

KESWICK TOWN COUNCIL

Minutes of the meeting of Keswick Town Council Events Committee held in the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick on Thursday 12th September 2019 at 10.30 a.m.

Present: Councillor Paul Titley (Chair) (PT)
 Councillor David Burn (Mayor) (DB)
 Councillor Sally Lansbury (SL)
 Lynda Walker (Town Clerk) (LW)
 Catherine Parker (Responsible Financial Officer KTC) (CP)
 Sue Plant (Events Co-ordinator) (SP)
 Anna Chippendale (ABC Events Manager) (AC)
 David Quainton (Keswick Rotary Club) (DQ)
 Vanessa Metcalfe (Keswick Tourism Association) (VM)

20. Apologies

Apologies for absence were received from:
 Councillor Allan Daniels (AD)
 Councillor Tony Lywood (TL)
 Chris Harper (Podgy Paws) (CH)
 Rachel Kearns (George Fishers) (RK)

21. Minutes

RESOLVED that the Chairman be authorised to sign as a correct record the Minutes of the Events Committee Meeting held on the 6th August 2019 (pages 5-6).

22. Christmas Lights Switch On – Friday 22nd November 2019

- CP reported that all arrangements were in hand for the switch-on - Contractor to be present and all work required to be carried out prior to the night
- Mik Brown had agreed to act as compere
- C2R performing on main stage
- Packhorse Court 'event' to be organised by Rotary again this year with 'Peter Rabbit' in costume – also to appear on the main stage
- Rotary to do collection – permit obtained
- Advert in Keswick Reminder one week before
- ABC to promote via their platforms - SP to liaise with AC
- KTA to do usual promotion

23. VE/VJ Day Celebrations 2020

Update received from the Chair:

- i) VJ Day – a 'reflective' commemoration
 - Choral Society to perform plus Cockermouth Mechanics Brass Band
 - Staging to be provided by Fluid Productions free of charge
- ii) VE Day
 - C2R to perform
 - SL suggested 'Swingdance Cumbria' be asked to perform – will pass contact information to SP to follow up
 - Timetable to follow national timings
 - Tables and chairs on loan from St Johns Church – PT to contact local contractor re moving them
 - PT to contact Rev Charles Hope re involvement of local clubs and societies
 - PT spoken to Kit Graves – Lake District Hotels Group keen to help
 - Anyone with uniforms or vehicles of the period encouraged to come forward
 - Mrs Titley has spoken to Keswick Museum re collection of memorabilia but already booked

- LW to contact Theatre by the Lake re possible display space/ involvement
- AC offered help from ABC – possibly with film/storage/display
- Keswick Film Club doing a short film competition – PT to follow up
- Meeting arranged with Rev Charles Hope to finalise arrangements for street part
- AC confirmed that the £2,000 grant for new events from ABC would not apply to VE/VJ Day events but agreed to find out if any other funding might be available
- LW asked about the flag on the Council Officers – AC offered to follow this up with ABC

24. Updates from Partners

- SL – Lions ‘Walk Around the Park’ good event marred by poor weather. Suggested possibility of taking it on as a KTC event.
- DQ – Rotary/Cricket Club Wine and Food event now planned to take place over 3 days in 2020
- SL – Climate Action Week 20th – 27th September 2019 – programme of events to be circulated
- VM – ‘Live Advent’ – 10 businesses already come forward to take part. Santa Splash Boat Race on the Monday of the first week.
- PT shared ideas for a possible ‘Coffee and Chocolate’ festival event in 2021 in Fitz Park in September. Further discussion to take place at next meeting.

25. Budgets

SP reported that a budget for 2020-21 had been drafted by the Chair which would go to the Town Council’s budget planning meeting for approval. The same amount as the current year was required for the usual event programme with an additional £6,000 for the VE/VJ Day events. £3,000 of this amount was to be sought from other sources and £3,000 would be requested from the KTC Events Fund.

26. Date of Next Meeting

Tuesday 29th October 2019 at 10.30 a.m.

Prior to consideration of the following business, the Chairman moved the resolution:

‘That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted’

27. Contract for Services

RESOLVED that the Contract for Services with Sue Plant be renewed for a further year on the terms outlined in the Clerk’s report.

The meeting closed at 11.45 am.

Chair

Date