

KESWICK TOWN COUNCIL

**Council Offices
50 Main Street
Keswick
Cumbria
CA12 5JS**

Email:townclerk@keswicktowncouncil.gov.uk

14th May 2020

The Annual Meeting of Keswick Town Council will be held remotely via the Zoom app on **Thursday 21st May 2020 at 7.30 p.m.**

The meeting will be open to the press and public, however access to a laptop/pc/iPad will be required to use 'Zoom', together with the link and password for the meeting which will be sent by email and made available to members of the public on request to the above email address.

Any members of the public who wish to raise matters under item 8 on the agenda are asked to notify the Clerk no later than 24 hours before the meeting using the email address given above.



**Lynda Walker
Town Clerk**

A G E N D A

Prior to the start of the meeting, the Chair will call for a one minute silence in memory of James (Jim) Newstead and to acknowledge his service to the Royal British Legion.

- 1. Election of Chairman (Town Mayor)**
To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office.
- 2. Election of Deputy Chairman (Deputy Mayor)**
To elect the Deputy Chairman and to receive the Deputy Chairman's Declaration of Acceptance of Office.
- 3. Apologies**
To receive apologies for absence.
- 4. Minutes**
To authorise the Chairman to sign as a correct record the minutes of the Town Council meeting held on 16th April 2020 (pages 64-68).
- 5. Requests for Dispensations**
The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
- 6. Declarations of Interests**
To receive declarations by elected and co-opted members of interests in respect of items on this agenda.
- 7. Police Report**
To receive the report of the Allerdale Rural Neighbourhood Policing Team and to note any issues of concern.
- 8. Matters to be received from the Public**
Members of the public wishing to raise items should notify the Clerk by email no later than 24 hours before the start of the meeting. Such matters may be received throughout the meeting, however items raised should

not be discussed for longer than ten minutes and the Chairman reserves the right to curtail repetitious matters. Public participation shall not be longer than half an hour throughout the meeting.

An item has been submitted by a local resident concerning wearing of face coverings.

9. Matters to be raised by Councillors

An opportunity for Councillors to raise any unforeseen matters which are not on the agenda, with the consent of the Chair, and which do not require a decision – items raised should not be discussed for longer than 10 minutes.

10. Keswick Recovery Plan

To consider a three point plan for the recovery of Keswick following Covid-19– Vanessa Metcalfe of Keswick Tourism Association will be present for this item.

Councillor Titley has submitted the following proposal:

‘I propose that we have three streams to cover the whole of the town:

1. Project-manage a social media campaign to ‘Come Back to Keswick’ (i.e. use others’ expertise but avoid any single outfit running it for their singular benefit)
2. ‘Make a Local Difference’. What can we do to improve Keswick for those who live here?
3. Organise a one-off Party in the Park based on the Prom model but hitting enough musical spots that everyone should find something they like.’

11. Applications for Development

- i) To examine applications for development and agree observations to be submitted to the Lake District National Park Authority
- ii) To receive an update on National Park Planning Decisions

12. Standing Committee and Working Group Members

To appoint members to serve on the undermentioned working groups/committees:

- i) Staffing Committee
- ii) Events Committee
- iii) Planning Group

13. Outside Bodies & Liaison Meetings

To appoint representatives on outside bodies and to attend liaison meetings e.g. Allerdale 3 tier meetings, LDNPA forum.

14. Chairman’s Allowance

To fix the amount of the Chairman’s allowance in pursuance of Section 15 (5) of the Local Government Act 1972 (budget provision £2,000) and to note timing of payments.

15. Schedule of Meetings 2020/21

To confirm the date and times of ordinary meetings of the Council for the ensuing year.

16. Schedule of Charges

To confirm the level of charges to be set for 2020/21.

17. Review of Standing Orders

To review the current Standing Orders and consider any revisions recommended by the Clerk.

18. Payment of Accounts

To confirm the payment of accounts for May 2020 as approved by the Inspection Committee (to be circulated at the meeting) for:

- i) The Town Council
- ii) The Trusts

19. Reports from Ward Representatives

To receive reports from the following representatives:

- i) Allerdale Borough Council Ward Representatives
- ii) Cumbria County Council Ward Representative
- iii) Lake District National Park Authority North Distinctive Area Parishes Representative

20. Proposal for Councillors' Surgeries

To consider a proposal put forward by Councillor Terry.

21. Keswick to Threlkeld Multi-User Trail

To consider response from UNESCO and report from Councillor Harwood.

22. Climate Change

To consider a proposal from the Climate Change Working Group to send a letter to Trudy Harrison MP and the Home Secretary.

23. Clerk's Report

To receive the report of the Clerk.

24. Correspondence

To receive the following correspondence:

- i) DEFRA and Trudy Harrison MP – Thirlmere Reservoir

Prior to the following business the Chairman will move the following resolution:

'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted'

25. Committee Minutes

To receive for information the Minutes of the Staffing Committee meetings held on 14th April 2020, 20th April 2020, 5th May 2020 and 11th May 2020 (draft) and to agree adjustments to current year's budget as recommended.

KESWICK TOWN COUNCIL

Minutes of the meeting of Keswick Town Council held remotely via the Zoom app on Thursday 16th April 2020 at 7.30 pm.

Present:

Chairman
Councillor David Burn

Alexandra Boardman	Markus Campbell - Savours	Allan Daniels
Alan Dunn	Steve Harwood	Sally Lansbury
Tony Lywood	Duncan Miller	Peter Terry
Paul Titley		

Also present were Lynda Walker (Town Clerk), Catherine Parker (Responsible Financial Officer), Christine Fawcett (Keswick Parks Manager), Dr Geoff Davies and two members of the press.

The Mayor welcomed everyone to the first 'virtual' Town Council meeting which was being recorded. He said that a two minute break would be taken at 8.00 pm so that members could join in with the Thursday evening 'clap for the NHS'.

238. Apologies

Apologies for absence were received from Councillor Paxon.

239. Minutes

RESOLVED that the Chairman be authorised to sign as a correct record the minutes of the Town Council Meeting held on 19th March 2020 (pages 59-63).

240. Requests for Dispensations

The Clerk reported that no requests for dispensations had been received.

241. Declarations of Interests

No declarations of interest in respect of items on this agenda were received.

242. Police Report

Councillors had received a copy of Cumbria Constabulary's Covid-19 (Coronavirus) update of 9th April 2020 via email. The Mayor and Councillor Dunn had details of named police contacts to report any issues arising in the town or the parks.

(Councillor Titley joined the meeting).

243. Matters to be received from the Public

No members of the public were present.

It was agreed to defer item 7 on the agenda to the end of the meeting.

Councillor Campbell-Savours joined the meeting.

244. Applications for Development

- i) **RESOLVED** that the following observations be submitted to the Lake District National Park Authority:

Plan ref.	Description of Development Location
7/2019/2166	<p>Proposed youth centre and residential development Keswick Youth Centre, The Old Mill, Main Street, Keswick, CA12 5NJ</p> <p><i>Object - The Planning Group is fully supportive of the reinstatement of the Youth Club but is charged with acting on guidance and planning policies of the LDNPA in the context of the designated conservation area. The amended proposal has been reduced in size only marginally at the western end to provide a greater distance between the proposed end dwelling and Greta Grove House. There has been no attempt to reduce the overall mass of the building relative to adjacent properties, particularly the impact on the Old Mill Court dwellings, which has been a major concern to individual objectors. There has also been no detail submitted to address the objection raised by the Environment Agency in this high risk flood zone. Whilst supporting the provision of a Youth Centre, we object to the scale and mass of the development as currently proposed in this setting. It is our view that the building should be restricted to 2 storeys in height plus the roof - accepting that the ground floor level is predominantly open for car parking use. This does not detract in any way from the space required for the Youth Centre. The space currently shown as office accommodation on the 2nd floor level could be provided in a different form utilising the roof space. This would reduce the overall mass of the building to be more compatible with the original building on the site. A similar restriction should also apply to the residential element though an increase in height of the two end units would be acceptable to reflect the form of the original building. This would be a more neighbourly form of development given the level of objections raised by adjacent residents and business owners affected. If such changes were made and the Environment Agency concerns were satisfied, this project could be supported.</i></p> <p>OBJECT</p>
7/2020/2078	<p>Change of window decals on 1st floor windows following withdrawal of planning application 7/2019/2295 35 Main Street, Keswick, CA12 5BL</p> <p><i>Support - A simple 'Advertisement Consent' application seeking to improve present display. Suggested display is more in-keeping with this area. Note: Previous application for new windows withdrawn.</i></p> <p>SUPPORT</p>

- 7/2020/2083 Development of 5 No. Flats/Maisonettes for Local Occupancy - following withdrawal of application ref 7/2019/2258
Acorn Garage, Helvellyn Street, Keswick, CA12 4EH
Object - We are supportive of the principle of providing local occupancy housing on this site and consider the opening up of the courtyard area at the rear for parking is a significant improvement relative to the existing building. The design details are in keeping with the area and the submitted proposals are an improvement on the original withdrawn application. Having considered representations from neighbouring properties we are concerned at the adverse impact the rear projection into the site will have on the Leonard Street properties, which will have a significant overbearing effect being in such close proximity to the boundary. We also have concerns regarding the visibility of cars leaving the site adjacent to the existing store building on the site frontage. This will require vehicles to be across the pavement before exiting onto Helvellyn Street, which is frequently parked on both sides of the road restricting traffic flow. This should be addressed by the Highways Department. We recommend the overall design is revisited to address these concerns and provide a more neighbourly development.
OBJECT
- 7/2020/2084 Alterations and extension to provide an annexe. To include a bedroom, lounge/kitchen/dining area and utility room.
34 Blencathra Street, Keswick, CA12 4HP
Object - This proposal is a significant first floor extension to an existing substantial 3 storey dwelling creating what is effectively a separate apartment with an independent entrance. No justification is provided on the intended use or need for this accommodation which could generate additional parking demand in an already congested area. We are concerned this additional mass of building will adversely impact on neighbouring properties. This is located in the Article 4 directive area and we consider that the detailed design of windows is out of character with the traditional features of the existing house.
OBJECT
- 7/2020/2089 Use as unfettered dwelling house within its own curtilage
The Stable, 2 Derwent Street, Keswick, CA12 5AL
No comments required – FOR INFORMATION ONLY
- 7/2020/2092 Alterations & extensions
29 Penrith Road, Keswick, CA12 4HA
Support - Sufficient 'garden ground' for small pitched roof extensions one of which replaces a poor quality 'flat roof' build to the rear.

SUPPORT

7/2020/2094

Proposed single storey extension to the rear, following withdrawal of 7/2020/2072

Malindi, The Heads, Keswick, CA12 5ER

No comments made.

SUPPORT

- ii) **RECEIVED** update on National Park Planning Decisions.

245. Mayor's Report

The Mayor commented that Allerdale Borough Council staff were to be commended for their monitoring of the car parks in Keswick to deter visitors at this time. It would appear that most people were following the Government guidelines and messages issued by other bodies e.g. the LDNPA urging people to stay away.

246. Reports from Ward Representatives

RECEIVED reports from the following representatives:

- i) Allerdale Borough Council – Councillor Daniels said that there had been no meetings and little correspondence to report. Councillor Lansbury said that she had been assisting with applications to the Council for business grants and that in most cases these had been paid. She commended the work of the Keswick Community Emergency Recovery Partnership and advised that a grant had been received from Cumbria Community Foundation to support this work. Councillor Campbell-Savours said that help was available for anyone currently struggling to pay their Council Tax and he would supply the helpline numbers to the press.
- ii) Cumbria County Council – County Councillor Lywood said that an informal meeting of the Local Committee for Allerdale would take place soon. He thanked Councillor Lansbury for her work to support business grant applicants.
- iii) Lake District National Park Authority North Distinctive Area Parishes – Dr Geoff Davies submitted a written report and added that LDNPA staff had been seconded to help the communications effort to get people to Stay at Home. He thanked these officers for helping to keep the Lake District quiet. He gave detailed information on arrangements for delegated powers to the Head of Development Management to determine planning applications and confirmed that he would not wish to see major applications decided without the involvement of the Development Control Committee.

247. Payment of Accounts

RESOLVED that the accounts for April 2020 as approved by the Inspection Committee be authorised for payment for:

- i) The Town Council, vouchers 224 – 9 amounting to £35,411.49 (thirty five thousand four hundred and eleven pounds and forty nine pence).
- ii) The Parks Trusts, vouchers HP252 – FP224 amounting to £5,575.64 (five thousand five hundred and seventy five pounds and sixty four pence).

248. Budget Summary Comparisons as at 31st March 2020

RECEIVED budget comparisons for the 4th Quarter.

249. Verification of Bank Reconciliations

RESOLVED that Councillor Miller be appointed to sign the bank reconciliations and original bank statements as evidence of verification.

250. Annual Review of Financial Regulations

RECEIVED the report of the Responsible Financial Officer.

RESOLVED that no changes be made to the current Financial Regulations.

251. Assets Register

RESOLVED that the updated Assets Register be approved and adopted.

252. Delegation Arrangements

Consideration was given to arrangements for delegating decisions to the Clerk should this become necessary as the Coronavirus pandemic continues.

RESOLVED: that the Clerk be authorised to act with delegated authority as follows:

- To take action on any issue of such urgency that it cannot wait until the next normal Council meeting. If circumstances permit, the Clerk would normally be expected to consult with the Mayor or Deputy Mayor if the Mayor is unavailable and take his/her view into account
- To submit planning observations on behalf of the Council to the planning authority following consultation with Councillors who for the time being constitute the Council's Planning Group and with the Mayor or Deputy Mayor as above
- To authorise the payment of accounts on behalf of the Town Council and Keswick Parks Charitable Trusts following inspection by two Councillors and consultation with Mayor or Deputy Mayor as above.

All decisions taken under delegated authority to be in accordance with the Council's Standing Orders and Financial Regulations and reported to the next available Council meeting.

Note: these arrangements shall be reviewed in 6 months' time.

253. Minutes of Committee Meetings

RECEIVED for information the Minutes of the Events Committee meeting held on 18th March 2020.

254. Matters to be raised by Councillors

Councillor Titley proposed an agenda item for the next meeting concerning how to support Keswick post-Covid 19. He outlined a three point plan to support businesses and locals and to stage an event at an appropriate time. It was agreed that this be considered at the next meeting.

Councillor Terry outlined concerns about the performance of Public Health England which he felt had failed in its remit to 'protect public health'. He also raised the issue of MPs receiving a £10,000 grant to support them working from home which he felt was unnecessary.

The meeting closed at 9.20 pm.

Chairman

Date

Cole Kelly

Proposal and Summary:

Either a policy or active encouragement campaign to wear facial coverings (NOT Surgical Grade Masks) in shops and the outdoor shopping district of Keswick.

Unfortunately, the government's latest advice merely "suggests" using face coverings in public indoor places where social distancing might not be possible. The ECDC published a technical guidance (PDF link below) on April 8th stating, "The use of face masks in public may serve as a means of source control to reduce the spread of the infection in the community by minimising the excretion of respiratory droplets from infected individuals who have not yet developed symptoms or who remain asymptomatic."

I think now is the time to start setting a good example before shops reopen, as it only helps to prevent transmission if the majority of the people are wearing them (See evidence below "Public mask wearing is most effective at stopping spread of the virus when compliance is high.") Especially with shops potentially being able to open next month it will be impossible to stop people from coming to our town. As we know, the virus doesn't move around on its own: *people* move it around. Major cities all over the world have already adopted face coverings as the norm. Particularly given the high number of cases of Covid 19 in Cumbria, I am worried that we aren't wearing them.

Keswick led the country in shutting down non-essential shops first: I think we should be the first to adopt active encouragement/policy of wearing face coverings.

The Evidence:

European Centre for Disease Prevention and Control; *Using face masks in the community - Reducing COVID-19 transmission from potentially asymptomatic or pre-symptomatic people through the use of face masks -*

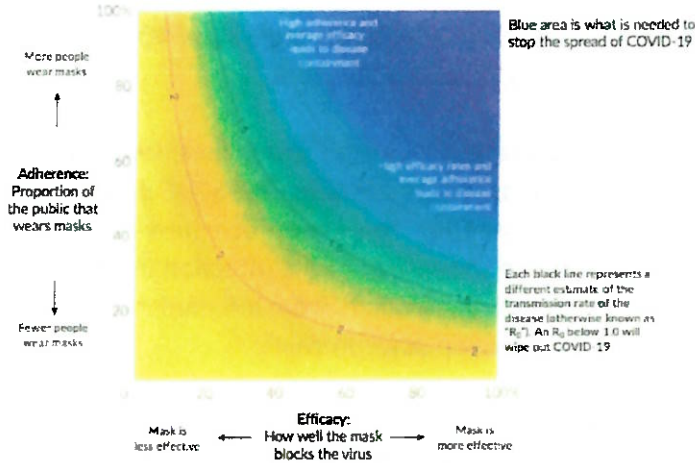
<https://www.ecdc.europa.eu/en/publications-data/using-face-masks-community-reducing-covid-19-transmission>

Face Masks Against COVID-19: An Evidence Review -

<https://www.preprints.org/manuscript/202004.0203/v2>

(Not yet Peer-Reviewed)

If most people wear a mask in public, the transmission rate can entirely stop the spread of COVID-19



The science around the use of masks by the general public to slow or stop the transmission of COVID-19 is advancing rapidly. Based on mathematical models of how the disease is spread from person to person, Tian Liang and a team of researchers at the HKBU COVID-19 Modeling Group at Hong Kong Baptist University estimated how face masks could slow or stop the spread of COVID-19.

The standard epidemiological measure of spread is known as the "reproduction number" or R₀ and measures the number of cases infected by one person infected with a disease. They estimate that wearing masks reduces the R₀, and if more people wore masks and those masks blocked the virus, the spread of the disease would be slowed or even stopped.

Source: L. Tian, et al., "Calibrated Intervention and Containment of the COVID-19 Pandemic" (2020). <https://www.medrxiv.org/lookup/suppl/doi:10.1101/2020.07.15.20030735/-/suppl-material>, page 10 of the Supplementary Materials. Also see Howard et al. "Face Mask Against COVID-19: An Evidence Review" Preprints 2020. <https://www.preprints.org/manuscript/202004/5203/v1>

Graphic created by Jonathan Schwabish. @jchwabish

Above diagram from: *Calibrated Intervention and Containment of the COVID-19 Pandemic*, p 10 <https://arxiv.org/pdf/2003.07353.pdf>

Why the outdoor shopping district?

With increased traffic along Bank Street and Station Street, it will be difficult to maintain distance with the narrow pavements in these areas. In addition, we can all recall the throngs of people on a market day (which might reopen in the near future). It will also be so much easier to just leave your mask on rather than taking it on and off in between visiting multiple shops. Taking masks on and off repeatedly also puts you at further risk of infection because you have to touch your face. Please note, I am not suggesting the wearing of masks while exercising in the countryside or hiking as this is not recommended as effective.

Fighting the fear.

I think there is a deep down fear of wearing face coverings in public because it is harder to deny that things aren't 'normal'. But a good campaign could change this. Just as wearing gloves reminds you to not touch your face, facial coverings will remind us all to keep our distance. You don't wear a mask to protect yourself. You wear a mask to protect OTHERS.

Implementing the campaign.

The campaign would be promoted through *The Keswick Reminder* (and other local and national news sources), social media, and printed signs near all entrances to the shopping district. The ECDC calls them 'community masks': we could use that, or think of an alternative.

Face Coverings not Masks.

We need to encourage the use of homemade face coverings that can be reused but also washed regularly. There is advice on this online for making your own, but also non-medical masks can be purchased from [etsy.com](https://www.etsy.com). We could even produce them locally and ask for donations, as was recently done by Atom Packs with the scrubs for the NHS.

Conclusion:

We've known for a long time now that face coverings will reduce transmission. Just like we know that if the country had gone into lockdown a week earlier it would have saved thousands of lives. It can make you feel weird if you are the only one doing it but if we can achieve an 80% mask rate we can drastically prevent transmissions in Keswick. What are we waiting for?

Planning Applications received between 10/04/2020 - 14/05/2020

Plan ref	Location	Description of Proposed Development
T/2020/0044	12, Greta Villas, Keswick, CA12 5LJ	Fell 1 multi stem cypress (T1)
T/2020/0052	The Grange, Manor Brow, Keswick, CA12 4BA	Raise crown to 4.8m, crown clean and prune 2 beech trees
7/2020/2073	Land Adj The Screes, Chestnut Hill, Keswick, CA12 4LR	Siting of timber chalet for temporary residential purposes during construction of approved dwelling
7/2020/2087	High Keld, Chestnut Hill, Keswick, CA12 4LR	Permanently retaining temporary access AP07 approved under temporary permission (ref:7/2016/2027)as part of the United Utilities Thirlmere West Coast Pipeline, providing new access to High Keld
7/2020/2100	The Pencil Museum, The former Cumberland Pencil Factory Site, Southey Works, Carding Mill Lane, Keswick, CA12 5NG	Provision of a small store adjacent and connected to the existing pencil museum, to replace the small section of building removed as part of the entrance realignment
7/2020/2104	Naddle Compound, Keswick to Threlkeld Railway Trail and adjoining land, Keswick	Permanent retention of existing temporary access track and re-landscaping and re-profiling of compound area back to grass field incorporating material excavated from tunnel excavations
<p align="center">NOTICE TO THE PUBLIC: Interested parties are invited to let the Town Clerk have their comments, in writing, prior to the meeting regarding any of the planning applications on this sheet.</p>		

Decisions Received from LDNPA

Planning Decisions Received between 10/04/2020 & 14/05/2020

Plan Ref	Date of Application	Location	Postcode	Description	KTC Observations	LDNPA Decision	Appeal	Appeal Decision
7/2020/2063	February-20	7, Museum Square, Keswick	CA12 5DZ	One illuminated projecting sign and two illuminated fascia signs	SUPPORT	REFUSED		
7/2020/2066	March-20	Keswick Mini Market, 35, Main Street, Keswick	CA12 5BL	Proposed installation of a Euronet NCR Self Serv 26 ATM through the shop front elevation	SUPPORT	GRANTED		
7/2020/2067	March-20	Keswick Mini Market, 35, Main Street, Keswick	CA12 5BL	Proposed installation of a Euronet NCR Self Serv 26 ATM through the shop front elevation (Advertisement consent)	SUPPORT	GRANTED		
7/2020/2069	March-20	Dog & Gun, 2, Lake Road, Keswick, Cumbria	CA12 5BT	Installation of new projecting awning, wall mounted heaters to external elevation and erection of bin store	OBJECT	REFUSED		
7/2020/2070	March-20	Dog & Gun, 2, Lake Road, Keswick, Cumbria	CA12 5BT	Installation of new projecting awning, wall mounted heaters to external elevation and erection of bin store (Listed building consent)	OBJECT	REFUSED		

KESWICK TOWN COUNCIL
21ST MAY 2020

COMMITTEE/WORKING GROUP/LIAISON GROUP MEMBERSHIP 2020-21

COMMITTEE/GROUP	2019-20 MEMBERSHIP	2020-21 PROPOSAL
STAFFING COMMITTEE 5 Members	MAYOR (CHAIR) EX OFFICIO TRUST CHAIR EX OFFICIO COUNCILLORS: DANIELS HARWOOD MILLER	NO CHANGE
EVENTS COMMITTEE	COUNCILLOR TITLEY (CHAIR) COUNCILLORS BURN DANIELS LANSBURY LYWOOD <ul style="list-style-type: none"> • Representative of Keswick Tourism Association • Representative of Keswick Rotary Club • Representative of Keswick Lions Club • Keswick Market Manager • Representative from Cumbria Police 	NO CHANGE
PLANNING GROUP	COUNCILLORS DANIELS HARWOOD MILLER	NO CHANGE

KESWICK TOWN COUNCIL
21ST MAY 2020

REPRESENTATIVES ON OUTSIDE BODIES FOR 2020-21

ORGANISATION	2019-20 REPRESENTATIVE	2020-21 PROPOSAL
THE BATTERSBY CHARITY	TONY LYWOOD	TONY LYWOOD
KESWICK IN BLOOM	VACANT	PETER TERRY
KESWICK TOURISM ASSOCIATION	ALAN DUNN	ALAN DUNN
KESWICK COMMUNITY EMERGENCY RECOVERY PARTNERSHIP	SALLY LANSBURY	SALLY LANSBURY
KESWICK YOUTH CENTRE	MARKUS CAMPBELL-SAVOURS	MARKUS CAMPBELL-SAVOURS
KESWICK FAIR TRADE COMMITTEE	MARKUS CAMPBELL-SAVOURS	MARKUS CAMPBELL-SAVOURS
KESWICK FLOOD ACTION GROUP	PAUL TITLEY	PAUL TITLEY
KESWICK CONVENTION TOWN LIAISON GROUP	ADAM PAXON MARKUS CAMPBELL-SAVOURS DUNCAN MILLER (RESERVE)	ADAM PAXON MARKUS CAMPBELL-SAVOURS DUNCAN MILLER (RESERVE)
LIAISON MEETINGS (CALC ETC)	ALEXANDRA BOARDMAN STEVE HARWOOD PAUL TITLEY	ALEXANDRA BOARDMAN STEVE HARWOOD PAUL TITLEY

SCHEDULE OF MEETINGS 2020

18 th JUNE	TOWN COUNCIL MEETING
-----------------------	----------------------

9 th JULY	CHARITABLE TRUST MEETING
----------------------	--------------------------

16 th JULY	TOWN COUNCIL MEETING
-----------------------	----------------------

20 th AUGUST	TOWN COUNCIL MEETING
-------------------------	----------------------

10 th SEPTEMBER	CHARITABLE TRUST MEETING
----------------------------	--------------------------

17 th SEPTEMBER	TOWN COUNCIL MEETING
----------------------------	----------------------

15 th OCTOBER	TOWN COUNCIL MEETING
--------------------------	----------------------

12 th NOVEMBER	CHARITABLE TRUST MEETING
---------------------------	--------------------------

19 th NOVEMBER	TOWN COUNCIL MEETING
---------------------------	----------------------

17 th DECEMBER	TOWN COUNCIL MEETING 7PM
---------------------------	--------------------------

SCHEDULE OF MEETINGS 2021

14 th JANUARY	CHARITABLE TRUST MEETING
--------------------------	--------------------------

21 st JANUARY	TOWN COUNCIL MEETING
--------------------------	----------------------

18 th FEBRUARY	TOWN COUNCIL MEETING
---------------------------	----------------------

11 th MARCH	CHARITABLE TRUST MEETING
------------------------	--------------------------

18 th MARCH	TOWN COUNCIL MEETING
------------------------	----------------------

15 th APRIL	ANNUAL PARISH 6.30PM – 7.30PM TOWN COUNCIL MEETING 7.30PM
------------------------	--

20 th MAY	ANNUAL COUNCIL MEETING 7.30PM
----------------------	-------------------------------

27 th MAY	ANNUAL TRUST MEETING 7.30PM
----------------------	-----------------------------

Keswick Town Council– Schedule of Charges - 2020

The Town Council's **current** schedule of charges are: -

Description of Charge	Charge
Hire of Council Chamber	£12 per hour + VAT
Notes	Free of charge for local voluntary groups (Keswick in Bloom, Suskes, U3A, Keswick Tourism Association and KCERP) Hire available Monday to Friday – building opening hours only

Description of Charge	Charge
Photocopying Charges – KIB, KTA and KCERP	5p per copy - A4 Black & white 10p per copy – A4 Colour 10p per copy – A3 Black & white 15p per copy – A3 Colour

Description of Charge	Charge
Photocopying Charges – Members of the Public	10p per copy - A4 Black & white 20p per copy – A4 Colour 20p per copy A3 – Black & white 30p per copy – A3 Colour

Description of Charge	Charge
Keswick Events Banner Advertising Space	£50 per week per banner +VAT
Notes	As per planning permission - Advertising Keswick Events only - 2 Banner spaces only, locations as below:- Between the Moot Hall and Mountain Warehouse, Market Square Between Keswick Reminder (GW McKanes) and Lakes Bar, Station Street

Description of Charge	Charge
Hawthorns Allotment Rent	£60 per annum per plot
Notes	10 plots located in the field at the top of the Hawthorns

The above is a review of the current charges in place, if Councillors feel anything should be amended then suggestions are welcome for approval.

Catherine Parker
Responsible Finance Officer – May 2020

KESWICK TOWN COUNCIL
21ST MAY 2020

ANNUAL REVIEW OF STANDING ORDERS

There have been no major changes in the past year which would require an amendment to the Town Council's Standing Orders apart from the move to 'virtual meetings'. Legislation was enacted in April to enable meetings to be held without members being in physical attendance in response to the Coronavirus pandemic, and since mid April all Committee and Council meetings have taken place using Zoom.

A template protocol to add to Standing Orders has now been issued by NALC to cover 'virtual meetings' and as this situation is likely to be the case for the foreseeable future, I propose that the attached template be added to the Town Council's existing Standing Orders.

LW
140520

Virtual Meetings

Template Protocol to add to Standing Orders

Attendance

1. To attend any virtual, electronic or digital meeting, a Member must be able at that time:
 - a. to hear, and where practicable see, and be so heard and, where practicable, be seen by, the other members in attendance,
 - b. to hear, and where practicable see, and be so heard and, where practicable, be seen by, any members of the public entitled to attend the meeting in order to exercise a right to speak at the meeting, and
 - c. to be so heard and, where practicable, be seen by any other members of the public attending the meeting

Protocol for the Meeting

2. Members should connect to the Meeting shortly before the allotted commencement time and check that their connection is operational.
3. Members should ensure that their microphone is muted other than when they are entitled to speak.
4. The Council's Standing Orders will apply as subject to the following amendments:
5. Members are only entitled to speak at the invitation of the Chair, other than to:
 - a. move a Motion or Amendment without Notice
 - b. second a Motion
 - c. move a Motion which may be moved during a debate
 - d. move a closure Motion
 - e. point of order
 - f. personal explanation
6. In any debate, the Chair of the Meeting will ask each Member in attendance, in turn, whether they wish to say anything as part of the debate. If a Member wishes to speak then this is the point at which they will so speak.
7. Once each Member has either spoken or indicated that they do not wish to speak then the relevant matter will be put to the vote.
8. Each vote will be a roll call vote or by a show of hands, while the minutes will record the decision of the meeting.

Members with a Disclosable Pecuniary Interest in a Matter

9. Any Member with a Disclosable Pecuniary Interest in any particular matter must disconnect from the Meeting for that particular item. The Meeting will pause for up to ten minutes for the said Member to reconnect once the matter has been dealt with.

Confidential or Exempt Items or Issues

10. When confidential, or "exempt" issues are under consideration. The Chair and Members should ensure that there are no members of the public at remote locations able to hear or see the proceedings during such meetings. Any Remote Member should confirm, prior to participating in any confidential and/or exempt item of business, that they are in a secure private location and that no one else is able to hear the proceedings from the device being used by that Remote Member and that no recording is being made. Any member in remote attendance who failed to disclose that there were in fact persons present who were not so entitled will be in breach of their Code of Conduct responsibilities.

Connection Problems

11. If, during the course of a Meeting, it becomes apparent that a Member is no longer in attendance, the Meeting will be paused for a period of up to ten minutes to re-establish their attendance.
12. After the ten minute period, if it has not been possible to re-establish the attendance of the particular Member:
 - a. If the Meeting remains quorate, the Meeting continues.
 - b. If the Meeting is inquorate, it will be adjourned until a suitable alternative time.
13. In circumstances when a Member rejoins part way through a re-commenced matter in a quorate Meeting and have missed part of the debate: councillors must take a view as to whether they are sufficiently informed to properly cast their vote.

Public/Other Participants

14. For those meeting which require some public or other participation, at the relevant item, the Meeting will be paused until such time as those other involved persons are able to so participate.
15. If a technical matter prevents the relevant participant from attending then the Chair will make a decision as to whether they are able to put forward the person's contribution (e.g. a question). end

Report from the North DA Parishes Member of the LDNPA – April 2020

Day-to-day operation of the LDNPA has been much affected by Covid-19 and I have been provided with the following statement from the Head of Commercial Services and Communications.

The Lake District National Park Authority's budget is being severely impacted by the COVID19 outbreak given 51% of its annual budget comes from its commercial activity. To help address this deficit the Authority is needing to make use of the government's Job Retention Scheme. And to that end we have temporarily closed our Keswick Visitor Centre and Northern Office. However please be assured the Authority is still fully staffing its statutory functions including the planning service and key aspects of our Rights of Way safety work. The LDNPA is also paying a leading role in the county's effort to manage the impacts of coronavirus and to prepare for its recovery.

In my March report, I outlined the extension of powers delegated to the Head of Development Management to determine planning applications that would normally be decided by DCC. By way of an update, I can confirm the following.

- I have now agreed a procedure for this with the Head of Development Management.
- No planning applications have yet been determined using the extended powers.
- All the applications that have been determined since the Authority extended the delegated powers would have been determined by officers under the normal Scheme of Delegation.
- Work is now in progress to prepare for virtual meetings of DCC. However, there are numerous technical matters that need to be addressed and the earliest realistic date for such a meeting is July 1st. DCC is a very public-facing committee, and we have to get it right.

On April 16th I “attended” the first ever virtual meeting of Keswick Town Council. It worked well and I think this is an excellent way for town and parish councils to continue to give a good service to parishioners during the current period of social distancing.

I would be glad to participate in any other virtual parish council meetings in the North DA, so please email the meeting details to me if you would find that useful.

Unfortunately, there are signs of increasing road traffic both nationally and in the National Park. However, Government's position, as articulated in yesterday's (24th April) daily briefing, is that motorists should still not undertake unnecessary journeys. The message that the LDNPA and Cumbria Police are promoting remains the same: stay at home. If you witness people breaching the Stay At Home / Social Distancing guidance in the LDNP (or Cumbria more widely), please report this to <https://www.cumbria.police.uk/Report-It/Report-a-Crime/Non-Emergency-Crime-Online.aspx> This link is being manned by staff and it will get a response quickly.

Stay safe.

Geoff Davies

Geoff.Davies@lakedistrict.gov.uk

A proposal for the consideration by the Council

At the last Council meeting a suggestion put forward by myself that, the Town Council as effectively a Parish Council, is the democratic body nearest to the people was not universally accepted by the other Councillors. However I stand by my contention that we are the nearest democratic body to the people and if we are not seen as such by the electorate we should be and the fact that we are not should be of concern to the Council. I therefore believe that we should take steps to remedy what I see as an inadequate democratic process so that we are relevant to the people whom we serve. As a start to this process of being nearer to the electorate that we represent, I am putting forward the following proposition:-

That on a defined day every month the Council holds a 'surgery' to which the electorate are invited to attend to discuss their points of issue or concerns with the councillors. The conditions attached to this surgery are as suggested:-

1. It is held on a defined day for a specific period throughout the year e.g. a Saturday morning 10.00 – 12.00hrs
2. The location also be a specific place e.g. an office in the Council building, the library or other suitable central location.
3. Twelve surgeries a year are held on the week before the formal Council meeting.
4. Each surgery is attended by two Councillors, meaning that if the twelve surgeries a year principle is accepted and if every Councillor agrees to attend, he or she will attend two surgeries.
5. The full programme of surgeries is advertised with times, location and Councillors names on both the Council's web site and in the Reminder.
6. As a standing item on the Council meeting agenda, a report on the surgery is provided by the attending Councillors.
7. There would be no compulsion on Councillors to partake, it should be a personal choice.
8. This arrangement is trialled for a specific time period e.g. one year after which a decision is made by the Council on the continued validity or not of the arrangement.

Obviously under the present Covid lockdown and the social distancing requirement, now is not a time that the proposal as written could be implemented. It may be however, that with a little forethought if the restrictions continue for a considerable time, a virtual surgery could be considered.

I have gained a seconder for my proposition and after speaking with both Mr Mayor Councillor Burn and our Town Clerk Lynda Walker have requested that it be included as an agenda item on the next Council meeting.

Peter D Terry

4th May 2020



United Nations
Educational, Scientific and
Cultural Organization

Organisation
des Nations Unies
pour l'éducation,
la science et la culture

Organización
de las Naciones Unidas
para la Educación,
la Ciencia y la Cultura

Организация
Объединенных Наций по
вопросам образования,
науки и культуры

منظمة الأمم المتحدة
للتربية والعلم والثقافة

联合国教育、
科学及文化组织

Culture Sector
World Heritage Centre

Councillor David Burn
Mayor
Council Offices
50 Main Street, Keswick
Cumbria CA12 5JS

Ref: CLT/WHC/EUR/20/12604

5 May 2020

Dear Mr Burn,

I acknowledge with thanks receipt of your letter of 5 February last, addressed to the Director General of UNESCO, transmitting your concerns regarding the decision by the Lake District National Park Authority to use a tarmac material on the Keswick to Threlkeld railway path, in the World Heritage property 'The English Lake District'.

Please be informed that the state of conservation of this property is being monitored closely by all parties (the World Heritage Centre, the Advisory Bodies to the World Heritage Convention as well as the competent authorities of the State Party of the United Kingdom of Great Britain and Northern Ireland) in accordance with the *Operational Guidelines for the implementation of the World Heritage Convention*.

Please also note that, according to Article 4 of the *World Heritage Convention*, "the duty of ensuring the identification, protection, conservation, preservation and transmission to future generations of the cultural and natural heritage situated on its territory" belongs primarily to the States Parties to the *World Heritage Convention*.

In the meantime, please rest assured that we have taken due note of your concerns and, in compliance with Paragraph 174 of the *Operational Guidelines for the Implementation of the World Heritage Convention*, the information you provided has been transmitted to the national authorities of the United Kingdom of Great Britain and Northern Ireland for review and comments.

Thanking you for your support and cooperation in the implementation of the *World Heritage Convention*, I remain,

Yours sincerely,

Isabelle Anatole-Gabriel
Chief
Europe and North America Unit

KESWICK TOWN COUNCIL
21ST MAY 2020

KESWICK TO THRELKELD MULTI-USER TRAIL

The UNESCO response to our letter of 5th February 2020 appears to be encouraging in that they are taking the concerns raised seriously, but the outcome is that they are passing this matter on to the delegated UK Government Department for them to look into. Carol Smith from Threlkeld has been communicating separately at great length with UNESCO and other parties. She did get a response from the relevant Government Department for Culture, Media and Sport on 8th April 2020 in advance of our reply. Enid Williams responded as the Senior Heritage Policy Advisor confirming that planning decisions taken by the LDNPA were outside their remit and they could only comment on the implications to the World Heritage Site status. After consulting with the LDNPA she saw no reason to question their judgement and considered this to be primarily a local issue rather than of national or international significance. This suggests to me that we are unlikely to get a change of heart on World Heritage Site concerns.

The Coronavirus situation has effectively let the LDNPA off the hook on the K2T Trail. I feel we should not lose sight of the bigger picture in the challenges we have made to the LDNPA in the context of future projects. I am thinking of the plan for a continuous round Derwentwater Trail - which I would be in favour of - but not if the same decision-making process results in a tarmac trail using the same principles argued for the K2T Trail. I would like the Council's support to continue our challenge to the governance of the LDNPA which has been so deeply flawed on this project and totally unresponsive to widespread local concerns.

I fully accept that the work on the K2T Trail will not be changed and will be completed with a tarmac surface finish. Our "No confidence" motions in the Board and Senior Management have been important but will be meaningless unless we follow them up. I would propose to prepare a submission to the Department for the Environment, Food and Rural Affairs - the Government Department responsible for National Parks. The current Minister is George Eustice. My intention would be to set out concerns on a decision-making process where the Senior Management can act as Client, Developer and Applicant in granting themselves planning permission in contravention of their own stated planning policies and their prime responsibilities under the Environment Act 1995 - to conserve and enhance the natural beauty, wildlife and cultural heritage of the area.

I should stress that I am not "anti" the LDNPA but I do feel on this particular project their conduct has been well below what I would expect with no apparent accountability for their actions.

Councillor Steve Harwood

Draft letter to be sent to:

- 1) Trudy Harrison, MP
- 2) Priti Patel, Secretary of State

Like many councils, last year we declared a Climate Change Emergency. The government is now setting out its strategy for how the country will come out of the Covid-19 pandemic. We would like to see changes to 'build back better' and avoid the future environmental disasters we face if we continue to despoil the environment as we have done in the past.

Sustainable Keswick (a local group) has produced the short paper appended to this letter. What changes would you recommend to achieve the necessary environmental improvements to avoid the problems highlighted in the attached?

Would it be possible to bring our short paper to the attention of those discussing the changes which will follow the lifting of the lockdown from the present pandemic crisis?

Yours sincerely,

KTC

Towards a Green New Deal.

Terry Sloan (Emeritus Professor of Physics, Lancaster University), 23 April 2020.

(On behalf of Sustainable Keswick).

Introduction.

Recently Antonio Guterres, Secretary General of the United Nations, called on Governments to seize the opportunity to do things right for the future following the end of the corona-virus emergency. He quoted the United Nations climate chief who said "with the restart, a window of hope and opportunity opens, an opportunity for nations to green their recovery packages and shape the 21st century economy in ways that are clean, green, healthy, safe and more resilient". The Secretary General went on to say "as the World begins planning for a post pandemic recovery the United Nations is calling on Governments to seize the opportunity to 'build back better' by creating more sustainable, resilient and inclusive societies".

We endorse these sentiments and urge governments not to continue with business as usual after the present pandemic emergency has ended but to create a World which "builds back better".

The Environmental Problems

There are three current environmental crises. These are

1. Global warming and with it climate change.
2. Loss of biodiversity

3. Mistreatment of the oceans either by overfishing or by pollution from human waste materials.

These are just as much crises as that caused by the current pandemic but they are taking place on a slower time scale. It is helpful to view them as a pandemic in slow motion.

On the climate crisis - the current predictions of the World's experts on climate science have shown that we need to reduce to net zero our greenhouse gas emissions within between 9 to 18 years if we are to limit global warming to less than 1.5 degrees C. If we relax this limitation to 2 degrees C the time range increases to 23 to 35 years (the range reflecting the uncertainty in the predictions). The experts warn us that if we allow global warming beyond these limits there will be serious consequences for humankind from rising sea levels, extreme weather events etc. To quote the broadcaster David Attenborough, such consequences could signal the end of the civilised world we know. In Paris in 2015 195 countries agreed to reduce their emissions so that global warming should be kept below 2 degrees C and, if possible, below 1.5 degrees.

On the loss of biodiversity - most of the food we eat either directly or indirectly is plant based. Plants need pollinating insects to reproduce. The decline in insect populations of recent years will pose a serious threat to plant life and hence to future food supplies if it continues. We are facing a mass extinction the like of which has not been seen on Earth since the demise of the dinosaurs and many other species 60 million years ago.

On mistreatment of the oceans - overfishing and human waste threaten the biosecurity of the oceans which will curtail fish as a source of food. Much of the overfishing is due to the industrial style of fishing with many of the products used for cattle feed. Human waste kills sea creatures and interferes with its food chain and reproductive cycles.

The Solutions

The Government has shown great courage in tackling the current pandemic emergency. We ask that it takes similar action to steer the economy towards a green industrial revolution. It has backed such action by declaring a climate emergency. However, actions throughout the World are rather sluggish and not with the urgency demanded by the crises we face. Some years ago the economist Nicholas Stern showed that the cost of not doing anything about these crises will in the long run be far greater than if we tackle them now while they are still manageable. But this will require a very different world economic structure concentrating on using money wisely rather than on making money.

People, in response to Government action to the pandemic crisis, have come together to help and care for each other. This shows that there are greater values in life than money and market forces which have created a divided society with growing inequality. The environmental problems being created before the pandemic can be ascribed to the fact that there is rarely any cost placed on damage to the environment created by any course of action.

We therefore ask that the Government should steer the economy away from its current dependence on the fossil fuels which are producing global warming. This should include a cessation of all subsidies to the industries committed to producing the fossil fuels. Instead the subsidies should be directed towards stimulating the production and storage of the energy we need by renewable means. This will lead to a revolution in industry with green jobs replacing those lost in the present system.

To restore and prevent further loss of biodiversity, there should be better land management to offset the effects of intensive farming and urbanisation.

Fish products should be used to feed people and not cattle. Fishing quotas throughout the World should be set to allow fishing to be sustainable i.e. leave as much for future generations as we have inherited. Furthermore, we need to cut down the waste that is either burnt, contributing to green house gas production, or discarded so that much of it eventually ends in the ocean.

Conclusions

We urge Governments to build back a better system after the end of the current pandemic crisis. They should work towards making and abiding by a green new deal to avoid the impending environmental disasters. Such a deal should introduce better environmental protection to avoid the problems created by global warming, loss of biodiversity and human waste. The system should also be aimed to produce a fairer and more equal society.

KESWICK TOWN COUNCIL
21ST MAY 2020

CLERK'S REPORT

Since the start of the Coronavirus pandemic office staff have been working mainly from home as directed by the Government with occasional pre-planned visits to the office where necessary. The Staffing Committee has been active in monitoring how parks staff can comply with the guidelines in a way which safeguards their health and wellbeing whilst ensuring that essential parks maintenance work can be carried out and I would like to thank them for their time and help during this period. I am glad to report that no staff have been required to self-isolate and all are well at the time of writing.

Email traffic has increased considerably with communications regarding Coronavirus from a number of different bodies and new information being issued on a daily basis. I have attended weekly virtual meetings of the Allerdale Community Resilience Group which has been set up by the County and Borough Councils and includes representatives from local community groups as well as local councils to monitor issues arising in the community and escalate information as necessary. The LDNPA has also sought to manage the changing situation with regard to visitors to the area following the relaxation in the rules announced on 10th May and a meeting took place on 12th May..

The first meeting of the Keswick Transport Study informal delivery board was also set up by the LDNPA on 30th April. The eight work packages from the Transport Study were considered as part of the Borderlands Growth Deal 'See More Lake District' element under the 'Destination Borderlands' theme. Four of the eight packages meet the criteria for Borderlands funding – essentially the two cycling packages, the walking package and the public transport package. The case will be taken to the Borderlands Partnership in May and if approved will then go to government for consideration. It was agreed that future meetings are important particularly at this time as there may be options to build into Covid-19 recovery packages. The next meeting will be held in four weeks' time, and then every six weeks.

LW
200520

Lynda Walker

From: Ministerial Contact Unit <no-reply@defra.ecase.co.uk>
Sent: 01 May 2020 14:11
To: Town Clerk
Subject: Thirlmere reservoir - Ref: TO2020/06103

Dear Ms Walker,

Thank you for your letter of 6 March to the Secretary of State, on behalf of Keswick Town Council, about Thirlmere reservoir and flood alleviation. I have been asked to reply and apologise for the delay in doing so. Defra is currently dealing with high volumes of correspondence due to COVID-19. Thank you for your understanding during this challenging time.

Defra officials have noted the details of the "K FAG Memorandum" and are aware that the local Environment Agency office is working closely with United Utilities and Natural England to provide more flood risk benefit from the management of Thirlmere reservoir. As I am sure you will appreciate, this is a challenging balance as protection of water resources and the environment also needs to be achieved. You will also be aware that the use of reservoirs for flood mitigation was raised in the Adjournment Debate on 4 April, making this a live and developing discussion.

Yours sincerely,

Abby Johns

Ministerial Contact Unit

Lynda Walker

From: Trudy Harrison <trudy.harrison.mp@parliament.uk>
Sent: 12 May 2020 15:13
To: Town Clerk
Subject: Thirlmere Reservoir (Case Ref: TH6568)

Dear Lynda,

I hope this email finds you well.

Following correspondence from the Department for Environment, Food and Rural Affairs, I understand that officials replied to your correspondence on the 1st May.

If there is anything further I can help you with, please let me know.

Kind regards,

Oliver

Oliver Dorgan
Office of Trudy Harrison MP
Member of Parliament for Copeland
Parliamentary Private Secretary to the Prime Minister
Constituency Office, Main Street, Bootle, LA19 5TF
Tel: 01229 718333 Email: oliver.dorgan@parliament.uk