pm

Chairman

Date

Parks Manager Report May 2020

Christine Fawcett

Thankfully we have had some drier weather in April and spring is in air. Thanks, must goes to all the staff for their continued hard work in these challenging times within the parks and office.

Due to the Coronavirus government restrictions and the town council's responsibility to its staff, officers have been working from home when possible and the parks staff are maintaining the parks observing the social distancing rules that have been applied to us all.

Please note that these improvement works contained in this report were carried out before Covid 19 restrictions were put in place in March 2020. Essential maintenance is only been carried out on the tennis courts, bowling green, putting greens, fairways, and ornamental lawns in line with government guidelines and notifications from sporting organisations.

Hope Park

The crazy obstacle golf course has been repainted and repairs have been carried out. These include installation of several new golf cup holes and resetting of kerb edging.



The greens have all been fertilized in the first week of March and are starting to grow. A few perennial weeds were starting to grow within the greens including daisy, mouse ear chickweed and dandelion; these have been treated with herbicide along with an application of worm cast suppressant.

The bedding plants have been cancelled due to Covid 19 restrictions and staff availability. Depending on how things develop with Covid 19 and the how long the restriction last; this will determine what is planted in the parks this year.

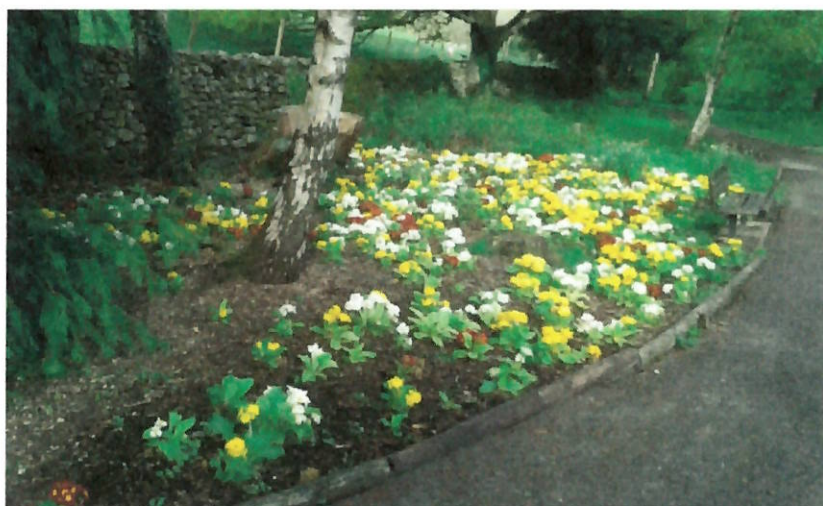


The tulips have provided a lovely display this April and thrived in the warm dry spell we have had. Varieties include Apricot beauty, Jan van nes and Alfaire.

With the success of the wild flower meadow within the Fairtrade border last year, we have chosen

to sow another wild flower mix in here again this year. Last year the mix was the "Classic mix" supplied by Pictorial Meadows and the same has been planted this year. The seed has been sown and we should see the first stages of flowering after 6-8 weeks of germination.

Last year's winter bedding was replanted beside the entrance to the woodland footpath and has provided a colourful display. This has improved an area once covered in grass weed.



Townsfild

The grass has been cut in mid-April and twice a month for the growing season

Lower Fitz Park

The damaged grassed area around the play area wishing well/donation box has been paved and improves the appearance of the area.

The play area, community gym and community sports area remain closed at the time of writing this report and are being monitored on a regular basis.

Grass cutting of Lower Fitz has begun and is been carried out on twice monthly basics.





All tree works planned for the parks in late March and early April were suspended as being deemed not necessary. Once the restrictions were eased the dead Hornbeam tree was removed from near the car park at Crosthwaite road. Remaining tree work will be carried out when possible to do so.

Upper Fitz Park

The tennis courts, bowling green and surrounding grassed areas have been aeriated and fertilizer applied. An application herbicide to control turf weeds has been carried out and scarifying to remove the moss will continue when possible throughout the season. The tennis courts have not been marked out but will be if restrictions allow.

All shrub beds have been mulched and pruning of the shrub bed next to the bowling green has been completed. A bug hotel has been created from off cuts of wood and other recycled materials including terracotta plant pots. This has been installed near the compost bays along with wooden railings. A wildflower mix "Aqua" has been planted under the railings to attract wildlife.



A number of Daffodil and Crocus bulbs were planted last Autumn within the shrub beds in the park, these have flowered well and continue to do so for years to come.



A new wooden edge has been installed along the bowling green border. This will be useful to keep the bark mulch off the footpath and create a clean edge to the border.

HOPE PARK

Budget 1st April 2019 to 31st March 2020

Budget Summary as at 31 March 2020 - PENDING YEAR END ADJUSTMENTS

4th Quarter

Expenditure:	AGREED Budget for 19/20	Expenditure to 31.03.20	% of budget spent
Golf Cups & tee Mats	500	498	99.60
Tools	1250	872	69.76
Materials	1500	1364	90.93
Maintenance	1000	853	85.30
Repairs - Paths/fences	4000	4000	100.00
Repairs - Buildings	1200	1245	103.75
Repairs - Course	1500	1289	85.93
Repairs - Machinery	1500	1500	100.00
Repairs - Van service/repairs	750	556	74.13
Fuel and licences	3000	2368	78.93
Plants & Compost	3900	3420	87.69
Trees and shrubs	400	373	93.25
Fertilisers	650	654	100.62
Electricity and heating oil	1500	728	48.53
Water rates	300	341	113.67
Wages (Gardeners)	41167	43514	105.70
Wages (Management)	20670	20657	99.94
Wages (Trainee Gardener)	6382	0	0.00
Admin and on costs	24961	23451	93.95
Insurance	3600	4182	116.17
Telephone	500	215	43.00
Advertising - Including Staff Recruitment	600	259	43.17
Trade Refuse Collection	850	635	74.71
Training costs	785	305	38.85
Workwear	1100	964	87.64
Equipment	400	0	0.00
Audit Fee & Accounts Preparation	800	0	0.00
Bird/squirrel feeding station	500	457	91.40
Contingency	1500	0	0.00
Health and Safety	800	552	69.00
Computer equipment	300	211	70.33
Web & Internet Costs	1000	675	67.50
Tree Work & Surveys	2500	702	28.08
Professional Fees	1500	0	0.00
Signs Expense	500	333	66.60
Drainage (filling) work to fairway	1000	904	90.40
Hire Purchase agreements - Tractor only 50% 19/20	1600	1536	96.00
Parks Van - Hire Purchase	4100	4062	99.07
TOTAL EXPENDITURE:	140065	123675	88.30

Income:	AGREED Budget 19/20	Actual Income to 31.03.20	% of budget Income
Games, Golf Hut & Café - Lease/Licence	169086	169086	100.00
Bank interest	5	0	0.00
Donations & Money Spinner	300	406	135.33
Bird/Squirrel Feed Station Donations	250	282	112.80
Hire of Park	550	652	118.55
Recharge to Fitz Park - RTV 100% & Tractor 50%	0	3333	0.00
Sale of Scrap	0	57	0.00
TOTAL INCOME:	170191	173816	102.13

SURPLUS/deficit	30126	50141
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FITZ PARK

1st April 2019 - 31st March 2020

Budget Summary as at 31 March 2020 - PENDING YEAR END ADJUSTMENTS

4th Quarter

Expenditure:	AGREED Budget for 19/20	Expenditure to 31.03.20	% of budget spent	
Materials	2000	1900	95.00	
Games Equipment - Including CSA	200	200	100.00	
Repairs - Paths, fences & walls	3000	3000	100.00	
Repairs - Buildings	1000	826	82.60	
Repairs - Greens and courts	2000	1972	98.60	
Repairs & Maintenance - children's play area	6000	5955	99.25	
Repairs - Bridges (Wivell & Knights)	250	0	0.00	
Trade refuse	1500	1114	74.27	
Plants, trees & shrubs	500	497	99.40	
Fertiliser	1000	1004	100.40	
Electricity	850	1151	135.41	Underprovision
CSA Electricity	500	127	25.40	
CSA Expenditure	1500	834	55.60	
Water Rates	550	156	28.36	
Wages (Management)	20670	20657	99.94	
Wages, NI & SA (Gardener & Maintenance)	53727	53727	100.00	
Wages (Trainee Gardener)	6382	4286	67.16	
Grass cutting - outside contract	5600	4958	88.54	
Admin and on costs	24961	23451	93.95	
Insurance	6000	5732	95.53	
Advertising & Staff Recruitment	600	516	86.00	
Car park expenses	7000	9812	140.17	Contra to income
Audit fee & Accounts Preparation	800	0	0.00	
Tools	800	800	100.00	
Health and Safety	300	303	101.00	
Sinking Fund	15000	15000	100.00	
Hygiene Contract	90	79	87.78	
Signs Expense	300	253	84.33	
Tree Work	3500	2125	60.71	
Workwear	600	600	100.00	
Contingency	1500	2075	138.33	Mower service and valuation
Maintenance	1500	1496	99.73	
BMX Track Expenditure	1000	166	16.60	
Bank Charges from July 2016	350	438	125.14	
Training	500	417	83.40	
Fuel	500	853	170.60	Underprovision
Repairs - Machinery	850	1339	157.53	Additional repairs
Hire purchase - RTV 100% & Tractor 50%	3400	3332	98.00	
Total Expenditure:	176780	171151	96.82	

Income:	AGREED Budget for 19/20	Income to 31.03.20	% of budget income
Licence Fee - Games & Catering	0	0	0.00
New Car park income	25000	30946	123.78
Wayleaves	33	33	100.00
Insurance Reimbursements	1300	1329	102.23
Hire of Fitz Park	2000	1779	88.95
Donations	50	476	952.00
Tennis Club - Licence Agreement	1250	1250	100.00
Football Club - Lease	1000	1000	100.00
Car Park Levy - Football Club	5000	9891	197.82
CSA Electricity	150	0	0.00
Play Area Donations	150	573	382.00
Bank Interest & Loyalty Reward from July 2016	100	128	128.00
Gift Aid	0	0	0.00
Grant from Keswick Town Council*	120747	120747	100.00
Grant from Allerdale Borough Council*	20000	20000	100.00
<i>*(to cover deficit of £140,747)</i>			
Total Income:	176780	188152	106.43

NET SURPLUS/DEFICIT	0	17001
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26.07.19	£3,480.00		Howardson Mower FT510 cylinder mower - Fitz charged £200 Total cost £4680	Workshop Hope/Fitz	FT203539	0	3480				696	2784
	£43,627.99	£0.00										
		Disposals during year - Original Cost										
						19617	4295	1078	22834		4567	18267
Furniture												
	£3,033.00		Seats (golf hut)	Hope Park		53					11	42
01.10.01	£1,834.00		Memorial seats	Hope Park		34					7	27
2002	£1,037.00		Memorial seats	Hope Park		30					6	24
2003/04	£3,814.00		Memorial seats	Hope Park		134					27	107
2004/05	£1,838.00		Memorial seats	Hope Park		81					16	65
2005/06	£472.00		Memorial seats	Hope Park		32					6	26
2008/09	£1,080.00		Memorial seats	Hope Park		93					19	74
2009/10	£1,919.00		Memorial seats	Hope Park		206					41	165
2010/11	£255.31		Memorial seat	Hope Park		34					7	27
09.08.13	£1,223.56		Picnic Benches (x3) - Wooded area	Hope Park	Brown Enviropool	321					64	257
19.01.17	£1,473.75		Memorial seats (3)	Hope Park	Brown Recycle	754					151	603
15.02.17	£1,170.00		Memorial seats (3)	Hope Park	Brown Recycle	599					120	479
06.03.17	£1,485.00		Memorial seats (3)	Hope Park	Brown Recycle	760					152	608
02.11.17	£810.00		Memorial seats (2)	Hope Park	Brown Recycle	518					104	414
03.05.18	£360.00		Memorial seat (1)	Hope Park	Brown Recycle	288					58	230
24.05.18	£405.00		Memorial seat (1)	Hope Park	Brown Recycle	324					65	259
01.02.19	£360.00		Memorial seat (1)	Hope Park	Brown Recycle	288					58	230
17.04.19	£355.00		Memorial seat (1)	Hope Park	Brown Recycle	0	355				71	284
15.05.19	£400.00		Memorial seat (1)	Hope Park	Brown Recycle	0	400				80	320
16.08.19	£310.00		Memorial seat (1)	Hope Park	Brown Recycle	0	310				62	248
	£23,634.62	£0.00										
						4549	1065	0	5614		1123	4491
OFFICE EQUIPMENT												
IT & Premises (Golf Hut, Staff Room, Office & Kiosk) Equipment												
		Disposals during year - Original Cost										
22.06.09	£22.00		Challenge A4 laminator	Golf Hut	6701688	2					0	2
01.04.09	£160.00		TP100 Digital Clocking In Machine	Kiosk	811449	18					4	14
10.08.09	£91.00		6ft Blackout Blinds x 5 (3 SCRAPPED 2 REMAINING)	Golf Hut		10					2	8
26.08.09	£472.00		CO2 (1) & foam (1) Extinguisher & fire blankets (2)	Golf Hut		50					10	40
02.04.10	£325.00		Casio SE-5 2000 Cash Register	Kiosk		43					9	34
15.04.10	£252.77		Hotpoint RCNAA53P Chest Freezer	Golf Hut		34					7	27
27.07.10	£910.95		CCTV Monitor, Recorder & associated items (IN STORAGE NOT IN USE)	Golf Hut		53					11	42
21.02.17	£780.00		Euro Grade 6K Safe	Golf Hut		399					80	319
23.08.19	£98.70		HP OfficeJet 6950 MFJ Printer	PM Office		0	99				20	79
	£3,112.42	£0.00										
						609	99	0	708		142	566
	Total Disposals during year - Original Cost	£0.00										
					TOTAL	500404	5459	1078	504785		12107	492678

Memorial Seats - Physical check made March 2017 - For insurance purposes - in addition to totals above for furniture

2016/17	Actual 40 seats @ £400 each	£16,000.00
2017/18	Additions see above x 2	£800.00
2017/18	Removals x 3	£120.00
2018/19	Additions see above x 3	£1,125.00
2018/19	Removals x 2	£720.00
2019/2020	Additions see above x 3	£1,065.00
2019/2020	Removals x 3	£1,200.00
		£16,950.00

Note: cannot be placed on asset register workings as purchased in previous years - Re FHC & CAP 2017

KESWICK TOWN COUNCIL ASSETS REGISTER

FITZ PARK CHARITABLE TRUST

AS AT 31/3/2020

Date Purchased	Purchase Cost	Description	Location	Notes	Previous year's value	Additions	Disposals	Total	Depreciation @ 0%	Current Value
Land & Buildings										
		Original deeds held at Keswick Museum	Fitz Park, Station Road							
		Storage Buildings - 2 x container & 1 x staff unit*								
		* possible flood damage TBC								
					190285					190285
					190285			190285		190285
Trust Plant & Machinery (Parks & Staff Premises Equipment & Power Tools)										
01.04.09	£81.00	Staff Lockers	Staff Hut			9				7
31.03.13	£172.00	Chubb Safe	Games Hut			36				29
27.02.15	£500.00	Transbank Fuel Store	Fitz Park	800 x 420 x 520		164				131
30.09.15	£157.25	Husqvarna 435 15 bar chainsaw (50% Hope/Fitz)	Workshop Hope/Fitz	Ser 2014 1100006		65				52
14.09.16	£1,866.00	Dennis Symplex 610 Mower(CF) (split Hope/Fitz)	Workshop Hope/Fitz	5/N G610110		955				764
31.10.16	£389.00	Honda 2.75KVA Generator	Workshop Hope/Fitz	SPE2500 GX160		199				159
31.10.16	£269.00	Makita Compact Drill Driver	Workshop Hope/Fitz	DLX2005MJ		138				110
31.10.16	£116.91	Milwaukee Orbit Sander 240V	Workshop Hope/Fitz	4933431180		60				48
31.10.16	£47.63	Comb Spanner set MM (14)	Workshop Hope/Fitz	8-32mm		24				19
31.10.16	£534.50	Belle Minmix 150 Cement Mixer	Workshop Hope/Fitz	866030		274				219
26.10.16	£6,000.00	Charterhouse 1700 Verticore (part ex)	Workshop Hope/Fitz	11150755		3072				2458
26.11.16	£49.90	Makita Angle Grinder 240V	Workshop Hope/Fitz	GA4530		26				21
06.01.17	£565.00	New Howardson Brush Cassette (to fit 510)	Workshop Hope/Fitz	11151163		290				232
31.01.17	£1,450.00	Used Charterhouse 804 Vertiseed	Workshop Hope/Fitz	71150210		742				594
05.06.18	£204.16	Stihl FS56R C-E blower	Workshop Hope/Fitz	F556R C-E		130				104
22.05.19	£500.00	Dennis Scarifier Cassette - Hope charged £370 Total cost £870	Workshop Hope/Fitz	S/N 21484		400				320
12.04.19	£125.19	Transbank Fuel Store - Yellow	Fitz Park	SBXTR6C1		100				80
24.05.19	£169.95	Sealey Direct Drive Compressor SAC2420E	Fitz Park			0	170			136
05.07.19	£217.21	Werner mastertrade stepladder	Fitz Park	7140818		0	217			174
26.07.19	£200.00	Howardson Mower FT510 cylinder mower - Hope charged £3480 Total cost £4680	Workshop Hope/Fitz	FT203539		0	200			160
08.08.19	£180.00	Husqvarna 122HD456 hedgecutter	Fitz Park	240096653/2301212		0	180			144
07.02.20	£335.00	Makita Hammer drill SDS Max	Fitz Park	01/71900091		0	355			284
	£14,129.70					6684	1122	0	7806	6245
Trust Plant & Machinery (Park Furniture)										
		Large wheelie bin	Allerdale Borough			0				0
		Small wheelie bins x 4	Councils Property			0				0
		Seats - complete wood				0				0
23.05.99		Picnic Tables				0				0
31.03.02	£1,289.00	Memorial seats				30				24
2008/09	£540.00	Memorial seats				46				37
2009/10	£640.00	Memorial seats				69				55
26.03.10	£509.00	Standard Wooden Picnic Tables (Play Area)				42				34
19.01.17	£753.75	Memorial seats				386				309
15.02.17	£360.00	Memorial seats				184				147
13.06.18	£1,040.10	Memorial seats (3)				666				533
05.09.18	£1,020.00	Memorial seats (3)				653				522
03.09.18	£450.00	Memorial seat (1)				360				288
10.09.18	£400.00	Memorial seat (1)				320				256
20.09.18	£450.00	Memorial seat (1)				360				288
26.06.19	£450.00	Memorial seat (1)				0	450			360
24.10.19	£215.00	Memorial seat (1)				0	215			172
13.01.20	£310.00	Memorial seat (1)				0	310			248
	£8,426.85					3116	975	0	4091	3273
			Total Plant & Machinery	9518					818	3273
Playground Equipment										
31.12.09	£86,867.00	Various Items				16715				13372
						16715	0	0	16715	13372
Car Park										
31.03.12	£ 99,797.00	New Car Park - Hospital Field	Hospital Field			99797				99797
CSA										
31.03.11	£ 136,213.00	New CSA	Lower Fitz Park			136213				136213
BMX Track										
18.03.14	£ 36,600.00	New BMX Pump Track	Hospital Field			36600				36600
Outdoor Gym										
11.12.18	£ 25,000.00	New Gym Equipment	Lower Fitz Park			20000	0			16000
				TOTAL		489410	2097	0	491507	485785

Memorial Seats - Physical check made March 2017 - For Insurance purposes - In addition to totals above for furniture

2016/17	Adjustment actual record (LF x 6 seats & UF x 25 @ £400 each)	£12,400.00
2017/18	Additions above x 6	£2,400.00
2017/18	Removals x 2	£800.00
2018/19	Additions above x 3	£1,300.00
2018/19	Removals x 2	£800.00
2019/20	Additions above x 3	£975.00
2019/20	Removals x 1	£400.00
		£15,075.00

Note: cannot be placed on an asset register workings as purchased in previous years - Re FHC & CAP 2017

Keswick Parks – Schedule of Charges - 2020

Keswick Parks current schedule of charges are: -

Description of Charge	Charge
Community Sports Area - Fitz Park – Light tokens	£2 per hour
Notes	Tokens available from Keswick YHA Cafe

Description of Charge	Charge
Crosthwaite Road Car Park	£3.50 all day – Motorcars £6.00 all day - Motorhomes £100 per year – Annual Parking Permit £10 per month – Monthly Parking Permit
Notes	No overnight parking Permits available from KTC office during office opening hours

Description of Charge	Charge
Fitz Park & Hope Park Hire Charges	The base rate for use of the park be set, as a minimum, at £500.00 plus VAT per day (with a charge of £125 plus VAT applying for set up/take down days) OR £1 plus VAT per competitor whichever is greater.
Notes	The base rate will be invoiced prior to the event with the remainder being paid after the event once the number of competitors has been clarified. <i>Please note: The Trust retains the discretion to amend this charge as it sees fit</i> <i>In certain circumstances - In addition to the above a bond payment of either £500.00 or £750.00 will be payable prior to the event and held by the Trust until confirmation has been received from the Parks Manager, after the event, that no damage has been caused.</i>

The above is a review of the current charges in place, if Trustees feel anything should be amended then suggestions are welcome for approval.

Catherine Parker
Responsible Finance Officer – July 2020

Fitz Park Stakeholder Updates

May Trust Meeting 2020

The following information has been received from the clubs resuming 'play' under Government Guidelines and the potential re-opening of Café West:-

Keswick Cricket Club – Update as of 17th May 2020 – Keith Richardson

'The England and Wales Cricket Board (ECB) has through the Government given the go ahead for practice sessions to be held - under strict guidelines - at all amateur cricket clubs right across the UK.

Keswick Cricket Club intend to follow all the rules and restrictions that are being imposed to allow this to happen and to give members of the club, essentially young cricketers, the opportunity to have cricket practice as part of their exercise regime.

KCC has decided it would like to implement the system of practice and has prepared the practice area accordingly and put in place the rules with club coaches overseeing the system to ensure it is followed to the letter. **The essential ingredient of the rules is that only two people are allowed to use a net area at any one time and must exercise social distancing at all times.** We will be operating a rota system run by one of our coaches.

We feel it is important that young players are given this opportunity. It is also important to provide some sort of continuity and activity through the club at a time when cricket leagues and matches are still not permitted to happen.

We are continuing to maintain the grass and are cutting and working on the cricket square and the much larger outfield, both of which are in excellent condition and much appreciated, as such, by park users in general. We have removed the storm battered mesh fencing around the square.

For young players to be able to practice is, we feel, of vital importance and just a small step in trying to establish some sort of 'normality' in their lives.

We will, as stated, follow rigorously all the guidelines that are being put into place and if there is a change in approach by Government / ECB then we will follow that immediately.

KCC will 'police' the practices very stringently, signage will be put in place, there will be feeds on social media, a booking system will be introduced and usage monitored by the clubs Head Coach.'

For information: All documentation has been supplied to the Trust and discussions have taken place with the Parks Manager.

Fitz Park Bowling Club - Update as of 18th May 2020 – Derryck Corrigan

'Bowls England in conjunction with the Government, have agreed that we can start up playing bowls, under strict conditions, a copy of the rules are supplied.

Fitz Park Bowling Club, feel that it is only right, that the Trustees, who own the green, give us permission to open up, on a very limited scale.

Note: Cumbria Bowling Association sent the bowls specific guidance for opening bowling greens to the Club along with the guidance below:-

- Please make sure that if you are allowing play to take place on your green, that the guidance is followed for everyone's safety.
- Please also make sure that all your members are made aware of how anyone can play, and use the equipment and club house, and that you have all the relevant sanitizing requirements available.'

For information: In consultation with the Trust Chair, Vice Chair, Parks Manager and Officers it was decided that there is confidence in the club adhering to the strict guidelines, as we all are, and there would be no issue with this.

Café West, Fitz Park – Potential Reopening – Update as of 7th May 2020 – Kirsty McGrath

'I am starting to put together a risk assessment for the potential re-opening of Café West in Fitz Park, is there anything from the parks point of view that you would like me to consider / incorporate into the R/A?

Would it be possible to have a queuing system that ran outside of the café boundary area into the park? If that is a possibility would the park have a preferred method of marking social distancing spaces (paint, tape, chalk)? And a preferred location for this to happen (along the fence up towards the main vehicle access gates)?'

For information:-

- No potential opening dates have been agreed as yet, this will be pending government guidance.
- At the moment the staff team are furloughed until the end of May, but they can be recalled sooner.
- Managers have been made aware this will be discussed at the Trust meeting.
- Further information can be provided if required.
- If anything changes with opening dates / times etc. I will let you know.

Trustees and officers are asked if there is anything from the parks point of view that they would like Café West to consider or incorporate into the Risk Assessment prior to re-opening?

**Catherine Parker
RFO
21st May 2020**

Wellbeing Bunting – Fitz Park

**Request from Tracey A Williams, Consultant Counselling Psychologist & Psychosexual Therapist,
North Cumbria Integrated Care NHS Foundation Trust**

Dear Team

I am a psychologist and clinical lead for the Cumbria (NHS) Wellbeing Service. We have recently initiated a project which goes beyond our own service users to individuals and communities Cumbria wide. The idea is to encourage everyone to collaborate on making a bunting line as a means to promoting health and wellbeing and reducing social isolation. The world record currently stands at just under 12 miles and we are aiming to exceed this. We started the project in our creative wellbeing group at Keswick Hospital and would really like to display the finished bunting (we envisage this will be towards the end of the year due to covid-19 restrictions) from the hospital through Fitz Park and along the Keswick to Threlkeld railway track (once its finished).

I am **attaching** a copy of our poster for your information and I wonder if we would be able to obtain permission to eventually display the bunting through the park and also whether you would share the project with employees, family, friends and encourage them to make/contribute flags and/or bunting.

Many thanks

Tracey

JOIN the NHS Wellbeing Bunting Challenge



North Cumbria
Integrated Care
NHS Foundation Trust



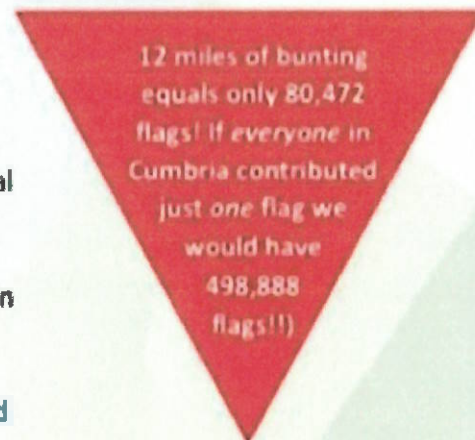
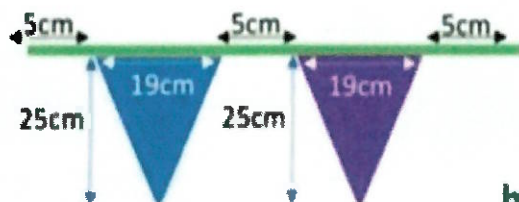
Join our challenge to show a united, creative Cumbria!

**Our aim is to create 12 miles of bunting (it would be a world record!)
created by Cumbrians to celebrate creativity and unity.**

The intention is for the finished item to be displayed locally as a celebration of wellbeing.

The Wellbeing Service recognises the importance of creative activity for general wellbeing and social contact. This project, launched before the Covid-19 crisis, seems now even more relevant as we tackle self isolation. While we can't get together in person, we can in spirit!

Simply follow the size guide below using recycled material, make as many flags as you want, be creative, add your personal 'made in Cumbria' touch and HAVE FUN!



For more information about the project, the Wellbeing Service or for details of where to submit bunting please contact:

Tel: 01768 245953

Kathleen.Tyson@ncic.nhs.uk

Sarah.Linnard@ncic.nhs.uk

Tracey.Williams@ncic.nhs.uk

happierhealthiercommunities.