

KESWICK TOWN COUNCIL

**STATEMENT OF ACCOUNTS FOR
THE YEAR ENDED
31 MARCH 2022**

Vivien Little
Council Offices
50 Main Street
Keswick
Cumbria
CA12 5JS

Keswick Town Council
Annual Statement of Accounts
Year Ended 31 March 2022

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Keswick Town Council
General Fund
Income and Expenditure Accounts
Year Ended 31 March 2022

		Year Ended 31 March 2022	Year Ended 31 March 2021
General Income			
Precept (including local council tax support grant)		273,697	270,641
Fitz Park Grant from Allerdale Borough Council		20,000	20,000
ABC COVID Grant		-	10,000
Bank Interest - Business Premium Account		2	10
Walker Park Rents		12,267	12,267
Battersby Charity - CCTV Cameras Moot Hall		180	
Events Banner Advertising Income		50	733
Blue Signs Income		995	2,500
Memorial Seat Donation		670	-
ABC Welcome Back Fund 2022		388	
Bus Shelter Mural CCC Fund		700	2,000
KTC Grant Returned		-	200
Allotment Income		597	598
Total General Income		<u>309,546</u>	<u>318,949</u>
Expenditure			
Administration, Salaries, NIC, SA & Costs	Page 2	78,294	74,794
Grants Paid	Page 3	18,327	15,968
Christmas Lighting		39,090	26,815
Town Floral Displays		600	300
Town Mayor's Allowance		2,000	2,000
Contingency	Page 4	1,582	4,626
War Memorial	Page 4	1,548	1,526
Townfield Expenditure		1,150	1,300
Open Spaces		1,000	1,000
Grant to Fitz Park Trust		159,928	152,719
Blue Signs/Finger Posts		3,455	-
ABC - Welcome Back Fund 2022		388	-
Memorial Seat Expenditure		666	-
CCC Bus Shleter Mural		2,700	-
Communications and Neighbourhood Plan		-	365
COVID Grant Expenditure		-	10,000
CCTV Maintenance - Moot Hall		312	141
Audit Fee		1,830	1,750
Advertising		215	194
Town Events / Celebrations		5,239	3,098
Allotment Expenses		455	350
Annual Parish Meeting		285	-
CCTV Purchase		-	1,627
Total General Expenditure		<u>319,064</u>	<u>298,573</u>
General Income less Expenditure		(9,518)	20,376
Reserves Brought Forward		187,547	175,331
Transfers (to)/from Funds		1,451	(8,160)
General Fund Reserves Carry Forward		<u>179,481</u>	<u>187,547</u>

Keswick Town Council
General Administration Costs
Year Ended 31 March 2022

	Year Ended 31 March 2022	Year Ended 31 March 2021
Income		
Photocopying	-	-
Total Income	<u>-</u>	<u>-</u>
Expenditure		
Salaries, National insurance and Pension	107,059	101,153
Pension to Former Employee	1,415	1,408
Staff Expenses	-	62
Staff Recruitment Costs	-	969
Payroll Outsource Costs	309	320
Rent	7,100	7,100
Building Service Costs	5,270	5,000
Insurance	863	835
Repairs	88	12
Subscriptions	869	813
Stationery and Printing	860	893
Postage	313	317
Photocopier Lease and Charges	1,725	1,642
Computer Maintenance	2,181	1,948
Website and Internet Costs	602	655
Telephone	491	400
Health and Safety	52	236
Office Equipment and Fittings	283	144
Council Chamber Expenditure	493	-
Conferences / Training	515	750
Total Expenditure	<u>130,488</u>	<u>124,657</u>
Net Expenditure	130,488	124,657
Allocated to:		
General Fund 60% (2020 60%)	60% 78,294	74,794
Hope Park 20% (2020 20%)	20% 26,098	24,931
Fitz Park 20% (2020 20%)	20% 26,098	24,931
	<u>130,488</u>	<u>124,657</u>

Keswick Town Council
Grants and S137 Payments
Year Ended 31 March 2022

	Year Ended 31 March 2022	Year Ended 31 March 2021
Grants		
Theatre by The Lake Youth Work	2,500	3,000
Keswick in Bloom		2,500
1st Keswick Scout Group	2,500	2,500
Keswick Tourism Association		
Keswick Community Emergency Recovery Partnership	5,825	3,000
Keswick Youth Centre Services	2,727	1,723
Great North Air Ambulance		500
CPR Group CIC	200	
St Johns Ambulance		
Citizens Advice Allerdale	500	500
Keswick Senior Citizens Club		2,000
Keswick Voluntary Car Service		375
West Cumbria Rape Crisis		(250)
St Herberts School	1,250	
Keswick St John PCC	705	
Ukraine Appeal	2,000	
Keswick Society of Art		
Keswick and District First Responders	120	120
Total Grants Other Powers	18,327	15,968

**Keswick Town Council
War Memorial and Contingency Spending
Year Ended 31 March 2022**

WAR MEMORIAL

	Year Ended 31 March 2022	Year Ended 31 March 2021
Income		
Grant from Keswick Town Council	1,548	1,526
Interest	-	-
Total Income	<u>1,548</u>	<u>1,526</u>
Expenditure		
Insurance	748	-
Maintenance and Floral Displays	800	800
Repairs	-	726
Total Expenditure	<u>1,548</u>	<u>1,526</u>
Surplus / (Deficit)	-	-
Balance brought forward	854	854
Total Fund Balance	<u>854</u>	<u>854</u>

CONTINGENCY SPENDING

	Year Ended 31 March 2022	Year Ended 31 March 2021
Contingency Spending		
CCTV Maintenance		2,865
Blue Finger Posts		2,135
Neighbourhood Plan Administration		(374)
Repair Mayoral Chain	120	
K2T Signage	319	
Bike Stands	250	
Computer Backup	152	
M365	741	
	<u>1,582</u>	<u>4,626</u>

Keswick Town Council
Keswick Town Council Events Fund & Christmas Lights Fund
Year Ended 31 March 2022

EVENTS FUND

	31 March 2022	31 March 2021
Income		
Scruffs Income	-	-
Other Events Income	-	-
Total Income	<u>-</u>	<u>-</u>
Expenditure		
Events Coordinator	-	-
Scruffs Expenditure	147	147
Total Expenditure	<u>147</u>	<u>147</u>
Surplus / (Deficit)	(147)	(147)
Balance brought forward	33,428	21,015
Transfer to General Reserves to cover cost of lights	(4,745)	12,560
Transfer from General Reserves of underspend	6,909	
Total Fund Balance	<u>35,445</u>	<u>33,428</u>

CHRISTMAS LIGHTS FUND

	Year Ended 31 March 2022	Year Ended 31 March 2021
Income		
Total Income	<u>-</u>	<u>-</u>
Expenditure		
Total Expenditure	<u>-</u>	<u>-</u>
Surplus / (Deficit)	-	-
Balance brought forward	8,617	8,617
Transfer to General Reserves to cover cost of lights	(3,615)	
Total Fund Balance	<u>5,002</u>	<u>8,617</u>

**Keswick Town Council
Earmarked Funds
Year Ended 31 March 2022**

Earmarked Funds

	Year Ended 31 March 2022	Year Ended 31 March 2021
Income	-	-
Total Income	<u>-</u>	<u>-</u>
Expenditure	6,515	
Total Expenditure	<u>6,515</u>	<u>-</u>
Surplus / (Deficit)	(6,515)	-
Balance brought forward	39,600	44,000
Transfer (to) from General Reserves of Earmarked		(4,400)
Total Fund Balance	<u>33,085</u>	<u>39,600</u>
<u>Earmarked Funds Breakdown</u>		
Local Housing	6,200	9,200
Elections	6,000	6,000
Office and Council Chamber	5,000	5,000
Equipment	2,891	5,000
Professional Advice	3,594	5,000
War Memorial	3,000	3,000
CCTV - PCC	6,400	6,400
Total Earmarked Funds	<u>33,085</u>	<u>39,600</u>

**Keswick Town Council
Balance Sheet
31 March 2022**

	31 March 2022	31 March 2021
Current Assets		
Debtors	465	2,500
Prepayments	1,353	1,190
VAT	9,344	9,607
Hope Park Loan Account	29,119	35,024
Town Council Current and Saver Accounts	256,040	256,980
War Memorial Account	857	857
Barclay Card	(12)	24
Petty Cash	63	75
Total Current Assets	297,229	306,257
Current Liabilities		
Creditors	10,722	5,802
Accruals	5,070	11,529
Fitz Park Loan Account	25,970	17,280
Townsfield	1,600	1,600
Total Current Liabilities	43,362	36,211
Net Current Assets	253,867	270,046
Represented By		
Town Council General Reserve	Page 1 179,481	187,547
War Memorial Fund	Page 4 854	854
Events Fund	Page 5 35,445	33,428
Christmas Lights	Page 5 5,002	8,617
Earmarked Funds	Page 6 33,085	39,600
	253,867	270,046

The above statement represents fairly the financial position of the authority as at 31 March 2022 and reflects its income and expenditure during the year.

Approved By Council

Minute Ref

min No. 42

Date

16.6.22

Chairman

Stephen Harwood

Town Clerk

V.M.

Keswick Town Council
Supporting Statements to the Accounts
Year Ended 31 March 2022

1) Assets

During the year the following assets were purchased at the cost shown:-

	£
Iiyama 23 inch screen	157
HP ProDesk 400 G7 Desk Top Computers x 2	1,078
Iiyama 23.8" Full HD VA Monitors x 5	913
Dual monitor mount - desk clamp x 1	100
Arista High Back chair	156
	<u>2,404</u>

The cost of these are included in the accounts as follows

Office Equipment	313
Earmarked Reserves	2,091
	<u>2,404</u>

At 31 March 2022 the following assets (at cost price) were held:-

	£
Office Equipment	6,609
Office Furniture	4,095
Council Chamber Furniture	2,255
Other Fixed Assets	23,998
Mayoral Chains of Office	31,500
Deputy Mayors Chains of Office	407
	<u>68,864</u>

Community Assets	£
War Memorial - nominal value	1

2) Borrowings

As at the close of business on 31 March 2022 the Council had no loans outstanding.

3) Leases

At the end of the year the following lease was in operation

Lessor	Purpose	Annual Payable £	Year of Expiry
BNP Paribas	Photocopier	547	2024

Supplier
 Apogee - Agreement No: A1B51691

Keswick Town Council
Supporting Statements to the Accounts
Year Ended 31 March 2022

4) Tenancies

Council as Landlord

Tenant	Property	£
Allerdale Borough Council	Walker Park	12,567

Council as Tenant

Landlord	Property	Rent pa £
Allerdale Borough Council	Council Chambers and Offices	7,100

6) Agency Work

During the year the Council did not undertake any agency work

7) Pensions

For the year of accounts the Council's contributions were 20.6% of employees pensionsable pay. This scheme is administered by Cumbria County Council.

Approved By Council

Minute Ref MIN NO 42 Date 16.6.22

Chairman 

Town Clerk 

