

**FITZ PARK, HOPE PARK & TOWNSFIELD CHARITABLE TRUSTS**

Minutes of the meeting of Hope Park, Fitz Park & Townsfield Charitable Trusts held in the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick, on Thursday 12<sup>th</sup> March 2020 at 7.30 pm.

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**Present:**

	Chairman Councillor Duncan Miller		
	Councillors		
Markus Campbell-Savours	Allan Daniels	Steve Harwood	
Sally Lansbury	Tony Lywood	Paul Titley	

Also in attendance were Catherine Parker (Trust Clerk), Lynda Walker (Town Clerk), Christine Fawcett (Parks Manager) and one member of the public.

**57. Apologies**

Apologies for absence were received from Councillors Boardman, Burn, Dunn and Paxon.

**58. Declarations of Interests**

Declarations of interests in respect of items on this agenda were received from:  
Councillor Harwood – Items 8 and 11 – Committee member – Keswick Athletics Club  
Councillor Lansbury – Item 11 – Committee member – Keswick Tennis Club

**59. Minutes**

**RESOLVED** that the Chairman be authorised to sign as a correct record the minutes of the meeting held on 9<sup>th</sup> January 2020 (pages 9 – 10).

**60. Parks Manager's Report**

The Chairman passed on thanks from Trustees to the Parks Manager and Parks staff for working hard in the awful February weather and well done to the team.

**RECEIVED** the report of the Parks Manager.

**RESOLVED** that the cost of the water bowser be funded from the Development and Equipment Fund and that the verti seed unit be used as a trade in, making the total purchase cost £2,890.00.

**61. Climate Change Action Group**

- i) **RECEIVED** a report from the action group. **RESOLVED** that the recommendation for approval for assistance with Balsam Bashing Days be deferred to the March Town Council meeting.
- ii) **RECEIVED** a proposal from Cllr Lansbury on behalf of the group for a Community Tree Planting event. **RESOLVED** that:-
  - Willow and alder be planted by the Woodland Trust, but not aspen, along with species identified by the Parks Manager to be planted by the Parks staff.
  - The Woodland Trust takes the lead role in organising the event and giving advice and direction to volunteers.
  - Two members of Parks staff are released to add to the volunteers on either Wednesday 25<sup>th</sup> November or Wednesday 2<sup>nd</sup> December.
  - Publicity would be via a press release, nearer the time, as opposed to an advert.

**62. Trust Clerk's Report**

**RECEIVED** the report of the Trust Clerk.

**63. Budget Comparisons**

**RECEIVED** for information the 3<sup>rd</sup> quarter's budget comparisons.

**RESOLVED** that Councillor Lywood follow up on the additional donation box to be installed in Hope Park as agreed at a previous Trust meeting, depicting a miner.

Further **RESOLVED** that the Trust Clerk report back to the next meeting the total income received from Crosthwaite Road Car Park from the point it started trading.

**64. Keswick Athletics Club – Races 2020**

**RECEIVED** details of the races organised by Keswick Athletics Club based in Fitz Park - for information.

**65. Request for use of the Parks**

**RECEIVED** the following requests for the use of the parks -

- i) Boot Camp/Circuit Classes – every other week in Fitz Park - **RESOLVED** that:-
  - The Trust encourages this use of the Fitz Park, although we would appreciate a copy of the public liability insurance.
  - Any donation for use of the park would be gratefully received.
  - Once the classes are setup the Trust is advised of the days and times they are to take place as a matter of courtesy.
  - The Trust would prefer that the demarked sports pitches including the junior football pitches and cricket outfield not be used.
  - The Keswick Town Council code of practice for use of plastic is adhered to.
- ii) Dramatised Audio Walks – to trial in summer once or twice per day using Hope Park as part of the route – **RESOLVED** that:-
  - The Trust encourages this use of the Hope Park, although we would appreciate a copy of the public liability insurance.
  - Any donation for use of the park would be gratefully received.
  - Once the audio walks are setup the Trust is advised of the days and times they are to take places as a matter of courtesy.
  - The Keswick Town Council code of practice for use of the parks is adhered to.
- iii) Keswick Town Council – use of Fitz Park for Midsummer Festival events – **RESOLVED** that the request be granted for the events as stated below and that the Community Sports Area be locked for all 3 events:
  - Prom in the Park on Saturday 27<sup>th</sup> June 2020
  - Scruffs Dog Show on Sunday 28<sup>th</sup> June 2020
  - VJ Day on Friday 14<sup>th</sup> August 2020

**Prior to the following business the Chairman moved the following resolution:**

*‘That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media are excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.’*

**66. Lease – Keswick Football Club**

**RESOLVED** that the Chairman be authorised to sign the Deed of Variation of Lease with Keswick Football Club.

**67. Lease – Fitz Park Sports Clubs**

**RECEIVED** an update from the RFO & Trust Clerk.

**RESOLVED** that:-

- i) A local solicitor is appointed to draw up the leases.
- ii) The Heads of Terms include an amount of £1,000 for annual rent with a rent review, upwards only or stationery, every 3 years.
- iii) All legal fees for any variations during the term of the lease be paid for the clubs.

**68. Contracting – BMX Pump Track**

**RECEIVED** an update from the Parks Manager.

**RESOLVED** that Clark & Kent be appointed to carry out the work, as per the quotation received, and that the cost be funded from the Sinking Fund supplemented by other funders if possible.

**69. Contracting – Crosthwaite Road Car Park**

**RECEIVED** a report from the RFO & Trust Clerk.

**RESOLVED** that:-

- i) A banner is installed as detailed in the report.
- ii) Motorhomes be allowed to use the car park during the permitted hours i.e. no overnight parking and that a fee of £6.00 per day be introduced for motorhomes.
- iii) The new entrance sign states 'Charges apply to motor cars and heavy motor cars not exceeding 3.5 tonnes, all other vehicles are prohibited'. Plus symbols are shown depicting no buses, no lorries and no caravans, as per Allerdale Borough Council signs.
- iv) The existing fees for motor cars stay the same.
- v) The contractor be asked if it would be possible to install pay machine able to accept contactless and mobile payments and report back to the next meeting.

**70. Legal**

**RECEIVED** an update from the RFO & Trust Clerk and Town Clerk.

**RESOLVED** that a valuation offer figure be obtained and assurance that all legal and other fees will be covered before completing any further work/negotiations.

*The meeting closed at 9.30pm*

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Chairman

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Date