

KESWICK TOWN COUNCIL

Keswick Town Council Events Committee

**Council Offices
50 Main Street
Keswick
CA12 5JS
Tel 017687 73607**

23rd January 2020

A meeting of the Keswick Town Council Events Committee will be held in the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick on **Tuesday 4th February 2020 at 10.30am.**

The press and public are welcome to attend.



**Lynda Walker
Town Clerk**

AGENDA

1. **Apologies** - To receive apologies for absence.
2. **Minutes** - To agree the minutes of the Events Committee Meeting held on the 7th January 2020 (pages 11-12).
3. **Christmas Arrangements 2020**
To review arrangements for 2019 and agree proposals for 2020 for lighting display etc.
4. **VE/VJ Day Celebrations 2020**
To receive an update on events planned to mark the 75th anniversary of VE Day on Friday 8th May 2020 and VJ Day on Saturday 15th August 2020 and to agree response to emails regarding stalls on the Market Square.
5. **Midsummer Festival 2020**
To receive an update on arrangements for the 2020 Festival (26th, 27th and 28th June 2020).
5. **Updates from partners**
To receive an update from partners about future events taking place or planned.
6. **Budgets**
To review spend against the current year's Town Council Events budget.
7. **Date of next meeting**
To agree the date of the next meeting.

KESWICK TOWN COUNCIL

Minutes of the meeting of Keswick Town Council Events Committee held in the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick on Tuesday 7th January 2020 at 10.30 a.m.

Present: Councillor Paul Titley (Chair) (PT)
 Councillor Allan Daniels (AD)
 Councillor Sally Lansbury (SL)
 Councillor Tony Lywood (TL)
 Lynda Walker (Town Clerk) (LW)
 Sue Plant (Events Co-ordinator) (SP)
 Phil Byers (Geraud Markets) (PB)
 Rachel Kearns (George Fishers) (RK)
 Vanessa Metcalfe (Keswick Tourism Association) (VM)

37. Apologies

Apologies for absence were received from:
 Councillor David Burn (DB)
 Chris Harper (Podgy Paws) (CH)
 David Quainton (Keswick Rotary Club) (DQ)
 Dave Roberts (Keswick Lions Club) (DR)

38. Market Square Christmas Tree

Two local residents attended to present a petition containing 531 signatures requesting that a Christmas tree be provided in the Market Square as in previous years. The Chair explained the reasons for the decision to decorate the living London Plane tree instead of providing a tree in its usual position. He said that further discussion would take place and the views expressed would be taken into consideration when deciding arrangements for Christmas 2020.

39. Minutes

RESOLVED that the Chairman be authorised to sign as a correct record the Minutes of the Events Committee Meeting held on the 29th October 2019 (pages 9-10).

40. Christmas Lights 2019/20

The Chair reported that there had been no issues with the lights being on 24/7 apart from the section at Lower Market Square which had been re-set to come on at 1.00pm each day following discussions with the landlord at the Bank Tavern. The Bluetooth arrangement had worked well. A log of issues with outages had been kept and these would be discussed with the contractor.

The switch-on date for 2020 was confirmed as Friday 20th November and the Chair confirmed that he had spoken to Keswick First Responders and St John Ambulance representatives who were willing to perform the switch-on.

41. VE/VJ Day Celebrations 2020

- i) VE Day
- Entertainment now booked
 - Stage booked
 - No MC booked
 - Events to follow national timetable
 - Tables from St John's Church – still need to arrange removal (PT)
 - Cake supplier still to be sourced – (PT)
 - Will be national advertising so minimal local advertising required

- ii) VJ Day
- Band confirmed
 - Choral society confirmed
 - Emily Robinson to be asked to perform (TL)
 - Straw bales to be provided (TL)
 - Possible poetry reading – Theatre to be asked
 - PT/AD to liaise with Rev Charles Hope at St John’s re community stalls (PT/AD)

42. Midsummer Festival 2020

- Beatles tribute band booked for Rock Night
- Waters Edge to be asked to perform also (AD)
- Calvert Trust request to do bucket collection at Rock Night agreed
- Entertainment needed during registration for Scruffs –(TL) – Karate Club demo
- All other arrangements as in previous years
- Posters need to be larger to have more impact (SP)
- VM requested digital version of flyers with basic information only 6-8 weeks before the event – agreed 30th April deadline (SP)
- Junior painting competition only – PT to liaise with Fishers (RK leaving the company)

43. Updates from Partners/Other Events

- PT confirmed no coffee festival due to lack of business interest
- SL asked that all market stall holders at Victorian Fayre and Christmas Lights switch-on be reminded of the policy on the use of recyclables (PB)

44. Budget Monitoring

SP reported that Christmas lights switch on budget was currently under-spent but there were still bills to come in. Allerdale BC had imposed a charge for collection of black bags.

45. Date of Next Meeting

Tuesday 4th February 2020 at 10.30 a.m.

Chair

Date