

KESWICK TOWN COUNCIL

Keswick Town Council Events Committee

**Council Offices
50 Main Street
Keswick
CA12 5JS
Tel 017687 73607**

15 May 2019

Dear Sir/Madam

You are summoned to attend a meeting of the Keswick Town Council Events Committee to be held in the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick on **Tuesday 21 May 2019 at 10.30am.**

Yours faithfully



**Lynda Walker
Town Clerk**

AGENDA

- 1. Appointment of Chair**
To appoint a Chair of the Committee.
- 2. Apologies**
To receive apologies for absence.
- 3. Minutes**
To agree the minutes of the Events Committee Meeting held on the 9 April 2019 (pages 18 – 19) - (enclosed).
- 4. Midsummer Festival 2019 - overview**
 - Rock Night
 - Prom in the Park
 - Landscape Painting Competition
 - Scruffs
- 5. Other Events In Keswick**
 - Updates from Partners
 - Christmas Lights Switch On update
- 6. Date of next meeting**
To agree the date for the next meeting.

Note

Councillors and other interested parties are asked to allow time following the meeting for a detailed Midsummer Festival event planning session including agreement of Risk Assessments – one hour max.

KESWICK TOWN COUNCIL

Minutes of the meeting of Keswick Town Council Events Committee held in the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick on Tuesday 9th April 2019 at 2.30 p.m.

Present: Councillor Paul Titley (Chair) (PT)
 Councillor David Burns (Mayor) (DB)
 Councillor Allan Daniels (Deputy Mayor) (AD)
 Lynda Walker (Town Clerk) (LW)
 Sue Plant (Events Co-ordinator) (SP)
 Joe Broomfield (Allerdale Borough Council) (JB)
 Chris Harper (Podgy Paws) (CH)
 Rachel Kearns (George Fisher) (RK)
 Vanessa Metcalfe (Keswick Tourism Association) (VM)
 David Quainton (Keswick Rotary) DQ

53. Apologies

Apologies for absence were received from:
 Councillor Tony Lywood
 Phil Byers (Geraud Markets)

54. Minutes

RESOLVED that the Chairman be authorised to sign as a correct record the Minutes of the Events Committee Meeting held on the 12th March 2019.

55. Midsummer Festival 28th, 29th and 30th June 2019

The Chair provided an update on arrangements for the 2019 Festival.

- **Rock Night**
 'Zen' booked for 2 x 45 minute sets with a 15 minute break supported by 'Waters Edge'
ACTION – SP to contact Shelagh Hughes with times and check arrangements with Fluid Productions
- **Prom in the Park**
 Painting Competition -
 Sponsor found for Adult Painting competition
 Junior competition also to take place – 3 groups of entries up to 18 years
ACTION PT to write to heads of local schools (suggested use 'Parentmail')
 Community Sports Area to be closed all day Saturday and Sunday – use to display paintings and for 'dog diving' area
 2 brass bands booked – need to know how Fluid propose to improve amplification
ACTION PT/DB/AD to contact Fluid Productions
- **Scruffs**
 'Dog Diving' - CH confirmed proof of public liability insurance provided and has asked for copies of risk assessment.
 6 prizes to be given for first, second and third places plus 3 Highly Commended
 Most sponsors and prizes confirmed
ACTION information to be submitted to SP by CH for the programme
 CH to update website
 Cricket – need to check if any matches that weekend
ACTION SP to email Keith Richardson and also find out about Park Run
 SP also to contact vets re presence (Risk Assessment refers).

56. Updates from Partners and Other Business

- Proposed Wine and Food Fair – Rotary/Cricket club – DQ confirmed still in planning stage - proposed dates 30th and 31st August and 1st September 2019

- JB has a member of staff who could help with distributing posters for Midsummer Festival
ACTION SP to liaise with JB
- Keswick Mountain Festival – 17th May town centre event going ahead
- Christmas:
Contractors need to supply a visual of how lights on the Market Square plane tree would look
ACTION LW to speak to David Murphy at Lite Ltd.
Cost of tree pit confirmed at £4,000 which prohibits having a real tree in a different position on the Square.
Local firemen to be asked to perform switch on.
ACTION PT
Item on agenda for next meeting re arrangements for Lights Switch On
ACTION LW

57. Date of next meeting
Tuesday 21st May 2019 at 10.30 am.

Chair

Date