

KESWICK TOWN COUNCIL

Keswick Town Council Events Committee

**Council Offices
50 Main Street
Keswick
CA12 5JS
Tel 017687 73607**

28th June 2019

Dear Councillor

You are summoned to attend a meeting of the Keswick Town Council Events Committee to be held in the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick on **Tuesday 2nd July 2019 at 10.30am.**

Yours faithfully



**Lynda Walker
Town Clerk**

AGENDA

1. **Apologies** - To receive apologies for absence.
2. **Minutes** - To agree the minutes of the Events Committee Meeting held on the 21st May 2019 (pages 1 – 2) - (enclosed).
3. **Midsummer Festival 2019 - Debrief**
 - Rock Night
 - Landscape Painting Competition
 - Prom
 - Scruffs
 - Finance
4. **Christmas Lights Switch On – Friday 22 November 2019**
To discuss preliminary arrangements.
5. **VE/VJ Day Celebrations 2020**
To consider possible ways of marking the 75th anniversary of VE Day on Friday 8th May 2020 and VJ Day on Saturday 15th August 2020.
6. **Updates from partners**
To receive an update from partners about other events taking place or planned.
7. **Date of next meeting**
To agree the date of the next meeting.

KESWICK TOWN COUNCIL

Minutes of the meeting of Keswick Town Council Events Committee held in the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick on Tuesday 21st May 2019 at 10.30 a.m.

Present: Councillor Paul Titley (Chair) (PT)
 Councillor David Burn (Mayor) (DB)
 Councillor Tony Lywood (TL)
 Borough Councillor Allan Daniels (AD)
 Borough Councillor Sally Lansbury (SL) representing Sustainable Keswick
 Lynda Walker (Town Clerk) (LW)
 Sue Plant (Events Co-ordinator) (SP)
 Police Sgt Gill Montgomery (GM)
 Joe Broomfield (Allerdale Borough Council) (JB)
 Phil Byers (Geraud Markets) (PB)
 Vanessa Metcalfe (Keswick Tourism Association) (VM)
 David Roberts (Keswick Lions Club) (DR)

1. Appointment of Chair

Councillor Paul Titley was appointed Chair of the Committee for the ensuing year.

2. Apologies

Apologies for absence were received from:

Chris Harper
 Rachel Kearns
 David Quainton

3. Minutes

RESOLVED that the Chairman be authorised to sign as a correct record the Minutes of the Events Committee Meeting held on the 9th April 2019 (pages 18-19).

4. Midsummer Festival 28th, 29th and 30th June 2019 – Update

Rock Night

- Andy and Stu (Keswick School) to be asked to MC
- Contact made with Fluid Productions re improving sound quality – will be putting speakers higher and control desk to be moved to the front
- GM confirmed no problems envisaged from a policing aspect
- Waters Edge to perform from 6.30 pm for 50 minutes followed by 'Zen' 2 x 45 minute sets with a 15 minute interval (CDs to be played from 5.30 p.m.)

Action:

SP to check arrangements for security personnel

JB to provide four extra bins

TL to arrange for toilets to be open later than normal

TL to arrange 'green room' facilities

Prom in the Park

- Painting Competition – PT has emailed schools – all three taking part
 Junior competition to be judged prior to the event, Adults' entries on the day
- Bigger stage to be provided by Fluid to ensure sufficient rain cover, also improvements to microphones (**note extra costs need to be clarified – action SP**)
- Straw bales arrive midday Saturday and will be collected 5pm Sunday

Scruffs

- Further information still needed re type of tank used for dog diving and where water is to come from and go to (GM suggested speak to Fire Service for possible assistance with pumping out). **Action: SP to find out more information**

- 'Sumo' wrestling activity to be supervised by provider of suits – TL to announce
Action: SP to ensure waiver is signed by each participant
- Head Stewards agreed:
PT for Rock Night
AD for Prom in the Park
TL for Scruffs
(DB on Mayoral duties)
- PB confirmed arrangements for stalls in hand
- TL arranged refreshments with Café West for Saturday
Action: TL to liaise with KR re Cricket Club activities

Publicity

- SP confirmed advert placed in the Reminder and printing of promotional material in hand
- Posters to be distributed with support from JB's assistant
Action: SP/JB to arrange

5. Other Events in Keswick

- DR advised Keswick Lions 'A Walk in the Park' event to take place on Sunday 18th August 2019 in Fitz Park – sponsored walk and Fun Day. LW asked for liaison with Parks Manager to agree site layout and activities.
Action: LW
- Rotary have advised that proposed Wine and Food Festival will not take place this year but early planning in hand for an event in 2020
- PT confirmed contact made with Fire Service re switch on of Christmas Lights
- SL suggested ways of reducing plastic use at events by sale of 'souvenir' cups or deposit scheme to encourage re-use. It was agreed to trial for Proms and Scruffs working with Grapevine and Plastic Free Keswick.
Action: SL to liaise with PB re stallholders
PT to ensure enough Union Jack flags available
Review meeting to take place on Wednesday 5th June at 10 am for interested parties.

6. Date of next meeting

Tuesday 2nd July 2019 at 10.30 a.m.

Chair

Date