

KESWICK TOWN COUNCIL

STATEMENT OF ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2025

Vivien Little
Council Offices
50 Main Street
Keswick
Cumbria
CA12 5JS

Keswick Town Council
Annual Statement of Accounts
Year Ended 31 March 2025

Contents

	Page
General Fund Income and Expenditure Account	1
General Administration Costs	2
Grants	3
War Memorial and Contingency Spending	4
Events Fund and Christmas Lights Fund	5
Earmarked Funds	6
Balance Sheet	7
Supporting Statements	8 - 9

Keswick Town Council
General Fund
Income and Expenditure Accounts
Year Ended 31 March 2025

		Year Ended 31 March 2025	Year Ended 31 March 2024
General Income			
Precept (including local council tax support grant)		349,627	328,245
Fitz Park Grant from Allerdale Borough Council		20,000	20,000
Bank Interest - Business Premium Account		-	42
Bank Interest - CCLA		4,928	2,554
Bank Interest - Unity		2,730	936
Business Rates / Supplier Refund		20	-
Walker Park Rents		14,130	14,130
Townfield		1,600	-
Battersby Charity - CCTV Cameras Moot Hall		-	-
K2T Toilets Contribution		-	539
Christmas Lights Contribution		2,150	2,020
Memorial Seat Donation		-	-
Allotment Income		612	603
Total General Income		395,797	369,069
Expenditure			
Administration, Salaries, NIC, SA & Costs	Page 2	89,487	84,717
Grants Paid	Page 3	19,000	19,146
Christmas Lighting		33,274	30,914
Town Floral Displays		600	507
Town Mayor's Allowance		2,000	2,000
Election Expenses		99	-
Contingency	Page 4	1,992	4,000
War Memorial	Page 4	1,495	1,523
Townfield Grant		-	2,803
Open Spaces		999	1,000
Grant to Fitz Park Trust		203,297	193,574
K2T Toilets Contribution		-	1,829
Memorial Seat Expenditure		350	392
CCTV Maintenance - Moot Hall		2,004	3,600
Audit Fee		2,250	2,065
Sum Up machine		139	-
Advertising		226	207
Town Events / Celebrations		8,510	6,923
Grass cutting church yards		4,000	-
KCHT Support		3,000	-
Allotment Expenses		454	204
Annual Parish Meeting		751	2,434
General Reserves Expenditure		7,213	-
Events Coordinator		2,554	-
Total General Expenditure		383,694	357,838
General Income less Expenditure		12,103	11,231
Reserves Brought Forward		167,956	165,481
Transfers (to)/from Funds		(10,458)	(8,756)
General Fund Reserves Carry Forward		169,601	167,956

Keswick Town Council
General Administration Costs
Year Ended 31 March 2025

	Year Ended 31 March 2025	Year Ended 31 March 2024
Income		
Photocopying	-	1
Council Chamber Hire	372	240
Total Income	372	241
Expenditure		
Salaries, National insurance and Pension	121,596	112,421
Pension to Former Employee	1,685	1,566
Staff Expenses	206	167
Payroll Outsource Costs	580	428
Rent	7,100	7,100
Building Service Costs	6,400	7,820
Insurance	828	890
Repairs	237	646
Subscriptions	1,004	1,069
Stationery and Printing	644	686
Postage	200	320
Photocopier Lease and Charges	1,839	1,653
Computer Maintenance	3,977	3,353
Website and Internet Costs	1,252	1,161
Telephone	731	1,195
Health and Safety	99	15
Office Equipment and Fittings	80	120
Council Chamber Expenditure	135	28
Conferences / Training	924	800
Total Expenditure	149,517	141,438
Net Expenditure	149,145	141,197
Allocated to:		
General Fund 60%	60% 89,487	84,717
Hope Park 20%	20% 29,829	28,239
Fitz Park 20 %	20% 29,829	28,239
	149,145	141,197

Keswick Town Council
Grants and S137 Payments
Year Ended 31 March 2025

	Year Ended 31 March 2025	Year Ended 31 March 2024
Grants		
Theatre by The Lake Youth Work	2,000	2,000
1st Keswick Scout Group	2,500	2,000
Keswick Community Emergency Recovery Partnership		5,825
Keswick Youth Centre Services	5,776	3,605
Keswick Senior Citizens (The Drop In)	1,000	-
Keswick in Bloom		2,750
Citizens Advice Allerdale	500	500
Two's Company	750	-
Rotary Club Winter Warmth		(638)
St Herberts School	300	1,391
Keswick Area Food Share	1,000	-
Keswick Swifts		250
Keswick Rugby Club	5,000	-
Grant Underspend		563
Crosthwaite Church		325
Keswick Cricket Club		500
Threlkeld Housing		75
Keswick & District Fair Trade	150	
Royal British Legion Poppy Wreath	24	
Total Grants Other Powers	19,000	19,146

Keswick Town Council
War Memorial and Contingency Spending
Year Ended 31 March 2025

WAR MEMORIAL

	Year Ended 31 March 2025	Year Ended 31 March 2024
Income		
Grant from Keswick Town Council	1,495	1,523
Interest	13	10
Total Income	1,508	1,533
Expenditure		
Insurance	695	723
Maintenance and Floral Displays	800	800
Total Expenditure	1,495	1,523
Surplus / (Deficit)	13	10
Balance brought forward	869	859
Total Fund Balance	882	869

CONTINGENCY SPENDING

	Year Ended 31 March 2025	Year Ended 31 March 2024
Contingency Spending		
Battery for SID	161	-
Framing QEII Portrait	64	-
TV Licence	170	-
Christmas Card Sponsorship		350
Recharge of Plant IT Training	400	-
RDC Support Renewal		213
Post Box to Heaven		270
Professional Fees - merging Townsfield		2,600
Professional Fees - DofE & Walker Park		567
Dehumidifyer and Rolls	247	
1st Registration of Townsfield	950	
	1,992	4,000

Keswick Town Council
 Keswick Town Council Events Fund & Christmas Lights Fund
 Year Ended 31 March 2025

EVENTS FUND

	31 March 2025	31 March 2024
Income		
Other Events Income	2,597	2,538
Total Income	<u>2,597</u>	<u>2,538</u>
Expenditure		
Events Fund Expenditure	1,743	5,909
Cover budget overspend on events	60	-
Total Expenditure	<u>1,803</u>	<u>5,909</u>
Surplus / (Deficit)	794	(3,371)
Balance brought forward	35,615	38,255
Transfer to General Reserves to cover overspend / cost of lights	-	(1,960)
Transfer from Christmas Lights Fund	402	-
Transfer from General Reserves of underspend	-	2,691
Total Fund Balance	<u>36,811</u>	<u>35,615</u>

CHRISTMAS LIGHTS FUND

	Year Ended 31 March 2025	Year Ended 31 March 2024
Income		
	-	-
Total Income	<u>-</u>	<u>-</u>
Expenditure		
	-	2,553
Total Expenditure	<u>-</u>	<u>2,553</u>
Surplus / (Deficit)	-	(2,553)
Balance brought forward	402	2,955
Transfer to Events Fund	(402)	-
Total Fund Balance	<u>-</u>	<u>402</u>

Keswick Town Council
Earmarked Funds
Year Ended 31 March 2025

Earmarked Funds

	Year Ended 31 March 2025	Year Ended 31 March 2024
Income	-	-
Total Income	-	-
Expenditure	9,462	7,881
Total Expenditure	9,462	7,881
Surplus / (Deficit)	(9,462)	(7,881)
Balance brought forward	23,600	23,456
Transfer (to) from General Reserves of Earmarked	10,458	8,025
Total Fund Balance	24,596	23,600

Earmarked Funds Breakdown

Local Housing	200	200
Elections	5,000	5,000
Office and Council Chamber	2,000	2,000
Equipment	3,000	3,000
Professional Advice	4,000	4,000
War Memorial	2,000	3,000
CCTV - PCC	8,396	6,400
Total Earmarked Funds	24,596	23,600

Keswick Town Council
Balance Sheet
31 March 2025

	31 March 2025	31 March 2024
Current Assets		
Debtors	462	160
Prepayments	1,807	1,607
VAT	9,143	21,365
Hope Park Loan Account	30,165	30,327
Town Council Current and Saver Accounts	24,992	15,992
CCLA Public Sector Deposit Fund	100,000	100,000
KTC Unity Trust	103,666	100,936
War Memorial Account	882	870
Barclay Card	-	(178)
Total Current Assets	271,117	271,079
Current Liabilities		
Creditors	7,675	8,067
Accruals	6,731	7,250
Salary Control Account	-	-
Fitz Park Loan Account	24,821	25,720
Townfield	-	1,600
Total Current Liabilities	39,227	42,637
Net Current Assets	231,890	228,442
Represented By		
Town Council General Reserve	Page 1 169,601	167,956
War Memorial Fund	Page 4 882	869
Events Fund	Page 5 36,811	35,615
Christmas Lights	Page 5 -	402
Earmarked Funds	Page 6 24,596	23,600
	231,890	228,442

The above statement represents fairly the financial position of the authority as at 31 March 2025 and reflects its income and expenditure during the year.

Approved By Council

Minute Ref

MIN NO. 37 Date 19.6.25

Chair



Town Clerk



Keswick Town Council
Supporting Statements to the Accounts
Year Ended 31 March 2025

1) Assets

During the year the following assets were purchased at the cost shown:-

	£
HP Pro Book Laptop	595
Dehumidifier	230

825

The cost of these are included in the accounts as follows

Earmarked Reserves	595
Contingency	230

825

During the year the following assets were disposed of:-

£
Nil

-

At 31 March 2025 the following assets (at cost price) were held:-

	£
Office Equipment	5,971
Office Furniture	7,683
Council Chamber Furniture	2,485
Other Fixed Assets	23,997
Mayoral Chains of Office	31,500
Deputy Mayors Chains of Office	407
	<hr/> 72,043 <hr/>

Community Assets	£
War Memorial - nominal value	1

Keswick Town Council
Supporting Statements to the Accounts
Year Ended 31 March 2025

2) Borrowings

As at the close of business on 31 March 2025 the Council had no loans outstanding.

3) Leases

At the end of the year the following lease was in operation

Lessor	Purpose	Annual Payable £	Year of Expiry
BNP Paribas Supplier Apogee - Agreement No: A1B51691	Photocopier	547	2025

4) Tenancies

Council as Landlord

Tenant	Property	Rent pa £
Allerdale Borough Council	Walker Park	14,130

Council as Tenant

Landlord	Property	Rent pa £
Cumberland Council	Council Chambers and Offices	7,100

6) Agency Work

During the year the Council did not undertake any agency work

7) Pensions

For the year of accounts the Council's contributions were 20.6% of employees pensionsable pay. This scheme is administered by Cumbria County Council.

Approved By Council

Minute Ref MIN No. 37 Date 19.6.25

Chairman 

Town Clerk 