

**FITZ PARK, HOPE PARK & TOWNSFIELD CHARITABLE TRUSTS**

Minutes of the Annual Meeting of Fitz Park, Hope Park & Townsfield Charitable Trusts held in the Council Chamber, Council Offices, Keswick, on Thursday 11<sup>th</sup> July 2019 at 7.30pm.

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Present:

Chairman  
Councillor Adam Paxon

	Councillors	
David Burn	Markus Campbell–Savours	Allan Daniels
Alan Dunn	Steve Harwood	Sally Lansbury
Tony Lywood	Duncan Miller	Paul Titley
Allan Todd		

Also in attendance were Lynda Walker (Trust Clerk), Christine Fawcett (Parks Manager), Catherine Parker (Responsible Financial Officer), one member of the press and one member of the public.

**1. Apologies**

Apologies for absence were received from Councillor Alexandra Boardman (attending CALC 3 tier meeting on behalf of the Town Council).

**2. Election of Chairman**

There being only one nomination it was **RESOLVED** that Councillor Adam Paxon be elected as Chairman for the ensuing year.

**3. Election of Vice Chairman**

There being only one nomination it was **RESOLVED** that Councillor Duncan Miller be elected as Vice Chairman for the ensuing year.

**4. Minutes**

**RESOLVED** that the Chairman be authorised to sign as a correct record the minutes of the meeting held on 14<sup>th</sup> March 2019 (pages 13-14).

**5. Declarations of Interests**

Declaration of interests were received from:  
Councillor Harwood – item 13 (Athletics Club Committee member)  
Councillor Titley – item 13 (Athletics Club member)  
Councillor Lansbury – item 13 (Tennis Club member)  
Councillor Lywood – item 6 – lives opposite the bus shelter  
Councillor Campbell-Savours – item 6 – lives on Springs Road

**6. Bus Shelter at Wivell Park**

James Daplyn of Cumbria County Council gave details about the Penrith Road flood alleviation scheme which would involve the construction of a new bus shelter incorporating housing for control equipment on Wivell Park. The project would involve a road closure of part of Penrith Road for 15 weeks which was due to start on 27<sup>th</sup> August and end no later than 10<sup>th</sup> December. Concerns were expressed regarding the timing of the closure during the busiest part of the tourist season and other road closures due to take place at the same time. James agreed to re-consider the timing of the closure and said that every effort would be made to start a week later than planned to avoid the August Bank Holiday week. He confirmed that the County Council would take full responsibility for maintenance, inspection and insurance of the new bus shelter

**7. Chairman's Report**

No report was submitted.

**8. Parks Manager's Report**

Consideration was given to the reports of the Parks Manager for May and July 2019. The Vice Chair congratulated the Parks Manager and staff on the excellent work carried out at Upper Fitz Park which was looking magnificent.

**RESOLVED:**

- i) That renewal of the boiler in the glasshouse be deferred pending a report on possible alternative forms of heating e.g. a heat exchange unit, to the next meeting
- ii) That the Dennis Simplex 610 mower be replaced by a Dennis FT510 at a cost of £3,680 to be funded from the Development and Equipment Fund (£3,000), remaining insurance settlement (£77) and the current year's parks budget (£603)
- iii) That sponsorship be sought via the Keswick Reminder to fund the carving of the tree stump in Upper Fitz Park – design to be approved at the next meeting
- iv) That the current year's contingency budget be used if necessary to provide additional funding for waste collections up to a maximum of £1,000
- v) That the Parks Manager and Councillors Lansbury, Todd and Daniels submit a Recycling Plan for the parks to the next meeting.

**9. Clerk's Report**

**RECEIVED** the report of the Clerk.

**10. Budget Comparisons**

**RECEIVED** budget comparisons for the fourth quarter.

**11. Assets Register**

**RESOLVED** that the updated Assets Registers for Hope and Fitz Parks be approved and adopted.

**12. Review of Hire Charges**

**RESOLVED** that no changes be made to the current charges for use of the parks etc and that a further review take place in 12 months.

**13. Renewal of leases at Fitz Park**

The Clerk reported that the current leases for the Cricket/Athletics/Junior Football Clubs, the Tennis Club and the Bowling Club at Fitz Park were due to expire in September 2020.

**RESOLVED** that the Clerk, the Chair, Vice Chair and Councillor Alan Dunn form a working party to arrange discussions with the Clubs concerned and report back to the next meeting. Councillor Lywood offered advice as necessary.

**14. Requests for use of the Parks**

Consideration was given to the following requests for the use of the parks:

- i) Lakesman Triathlon – use of Crosthwaite Road car park from 5pm on Friday 19<sup>th</sup> June until 10am on Monday 22<sup>nd</sup> June and hire of Hope Park on Sunday 21<sup>st</sup> June 2020.

**RESOLVED** that the request be approved on the normal terms for hire of the park and subject to a charge of £850 for the use of the car park

- ii) Keith Richardson – use of Cricket pavilion and surrounds for a Plastic free market on Sunday 28<sup>th</sup> July 2019.  
**RESOLVED** that the request be approved as a one-off
- iii) Keswick Park Run – use of lower Fitz Park for junior park run.  
**RESOLVED** that the request be approved

The meeting closed at 9.15 pm.

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Chairman

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Date