

KESWICK TOWN COUNCIL ASSETS REGISTER AS AT 31/3/2025										
							Original Purchase Cost (rounded to nearest £)	Additions (at purchase cost)	Disposals	Total
Date Purchased	Purchase Cost	Description	Location	Notes						
		Council Offices: Office Equipment								
Not known	£129.99	Dahle standard guillotine	Office	Model 00504			130			
03.03.08	£17.00	Challenge Laminator	Office	S/N LM089BR			0			
03.11.08	£85.00	Nikon Coolpix S210 8MP digital camera	Office				85			
03.11.08	£13.00	Sandisk Memory card for camera	Office				13			
31.01.14	£718.90	HP ProBook 450 laptop, case & mouse	Office	28489			719			
28.11.19	£339.00	Rexel Auto 200x Cross Cut Shredder	Reception/Office	RM33949			339			
27.03.20	£734.00	HP Desktop	Clerk's Office				734			
18.03.21	£144.00	HP 9010 Printer	Clerk's Office	THIC862VY			144			
07.07.21	£157.00	Iiyama 23 inch screen	Reception/Office	XU2395WSU			157			
18.07.21	£1,078.00	HP ProDesk 400 G7 Desk Top Computers x 2	Reception/Office (RFO & Admin)	2565SD 8GB			1078			
31.03.22	£912.50	Iiyama 23.8" Full HD VA Monitors x 5	Office (Town Clerk, RFO & Admin)	XUB2494HSU			913			
31.03.22	£100.00	Dual monitor mount - desk clamp x 1	Reception (Admin)				100			
17.03.23	£964.00	Telephone System & associated	Office (Town Clerk, RFO & Admin)	Connexions			964			
6.08.24	£595.00	HP Probook 450 Business laptop	Office	KCS			0	595		
							5376	595	0	5971
		Office Furniture								
Not known	£757.00	Desks x 3-2	Office & Clerk's Office	Estimate			506			
Not known	£306.00	3 drawer mobile pedestal x 2	Office & Clerk's Office	n/a			306			
Not known	£220.00	4 shelf book case	Office	n/a			220			
1974	£500	Safe	Clerk's Office	Model John Port Estimate			500			
11.12.91 & Nov.2005	£161.77	Chairs x 4	Office & Clerk's Office	2 black leather chairs, 1 operator chairs, 1 operator stool			162			
Not known	£349.74	2 drawer Harvey filing cabinets x 4 (58.29 each)	Office, Clerk's Office	Beige			350			
Not known	£29.99	Dimplex electric heater	Chamber	White			30			
11.05.09	£47.99	Low Cupboard	Office	Q25-T41590			48			
29.05.09	£256.52	9 New Blinds	Office/Chamber	Cream Vertical			143			
04.08.10	£39.99	Berlin Leather Chair	Office	Black			40			
08.08.13	£79.99	2 Drawer Filing Cabinet	Office	Coffee			80			
07.08.13	£101.98	4 Drawer Filing Cabinet	Office	Coffee			102			
25.02.14	£122.24	2 Low Cupboards	Office	Q25-T41590			122			
07.09.15	£128.54	Operators Chair	Office	Black			128			
20.11.15	£159.00	Desk	Office	Ergo Maple			159			
30.11.15	£139.00	Desk	Office	120cm Maple			139			
15.04.16	£99.00	4 Drawer Filing Cabinet	Office	Coffee			99			
30.09.16	£117.00	Infinite Bookcase & doors	Office	Beech			117			
05.01.17	£69.99	Operators Chair	Clerk's Office	Stanley Togo			70			
10.05.23	£120.00	Essentials Mini Fridge	Office	CTT50W20			120			
14.09.23	£549.00	Ergonomic Office Chair	Office (Ania)				549			
14.09.23	£549.00	Ergonomic Office Chair	Office (Catherine)				549			
14.09.23	£725.00	Electric sit stand desk	Office (Catherine)	Yo Yo Pro			725			
14.09.23	£198.00	Kardo dual monitor arm	Office (Ania)				198			
21.09.23	£63.31	Q connect felt frame noticeboard	Office (Clerk)	9700026			63			
21.09.23	£74.38	Q connect felt frame noticeboard	Office	9700025			74			
29.09.23	£335.00	First single desk with 3 drawer pedestal	Office (Ania)	KF803591			335			
29.09.23	£228.70	Circular white radial leg table 1200mm	Office (Clerk)				228			
29.09.23	£460.00	Teknik 1500Bk black fabric chairs	Office (Clerk)	Black			460			
04.10.23	£470.00	Jemini 2door storage cupboard	Office	KF08087			470			
12.10.23	£149.00	Floor standing screen	Office (Ania)	Hilswick E1190			149			
02.02.24	£441.67	Office blinds x 5	Office	Polaris grey			442			
		Council Chambers								
12.12.92	£265.86	Polyprop chairs x 14 (18.99 each)	12 scrapped 2010	Blue			266			
12.12.92	£930.00	Tables x 6		Dark Wood			930			
12.12.92	£224.00	S82 Chairs x 14 (£16.00 each)		Blue			224			
Not known	£199.98	2 x 4 draw filing cabinets (£99.99 each)	Store room	Grey			200			
31.07.09	£ 213.60	Filter Coffee Machine	Chamber Kitchen				214			
19.12.14	£ 338.99	3 X walnut steel framed tables	Chamber	Walnut			339			
07.09.15	£ 81.97	Meeting table	Chamber	Beech			82			
25.02.25	£ 229.57	Dehumidifier	Chamber	41553			0	230		
Not known	£13,416.00	Mayoral chains of office x 2 (Sum insured) - REVALUED MARCH 2018	Safe	Mayors Chain E20k Mayoress Chain £11,500			31500			
28.10.08	£ 407.00	Deputy Mayors Jewel - REVALUED APRIL 2019	Safe				407			
		Miscellaneous Assets								
07.03.14	£ 487.70	Green Plastic Chairs	Rear Yard	4 x rectangle & 16 round			488			
20.03.20	£ 5,155.00	Vehicle Activation Sign - SID	Chestnut Hill Market Square & Lower Main/Bank Street	Speed indication device CCTV cameras connected to Police HQ			5155			
21.12.20	£ 18,354.00	CCTV Cameras and associated equipment x 2					18354			
		Community Asset								
	£ 1.00	War Memorial	Penrith Road				1			1
							65843	230	0	66073
							71219	825	0	72044
Purchase costs taken from Viking Direct or Lakeland Office as no original cost known										
Amended asset register as per amendments to proper practices as noted in Governance and Accountability for Local Councils - A Practitioners' Guide										
The practice below should now be applied: - Each asset owned by the body should be recorded on the asset register at its original purchase cost. In the event that the original purchase cost is not known at the time of the first recording on the asset register, the body should, having taken appropriate advice, established a current value for the asset. This value will act as a proxy for the original purchase cost and remain unchanged until disposal.										
Assets should not be adjusted for depreciation. The cost will remain as the asset value in the asset register and on the Annual Return until the asset is disposed.										