

KESWICK TOWN COUNCIL

Council Offices
50 Main Street
Keswick
CA12 5JS

Email: townclerk@keswicktowncouncil.gov.uk

8th October 2020

A meeting of Keswick Town Council will be held via the Zoom app on Thursday 15th October 2020 at **7.30 pm***.

The meeting will be open to the press and public, however access to a laptop/pc/iPad will be required to use 'Zoom', together with the link and password for the meeting which will be sent by email and made available on request to members of the public (please use email address above).

***Prior to the meeting, at 7.00 pm, there will be a presentation by Nicola Meadley, Event Director of Keswick Mountain Festival, regarding the 2021 event.**



Lynda Walker
Town Clerk

AGENDA

- 1. Apologies**
To receive apologies for absence.
- 2. Minutes**
To authorise the Chairman to sign as a correct record the minutes of the Town Council meeting held on the 17th September 2020 (pages 21-25).
- 3. Requests for Dispensations**
The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
- 4. Declarations of Interests**
To receive declarations by elected and co-opted members of interests in respect of items on this agenda.
- 5. Police Report**
To receive the report of the Allerdale Rural Neighbourhood Policing Team and to raise any issues of concern.
Latest crime figures for Keswick from the website are:
Violence and sexual offences – 18
Anti social behaviour – 13
Other theft – 5
All other crimes – 12
(Total crime in the area: 64)
- 6. Matters to be received from the Public**
Such matters may be received throughout the meeting, however items raised should not be discussed for longer than ten minutes and the Chairman reserves the right to curtail repetitious matters. Public participation shall not be longer than half an hour throughout the meeting.

- 7. Matters to be raised by Councillors**
An opportunity for Councillors to raise any unforeseen matters which are not on the agenda, with the consent of the Chair, and which do not require a decision – items raised should not be discussed for longer than 10 minutes.
- 8. Mayor's Report**
To receive a report from the Mayor covering the period 11th September 2020 – 8th October 2020.
- 9. Covid Update**
To receive an update from the Mayor on the current situation in the local area.
- 10. Applications for Development**
 - i) To examine applications for development and agree observations to be submitted to the Lake District National Park Authority
 - ii) To receive update on National Park planning decisions
- 11. Planning White Paper**
To consider the report of the Working Group
- 12. Clerk's Report**
To consider the Clerk's report.
- 13. Reports from Ward Representatives**
To receive reports from the following representatives:
 - i) Allerdale Borough Council – to include an update on the situation regarding the re-opening of Keswick Leisure Pool to address concerns that the pool appears abandoned and should not be left such that its return to use is impossible.
 - ii) Cumbria County Council – to include an update on the one-way system in Station Street/St John's Street and the competition to design a mural for the Penrith Road bus shelter.
 - iii) Lake District National Park Authority North Distinctive Area Parishes' Representative
- 14. Reports from Representatives on Outside Bodies**
To receive a report from the following representatives:
 - i) The Battersby Charity – Council representative Councillor Tony Lywood
 - ii) Keswick in Bloom – Council representative Councillor Peter Terry.
- 15. Grants – Additional £2,000 allocation**
To consider recommendations for grant payments.
- 16. Payment of Accounts**
To confirm the payment of accounts for October 2020 as approved by the Inspection Committee (to be circulated at the meeting):
 - i) For the Town Council
 - ii) For the Trusts.
- 17. Quarterly Budgets**
To receive for information the quarterly budget comparisons.
- 18. Proposed Amendment to Financial Regulations**
To consider the report of the Responsible Financial Officer.
- 19. Update from Climate Emergency Working Group**
To receive an update from the Climate Emergency Working Group.
- 20. Minutes of Committee Meetings**
To receive for information the draft Minutes of the Events Committee meeting held on 28th September 2020.

21. Correspondence

To receive the following correspondence:

- i) Allerdale Borough Council – Proposed Footway Lighting Energy Costs
- ii) Lake District National Park Authority – Update on financial position

KESWICK TOWN COUNCIL

Minutes of the meeting of Keswick Town Council held remotely using the Zoom app on Thursday 17th September 2020 at 7.30 p.m.

Present:

Chairman
Councillor Paul Titley

Alexandra Boardman
Allan Daniels
Sally Lansbury
Adam Paxon

David Burn
Alan Dunn
Tony Lywood
Peter Terry

Markus Campbell- Savours
Steve Harwood
Duncan Miller

Also present were Lynda Walker (Town Clerk), Catherine Parker (Responsible Financial Officer - RFO), 1 member of the press and 6 members of the public.

- 85. Apologies**
Apologies for absence were received from Dr Geoff Davies (Lake District National Park Authority (LDNPA)).
- 86. Minutes**
RESOLVED that the Chairman be authorised to sign as a correct record the minutes of the Town Council meeting held on the 20th August 2020 (pages 16 -20).
- 87. Requests for Dispensations**
The Clerk reported that no requests for dispensations had been received.
- 88. Declarations of Interests**
No declarations of interests in respect of items on the agenda were received.
- 89. Police Report**
Inspector Waddell and PC Thistlethwaite were in attendance for this item and commented on the recent increase in antisocial behaviour and drug use which were the main issues in Keswick.
- Councillor Boardman raised the problem of noise nuisance and antisocial behaviour in Bank Street and was assured that these issues would be addressed using the multi-agency approach. Councillor Campbell-Savours asked for advice concerning the 'pedlar' operating in the Market Square conflicting with the market and complicating social distancing. Inspector Waddell undertook to raise this with the Environmental Health department at Allerdale Borough Council and report back via the Clerk. Councillor Lansbury asked for attention to be given to illegal parking in Derwent Street and PC Thistlethwaite agreed to monitor this and take action as appropriate. Councillor Burn asked for similar problems in St Johns Street to be given attention. The Mayor asked if the crime statistics for violence and sexual offences could be presented separately and Inspector Waddell agreed to follow this up. The Police were thanked for their attendance.
- 90. Matters to be received from the Public**
No matters were received from the public.
- 91. Matters to be raised by Councillors**
Councillor Terry commented on 'al fresco' dining in the Market Square which had increased recently. County Councillor Lywood advised on the process for obtaining permissions. Councillor Terry apologised for comments made at the previous meeting as it was not his intention to offend Councillors.

92. Review of Temporary One-Way System – Station Street/St John’s Street

The Clerk outlined how the packages of improvement in the Keswick Transport Study were being implemented and monitored including the proposed Community Parking Scheme. Members of the public present asked for the scheme to be prioritised and actioned as soon as possible in view of the problems being experienced by residents of the ‘back streets’. Councillor Lywood updated on actions taken by the County Council to resolve issues arising from the new one-way system in Station Street/St John’s Street.

RESOLVED that the Council’s thanks be passed onto Laura McClellan at Cumbria Highways for her assistance.

93. Applications for Development

i) **RESOLVED** that the following observations be submitted to the Lake District National Park Authority:

Plan Ref:	Description of Development Location
T/2020/0104	Fell 2 x Cypress trees 70 Main Street, Keswick, CA12 5DX <i>No comments made</i> SUPPORT
7/2020/2039	Erection of Hotel (C1) with restaurant/bar (A3/A4) at ground floor, together with means of access, car parking, creation of loading/delivery bay and ancillary works Former Ravensfield Care Home, High Hill, Keswick, CA12 5NX <i>Object on the grounds of:</i> Size <i>The proposal for a 71-bedroom hotel is too large for this restricted site.</i> Car Parking <i>Our concerns regarding the level of parking provision remain as stated in our original response to this planning application.</i> Site Drainage <i>This remains a serious concern.</i> Flood Risk issues <i>Our concerns regarding flood resilience remain as stated in our original response and we support the principal points made by Keswick Flood Action Group given their in-depth local knowledge and experience of this part of town.</i> OBJECT
7/2020/2160	To extend the dwelling at the front and to the side of the dwelling - including building second storey over the part of the garage roof 48 Millfield Gardens, Keswick, CA12 4PD <i>No comments made</i> SUPPORT
7/2020/2191	Approval of details reserved by condition no. 3 of planning permission 7/2019/2104 (Landscaping scheme): Creation of a new detention basin (including new access track and site entrance), with a new below ground connection to the Castlehead Drain, emergency spillway, landscaping and associated works. Land adjacent to Spring Road, Keswick, CA12 4AH <i>For information only, no comments required</i>

- 7/2020/2197 Demolition of flat roof garage and construction of annex/studio
Fenton Lea, 2 Fenton, Keswick, CA12 4AZ
Neutral – it is unclear what planning policy applies for additions to a domestic property of this type. We would wish to ensure that the new accommodation proposed could only be used in connection with the existing dwelling and the annexe should not be used for holiday letting purposes
NEUTRAL
- 7/2020/2199 Change of Use of Guest House (C1) to Holiday Letting Accommodation (C3) (following withdrawal of application 7/2020/2142)
Fell House, 28 Stanger Street, Keswick, Cumbria, CA12 5JU
Object – No details have been provided to show how the existing building would be adapted to the change of use applied for. No consideration has been given to the alternative option of providing self-contained holiday accommodation within the constraints allowed in Class C1 which would not require a change of use. We are concerned that a precedent should not be established which could be applied to all existing guest houses, thereby making conversion of similar properties to meet a local housing need a less attractive option
OBJECT
- 7/2020/2202 Proposed extensions and alterations to dwelling including demolition of prefab garage
7 Grizedale Close, Keswick, CA12 4JL
No comments made
SUPPORT
- 7/2020/2204 Amendment to local occupancy condition, condition no. 3 of planning approval 7/2012/222 - Local needs dwelling.
Serendipity, Eleventrees, Keswick, CA12 4LW
Support – It is understood the applicant is applying for the local occupancy condition to be changed to cover the North Distinctive Area of the National Park in line with the condition applied to current permissions granted
SUPPORT

ii) **RECEIVED** update on National Park planning decisions.

94. Reports from Ward Representatives

RECEIVED reports from the following representatives:

- i) LDNPA North Distinctive Area Parishes Representative – a written report was received from Dr Davies. Councillor Lywood added comments regarding the implications of the proposed new planning regulations.
- ii) Allerdale Borough Council – Councillor Daniels reported on the lease arrangements between the Borough Council and Wetherspoons for the land at the side of their premises in Bank Street. Councillor Lansbury said that pressure would continue to be applied to the Borough Council to retain cash payments at parking machines.
- iii) Cumbria County Council – no further information provided.

95. Payment of Accounts

RESOLVED that the accounts for July 2020 as approved by the Inspection Committee be authorised for payment:

- i) For the Town Council, vouchers 72-77, amounting to £597.63 (five hundred ninety seven pounds and sixty three pence)
- ii) For the Trusts, vouchers HP78 – FP83, amounting to £6,476.40 (six thousand four hundred and seventy six pounds and forty pence)

96. CCTV

Councillor Burn and the RFO provided an update on the cost of providing CCTV cameras to link into the Police monitoring system, which had increased since the original quotation had been received. Councillor Terry expressed concerns about the privacy of residents in the area covered by the cameras. It was agreed that this issue be taken up with the Police and CCTV providers.

RESOLVED that the additional cost of £1,406.35 be met from General Reserves and that an earmarked reserve of £6,400 be set up to cover any 'out of scope' call outs plus system failure when out of the warranty period.

97. A Boards

Consideration was given to the report of Councillors Burn and Daniels.

RESOLVED that monitoring of A Boards in the Market Square and surrounding area should continue to take place.

98. Climate Change – Green Working Group

RECEIVED an update from Councillor Boardman including a set of suggested 'Local Procurement Rules' for inclusion in the Council's Financial Regulations. Councillor Terry presented a report on proposals for a 'Himalayan Balsam Bashing' event.

RESOLVED:

- i) That the Council's Financial Regulations be amended to include local procurement rules and that the revised Regulations be presented for adoption at the next Council meeting
- ii) That the Council's Events Committee be asked to consider the proposed 'Balsam Bashing' event at its next meeting.

99. Clerk's Report

Consideration was given to the Clerk's report.

RESOLVED that all Councillors be invited to consider grant applications for the additional £2,000 available in the current financial year, and that grant awards be agreed at the next Council meeting.

100. Liaison Meetings

RECEIVED the notes of Keswick Ministries Town Liaison Forum held on 8th September 2020.

101. Correspondence

RECEIVED the following correspondence:

- i) Allerdale Borough Council – response re Car Parking Payments
- ii) Allerdale Borough Council – response re Otley Road Recycling Centre

Prior to the following business the Chairman moved the resolution:

'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted'

102. Minutes of Staffing Committee Meeting

RECEIVED the draft Minutes of the Staffing Committee meeting held on 10th September 2020.

RESOLVED: that the Committee's recommendations be approved.

The meeting closed at 10.00 p.m.

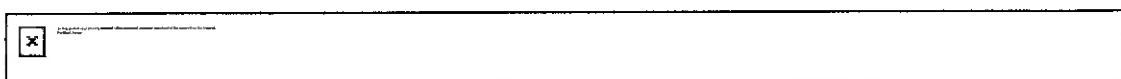
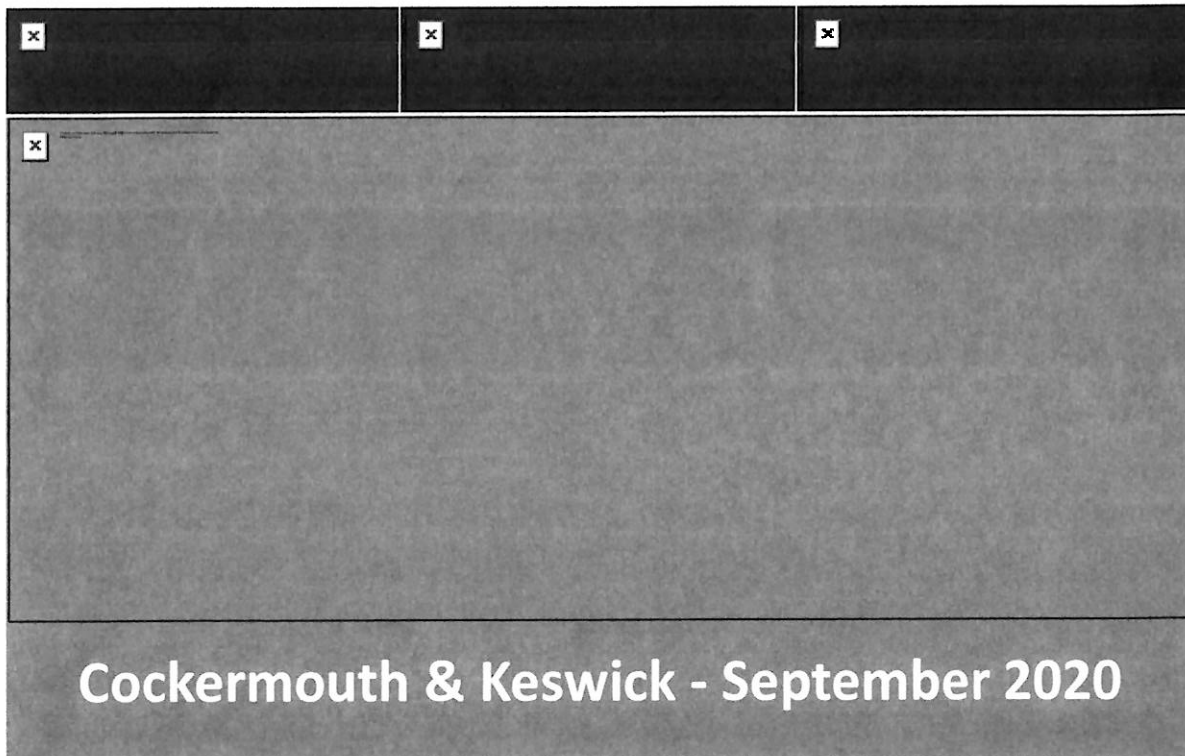
Chairman

Date

Ania Mlynczak

From: Cumbria Police <CumbriaPolice@public.govdelivery.com>
Sent: 29 September 2020 13:17
To: Ania Mlynczak
Subject: Cockermouth & Keswick - September 2020

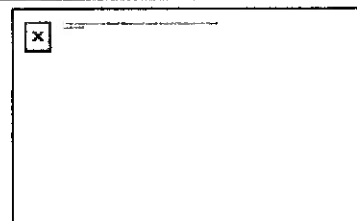
[View in browser](#)



ASB Cockermouth

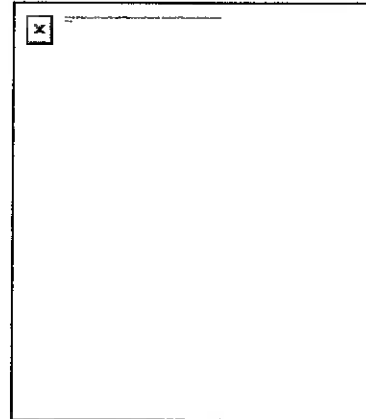
Cumbria Police have been working closely with Home Group and private landlords to challenge ASB on Waste Lane

Cockermouth. The tactics employed have included personal visits, street safe letters and the issuing of a community protection warning to one resident in the area. This warning allows partners to work together to reduce the ASB in this area and restore a peaceful community for all.

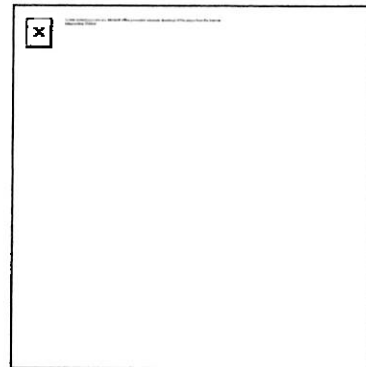


UPDATES

Patrols in the area of Wakefield Road/Memorial Gardens car park, updating the ASB road policing profile. There has been nothing to report and all has been in order.

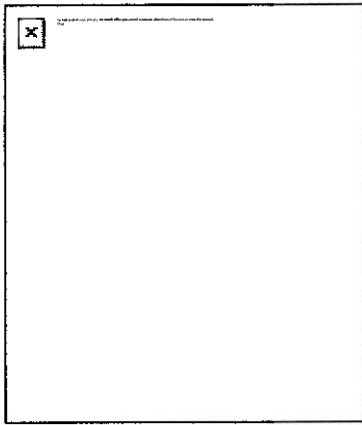


Cumbria Police have had numerous reports of youths acting in an anti-social way in Cockermouth. Youths have been identified with home visits conducted by PCSO Parker and the Young Persons Officer PC Irving, these visits look to challenge behaviour bring parents support to the issues and develop understanding of actions having consequences.



Melbreak Avenue, Cockermouth

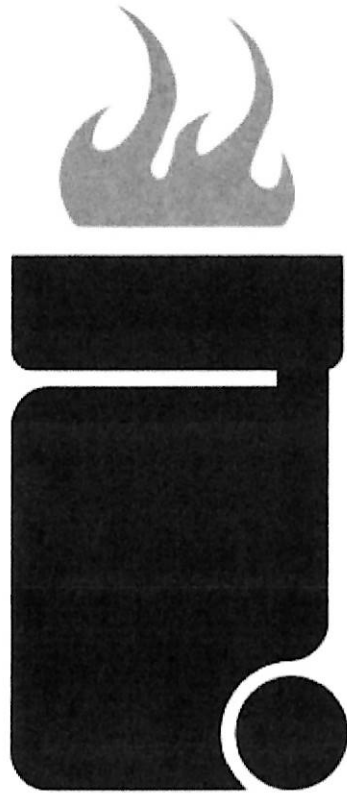
A Community Protection Warning has been issued in this area aimed at improving community relations and reducing nuisance behaviour. The CPW requesting the occupant abide by a series of conditions with a view of preventing any further ASB and nuisance and disorder which has been coming from the address over the past few months.



Street Safe letter drop conducted on Windebrowe Avenue, Keswick. This is aimed at gaining information from the community on ASB and drug related offences in the area. If any person has any information please contact the local problem Solver PS2099 Lisa LAW via 101.

Keswick

Officers are working to challenge the anti-social camping in the valleys of Keswick area. Joint patrols have been successful between Cumbria Police, United Utilities and Lake District National Park rangers. These patrols have challenged numerous obstructive parking, camping and the setting of fires in the Keswick area. Any person with information on these issues are requested to contact Cumbria Police via 101.



HELP STOP FIRES

CrimeStoppers.
Speak up. Stay safe.

0800 555 111
100% anonymous. Always

DELIBERATE FIRES –

Advice to help you reduce the threat to your home and neighbourhood

Reduce access to your property for trespassers and opportunist arsonists:

- **Secure your boundary**, repair or block gaps in hedges, walls or fences
- If you have gates **close and lock** them
- **Secure sheds, garages** and other outbuildings with padlocks or similar
- **Fit external lighting** to alert you to intruders

Manage your refuse – so there are no fuel sources for opportunists:

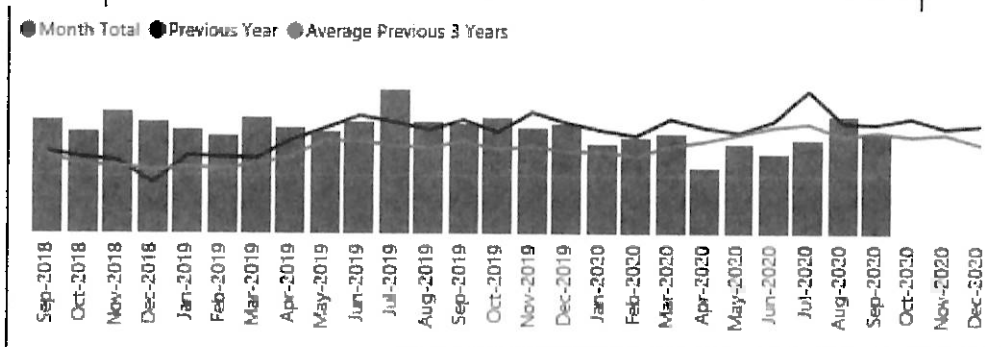
- **Clear any rubbish** from garden, behind sheds etc.
- **Store wheelie bins securely**, away from property and out of sight
- **Put bins out on collection day** and bring them back in asap
- Large items like **furniture**, old vehicles or rubble provide a fuel source, contact your local council for advice on removal of bulky waste
- Report dumped waste and overgrown hedges to **www.fixmystreet.com**
- If you have issues with neighbours re: rubbish, bonfires etc contact your council

CRIME FIGURES

Crime figures can also be obtained via the Cumbria Police Website:

<https://www.cumbria.police.uk/Your-Area/Your-area.aspx>

OffenceGroup	Crimes	Same Period Last Year	Difference	% Change
Arson and Criminal Damage	17	24	-7	-29.2%
Burglary	13	13	0	0.0%
Drug offences	6	4	2	50.0%
Hate Incident	0	1	-1	-100.0%
Miscellaneous Crimes Against Society	2	2	0	0.0%
Possession of weapons offences	1	2	-1	-50.0%
Public order offences	14	20	-6	-30.0%
Reported Incidents	1	3	-2	-66.7%
Robbery	0	0	0	0.0%
Sexual offences	10	9	1	11.1%
Theft offences	19	26	-7	-26.9%
Vehicle Offences	4	3	1	33.3%
Violence against the person	71	93	-22	-23.7%
Total	158	200	-42	-21.0%



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[Maryport, Aspatria, Silloth & Wigton](#)

[Cumbria \(covering the whole county\)](#)



101



101@cumbria.police.uk



www.cumbria.police.uk



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KESWICK TOWN COUNCIL

TOWN COUNCIL MEETING 15TH OCTOBER 2020

MAYOR'S ENGAGEMENTS & MEETING ATTENDANCE

For period 11th September 2020 – 8th October 2020

Monday 21 st September	Meeting with Rev Charles Hope and British Legion to review plans for Remembrance Sunday
Tuesday 22 nd September	Escort Julie Barton (High Sheriff of Cumbria) on an all day visit to the town to meet business owners, and Kimberley Ward (new leader) and members of Keswick Community Emergency Recovery Partnership
Thursday 24 th September	Zoom meeting regarding planting of trees in Fitz Park
Saturday 26 th September	CALC AGM, held via Zoom
Monday 5 th October	Attending the virtual session regarding Keswick to Threlkeld Trail
Tuesday 6 th October	Zoom meeting re additional grants allocation

Planning Applications received between 11/09/2020 - 08/10/2020

Plan ref	Location	Description of Proposed Development
T/2020/0125	13, Fenton, Keswick, CA12 4AZ	Beech - Lift crown by 1-2m and thin by no more than 30% to reduce pressure on stem during high winds
T/2020/0129	14, Fenton, Keswick, CA12 4AZ	T2 - Oak - Remove lowest limb back to stem. Reduce long limbs which reach across garden towards garage to growth points by approx. 4mtrs and shape (back to boundary)
T/2020/0130	Greta Lodge, Southey Hill, Keswick, CA12 5ND	Reduce branch by 2.5m - 5 day notice
T/2020/0131	Greta Hall, Main Street, Keswick, CA12 5NH	Reduce 1 beech (T2) by 2-2.5m and crown lift to 4.5-5m east side. Fell 1 sycamore (T3). Reduce canopies of yew trees under beech by 1-1.5m to reshape and crown lift to 3-3.5m
7/2020/2212	38, Lakeland Park, Keswick, CA12 4AT	Proposed new pitched roof over existing flat roof, with rear single storey bedroom extension and new front porch
7/2020/2220	Manor Crest, Manor Brow, Keswick, CA12 4AW	Non-material amendment to planning approval 7/2020/2075 (Proposed ground floor infill extension, first floor side extension, loft conversion, facade alterations and all associated works, following refusal of 7/2019/2291) to use seamed GRP instead of seamed metal maintaining RAL 7016 colour
<p>NOTICE TO THE PUBLIC: Interested parties are invited to let the Town Clerk have their comments, in writing, prior to the meeting regarding any of the planning applications on this sheet.</p>		

Decisions Received from LDNPA

Planning Decisions Received between 11/09/2020 & 08/10/2020

Plan Ref	Date of Application	Location	Postcode	Description	KTC Observations	LDNPA Decision	Appeal	Appeal Decision
T/2020/0104	August-20	70 Main Street, Keswick	CA12 5DX	Fell 2 x Cypress trees	SUPPORT	GRANTED		
7/2020/2160	August-20	48, Millfield Gardens, Keswick	CA12 4PD	To extend the dwelling at the front and to the side of the dwelling - including building second storey over the part of the garage roof	SUPPORT	GRANTED		
7/2020/2193	August-20	Lakeside House, 40, Lake Road, Keswick	CA12 5DQ	Use of building as 7 self-contained short term holiday letting accommodation suites (Use Class C1)	Application not received for comments	GRANTED		
7/2020/2197	Sep-2020	Fenton Lea, 2, Fenton, Keswick	CA12 4AZ	Demolition of flat roof garage and construction of annex/studio building	NEUTRAL	GRANTED		
7/2020/2202	Sep-2020	7, Grizedale Close, Keswick	CA12 4JL	Proposed extensions & alterations to dwelling including demolition of prefab garage	SUPPORT	GRANTED		
7/2020/2204	Sep-2020	Serendipity, Eleventrees, Keswick	CA12 4LW	Amendment to local occupancy condition, condition no. 3 of planning approval 7/2012/2222 - local needs dwelling.	SUPPORT	GRANTED		

KESWICK TOWN COUNCIL
15TH OCTOBER 2020

**WHITE PAPER 'PLANNING FOR THE FUTURE'
REPORT OF WORKING GROUP**

The Working Group (Councillors Miller, Daniels, Harwood, Campbell-Savours and Terry) met on 9th and 24th September 2020 to consider how the Council should respond to the consultation on the White Paper 'Planning for the Future', the deadline for which is 29th October 2020.

The consultation seeks any views on each part of a package of proposals for reform of the planning system in England to:

- Streamline and modernise the planning process
- Improve outcomes on design and sustainability
- Reform developer contributions and
- Ensure more land is available for development, where it is needed.

Views are sought for specific proposals and the wider package of reforms presented.
A one-page summary of the key changes proposed is attached as an appendix.

Local Councils have been asked to consider the proposals and to share their views with NALC and the government.

This report sets out suggested detailed responses to each of the questions in the consultation document, together with a number of general comments, and the Council is asked to approve them for submission.

Pillar One – Planning for development

Questions

1. What three words do you associate most with the planning system in England?

***Bureaucratic
Inflexible
Overregulated***

2. (a) Do you get involved with planning decisions in your local area?
(Yes/No)

Yes, Keswick Town Council is a statutory consultee and makes recommendations to the Lake District National Park Authority on planning applications.

- (b) If not, why not?
(Don't know how to/It takes too long/It's too complicated/I don't care/Other – please specify)
N/a

3. Our proposals will make it much easier to access plans and contribute your views to planning decisions. How would you like to find out about plans and planning proposals in the future? (Social media/online news/newspaper/by post/other (please specify)).

E-mail list direct from planning authority on a weekly basis.

4. What are your top three priorities for planning in your local area?
(Building homes for young people/building homes for the homeless/Protection of green spaces/The environment, biodiversity and action on climate change/increasing the affordability of housing/The design of new homes and places/Supporting the high street/Supporting the local economy/More or better local infrastructure/protection of existing heritage buildings or areas/Other – please specify)

- i) Enhancement and protection of special character of National Park area
ii) Provision of genuine affordable housing
iii) Improvements to local infrastructure/co-ordinated traffic management***

A NEW APPROACH TO PLAN-MAKING

Proposal 1: The role of land use plans should be simplified. We propose that Local Plans should identify three types of land – *Growth* areas suitable for substantial development, *Renewal* areas suitable for development, and areas that are *Protected*.

5. Do you agree that Local Plans should be simplified in line with our proposals?
(Yes/No/Not sure. Please provide supporting statement).

Yes – agree with the principle of simplification of Local Plan for Lake District National Park area. Existing Local Plan is 196 pages plus 183 pages on Allocation of Land plus extensive supplementary documents.

Proposal 2: Development management policies established at national scale and an altered role for Local Plans.

6. Do you agree with our proposals for streamlining the development management content of Local Plans, and setting out general development management policies nationally?
(Yes/No/Not sure. Please provide supporting statement).

Yes – subject to detail.

Proposal 3: Local Plans should be subject to a single statutory 'sustainable development' test, replacing the existing tests of soundness.

7. (a) Do you agree with our proposals to replace existing legal and policy tests for Local Plans with a consolidated test of 'sustainable development', which would include consideration of environmental impact?
(Yes/No/Not sure. Please provide supporting statement.)

Yes – subject to detail but should limit ability for legal challenges.

(b) How could strategic, cross-boundary issues be best planned for in the absence of a formal Duty to Co-operate?

Not relevant to Keswick Town Council – more relevant to Allerdale Borough Council or the Lake District National Park Authority.

Proposal 4: A standard method for establishing housing requirement figures which ensures enough land is released in the areas where affordability is worst, to stop land supply being a barrier to enough homes being built. The housing requirement would factor in land constraints and opportunities to more effectively use land, including through densification where appropriate, to ensure that the land is identified in the most appropriate areas and housing targets are met.

8. (a) Do you agree that a standard method for establishing housing requirements (that takes into account constraints) should be introduced?

(Yes/No/Not sure. Please provide supporting statement).

Yes, but prefer alternative option of land included in each category to be left to local decision.

(b) Do you agree that affordability and the extent of existing urban areas are appropriate indicators of the quantity of development to be accommodated?

(Yes/No/Not sure. Please provide supporting statement.)

Not applicable to Keswick Town Council.

A STREAMLINED DEVELOPMENT MANAGEMENT PROCESS WITH AUTOMATIC PLANNING PERMISSION FOR SCHEMES IN LINE WITH PLANS

Proposal 5: Areas identified as *Growth* areas (suitable for substantial development) would automatically be granted outline planning permission for the principle of development, while automatic approvals would also be available for pre-established development types in other areas suitable for building.

9. (a) Do you agree that there should be automatic outline permission for areas for substantial development (*Growth* areas) with faster routes for detailed consent?
(Yes/No/Not sure. Please provide supporting statement).

Not applicable to Keswick Town Council.

- (b) Do you agree with our proposals above for the consent arrangements for *Renewal* and *Protected* areas?
(Yes/No/Not Sure. Please provide supporting statement).

No – each proposal should be decided on its merits with no prior consent.

- (c) Do you think there is a case for allowing new settlements to be brought forward under the Nationally Significant Infrastructure Projects regime?
(Yes/No/Not Sure. Please provide supporting statement).

Not applicable to Keswick Town Council.

Proposal 6: Decision-making should be faster and more certain, with firm deadlines, and make greater use of digital technology.

10. Do you agree with our proposals to make decision-making faster and more certain?
(Yes/No/Not sure. Please provide supporting statement).

No – Targets for reaching a decision are necessary and can be improved and monitored to identify problem areas. Many small scale applications (the vast majority) could be dealt with more quickly but it is not appropriate to generalise for the huge variety and different complexity of applications as a whole. Do not agree with firm deadlines as this can result in planning authorities under pressure (as current Covid 19 restrictions) simply refusing applications to avoid being penalised. It is more important that the right decision is made rather than a rushed one. Agree with the principle of simplifying application/validation process. The extent of supplementary information currently requested has become an industry in itself in recent years. The existing system could be universally simplified by having one application form for all areas requiring permission stating what is being applied for. It would save considerable time if the planning authority could respond quickly advising any specific additional information they require to determine the application. This would minimise the current standardised approach requesting all manner of information not relevant in the vast majority of cases.

A NEW INTERACTIVE, WEB-BASED MAP STANDARD FOR PLANNING DOCUMENTS

Proposal 7: Local Plans should be visual and map-based, standardised, based on the latest digital technology, and supported by new templates.

11. Do you agree with our proposals for accessible, web-based Local Plans?
(Yes/No/Not sure. Please provide supporting statement).

Yes

A STREAMLINED, MORE ENGAGING PLAN-MAKING PROCESS

Proposal 8: Local authorities and the Planning Inspectorate will be required through legislation to meet a statutory timetable for key stages of the process, and we will consider what sanctions there would be for those who fail to do so.

12. Do you agree with our proposals for a 30 month statutory timescale for the production of Local Plans?
(Yes/No/Not sure. Please provide supporting statement).

Yes

Proposal 9: Neighbourhood Plans should be retained as an important means of community input, and we will support communities to make better use of digital tools.

13. (a) Do you agree that Neighbourhood Plans should be retained in the reformed planning system?
(Yes/No/Not sure. Please provide supporting statement).

Yes

(b) How can the neighbourhood planning process be developed to meet our objectives, such as in the use of digital tools and reflecting community preferences about design?

Local Plans in a simplified form for a large area encompassing the whole National Park are unlikely to cover the particular needs of Parish Councils with their local knowledge.

SPEEDING UP THE DELIVERY OF DEVELOPMENT

Proposal 10: A stronger emphasis on build out through planning.

14. Do you agree there should be a stronger emphasis on the build out of development? And if so, what further measures would you support?
(Yes/No/Not sure. Please provide supporting statement).

Yes – agree with stronger emphasis on build progress of developments. Current provision for permissions to last in perpetuity after on a minimal start should be removed. The pressure of requiring a new permission for non-progression in a meaningful way on an agreed programme would be a strong incentive to make progress.

Pillar Two – Planning for beautiful and sustainable places

15. What do you think about the design of new development that has happened recently in your area?
(Not sure or indifferent/Beautiful and/or well-designed/Ugly and/or poorly-designed/There hasn't been any/Other – please specify).

In general, development in Keswick has been to a good standard with a strong emphasis on design controlled by the Lake District National Park Authority. However, there has been a distinct weakness in enforcement procedures where planning conditions have not been

adhered to. Legal procedures appear to favour those who do not fulfil their obligations on permissions granted.

16. Sustainability is at the heart of our proposals. What is your priority for sustainability in your area?
(Less reliance on cars/More green and open spaces/Energy efficiently of new buildings/More trees/Other – please specify).

- i) Co-ordinated transport provision is a key issue in an area subject to high visitor numbers. Car parking provision in both urban and rural settings have had a dominating impact on sustainability and quality of the environment in this special area. Greater emphasis and quality in design should be given to how this impact can be mitigated in the context of climate change implications to create a more sustainable environment moving forward.**
- ii) Control expansion of second homes and holiday let ownership which has the effect of escalating house prices generally and creates an ever-widening gulf for provision of affordable housing.**
- iii) Greater emphasis on provision of rented affordable housing as a consequence of (ii) above**

CREATING FRAMEWORKS FOR QUALITY

Proposal 11: To make design expectations more visual and predictable, we will expect design guidance and codes to be prepared locally with community involvement, and ensure that codes are more binding on decisions about development.

17. Do you agree with our proposals for improving the production and use of design guides and codes?
(Yes/No/Not sure. Please provide supporting statement.)

Yes – design guides can be a useful tool in National Park areas provided that they do not preclude innovative design solutions for changing times.

Proposal 12: To support the transition to a planning system which is more visual and rooted in local preferences and character, we will set up a body to support the delivery of provably locally-popular design codes, and propose that each authority should have a chief officer for design and place-making.

18. Do you agree that we should establish a new body to support design coding and building better places, and that each authority should have a chief officer for design and place-making?
(Yes/No/Not sure. Please provide supporting statement.)

No – this expertise should already exist in authorities deciding on planning applications.

Proposal 13: To further embed national leadership on delivering better places, we will consider how Homes England's strategic objectives can give greater emphasis to delivering beautiful places.

19. Do you agree with our proposal to consider how design might be given greater emphasis in the strategic objectives for Homes England?
(Yes/No/Not sure. Please provide supporting statement.)

Yes – agree that greater emphasis should be given to design of new housing developments rather than the emphasis currently given on numbers being built as quickly as possible. There are too many soul-less estates currently being built with identical houses in large numbers in a similar way to the mass Council estates built in the post-war period.

A FAST-TRACK FOR BEAUTY

Proposal 14: We intend to introduce a fast-track for beauty through changes to national policy and legislation, to incentivise and accelerate high quality development which reflects local character and preferences.

20. Do you agree with our proposals for implementing a fast-track for beauty?
(Yes/No/Not sure. Please provide supporting statement.)

No – this should be a fundamental consideration on all planning applications and difficult to see how you can quantify beauty.

EFFECTIVE STEWARDSHIP AND ENHANCEMENT OF OUR NATURAL AND HISTORIC ENVIRONMENT

Proposal 15: We intend to amend the National Planning Policy Framework to ensure that it targets those areas where a reformed planning system can most effectively play a role in mitigating and adapting to climate change and maximising environmental benefits.

Proposal 16: We intend to design a quicker, simpler framework for assessing environmental impacts and enhancement opportunities, that speeds up the process while protecting and enhancing the most valuable and important habitats and species in England.

Proposal 17: Conserving and enhancing our historic buildings and areas in the 21st century.

Proposal 18: To complement our planning reforms, we will facilitate ambitious improvements in the energy efficiency standards for buildings to help deliver our world-leading commitment to net-zero by 2050.

Pillar Three – Planning for infrastructure and connected places

21. When new development happens in your area, what is your priority for what comes with it?
(More affordable housing/More or better infrastructure (such as transport, schools, health provision)/Design of new buildings/More shops and/or employment space/Green space/Don't know/|Other – please specify.)

More genuinely affordable housing and greater consideration of the impact on existing infrastructure outside the confines of the development.

A CONSOLIDATED INFRASTRUCTURE LEVY

Proposal 19: The Community Infrastructure Levy should be reformed to be charged as a fixed proportion of the development value above a threshold, with a mandatory nationally set rate or rates and the current system of planning obligations abolished.

22. (a) Should the Government replace the Community Infrastructure Levy and Section 106 planning obligations with a new consolidated Infrastructure Levy, which is charged as a fixed proportion of development value above a set threshold?
(Yes/No/Not sure. Please provide supporting statement.)

Not sure – the proposed infrastructure levy could potentially have a significant impact dependant on the level charged and is clearly a national decision. If charged, its use should be restricted to meet the needs which are best decided by the local authority. Where this relates to provision of affordable housing it should be directed to organisations dedicated to this provision and not to ease developer contributions offset against affordable housing.

****An important element of the current Section 106 agreement is to secure local occupancy requirements on all new houses built in the National Park area. This is a key element in controlling the expansion of second home and holiday let ownership in this area and this must be retained.***

- (b) Should the Infrastructure Levy rates be set nationally at a single rate, set nationally at an area-specific rate, or set locally?
(Nationally at a single rate/Nationally at an area-specific rate/Locally)

Infrastructure Levy rates should be set locally to reflect the varying nature of different areas throughout the country.

- (c) Should the Infrastructure Levy aim to capture the same amount of value overall, ore more value, to support greater investment in infrastructure, affordable housing and local communities?
(Same amount overall/More value/Less value/Not sure. Please provide supporting statement).

Not sure – this decision relates to how government policy overall plans to finance new infrastructure.

- (d) Should we allow local authorities to borrow against the Infrastructure Levy, to support infrastructure delivery in the area?
(Yes/No/Not sure. Please provide supporting statement).

Yes.

Proposal 20: The scope of the Infrastructure Levy could be extended to capture changes of use through permitted development rights.

23. Do you agree that the scope of the reformed Infrastructure Levy should capture changes of use through permitted development rights?
(Yes/No/Not sure. Please provide supporting statement.)

Yes

Proposal 21: The reformed Infrastructure Levy should deliver affordable housing provision.

24. (a) Do you agree that we should aim to secure at least the same amount of affordable housing under the Infrastructure Levy, and as much on-site affordable provision, as at present?
(Yes/No/Not sure. Please provide supporting statement).

Yes

(b) Should affordable housing be secured as in-kind payment towards the Infrastructure Levy, or as a 'right to purchase' at discounted rates for local authorities?
(Yes/No/Not sure. Please provide supporting statement).

No – if an infrastructure levy is charged it should be a clear and simple system. Over-complication with in-kind payments etc. leads to avoidance techniques which developers have used in recent years to avoid provision of affordable housing.

(c) If an in-kind delivery approach is taken, should we mitigate against local authority overpayment risk?
(Yes/No/Not sure. Please provide supporting statement).

Refer to (b) above.

(d) If an in-kind delivery approach is taken, are there additional steps that would need to be taken to support affordable housing quality?
(Yes/No/Not sure. Please provide supporting statement).

Refer to item 22 (a) and 24 (b).

Proposal 22: More freedom could be given to local authorities over how they spend the Infrastructure Levy.

25. Should local authorities have fewer restrictions over how they spend the Infrastructure Levy?
(Yes/No/Not sure. Please provide supporting statement.)

Yes – with the proviso that it should be used for the purpose intended and not simply added to authority's general finance.

25 (a) If yes, should an affordable housing 'ring-fence' be developed?
(Yes/No/Not sure. Please provide supporting statement.)

Yes

Proposal 23: As we develop our final proposals for this new planning system, we will develop a comprehensive resources and skills strategy for the planning sector to support the implementation of our reforms. In doing so, we propose this strategy will be developed including the following key elements:

Proposal 24: We will seek to strengthen enforcement powers and sanctions.

EQUALITIES IMPACTS

26. Do you have any views on the potential impact of the proposals raised in this consultation on people with protected characteristics as defined in section 149 of the Equality Act 2010?

No

General Comments

Whilst the Local Plan aims to give clearer definition on land use and overall design strategy, planning applications will require careful scrutiny of detail. Given the large areas covered by planning authorities and changes in personnel over time, they rarely have the in-depth local knowledge which can affect good decision-making. In this context it is important to take account of input from local communities/Parish Councils as part of the consultation process.

The Town Council would like to express the following general concerns.

- ***A lack of consultation with local communities on detailed proposals***
- ***The need to provide more affordable housing, particularly in areas such as national parks where house prices significantly exceed average levels***
- ***The need for local occupancy restrictions and a limit on second homes and holiday lets in such areas. There is an opinion among many that in AONB's and National Parks in England, planning permission should be sought by those wishing to change an 'unfettered dwelling home' to a holiday let business.***
- ***Protected zones should include areas prone to flooding and views of local Flood Action Groups should be taken into consideration***
- ***Climate Change/Environment: New homes clearly should be built to be low-carbon, energy/water efficient and climate change resilient. This goal is achievable in the (Growth) new homes section but probably less so in Renewable Areas when changes are made to existing and older buildings which we have an abundance of in our area.***

KESWICK TOWN COUNCIL
15TH OCTOBER 2020

CLERK'S REPORT

1. Police Update

Inspector Waddell promised to provide 2 updates following the last meeting and has emailed as follows:

- In relation to crime statistics, it was said that the council would prefer to receive Violence and Sexual offences data separately rather than grouped together however when I've looked at the newsletter from this month the statistics were sent separately (as below). I'm not sure if this is something that is merged when the agenda is put together perhaps?

OffenceGroup	Crimes	Same Period Last Year	Difference	% Change
Arson and Criminal Damage	23	25	-2	-8.0%
Burglary	10	10	0	0.0%
Drug offences	8	5	3	60.0%
Hate Incident	0	0	0	0.0%
Miscellaneous Crimes Against Society	3	6	-3	-50.0%
Possession of weapons offences	2	0	2	0.0%
Public order offences	17	19	-2	-10.5%
Reported Incidents	0	1	-1	-100.0%
Robbery	0	1	-1	-100.0%
Sexual offences	4	12	-8	-66.7%
Theft offences	24	36	-12	-33.3%
Vehicle Offences	7	6	1	16.7%
Violence against the person	95	81	14	17.3%
Total	193	202	-9	-4.5%

● Month Total ● Previous Year ● Average Previous 3 Years

Note – the figures quoted on the agenda are taken from the Police website for Keswick area only.

- The second enquiry was around Street Traders/Pedlars. I am liaising with Allerdale (Borough Council) at the moment in respect of who has the legislative powers to take enforcement action when breaches occur however the correct process is to continue reporting concerns to Allerdale. I have been speaking with the Environmental Protection Manager who is aware of the specific issue that was raised and is making enquiries into this.

2. Review of Delegation Arrangements

At the April meeting it was resolved that the Clerk be authorised to act with delegated authority in certain circumstances (see below), with the arrangement to be reviewed in 6 months' time. Although Covid continues, the Council has been able to meet via Zoom allowing normal business to be carried out as much as possible. However, I would recommend that the delegation arrangements

should continue for a further six months and the Council is therefore asked to resolve that the Clerk should continue to have delegated authority:

- To take action on any issue of such urgency that it cannot wait until the next normal Council meeting. If circumstances permit, the Clerk would normally be expected to consult with the Mayor or Deputy Mayor if the Mayor is unavailable and take his/her view into account
- To submit planning observations on behalf of the Council to the planning authority following consultation with Councillors who for the time being constitute the Council's Planning Group and with the Mayor or Deputy Mayor as above
- To authorise the payment of accounts on behalf of the Town Council and Keswick Parks Charitable Trusts following inspection by two Councillors and consultation with Mayor or Deputy Mayor as above.

All decisions taken under delegated authority to be in accordance with the Council's Standing Orders and Financial Regulations and reported to the next available Council meeting.

3. Cumbria Association of Local Councils (CALC) 3 Tier Meeting and AGM

The last CALC liaison meeting took place on 17th September 2020 which clashed with the Town Council meeting so no-one was able to attend. The Minutes of the meeting are attached for information. Items to note are 6 - footway lighting costs and 8 - possible local government reorganisation in Cumbria. A proposed Allerdale Community Lottery was also mentioned under Any Other Business and a zoom presentation about this was subsequently 'attended' by the RFO and Councillor Daniels on 5th October. An update on holding Parish and Town Council meetings was given at item 5 and councils are recommended to continue to meet remotely.

4. Office Closure

Allerdale Borough Council has now confirmed that the Council office building in Keswick which currently houses the ABC Customer service centre, the Town Council, Keswick Tourism Association, Keswick Community Emergency Recovery Partnership and a private business tenant will remain closed to the public until 2021. A number of measures are being looked at to make the building covid-secure.

5. Appointment of Town Clerk

The Staffing Committee has now agreed a timetable for the recruitment of a Town Clerk following my retirement early next year. It is anticipated that interviews will take place at the beginning of December and it is recommended that the Committee be granted authority to make an appointment, without referral back to full Council.

6. Keswick Community Emergency Recovery Partnership (KCERP)

Councillor Lansbury and I attended a KCERP Trustee meeting on 18th September 2020 when Heather Askew gave an update on adjustments to the flood response because of Covid-19, and also the Covid-19 response itself. There are currently more than 70 volunteers on the list with 8 new lead volunteers in place. This was Heather's last meeting in the Project Manager post and she introduced her replacement who is Kimberley Ward.

7. Committee Terms of Reference

Due to changes in the number of Councillors appointed to the Events Committee and the Staffing Committee, it is necessary to amend the Terms of Reference (TOR) for each. The current TOR are attached and the changes required are as follows:

Events Committee – Composition to comprise 6 Councillors (currently states 4)
Staffing Committee – Composition to comprise 6 Councillors (currently states 5)

The membership is as follows:

Events Committee:

Councillors Titley (Chair), Burn, Daniels, Dunn, Lansbury and Lywood

Staffing Committee:

Councillors Titley (Chair)(ex officio as Mayor), Burn, Daniels, Lansbury, Miller and Paxon (ex officio as Trust Chair).

It is recommended that the changes to the Terms of Reference be made as required.

LW

071020

Cumbria Association of Local Councils

Allerdale District

**Minutes of the annual meeting of the Allerdale district of the
Cumbria Association of Local Councils and three tier meeting
17th September 2020**

The Meeting was held remotely on the Zoom platform

PRESENT:-

Mike Milner (Oughterside and Allerby PC)(Lorton PC) (Loweswater PC)(Buttermere PC)	
Trevor Gear (Allhallows PC	Geoff Davies (Above Derwent PC)
Joanne Collins (Plumbland PC)	Marian Fitzgerald (ABC)
Ray McCreadie (Thursby PC)	Don Thoburn (Above Derwent PC)
Helen Barlow (Thursby PC)	David Wilson (Brigham PC)
Joy Pemberton –Pigott (Above Derwent PC)	Samantha Bagshaw (Calc)
Becx Carter (Embleton PC)(Broughton PC)(St John’s Castlerigg and Wythburn)	
(Underskiddaw PC)(Borrowdale PC)	Freda Chapman (Borrowdale PC)

Lizzie Shaw (CCC)

Chris Shaw (Calc Allerdale Liaison Officer)

Welcome and Apologies Chris Shaw said h would chair the Calc AGM and Marion Fitzgerald asked that he chair the 3 tier section given that he was the host and held the Zoom controls This was agreed. There was an apology from Ian Hinde (Allerdale BC)

1. Minutes of the Allerdale association annual meeting October 2020 meeting The minutes had been circulated earlier and were agreed.

Matters arising. The liaison officer said that the issue of the Transparency Regulations had been covered at the October 2019 meeting and whilst there were very many councils who were compliant there remained some problems. He said that only in the last week he had looked at a parish council website in Allerdale when the last minutes on the website were from June 2019. He also referred to the Public Sector Bodies (Websites and Mobile Applications) Accessibility Regulations 2018 which aim to ensure reasonable adjustments to websites are made, so they are accessible to people with various disabilities. From 23 September 2020, all local councils must have an action plan and an accessibility statement in place and would have started work to their websites to become more accessible.

2 Liaison Officers Report The report had been circulated earlier. The officer said it had been a difficult year with fewer 3 tier meetings than would normally have been the case. He said he believed he had covered all the issues in the report that were relevant.

He said that United Utilities would have given a presentation earlier in the year had that been possible covering restoration work and the position with Crummock, Overwater and Chapel House where the abstraction licences were being withdrawn.

It was agreed that the report represented a fair summary of the issues that had arisen in the year.

3. Election of Officers and other representatives

- a) Chairman There were no nominations for the position of Chair and the liaison officer said he would circulate the councils once more.
- b) Vice Chairman and second representative to the county executive. David Wilson (Brigham PC)) was proposed and seconded. There were no other nominations and David Wilson was elected for the year 2020/2021
- c) Allerdale Association Executive There were no nominations

4. End of year accounts (AGAR papers)

The liaison officer said he was required at the end of August to remind 16 councils/meetings about the adjusted timescale set by the external auditor for the submission of AGAR documents. He said that all but one parish council and one parish meeting had now submitted papers or had agreed an extension.

5. Update on holding parish town council meetings.

The liaison officer referred to the NALC guidance which was the subject of an e-mail dated the 14th September 2020 to all local councils. It said that the NALC position remains that they recommend that councils continue to meet remotely. **MHCLG reissued its guidance** last week and deals with meetings at section 3d. MHCLG continues to recommend that where meetings can take place digitally without the need for face-to-face contact, they should continue to do so. He said that whilst some councils were reluctant in the spring to use a virtual platform more and more were now seeing the wisdom of these meetings which allowed those councillors who were shielding or simply didn't feel comfortable with face to face meetings in community halls to participate. He said that those councillors with limited or no computer technology could use a landline to join a meeting and that clerk's and chairs should emphasise this point.

The meeting dealt with further items in the joint meeting with the principal authorities

Joint Meeting

Chair Chris Shaw (Cumbria Association of Local Councils)

Minutes of the meeting held on the 19th October 2019.

These were circulated following the meeting and re-circulated prior to the current meeting. There were no matters arising save for the matter at 2 above concerning United Utilities.

6 Footway Lights Marion Fitzgerald (ABC) said that the decision of Electricity North West to remove certain footway lights but in part to compensate the district council had started a debate within the district council over the question of whether outside bodies including parish and town councils should contribute to the costs of public lighting which did not fall to the county council as highway authority. She said the previous administration were minded to seek to charge in year one the cost of electricity and in year two the cost of electricity and maintenance. The present administration took an initial decision to charge for electricity only but had now reviewed the matter. A letter would be sent to all local councils deferring a decision and that councils would not be required to consider the matter

when discussing precepts for the year commencing April 2021. She said that there were a number of reasons why this decision had been taken:

a) The parish council through Calc had made it clear that they considered the decision ill thought out.

b) The Covid 19 pandemic has severely delayed the timescales they were hoping to work to and site surveys and site meeting with the Parish's were unable to take place.

c) With the real prospect of Local Government re-organisation in the next couple of years, they think it would be prudent to wait until the outcome of any new re-organisation was known, particularly as all lights may come under one Authority.

She said that the district council would like to see parishes continue to identify those lights that they believed were not required.

In answer to a question what timescale did "Deferred" mean she said at least 12 months but a good chance it would not happen. She said that all the ENW money had been spent. She said that if a footway light fails then the district council would look at the need and would continue to move to LED lighting. The chair thanked the speaker for what all councils would consider good news.

7 Covid 19 Epidemic Reflections Lizzy Shaw said that overall the response from local organisations especially through the lockdown period had been excellent with voluntary response groups undertaking a huge amount of work looking to help residents in their areas with many tasks particularly for those who were shielding, the elderly and the vulnerable. She said she co-chaired the Allerdale Response group who received reports from local groups initially each week and latterly fortnightly at virtual meetings. She said that issues were escalated to the county wide group when appropriate and it was thought that the system worked really well with only perhaps a small minority falling through the net. Lizzy said that it was clear that the mechanism that was put in place will help if further serious restrictions become necessary. She said the Allerdale group would continue to assist cluster groups when required. Sam Bagshaw (Calc) said when talking to other county officers it became clear that the arrangements in Cumbria were miles ahead of some other counties. The meeting heard how particular parish councils had worked to help since March with the use of Facebook and other methods of communications. Marion Fitzgerald said that she considered the working across the three tiers of government together with other established third sector organisations and response groups that had been formed worked really well.

8 Local Government reorganisation Lizzy Shaw said the county council cabinet had met on the 3rd September 2020 and endorsed a High-Level Proposition and Business Case for Local Government Reform in Cumbria. The two documents were set out the case for the creation of a single new council to replace the existing Cumbria County Council and six District Councils in the county. She said that the county council were now waiting for a response from the sponsoring government department. Marion Fitzgerald (ABC) referred to the report submitted to the Allerdale BC executive at its meeting on the 2nd September 2020 which endorsed a recommendation that the council work with one or more of Cumbrian authorities to submit proposals alongside a financial case and proposed timetable. She said that a project team and member working group would be formed and the issue would be under the management and oversight of the chief executive and deputy leader of the council. Samantha Bagshaw (Calc) said that the county executive have agreed an interim position paper which had been circulated to all local councils. In terms it says that whilst the parish sector welcomes a move to a unitary authority or authorities it will not take a

position over a particular proposal when they emerge. It would welcome a move towards devolution of powers to the parish/town council level provided that resources followed. In answer to a question about an elected mayor Marion Fitzgerald said it may be that ministers may be in favour. It was noted that the County Council submission did not at this stage envision an elected mayor. It was further noted that the county council elections set for May 2021 may be postponed for twelve months if any progress was made towards unitary.

9. Nuclear Waste. Marion Fitzgerald said that the policy of the district council had not changed. It would not put forward a request to be considered a host community. It would ask to be a member of a working party if an organisation came forward with a proposal which included land in Allerdale and would also wish to be involved in any working party or community group that was formed in an adjacent district given that they would be close to a site or if the waste was moved to another part of the country then it may be transported through Allerdale. Geoff Davies (Above Derwent PC) said under the MRWS plan the district councils in both Copeland and Allerdale followed by the county council volunteered on behalf of the parishes which he considered quite improper. Marion Fitzgerald said that could not happen so far as Allerdale B C was concerned because the authority had no intention of volunteering and like Copeland B C would oppose any sites within the boundary of the Lake District put forward by a third party.

10 Any Other Business Marion Fitzgerald spoke about **An Allerdale Community Lottery**. She said that working with community groups the authority aimed to raise money for good causes within the district council's area. She said the district council would be writing to all parishes in due course. An event to get the scheme off the ground had been arranged with 28 groups already having accepted an invitation to attend. She said it was planned that tickets would cost £1 with £25000.00 the prize for the first draw.

The meeting closed at 8.30 pm. No date for the next meeting was fixed but in the present circumstances it was likely to be a virtual meeting.

JCS October 2020

Chair.....Dated.....

KESWICK TOWN COUNCIL

EVENTS COMMITTEE TERMS OF REFERENCE

Purpose of Events Committee

The Committee is appointed to organise events approved by the Town Council as the responsible body.

Composition of Events Committee

The Committee shall comprise of four Councillors plus up to six additional community representatives to be appointed by the Committee from those expressing an interest. A Chairman will be appointed from among the Town Council representatives.

Terms of Reference

- To organise events approved by Keswick Town Council as the responsible body.
- To comply with all statutory and licensing requirements
- To ensure that events are covered by the Town Council's public liability insurance
- To be responsible for agreeing spending within the budget limits approved by the Town Council, any requests for additional spending to be referred back to the Town Council for approval.
- To ensure that all financial transactions relating to events are in accordance with the Town Council's Financial and Contract Regulations
- To advise the Town Council on its annual Events programme, liaising with others as required to co-ordinate dates

STAFFING COMMITTEE TERMS OF REFERENCE

Purpose of Staffing Committee

The committee is appointed to make decisions about all staffing matters excluding the appointment and dismissal of staff (which requires approval of full Council), subject to budget and expenditure limits decided by the Council.

Composition of Staffing Committee

The committee shall comprise of five Councillors, to include ex officio the Mayor and the Chair of the Parks Trusts.

Terms of Reference

- To establish and keep under review the staffing structure in consultation with the Council
- To draft, implement, review, monitor and revise policies for staff
- To establish and review salary pay scales for all categories of staff and to be responsible for their administration and review
- To oversee the recruitment and appointment of staff
- To arrange execution of new employment contracts and changes to contracts
- To establish and review performance management (including annual appraisals) and staff training programmes
- To oversee any process leading to dismissal of staff (including redundancy)
- To keep under review staff working conditions, and health and safety matters
- To monitor and address regular or sustained staff absence
- To make recommendations on staffing related expenditure to the Council
- To consider any appeal against a decision in respect of pay
- To consider a disciplinary or grievance matter (and any appeal)
- To supervise and performance manage the Clerk's work, to administer his/her leave requests, record and monitor absences, and handle grievance and disciplinary matters and pay disputes.

Reviewed May 2016

Report from the North DA Parishes Member of the LDNPA – September 2020

On August 6th, Government published its White Paper (WP), *Planning for the Future*¹, and a public consultation on the proposals is open until October 29th. The WP sets out what would be a radical change to the planning system in England and it contains a wide range of proposals. In this report, I shall focus solely on the new kind of Local Plan that is proposed.

“We propose to turn plans from long lists of general “policies” to specific development standards” (2.14)

A new version of the National Planning Policy Framework would be published and it

“... would become the primary source of policies for development management; there would be no provision for the inclusion of generic development management policies which simply repeat national policy within Local Plans” (2.13)

Government will require the new-style Local Plan to be completed in a much shorter time (30 months²) and expects them to be in place by the end of the current Parliament. Furthermore:

“Plans will be significantly shorter in length (we expect a reduction in size of at least two thirds” (1.16)

“we envisage the focus of local planning authorities shifting towards the development of clear Local Plans and high-quality design codes which set the parameters for development – rather than making discretionary decisions based on vague policies (5.14)

The approach is being described by planning professionals as “front loaded” because it seeks to specify much more clearly in the Local Plan what is acceptable in different parts of the area., rather than leaving so many decisions to the point where “discretionary decisions” are being made on specific planning applications. There is also great emphasis on improving public engagement in the production of the new plans, which would:

“benefit from a radically and profoundly re-invented engagement with local communities so that more democracy takes place effectively at the plan-making stage” (2.5)

Also emphasised is the use of digital technology:

“we will take a radical, digital-first approach to modernise the planning process. This means moving from a process based on documents to a process driven by data 1.17)

Government believes that an important advantage of this approach is that it will enhance democratic involvement in the planning system.

1

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/907647/MHCLG-Planning-Consultation.pdf

² Except for LPAs that have recently adopted or submitted a new Local Plan under the current system, where 42 months would be allowed

“Residents will be able to engage in a much more democratic system that is open to a wider range of people whose voice is currently not heard. Residents will no longer have to rely on planning notices attached to lamp posts, printed in newspapers and posted in libraries to find out about newly proposed developments” (1.22)

“Instead people will be able to use their smartphone to give their views on Local Plans and design codes as they are developed, and to see clearer, more visual information about development proposals near them” (1.22)

During the plan-making process, local communities can influence the design of development:

“Communities will be able to set standards for design upfront through local design codes” (1.23)

The new Local Plans would be annotated interactive web-based maps, making it easy to see what kind of development is permissible where.

“Local Plans should be visual and map-based, standardised, based on the latest digital technology, and supported by a new standard template.” (1.16)

A fundamental feature of this approach would be:

“Simplifying the role of Local Plans, to focus on identifying land under three categories - Growth areas suitable for substantial development, and where outline approval for development would be automatically secured for forms and types of development specified in the Plan; Renewal areas suitable for some development, such as gentle densification; and Protected areas where – as the name suggests – development is restricted” (1.16)

“With the primary focus of plan-making on identifying areas for development and protection, we propose that development management policy contained in the plan would be restricted to clear and necessary site or area-specific requirements, including broad height limits, scale and/or density limits for land included in Growth areas and Renewal areas, established through the accompanying text.” (2.13)

“In areas where development is restricted (Protected areas) any development proposals would come forward as now through planning applications being made to the local authority ... and judged against policies set out in the National Planning Policy Framework” (2.35)

In their initial analysis³, the Royal Town Planning Institute remark that the regime in protected areas is “similar to the current system” and conclude that:

“The White Paper proposes to “streamline the planning process with more democracy taking place more effectively at the plan making stage”. This will require deeper analysis to answer questions on community involvement in decision-making, the ability of residents to engage when tangible proposals are made for development, and the role of local authority Planning Committees in providing democratic oversight.”

Geoff Davies

Geoff.Davies@lakedistrict.gov.uk

³ <https://www.rtpi.org.uk/policy/2020/august/government-planning-reform-proposals-in-england/>

Battersby Hall Charity report

2019/20 has been a difficult year, not just for us as individuals but for everyone in Keswick.

However, Battersby, so far, has fared reasonably well. We retain ownership of the Moot Hall plus a reasonably healthy portfolio of investments. We are committed to preserving a Hall for the benefit of the community of Keswick and the Moot Hall is leased to the Lake District National Park until 2026.

It is also the intention of Battersby to make some significant enhancements to the exterior of the Moot Hall in early 2021 and mend a rotten purlin in the roof. This will involve considerable expenditure and necessitate scaffolding around the Moot Hall for that period. A surveyor has been engaged to oversee the whole project.

Battersby would also find it helpful to understand what fixings, CCTV cameras, ad hoc wiring, banner supports etc that have been attached to our building. This will help as we draw up the specification for the external redecoration. Any redundant or non appropriate (eg. corrosive) fixings will need to be removed during the repair contract. One of the reasons the building appearance is currently not as it should be is the untidy manner in which 'things' have been attached to the building. This should be dealt with properly during the redecoration works and appropriate financial contributions may be sought where we are providing a service to others and Battersby would at a very bare minimum need 3rd party indemnity and proper public liability insurance.

This year Battersby also set aside £15k for educational grants for students that reside within CA12 for such things as uniforms and school equipment up to a maximum of £500. The majority of this money has now been allocated and not far short of 100 students have benefited, most grants being much less than the maximum.

The Battersby board consists of the Rev Charles Hope (ex officio) Ray Sheldon, David Leighton, John Hayes, George Page and myself.

Tony Lywood

APPLICATIONS FOR MAYORS SUPPLEMENTARY GRANT OF £2000

Name of organisation	Nature of Project	Local Cause?	Grant Requested	Comments	Grant Recommended for Approval
Keswick Community Emergency Recovery Partnership (KCEPR)	The Grant would be used to support the annual running cost of KCEPR.	Y	£5,825	We are applying for funds for our financial year October 2021 - September 2022 - NOTE: This application may be for the KTC Annual grants rather than the mayor's fund. KCEPR have been asked to confirm this.	£0.00
Keswick Community Asset Company	To restore the abandoned toilets on the Old Station Platform.	Y	£1,000	The abandoned toilets have been surveyed by Danfo and a budget of £25K is needed to bring them back into operation. Toilets will be run by Danfo with lease income coming to KCAC, other sources of funding have shown a willingness to support this project - ABC, LDNPA, DANFO and Cubby's. The toilet will be pay on entry facility.	£850.00
Keswick & District Community First Responders	To help cover shortfall in funding as a result of Coronavirus.	Y	Anything received will help in our aim of remaining financially secure for the future	We will be approaching Town and Parish Councils for a funding contribution towards pagers etc, as we do each year, but do not know if they will be able to support us as they usually do. Our major annual fund - raising effort is a weekend of collecting at Booths, which was planned for 5/6 September and raised £800 last year. At the moment there are no fund raising activities planned due to the uncertainty of what will be possible.	£200.00
Keswick Rugby Football Club	To acquire a 'welfare unit' which is to provide changing, showering and toilet facilities for our female players.	Y	£2,000	The income and expenditure projections for the remainder of this financial year are based upon full, competitive rugby beginning again in January as predicted. Our bar takings are largely determined by the commencement of competitive rugby. In the current climate, there are no guarantees that this will be the case.	£350.00
Keswick Youth Centre Services	To purchase accessories and software for laptop (costing £500 funded by WI), to provide advice and support from experienced youth workers to young people. This will also further improve compliance with GDPR and safeguarding rules.	Y	£265	The club provides a safe space for young people to be able to meet where they can develop social skills, encouraging face to face contact to help young people improve self esteem, emotional reliance and consideration for others. Fundraising activities have been significantly curtailed due to the Covid pandemic.	£250.00
Sustainable Keswick	To update and upgrade the organisation's website. Professional help is needed, the money will be used to pay for this professional services.	Y	£400		£350.00
Theatre by the Lake	Towards work with young people and support for voluntary organisations in Keswick	Y	£2,000	As a result of Covid 19 the Theatre by the Lake was forced to close in March, staff were placed on furlough and at the end of July they had no choice to make significant redundancies, although 12 staff were re-employed. The new team are tasked with maintaining the Theatre as a going concern, continuing to work closely with the local community, and putting in place robust and realistic plans for their future re-opening.	£0.00
			Total Requested	Total Recommended Grants Budget 2020/21	£2,000.00

KESWICK TOWN COUNCIL

GENERAL FUND

1st April 2020 - 31st March 2021

Budget Summary as at 30th September 2020

2nd Quarter

Expenditure:	AGREED Budget for 20/21	Expenditure to 30.09.20	% of Budget
General Administration	74135	34213	46.15
Grants to outside bodies	16219	16218	99.99
Christmas Lights	30300	140	0.46
Mayors Allowance	2000	0	0.00
War memorial	1500	1126	75.07
Townfield	1300	400	30.77
Open Spaces	1000	500	50.00
Fitz Park - Grant from KTC (deficit)	152719	76360	50.00
Communications & Neighbourhood Plan	500	0	0.00
Audit Fee/Accounts Preparation	1700	30	1.76
Contingency Sum	5000	0	0.00
Keswick Events (Inc. Scruffs 19-20)	15805	148	0.94
Events Co-ordinator	4305	0	0.00
Floral displays	500	0	0.00
Allotments Expenditure	600	845	140.83
Annual Parish Meeting (Inc. room hire & refreshments)	200	0	0.00
Advertising	300	127	42.33
Promotional gifts to civic visitors to Keswick	250	0	0.00
CCTV Annual Maintenance	3000	0	0.00
TOTAL EXPENDITURE:	311333	130107	41.79

*Inc until Oct
2021*

Income:	AGREED Budget 20/21	Income to 30.09.20	% of Budget
Precept	270641	271641	100.37
Grant to Fitz Park - ABC	20000	20000	100.00
Bank/investment interest (Inc. War Memorial)	5	0	0.00
Walker Park rent	12267	12267	100.00
Allotments Income - Rent	600	350	58.33
Events Banners Income	2500	733	29.32
Keswick Events Contributions (Inc. Scruffs)	5000	0	0.00
Christmas Lights Contributions	300	0	0.00
Townfield Interest	20	4	20.00
TOTAL INCOME:	311333	304995	97.96

KESWICK TOWN COUNCIL

GENERAL FUND - ADMINISTRATION

1st April 2020 - 31st March 2021

Budget Summary as at 30 September 2020

2nd Quarter

Expenditure:	AGREED Budget 20/21	Expenditure to 30.09.20	% of budget spent	
Salaries, Nat ins & Pension & Pension Deficit	99144	48037	48.45	
Payroll - Outsource Costs	330	159	48.18	
Rent	7100	3550	50.00	
Rates	0	0	0.00	
Building Service Costs	5000	0	0.00	
Repairs - Decorating/Carpets/Upgrades	500	13	2.60	
Insurances	700	835	119.29	Overspend due to planters, copier & seat
Subscriptions	770	747	97.01	
Conferences/Training	750	0	0.00	
Stationery	1000	730	73.00	
Postage	300	134	44.67	
Telephone & Internet	750	255	34.00	Including Zoom
Photocopier	1358	479	35.27	
Computer maintenance/support	2325	1436	61.76	
Office Equipment	200	0	0.00	
Staff Expenses	250	0	0.00	
Ex Employee Pension	1400	352	25.14	
Health and Safety	50	192	384.00	Overspend due to Covid 19
Website (Annual Fee)	300	104	34.67	
Council Chamber/Meeting Expenditure	150	0	0.00	
Telephone System - Maintenance Fee	200	0	0.00	
Staff Recruitment Costs	1000	0	0.00	
Total Expenditure:	123577	57023	46.14	

Income:	AGREED Budget 20/21	Income to 30.09.20	% of budget income
Photocopies	0	0	0.00
Council chamber rental	20	0	0.00
Total Income:	20	0	0.00

To be allocated:	123557	57023	46.15
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Allocation:	Agreed allocation 20/21	% of allocation to date
General Fund - (60%)	74135	34213
Hope Park - (20%)	24711	11405
Fitz Park - (20%)	24711	11405
	123557	57023

KESWICK TOWN COUNCIL

15th October 2020

REVISED FINANCIAL REGULATIONS

RESPONSIBLE FINANCE OFFICER'S REPORT

AMENENDMENT TO FINANCIAL REGULATIONS

At the Keswick Town Council meeting held on 17th September 2020 the following resolution was made:-

- i) That the Council's Financial Regulations be amended to include local procurement rules and that the revised Regulations be presented for adoption at the next Council meeting

Please find attached pages 14 to 16 of the Financial Regulations to reflect the above resolution with section 11.2 to be adopted (see red text).

Catherine Parker
Responsible Finance Officer
8th October 2020

10. ORDERS FOR WORK, GOODS AND SERVICES

- 10.1. An official order or letter shall be issued for all work, goods and services unless a formal contract is to be prepared or an official order would be inappropriate. Copies of orders shall be retained.
- 10.2. Order books shall be controlled by the Clerk and RFO.
- 10.3. All members and Officers are responsible for obtaining value for money at all times. An officer issuing an official order shall ensure as far as reasonable and practicable that the best available terms are obtained in respect of each transaction, usually by obtaining three or more quotations or estimates from appropriate suppliers, subject to any *de minimis* provisions in Regulation 11 (I) below.
- 10.4. A member may not issue an official order or make any contract on behalf of the council.
- 10.5. The RFO shall verify the lawful nature of any proposed purchase before the issue of any order, and in the case of new or infrequent purchases or payments, the RFO shall ensure that the statutory authority shall be reported to the meeting at which the order is approved so that the Minutes can record the power being used.

11. CONTRACTS

- 11.1. Procedures as to contracts are laid down as follows:
 - a. Every contract shall comply with these financial regulations, and no exceptions shall be made otherwise than in an emergency provided that this regulation need not apply to contracts which relate to items (i) to (vi) below:
 - i. for the supply of gas, electricity, water, sewerage and telephone services;
 - ii. for specialist services such as are provided by solicitors, accountants, surveyors and planning consultants;
 - iii. for work to be executed or goods or materials to be supplied which consist of repairs to or parts for existing machinery or equipment or plant;
 - iv. for work to be executed or goods or materials to be supplied which constitute an extension of an existing contract by the Council;
 - v. for additional audit work of the external Auditor up to an estimated value of £500 (in excess of this sum the Clerk and RFO shall act after consultation with the Chairman and Vice Chairman of council); and
 - vi. for goods or materials proposed to be purchased which are proprietary articles and / or are only sold at a fixed price.

- b. Where the council intends to procure or award a public supply contract, public service contract or public works contract as defined by The Public Contracts Regulations 2015 (“the Regulations”) which is valued at £25,000 or more, the council shall comply with the relevant requirements of the Regulations².
- c. The full requirements of The Regulations, as applicable, shall be followed in respect of the tendering and award of a public supply contract, public service contract or public works contract which exceed thresholds in The Regulations set by the Public Contracts Directive 2014/24/EU (which may change from time to time)³.
- d. When applications are made to waive financial regulations relating to contracts to enable a price to be negotiated without competition the reason shall be embodied in a recommendation to council.
- e. Such invitation to tender shall state the general nature of the intended contract and the Clerk shall obtain the necessary technical assistance to prepare a specification in appropriate cases. The invitation shall in addition state that tenders must be addressed to the Clerk in the ordinary course of post. Each tendering firm shall be supplied with a specifically marked envelope in which the tender is to be sealed and remain sealed until the prescribed date for opening tenders for that contract.
- f. All sealed tenders shall be opened at the same time on the prescribed date by the Clerk in the presence of at least one member of council.
- g. Any invitation to tender issued under this regulation shall be subject to the relevant Standing Order, and shall refer to the terms of the Bribery Act 2010.
- h. When it is to enter into a contract of less than £25,000 in value for the supply of goods or materials or for the execution of works or specialist services other than such goods, materials, works or specialist services as are excepted as set out in paragraph (a) the Clerk or RFO shall obtain 3 quotations (priced descriptions of the proposed supply); where the value is below £5,000 and above £2,000 the Clerk or RFO shall strive to obtain 3 estimates. Otherwise, Regulation 10.3 above shall apply.
- i. The council shall not be obliged to accept the lowest or any tender, quote or estimate.
- j. Should it occur that the council, or duly delegated committee, does not accept any tender, quote or estimate, the work is not allocated and the council requires further pricing, provided that the specification does not change, no person shall be permitted to submit a later tender, estimate or quote who was present when the original decision making process was being undertaken.

² The Regulations require councils to use the Contracts Finder website to advertise contract opportunities, set out the procedures to be followed in awarding new contracts and to publicise the award of new contracts

³ Thresholds currently applicable are:

- a. For public supply and public service contracts 230,802 Euros (£181,302)
- b. For public works contracts 5,225,000 Euros (£4,104,394)

11.2 KESWICK TOWN COUNCIL - LOCAL RULES CONSIDERATIONS

When purchasing goods and services the Keswick Town Council will take into consideration the following, as agreed at the Town Council meeting held on 17th September 2020 Min. No. 98:

- 1. Evaluate tenders on a whole life-cycle basis (from conception to disposal) taking into account long term impacts (including environmental impacts) and maximising social return on investment.*
- 2. Purchase fair trade, recycled and sustainable goods where possible (i.e. meet the required functional standard) for example use re-useable glassware rather than single use plastics.*
- 3. Use locally sourced goods and services where possible.*
- 4. Review the supply chain for services to ensure they are free from modern slavery and all companies pay the living wage as set by the Living Wage Foundation (this includes the processes of any recruitment agency or other third party used). For example, when purchasing new uniforms for the Parks staff ensure that they have been responsibly produced.*
- 5. When making purchases consider reducing waste. For example, rather than simply recycle the printer ink cartridges look into new market developments such as the Epson Ecotab.*

12. PAYMENTS UNDER CONTRACTS FOR BUILDING OR OTHER CONSTRUCTION WORKS

- 12.1. Payments on account of the contract sum shall be made within the time specified in the contract by the RFO upon authorised certificates of the architect or other consultants engaged to supervise the contract (subject to any percentage withholding as may be agreed in the particular contract).
- 12.2. Where contracts provide for payment by instalments the RFO shall maintain a record of all such payments. In any case where it is estimated that the total cost of work carried out under a contract, excluding agreed variations, will exceed the contract sum of 5% or more a report shall be submitted to the council.
- 12.3. Any variation to a contract or addition to or omission from a contract must be approved by the council and Clerk to the contractor in writing, the council being informed where the final cost is likely to exceed the financial provision.

13. STORES AND EQUIPMENT

- 13.1. The officer in charge of each section shall be responsible for the care and custody of stores and equipment in that section.

SUMMARY FROM CE WORKING GROUP FOR OCTOBER KTC MEETING

1. TetraPack Carton Recycling

After much research and a few dead ends, we have a provisional offer from ACE UK recycling to collect drinks cartons in Keswick for recycling.

The provisional part is that we need Allerdale to provide a space at Otley Road 'Bring Site' they will supply a 7500 litre recycling bank, initially emptied monthly but more often if needed. There is no cost to Allerdale for providing this service which should considerably reduce the amount of domestic waste going to Renewi from Keswick households. Currently if cartons go into general waste, they are burnt as an industrial fuel source (RDF). Allerdale collect general waste and transport it to Renewi so there will be a significant reduction in volume 7500litres to collect and transport. This proposal will save the Council fuel costs and will reduce CO2missions.

Residents are becoming more and more aware of the need to reduce waste and to recycle as much disposable waste as possible and we feel a Tetra Pack recycling bank will be well supported.

The cartons are now recycled near Halifax and the strong fibres retrieved and made into cores for a range of industrial applications.

The Climate Change Working Group would like to ask Keswick Town Council to write to Allerdale to support the introduction of a Tetra Pack recycling facility at Otley Road.



2. Tree Planting 25 November 2020.

On 24 September we had a Zoom meeting with reps from The Woodland Trust, KTC Climate Change Group, Fitz Park Trust, SusKes and the Parks manager to plan the tree planting and talk through any considerations.

We had hoped to make a community event of this tree planting especially as it falls around National Tree Planting week. Covid 19 is however having an impact and Woodland Trust must adhere to the 'Rule of 6' for their insurance purposes. We have decided that the restrictions mean we can't involve local schools at this stage but there is the possibility of involving schools and young children via the Woodland Trust Forest Schools initiatives, in the future.

250 trees will be planted - Willows and Alder in the main, (but Elizabeth Barraclough has been gifted some trees to plant as well and we will plant those here as well.) Pete Leeson of Woodland Trust will bring trees to the Council Car Park to begin instructions and planting at 10am. Equipment required is simply gardening gloves and work boots or walking boots. Christine has offered to bring spades and sanitiser.

As we are only permitted to work in small groups, we propose Pete leading the first group of 6 from 10am and Christine will lead a second group in the afternoon (time TBA)

We will do an article involving all partners for the Reminder and Social media etc nearer the time, reinforcing the positive Climate Change effects and Biodiversity improvements of Planting trees.

KESWICK TOWN COUNCIL

Minutes of the meeting of Keswick Town Council Events Committee held via the Zoom app on Monday 28th September 2020 at 10.30 a.m.

Present: Councillor Paul Titley (Chair) (PT)
 Councillor David Burn (DB)
 Councillor Allan Daniels (ADa)
 Councillor Sally Lansbury (SL)
 Catherine Parker (Responsible Financial Officer) (CP)
 Sue Plant (Events Co-ordinator) (SP)
 David Roberts (Keswick Lions Club) (DR)
 David Quainton (Keswick Rotary Club) (DQ)
 Karen Mullarkey (Keswick Tourism Association) (KM)
 Chris Harper (Podgy Paws) (CH)

7. Apologies

Apologies for absence were received from Lynda Walker, Phil Byers, Councillor Dunn, Councillor Lywood, Rachel Kearns & Gill Montgomery.

8. Minutes

RESOLVED that the Chairman be authorised to sign as a correct record the minutes of the Events Committee Meeting held on the 16th July 2020 (page 1).

9. Christmas 2020

CP reported that a discussion had taken place with the contractor on 15th September with the following updates: -

- **Christmas Tree** - The contractor could supply a 15 to 20 ft real tree which would be upcycled into mulch (approx. diameter 2 to 2.5 metres plus 50cm to allow for fencing), they could only source a 6 ft rooted tree.
RESOLVED that the contractor be asked to supply a real tree, to be located in Lower Market Square as previously agreed.
- **Installation** – The icicles would be installed the last week in October with the tree being delivered the 1st week of November, install should take 3-4 nights. These dates would be confirmed once discussions had taken place with the install team.
- **Cross street** – The suggestion of a ‘thank you’ cross street display at a cost of approx. £1,200.00 was discussed.
RESOLVED that this idea be not pursued given the cost involved and other initiatives taking place within the town.
- **Illumination times** – It was **RESOLVED** that the display timers be set from 1pm until 10.30pm, given that licensed premises are required to close at 10pm.

Switch On Event 2020 – Following discussions it was **RESOLVED** that no Switch On Event take place this year due to Covid 19 restrictions, although the Mayor would switch on the display during November.

10. Remembrance Sunday

PT reported that Revd Charles Hope, St Johns Church (as the organisation responsible for Remembrance Day) was looking at the possibility of holding an outdoor service with restricted numbers including representatives from organisations within the town. Financial support

would be required - £200 for amplification and £800 to live stream. The area could be marked out by Charles in line with social distancing rules.

It was **RESOLVED** that:-

- the first step would be for PT and Charles to contact the Police to obtain advice on restrictions in place and regulations to be adhered to for Remembrance Day, prior to any further decisions being made.
- CP contact Workington and Cockermouth Town Councils to ask what plans, if any, they have in place.
- SP contact Keswick Lions and Keswick Rotary to ask for stewards on the day if the service is allowed to take place.
- the committee were content with amplification and not live streaming should the event take place.

11. Himalayan Balsam Bashing Event

RECEIVED a report from Councillor Peter Terry.

RESOLVED that the committee support this in principle and suggest that organisers have teams of no more than 6. This is on the understanding that Suskes organise the event themselves and if they require any funding they would need to put in a request.

Dave Roberts (Keswick Lions) joined the meeting at 11am.

12. Updates from partners

UK SUP Fest – Crow Park, 13th to 15th August 2021 – Following an email received from Colin Fox, Siiboo, it was **RESOLVED** that the event be given our support and that they be asked to comply with the Plastic Code, this was our only input.

KTA Live Advent (KM) – Windows would be in place for the 1st December and that one per day would be illuminated, with no event taking place unless restrictions were lifted.

Keswick Mountain Festival (SL) – The organisers were still planning to go ahead with the 2021 event at this stage.

Keswick Rotary Club (DQ) – The Tree of Light will be illuminated to coincide with the Town Christmas displays.

Battersby Charity, Moot Hall – The charity have concerns in relation to the damage that may be caused to the Moot Hall by the Christmas Light and Event Banner fixings, they would like to meet in the New Year to discuss this. **RESOLVED** that LW organise a meeting date in early 2021.

13. Date of next meeting

Tuesday 20th October 2020 at 10.30 a.m.

The meeting ended at 11.15am

Chairman

Date

Our Ref:

Your Ref:

This matter is being dealt with by:

Councillor Mike Johnson

Direct Line: 01900 702900



23 September 2020

Letter to all Town and Parish Councils and CALC

Dear Parish Clerk

Proposed Footway Lighting Energy Costs

Allerdale Borough Council has been working closely with Town and Parish Councils over the last 18 months in respect of the energy costs for footway lighting.

We have been listening to the concerns, suggestions and issues that have arisen from the on-going consultation with the Parish Councils. We have also spoken to CALC on a regular basis to keep them informed of the situation.

It was our intention to ask the Town and Parish Council's to pick up the energy costs for footway lighting from April 2021. However, due to a number of factors we have decided to postpone the imposition of energy costs on the Parish's. There are a number of reasons for this, which are listed below:-

- The current Executive have a different view from previous Executive who made the original decision.
- The Covid 19 pandemic has severely delayed the timescales we were hoping to work to and site surveys and site meeting with the Parish's were unable to take place.
- With the real prospect of Local Government re-organisation in the next couple of years, we think it would be prudent to wait until the outcome of any new re-organisation was known, particularly as all lights may come under one Authority.



**Allerdale - a great
place to live,
work and visit**

**Allerdale
Borough
Council
Allerdale House
Workington
Cumbria CA14 3YJ
Tel: 0303 123 1702**

23.09.2020

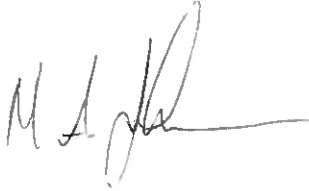
All Town and Parish Councils and CALC

-1-

- We will also be initiating an 'invest to save' project, where we will be looking at a planned programme of L.E.D. replacement to all our lighting stock.

We would however still encourage Parish's to work with us in identifying lights which are not required to streamline costs in the future.

Yours sincerely

A handwritten signature in black ink, appearing to read 'M. Johnson', with a long horizontal flourish extending to the right.

Councillor Mike Johnson
Deputy Leader Allerdale Borough Council



**Lake District
National Park**

24 September 2020

Dear Councillor

Update on the Lake District National Park Authority's Financial Position

I wanted to update you on both the Lake District National Park Authority's financial situation and our continuing efforts to support the multi-agency approach towards visitor management during this pandemic outbreak. I also thought I would provide you with a quick update on work of the Lake District National Park Partnership.

Like many organisations and businesses, the National Park Authority has been financially impacted by the effects of the coronavirus pandemic, leading to a budget deficit of £1.2m for 2021/22. Sadly this has required us to open a consultation with our staff on proposals to make the financial savings required. I hope that we can minimise redundancies but, sadly, this will be inevitable given the level of savings needed. Whilst we aim to create a leaner, more flexible structure our changes may, in the short term, impact on the services that we provide and I will endeavour to keep you informed following our final decision.

Whilst the pandemic has impacted on us as a business, I appreciate the pandemic has seen an extraordinary time for the whole country and the Authority has been playing an active part in the multi-agency response across Cumbria and the National Park. As set out in my previous correspondence, we have been working hard to welcome and manage visitors during this time. I have previously outlined our work on 'Safer Lakes' which has so far received well over 500,000 visits, our multiagency patrols and interventions to help manage visitors and bring about specific, geographic solutions such as the emergency road closure on the east of Coniston and, our proactive action to take advantage of the government's temporary changes to permitted development rights which led to the creation of 1062 new, temporary car parking spaces to alleviate pressure in specific pressure points. I know that all of our efforts and those of the multi-agency team are important to our local communities and we will continue to work with you on this important matter. I appreciate the Park remains busy at this time and if there are specific concerns around your area do please contact us at cvalerts@lakedistrict.gov.uk and

we can address your concern or ensure that it reaches the most appropriate agency. In addition, there are printable posters and signs as well as links to other information available on our website at <https://www.lakedistrict.gov.uk/coronavirus>.

I am also aware that new Covid 19 restrictions have been introduced and that more national restrictions could be considered. This will be an extremely worrying time for our economy and our communities and we need to continue to support as much as we are able.

Whilst we remain busy still with the 2020 season you should know we are now beginning to review lessons learnt from our visitor management operations over this summer in preparedness for the 2021 season. I will update you again on this matter later in the autumn.

Whilst the pandemic means that we are working within a fast evolving context we are also aware of the importance of remaining committed to achieving our long term vision for the Park. We have been working with Partners in the Lake District National Park Partnership to begin reviewing the statutory management plan for the park. CALC are actively involved as a member of the Partnership. And we will be in touch shortly on this matter as we are hopeful to arrange some virtual joint meetings with Parish Councils in the autumn to inform our work at an early stage, before we formally consult in the early part of 2021.

I will continue to keep you updated on our work in the coming weeks.

Yours sincerely



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