

KESWICK TOWN COUNCIL

EVENTS COMMITTEE

**Council Offices
50 Main Street
Keswick
CA12 5JS
Tel: 017687 73607**

13th March 2020

A meeting of Keswick Town Council Events Committee will be held in the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick on **Wednesday 18th March 2020 at 10.30am.**

The press and public are welcome to attend.



**Lynda Walker
Town Clerk**

AGENDA

1. **Apologies** - To receive apologies for absence.
2. **Minutes** - To agree the minutes of the Events Committee Meeting held on the 4th February 2020 (pages 13-14).
3. **Coronavirus Impact**
To consider the latest Public Health England advice and possible impact of the virus on planned events.
4. **Christmas 2020**
To finalise arrangements for the 2020 lighting display etc.
5. **VE/VJ Day Celebrations 2020**
To receive an update on events planned to mark the 75th anniversary of VE Day on Friday 8th May 2020 and VJ Day on Saturday 15th August 2020 including response to emails regarding stalls on the Market Square.
6. **Midsummer Festival 2020**
To receive an update on arrangements for the 2020 Festival (26th, 27th and 28th June 2020).
7. **Updates from partners**
To receive an update from partners about any events taking place or planned.
8. **Budgets**
To review spend against the current year's Town Council Events budget and to identify additional funding sources.
9. **Date of next meeting**
To agree the date of the next meeting.

KESWICK TOWN COUNCIL

Minutes of the meeting of Keswick Town Council Events Committee held in the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick on Tuesday 4th February 2020 at 10.30 a.m.

Present: Councillor Paul Titley (Chair) (PT)
 Councillor David Burn (DB)
 Councillor Allan Daniels (AD)
 Councillor Sally Lansbury (SL)
 Lynda Walker (Town Clerk) (LW)
 Catherine Parker (Responsible Financial Officer) (CP)
 Sue Plant (Events Co-ordinator) (SP)
 Phil Byers (Geraud Markets) (PB)
 Chris Harper (Podgy Paws) (CH)
 Karen Mullarkey (Keswick Tourism Association) (KM)
 David Quainton (Keswick Rotary Club) (DQ)
 Dave Roberts (Keswick Lions Club) (DR)

46. Apologies.

Apologies for absence were received from Councillor Tony Lywood and Vanessa Metcalfe (Keswick Tourism Association).

47. Minutes -

RESOLVED that the Chairman be authorised to sign as a correct record the Minutes of the Events Committee Meeting held on the 7th January 2020 (pages 11-12).

48. Christmas Arrangements 2020

CP reported that the same issues had arisen with the Christmas Lighting displays as last year. The 'bluetooth' arrangement had worked well when appropriate support was available from the contractor. The additional cost of having the lights on 24/7 was estimated at around £100 which was a minimal amount, however some concerns were expressed about energy usage. It was agreed to stay with the existing contractor for the final year of the contract and to go out to tender for the 2021 lighting display as planned.

PT said that discussion about a Christmas tree for 2020 would take place at the next meeting and all were asked to bring ideas and information along so that a decision could be made.

49. VE/VJ Day Celebrations 2020

i) VE Day:

PT reported that he had arranged for a bugler from Burnside Brass Band to perform the Last Post at 2.55 p.m. after which Dr Jim Cox OBE would give the loyal toast. Committed to Rock Choir were to be asked to perform a special song. A running order for the day was now required plus a site plan (ST/AD/PT to action for next meeting).

SP reported that 20 requests had been received for stalls on the Market Square. SL asked that the requirement to comply with the Use of Plastics Code be passed onto organisations.

AD advised that ladies from St Johns' Church had offered to bake a cake – PT said this should be a fruit cake and advised that Paul Wilmott had offered to decorate it free of charge - 200 portions would be required.

SP advised that Friday 8th May was the first night of Keswick Jazz Festival – PT to make contact (PB to advise appropriate person).

SP to register on VE75 website. MC still needed for the day. DB agreed to make contact with the British Legion regarding contacting veterans who may be willing to go on the stage.

ii) VJ Day:

PT reported that the Choral Society were now unable to perform. PT to contact KAOS.

AD to contact St Herbert's School re choir. PT to check if any national programme for the day.

50. Midsummer Festival 2020

i) Scruffs: CH updated on arrangements for the 2020 event. Pre-entries would close a week before rather than a day before the event – otherwise everything was the same as last year. No entertainment for registration period arranged – may do mock-Sumo wrestling as last year. CH to ask for suggestions via social media.

ii) Rock Night: arrangements in place

iii) Prom in the Park: same as previous years.

51. Updates from partners

DR – Beer Festival to take place as usual

SL – attending Mountain Festival meeting – let her know if any issues to raise

PT – notification received about Battle of Britain 80th anniversary 7th-13th September 2020. DB to advise British Legion in case they wish to do anything – offer KTC support.

52. Budgets

SP reminded everyone that an additional £3,000 was required to meet the budget for VE/VJ Day events.

53. Date of next meeting

Wednesday 18th March 2020 at 10.30 a.m.

Chairman

Date