

KESWICK TOWN COUNCIL

Council Offices  
50 Main Street  
Keswick  
CA12 5JS  
Tel 017687 73607

12<sup>th</sup> September 2019

A meeting of Keswick Town Council will be held in the Council Chamber, first floor, Council Offices, 50 Main Street, Keswick on **Thursday 19<sup>th</sup> September 2019 at 7.30pm**. **The press and public are welcome to attend.**

Before the start of the meeting, **at 7.00pm**, Rose Lord, Strategy and Partnership Adviser (Conservation Officer), Lake District National Park Authority, will present the Conservation Area Appraisal draft report/recommendations prior to starting the wider public consultation.



**Lynda Walker**  
Town Clerk

**AGENDA**

- 1. Apologies**  
To receive apologies for absence.
- 2. Minutes**  
To authorise the Chairman to sign as a correct record the minutes of the Town Council meeting held on the 15<sup>th</sup> August 2019 (pages 16-22).
- 3. Requests for Dispensations**  
The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
- 4. Declarations of Interests**  
To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

Members are reminded that, in accordance with the Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting). Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

*If a member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the Clerk at least 24 hours in advance of the meeting*

- 5. Police Attendance**  
To receive the report of the Allerdale Rural Neighbourhood Policing Team - a Police Community Support Officer will attend when on duty and available.

**6. Matters to be received from the Public**

Such matters may be received throughout the meeting, however items raised should not be discussed for longer than **ten minutes** and the Chairman reserves the right to curtail repetitious matters. Public participation shall not be longer than half an hour throughout the meeting.

A local hotelier will raise the issue of Town Council support to protect the livelihoods of the B&B/Guest Houses and smaller hotels in Keswick.

A local resident will raise a number of issues including flood alleviation for the Crosthwaite Road area.

**7. Matters to be raised by Councillors**

An opportunity for Councillors to raise any **unforeseen** matters which are not on the agenda, with the consent of the Chair, and which do not require a decision – items raised should not be discussed for longer than 10 minutes.

**8. Applications for Development**

- i) To examine applications for development and submit observations to the Lake District National Park Authority
- ii) To receive update on National Park planning decisions

**9. Consultation on Planning Applications – Allerdale BC**

To agree observations, if any, on an application from British Telecom to remove the public pay phone at High Hill, Keswick.

**10. Mayor's Report**

To receive details of the Mayor's engagements and meetings attendance for the period 9<sup>th</sup> August 2019 – 12<sup>th</sup> September 2019.

**11. Reports from Ward Representatives**

To receive reports from the following representatives:

- i) Allerdale Borough Council
- ii) Cumbria County Council
- iii) LDNPA North Distinctive Area Parishes Representative

**12. Keswick to Threlkeld Railway Path Reinstatement**

- i) To receive an update from Councillor Harwood on the request for a meeting with the Lake District National Park Authority regarding the re-surfacing of the path
- ii) To consider a request from Councillor Todd that at this meeting, the Town Council 'place on record its concerns about and opposition to the significant amount of destruction of natural habitat/biodiversity involved in the current proposal'.

**13. CCTV**

To consider the report of the Clerk.

**14. Keswick Climate Emergency**

Further to Minute No. 84, at the request of Councillor Allan Todd, to consider draft letters to be sent to Allerdale Borough Council and the Government.

**15. Payment of Accounts**

To confirm the payment of accounts for September 2019 as approved by the Inspection Committee (to be circulated at the meeting):

- i) For the Town Council
- ii) For the Trusts

**16. Audit for the Year Ended 31 March 2019**

To approve and accept the Annual Governance & Accountability Return for the year ended 31 March 2019 including the certificate of conclusion of the External Audit and to report that no matters were arising.

**17. Clerk's Report**

To receive the Clerk's report.

**18. Minutes of Liaison Meetings**

To receive for information the draft notes of the 3 tier meeting held in Cockermouth on 11<sup>th</sup> July 2019 (attended by Councillor Boardman).

**19. Correspondence**

To receive details of the following correspondence:

- i) Letter from a local resident – maintenance of verges

**Prior to the following business the Chairman will move the following resolution:**

*‘That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted’*

**20. Office Accommodation**

To consider the report of the Clerk.

**21. Minutes of Committee Meetings**

To receive for information the draft Minutes of the Staffing Committee meetings held on 9<sup>th</sup> August 2019 and 17<sup>th</sup> September 2019.



## KESWICK TOWN COUNCIL

Minutes of the meeting of Keswick Town Council held in the Council Chamber, Council Offices, 50 Main Street, Keswick on Thursday 15th August 2019 at 7.30 pm.

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**Present:**

**Chairman**  
Councillor David Burn

Alexandra Boardman	Markus Campbell-Savours	Allan Daniels
Alan Dunn	Steve Harwood	Sally Lansbury
Adam Paxon	Paul Titley	Allan Todd

Also present were Lynda Walker (Town Clerk), Catherine Parker (Responsible Financial Officer), Dr Geoff Davies (Lake District National Park Authority (LDNPA) North Distinctive Area Parishes' representative), 2 members of the press and 11 members of the public.

Prior to the meeting Sandra Dempsey and David Hole of Age UK West Cumbria provided information about the 'Men in Sheds' initiative which aimed to combat loneliness and social isolation in people over the age of 50. Age UK were looking to develop a project in Keswick and had interest from a potential funder and were currently looking for suitable premises.

**67. Apologies**

Apologies for absence were received from Councillors Lywood and Miller and the Police.

**68. Minutes**

**RESOLVED** that the Chairman be authorised to sign as a correct record the minutes of the Town Council meeting held on the 18<sup>th</sup> July 2019 (pages 10-15).

**69. Presentation of Scroll**

The Mayor thanked Martin Jordan for his contribution to the Council and the Parks Trusts over a period of almost 40 years. He presented a scroll recording the Council's sincere appreciation of the services rendered by Martin as Councillor and Mayor of Keswick over this period.

**70. Requests for Dispensations**

The Clerk reported that no requests for dispensations had been received.

**71. Declarations of Interests**

The following declarations of interests in respect of items on the agenda were received:  
Councillor Alan Dunn – item 9 (i) application no. 7/2019/2147 (close friend of the applicant).

**72. Police Report**

**RECEIVED** the report of the Allerdale Rural Neighbourhood Policing Team for July. There had been a total of 7 Antisocial Behaviour Incident logs and 24 crimes recorded for the Keswick area since the last meeting (comparative figures for July 2018 were 10 and 29 respectively). No Police Officers were present.

Councillor Daniels raised the issue of antisocial behaviour on the corner of Penrith Road and Station Road and asked for this to be brought to the attention of the Police.

*It was agreed to bring item 19 on the agenda forward*



**73. Ten Minute Rule Bill re Reservoirs and Flood Risk**

Lynne Jones of Keswick Flood Action Group (K FAG) spoke in relation to this item. She said that a Private Member's Bill was required to address the issue of use of reservoirs and lakes for flood prevention. Reservoir safety was also an important issue and legislation needed to be tightened up particularly in view of climate change threats.

**RESOLVED** that a letter be sent to the Secretary of State for the Environment, Food and Rural Affairs echoing K FAG's request that Water Utility companies be given a statutory responsibility to mitigate flood risk.

**74. Matters to be received from the Public**

A former member of Keswick Civic Society spoke about the flood alleviation project involving a flood retention basin at Springs Road, finishing at 'Otley's Well'. He asked for the support of the Town Council in requesting that the flood retention basin be named after Jonathon Otley to keep his name alive in Keswick. The Clerk was asked to write to the County Council accordingly.

**75. Matters to be raised by Councillors**

Councillor Lansbury raised the issue of the presence of himalayan balsam on various areas of land in the town and asked for an item to be placed on the agenda for the meeting in March 2020 to consider co-ordinating a community effort to remove this invasive plant.

Councillor Daniels raised the issue of increased traffic on the Market Square following the removal of the 'flower towers' which acted as a deterrent to vehicles entering the Square from the Main Street/Bank Street junction. The Clerk was asked to contact the County Highways Authority to ask for a temporary 'barrier' pending the installation of new planters.

*It was agreed to bring forward item 11 on the agenda*

**76. Keswick to Threlkeld Railway Path Reinstatement**

Councillor Harwood presented a draft letter to the Lake District National Park Authority addressing concerns raised about the intention to provide a tarmac surface to the reinstated path and asking that this be replaced with a granular subbase overlaid with a compacted/consolidated fine grain gravel finish. He requested an urgent meeting with the decision makers to review the matter and to find a way forward which could be supported by everyone.

**RESOLVED** that the proposed letter be sent to the Chief Executive of the Lake District National Park Authority.

**77. Applications for Development**

- i) **RESOLVED** that the following observations be submitted to the Lake District National Park Authority:

<b>Plan Ref.</b>	<b>Description of Development Location</b>
<b>7/2019/2147</b>	Variation of condition 2 (plans) on approval ref 7/2018/2350 to reduce the external sizes by one metre - new double garage Great Eddy, Borrowdale Road, Keswick, CA12 5UP <i>No comments made.</i> <b>SUPPORT</b>
<b>7/2019/2149</b>	Demolition of semi - derelict workshop/store building and construction of a 2 bedroom local needs dwelling. Site of George Street, Rear of 16 Church Street, Keswick, CA12 4DT

*Object - Overdevelopment on a restricted site, increasing existing building to 2 storeys creates a significant overshadowing effect on all neighbouring properties which are in close proximity, poor space standard which is significantly below minimum used by Housing Associations for this size of dwelling and no amenity space.*

*Would be happy for revised application with a smaller development e.g. single storey and 1 bedroom.*

**OBJECT**

**7/2019/2155**

Extension of kitchen at rear of property (resubmission of application 7/2018/2239)

12 High Hill, Keswick, CA12 5NY

*Support - amended plans.*

**SUPPORT**

**7/2019/2166**

Proposed youth centre and residential development

Keswick Youth Centre, The Old Mill, Main Street, Keswick, CA12 5NJ

*Support Youth Centre element of scheme but object to other elements namely*

- 1. Increased footprint of new scheme over previously approved plans and increase in height which has an overbearing impact on neighbouring properties*
- 2. Increased and significant intrusion of the 2 storey house in too close proximity to Greta Grove dwelling with windows looking towards the site.*
- 3. Increased intrusion of the 3 storey Youth Centre entrance projection towards 1 Old Mill Court*

*Suggest the applicant consults with nearby residents/businesses and submits amended plans with a scaled back scheme.*

**OBJECT**

**7/2019/2171**

Two storey side extension and garage conversion

Windrush, Rogerfield, Keswick, CA12 4BN

*Support - Sufficient garden ground for this size of appropriate extension.*

**SUPPORT**

**7/2019/2178**

Approval of details reserved by conditions 4 (construction management plan) and 7 (construction traffic management plan) of planning application 7/2018/2116 - Re-instatement, improvement and resurfacing of a traffic free Multi - User - Trail along a section of former railway line between Keswick and Threlkeld

Site of the Keswick to Threlkeld railway, Keswick to Threlkeld Railway Path and adjoining land, Keswick

*For information only, no comments required, however, in the light of further information received and subsequent to previous comments, the Town Council would like to put on record its objection to the tarmac surfacing and request that alternative materials be considered e.g. fine grade gravel. Proposed tarmac surface is completely incompatible with Planning Policy 05 in Local Plan recently issued.*

*Please also refer to separate letter (August 2019) sent to LDNPA in relation to this issue.*

**OBJECT**



- 7/2019/2180** Addition of a velux window to the rear of the property  
15 Southey Street, Keswick, CA12 4EG  
*No comments made.*  
**SUPPORT**
- 7/2019/2182** Replacement of existing rotten sliding sash window and side glazing to dormer window  
25 St. Johns Street, Keswick, CA12 5AE  
*Support - appropriate materials used on period property (works have actually been completed).*  
**SUPPORT**
- 7/2019/2187** Demolition of garage, conservatory and kitchen extension. Construction of new kitchen, dining, sunroom and store  
26 Manor Park, Keswick, CA12 4AA  
*Support - Support in principle but do not approve of extension at side and rear dining / store projection having a seamed zinc roof which is out of keeping with the existing house and general pattern of extensions of this street. Roof pitch could be adjusted to accommodate a slate pitched roof on this element. No objection to zinc roof at rear over Dayroom where shallow roof pitch dictates. Demolishing the garage will not affect car parking arrangements.*  
**SUPPORT**
- 7/2019/2188** Approval of details reserved by conditions 4 (construction management plan) and 7 (construction traffic management plan) of planning application 7/2018/2116 - Re - instatement, improvement and resurfacing of a traffic free Multi - User Trail along a section of former railway line between Keswick and Threlkeld - Phase 4  
*For information only, no comments required, however in the light of further information received and subsequent to previous comments, the Town Council would like to put on record its objection to the tarmac surfacing and request that alternative materials be considered i.e. well compacted fine grade gravel. The proposed tarmac surface is completely incompatible with Planning Policy 05 in Local Plan recently issued. Please also refer to separate letter (August 2019) sent to LDNPA in relation to this issue.*  
**OBJECT**
- 7/2019/2189** Approval of details reserved by condition 5 (arboricultural method statement) of planning application 7/2018/2116 - Re - instatement, improvement and resurfacing of a traffic free Multi - User Trail along a section of former railway line between Keswick and Threlkeld  
Site of the Keswick to Threlkeld railway, Keswick to Threlkeld Railway Path and adjoining land, Keswick  
*No comments required, for information only.*  
**NO COMMENTS**
- 7/2019/2190** Approval of details reserved by condition 4 (construction management plan) and 7 (construction traffic management plan) of planning application 7/2018/2116 - Re - instatement, improvement and resurfacing



of a traffic free Multi - User Trail along a section of former railway line between Keswick and Threlkeld - Phase 7a  
Site of the Keswick to Threlkeld railway, Keswick to Threlkeld Railway Path and adjoining land, Keswick

*For information only, no comments required, however in the light of further information received and subsequent to previous comments, the Town Council would like to put on record its objection to the tarmac surfacing and request that alternative materials be considered i.e. well compacted fine grade gravel. The proposed tarmac surface is completely incompatible with Planning Policy 05 in Local Plan recently issued. Please also refer to separate letter (August 2019) sent to LDNPA in relation to this issue.*

**OBJECT**

**7/2019/2193**

Approval of details reserved by conditions 4 (construction management plan) and 7 (construction traffic management plan) of planning application 7/2018/2116 - Re - instatement, improvement and resurfacing of a traffic free Multi - User Trail along a section of former railway line between Keswick and Threlkeld - Phase 7b  
Keswick to Threlkeld railway, Keswick to Threlkeld Railway Path and adjoining land, Keswick

*Support - as this application relates only to work on Rawsomes Bridge. Previous comments on surface material apply.*

**SUPPORT**

**7/2019/2194**

Single storey extensions to front and rear and conversion of garage (revised application of 7/2018/2335)  
48 Lakeland Park, Keswick, CA12 4AT

*Object - (1) The submitted application is not valid as it does not accurately show what has been built to date namely (A) An additional extension has been built on the side of the ground floor bedroom which is not shown. (B) The materials shown to clad the extension are different to what is shown on the drawings. (It is our understanding that Barra Harl small shell render finish is no longer available due to environmental concerns).*

*(C) A window is shown on the side of the bedroom but not shown on the elevation (incidentally no means of access is shown into the bedroom).*

*(2) Following representations to Councillors, we object to the applicant proceeding to build a larger extension than originally approved without giving neighbouring properties affected the right to comment.*

*(3) The extension now proposed is approx. 1 metre longer at the rear, increased in width, and much closer to the rear boundary than shown and has a full pitched roof in lieu of the original hipped roof. Whilst the increased width is not an issue, the increased length and additional mass of the pitched roof is significantly more intrusive and overshadowing when viewed from no. 49. The extension should not be allowed to go beyond the length previously approved and the hipped roof retained which could be extended across the back for the increased width proposed.*

**OBJECT**

ii) **RECEIVED** update on National Park planning decisions.

**78. Consultation on Planning Application – Allerdale BC**

**RESOLVED** that no objection be made to the application from British Telecomm to remove the public pay phone opposite Glenburn, Browfoot, Keswick.

**79. Mayor's Engagements**

**RECEIVED** details of the Mayor's engagements and meeting attendance for the period 12<sup>th</sup> July 2019 – 8<sup>th</sup> August 2019.

**80. Request for Speed Indication Device at High Hill**

The Mayor gave an update on progress regarding the request to Cumbria County Council Highways Department to provide a Speed Indication Device (SID) at High Hill. Despite local funding being available, the County Council maintained that the relevant criteria for the provision of an SID at this location was not met and had refused to install one. The Mayor was continuing to apply pressure and in the meantime the possibility of using 'rumble strips' to reduce speeds was under consideration.

**81. Reports from Ward Representatives**

**RECEIVED** reports from the following representatives:

- i) LDNPA North Distinctive Area Parishes Representative – Dr Geoff Davies presented a written report and advised that the tree specialist currently working for the National Park authority was due to leave his post in the next month. He also informed Councillors that the LDNPA Partnership had set a carbon budget in 2010.
- ii) Allerdale Borough Council – Councillor Daniels advised that the Trading Standards Officer from Workington had recently visited the Market Square to observe the activities of the 'periodical seller' raising funds for Veterans. He reported that additional funding was to be made available for events and an application would be made for activities relating to the anniversary of VE/VJ day in 2020. Councillor Lansbury reported on discussions regarding waste management at festivals. She also advised that plans had been drawn up to convert a building on Otley Road into one bedroom flats to be developed by a housing company to be set up by the Borough Council. A petition was in circulation to support a motion to the Borough Council's September meeting in connection with the Climate Change Emergency. Councillor Campbell-Savours reported that no progress had been made regarding provision of a garden waste disposal facility in Keswick despite his efforts.

**82. Payment of Accounts**

**RESOLVED** that the accounts for August 2019 as approved by the Inspection Committee be authorised for payment for:

- i) The Town Council, vouchers 80 - 97, amounting to £21,447.38 (twenty one thousand, four hundred and forty seven pounds and thirty eight pence)
- ii) The Trusts, vouchers HP72 - FP81, amounting to £17,765.07 (seventeen thousand seven hundred and sixty five pounds and seven pence)

**83. Ethical Banking**

Consideration was given to the report of the Responsible Financial Officer and information provided by Councillor Todd.

**RESOLVED** that no change be made to the Council's current banking arrangements with Barclays Bank for the time being but that the situation be kept under review.

**84. Climate Emergency**

Consideration was given to a motion submitted by Councillor Todd.

**RESOLVED:** That Keswick Town Council write to both Allerdale Borough Council and the Government, informing them that we have declared a Climate Emergency and asking Allerdale Borough Council to work with the Town Council to help deliver action on the Climate Emergency via strategies, plans and shared

resources, and the Government to provide the policy changes and funding necessary to help Keswick and Allerdale become carbon neutral.

**85. Keswick in Bloom – Planters**

Consideration was given to a request from Keswick in Bloom to sign a Memorandum of Agreement with Cumbria Highways accepting responsibility for planters to be provided on the Market Square.

**RESOLVED** that the request be agreed and that the planters be added to the Council's insurance policy.

**86. Representatives on Outside Bodies**

**RECEIVED** the rota for reporting to Council.

**87. Clerk's Report**

**RECEIVED** the report of the Clerk.

**88. Minutes of Committee Meetings**

**RECEIVED** for information the minutes of the Events Committee meeting held on 6<sup>th</sup> August 2019.

**89. Correspondence**

Consideration was given to the following correspondence:

- i) A local resident – campervan parking on Crow Park Road  
**RESOLVED** that Cumbria County Council Highways department be asked to provide 'No Overnight Parking' signs on Crow Park Road
- ii) Cumbria Association of Local Councils – Direct Elections to CALC Executive Committee

The meeting closed at 9.40 p.m.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date





## Keswick Town Council update from Allerdale Rural Neighbourhood Policing Team

### Your area priorities are:

#### **Drug use in the night time economy:**

**The Proactive Team will be specifically deployed to the town centre during weekend evenings and will consider their use of stop search powers should the grounds exist to do so. They will take positive action should a person be found in possession of a controlled substance.**

### Pro-active Team update

The pro-active team have no returns for Keswick this month however they are aware of the issue surrounding drug misuse and are looking to address this in due course.

### PCSO Engagement Activity

In August PCSO Crome conducted a number of rural car park checks in and around the Keswick area on the following days, 10<sup>th</sup>, 11<sup>th</sup>, 16<sup>th</sup>, 17<sup>th</sup>, 18<sup>th</sup>, 29<sup>th</sup>, and 30<sup>th</sup>.

On the 12<sup>th</sup> Aug PCSO Crome was due to attend his first Keswick pub watch meeting however he and colleagues were diverted to a fatal road traffic collision to cover scene cordons and divert traffic.

On the 22<sup>nd</sup> Aug PCSO Crome met with Tania Gibbon at Keswick School.

On the 23<sup>rd</sup> – 25<sup>th</sup> August PCSO Crome was required to cover Solfest music festival.

During other shifts PCSO Crome spent some shifts on foot patrol in Keswick introducing himself to shop keepers and dealing with shop watch requests and also checking hot spot areas for any anti-social behaviour. PCSO Crome also spent some time on Southey Street checking for any breaches in the one-way system due to road works on Penrith Road. This has been fed back to highways who will look into it the diversions already in place.

## **Crime Figures**

Since the date of the last meeting there have been 30 crimes recorded and 2 ASB incidents for the area of Keswick. Below is a breakdown of the incidents.

1 Burglary

4 incidents not in the public interest to share

6 Thefts

4 criminal damages

5 Assaults

2 Harassment

1 Victim Intimidation

3 Public order offences

4 criminal damages

## **ASB figures**

1 report regarding noisy guests in hotel.

1 male pestering customers for money at a local garage.

These reports will give you a better overview and enhanced location of the incidents. You will also be able to see other incidents in your neighbourhood parishes.

Crime figures can be obtained via the Cumbria Police Website:  
Alternatively use the following link:

<https://www.cumbria.police.uk/Your-Area/Your-area.aspx>

Once you have opened the link follow the below

- Find your Neighborhood
- Enter your location / postcode
- Explore crime map
- Click on area
- Click on each incident for details

For road traffic collision data please follow the below link (search by post code as it defaults to Gateshead): -

<http://gis2.gateshead.gov.uk/GatesheadMaps/RRS/>

**Protect yourself:**

- Where possible don't walk alone after dark.
- Keep to well-lit streets avoiding alleys and shortcuts.
- Watch out for your friends, stay together and get home safely.
- Consider getting a registered taxi home.

**Report anything suspicious**

Please let us know as soon as possible if you see anyone behaving suspiciously; many criminals are apprehended due to information from members of the public. Telephone 101, or if a crime is in progress 999. If you have information regarding crime you can also contact Crimestoppers anonymously on 0800 555 111, you will not be asked for your name or any details.

You can follow Cumbria Police specifically use the links below:-

[www.twitter.com/cumbriapolice](http://www.twitter.com/cumbriapolice)

[www.twitter.com/Allerdalepolice](http://www.twitter.com/Allerdalepolice)

or

[www.facebook.com/cumbriapolice](http://www.facebook.com/cumbriapolice)

[www.facebook.com/groups/AllerdaleFocus/](http://www.facebook.com/groups/AllerdaleFocus/)

Contact can be made to: call 101

For emergency always call 999

Your local Inspector is Inspector 1915 Rachel Gale

Your local Sergeant is Sergeant 1614 Lorraine Murphy

Your local Police Community Support Officer is: PCSO 5214 Peter Crome

Email: [peter.crome@cumbria.police.uk](mailto:peter.crome@cumbria.police.uk)

Thank you.



Planning Applications received between 09/08/2019 - 12/09/2019		
Plan ref	Location	Description of Proposed Development
T/2019/0138	2 Archway House, Borrowdale Road, Keswick, CA12 5DD	Pollard 1 ash tree (T1)
T/2019/0141	Wooded area of land adjacent to 11 Coleridge Court, Keswick, CA12 5QE	Thin out dominant species at area (T1)
7/2019/2195	56 Blencathra Street	Proposed single storey lean-to extension and installation of rooflight to rear
7/2019/2199	17, Crosthwaite Gardens, Keswick, CA12 5QF	Car port
7/2019/2204	5 Helvellyn Street, Keswick, CA12 4EH	Replacement ground floor and first floor windows to front elevation
7/2019/2207	Keswick Brewing Co, The Old Brewery, Brewery Lane, Keswick, CA12 5BY	Proposed designated beer garden to existing licenced forecourt area
7/2019/2210	The Archway, 17 St Johns Street, Keswick, CA12 5AE	Convert existing garage into a workshop and separate studio
7/2019/2210	The Archway, 17 St Johns Street, Keswick, CA12 5AE	Convert existing garage into a workshop and separate studio (Listed Building Consent)
7/2019/2215	Site to rear of 61 Headlands, Keswick, CA12 5ET	Approval of details reserved by condition on planning application 7/018/2308: Condition 7 (Renewable Energy) - Erection of local occupancy dwelling
7/2019/2221	Riverdale, Crosthwaite Road, Keswick, CA12 5PG	Use as a single residential unit
7/2019/2225	50, Wordsworth Street, Keswick, CA12 4BZ	Demolition of existing wooden shed and erection of a replacement shed
7/2019/2226	6, Grange Park, Keswick, CA12 4AY	Demolition of conservatory & porch. Addition of dining and play room extension with porch
<p><b>NOTICE TO THE PUBLIC: Interested parties are invited to let the Town Clerk have their comments, in writing, prior to the meeting regarding any of the planning applications on this sheet.</b></p>		

**Decisions Received from LDNPA**

**AGENDA ITEM 8.ii)**  
**Planning Decisions Received between 09/08/2019 & 12/09/2019**

<b>Plan Ref</b>	<b>Date of Application</b>	<b>Location</b>	<b>Postcode</b>	<b>Description</b>	<b>KTC Observations</b>	<b>LDNPA Decision</b>	<b>Appeal Decision</b>
7/2018/2147	Jul-18	Keswick Methodist Church, Southey Street, Keswick	CA12 4HH	Demolition of existing Church Hall and former Sunday School and construction of 4 no. affordable houses		<b>SUPPORT</b>	<b>GRANTED</b>
7/2019/2005	Feb-19	Town Head House, 25 St. John's Street, Keswick	CA12 5AB	Vertical extension of existing bay window (listed Building Consent)		<b>OBJECT</b>	<b>REFUSED</b>  <b>APPEAL</b>
7/2019/2132	Jul-19	9A Bank Street, Keswick	CA12 51Y	Change of use from class D1 (Doctor Surgery) to class C3 (Dwelling)		<b>SUPPORT</b>	<b>GRANTED</b>
7/2019/2146	Jul-19	Sheep Close, Manor Brow, Keswick	CA12 4BB	New sewage treatment plant		<b>SUPPORT</b>	<b>GRANTED</b>
7/2019/2147	Jul-19	Great Eddy, Borrowdale Road, Keswick	CA12 5UP	Variation of condition 2 (plans) on approval ref. 7/2018/2350 to reduce the external sizes by one metre - new double garage		<b>SUPPORT</b>	<b>GRANTED</b>
7/2019/2187	Jul-19	26, Manor Park, Keswick	CA12 4AA	Demolition of garage, conservatory and kitchen extension. Construction of new kitchen, dining, sunroom and store.		<b>SUPPORT</b>	<b>GRANTED</b>



**Our Ref: PB/2019/0017**

**This Matter is being dealt with by: Kerry Bamford**

**Direct Line: 01900 702731**

**Email: [planning@allerdale.gov.uk](mailto:planning@allerdale.gov.uk)**

06/09/2019

Keswick Town Council

Dear Sir/Madam

**Consultation on planning application**

**Reference No:** PB/2019/0017

**Applicant:** Mr Rick Thompson BT

**Proposal:** Proposed removal of public pay phone.

**Location:** Phone Box High Hill Keswick

An application for the above works has been received. This application has been submitted in accordance with the Office of Communications (Ofcom) guidance. A site notice for these works has also been displayed by BT. Please email any observation which your Council has to [planning@allerdale.gov.uk](mailto:planning@allerdale.gov.uk) stating the reference number and Parish/Town Council name.

I attach a copy of the Council's initial observations following the first consultation exercise.

So that the Council can process the application within the requisite time limits of the guidance your response to these observations is requested by **04/10/2019**. If your response is not received within this time limit it is possible that your observations may not be taken into account.

The Council will notify Parish Councils on their final decision whether they agree or object to BT's works.



**Allerdale - a great  
place to live,  
work and visit**

**Allerdale Borough Council  
Allerdale House  
Workington  
Cumbria CA14 3YJ**



Could you please mark any correspondence for the attention of Kerry Bamford.

**Please note that all the information contained in this application can be viewed by the public and on our website**

**<https://planning.allerdale.gov.uk/portal/servlets/ApplicationSearchServlet>**

Yours faithfully,

*Kerry Bamford*

Kerry Bamford  
Planning Assistant

**KESWICK TOWN COUNCIL**

**TOWN COUNCIL MEETING 19<sup>th</sup> SEPTEMBER 2019**

**MAYOR'S ENGAGEMENTS & MEETING ATTENDANCE**

For period 9<sup>th</sup> August 2019 – 12<sup>th</sup> September 2019

Friday 9 <sup>th</sup> August	Cancer Research Keswick Shop 30 <sup>th</sup> Birthday Party, held at Cancer Research shop, Keswick
Friday 9 <sup>th</sup> August	Staffing Committee meeting, held in Council Chamber
Wednesday 14 <sup>th</sup> August	VE Day planning meeting, held in the St. John's Vicarage, Keswick
Thursday 15 <sup>th</sup> August	Meeting with police in relation to CCTV, accompanied by Deputy Mayor, Councillor Paul Titley, held in Council Chamber
Sunday 18 <sup>th</sup> August	Sponsored Walk in the Park, held in Lower Fitz Park, Keswick
Tuesday 20 <sup>th</sup> August	Meeting with local trader re siting of possible CCTV camera
Wednesday 21 <sup>st</sup> August	Attendance at LDNPA planning surgery re siting of possible CCTV cameras
Wednesday 21 <sup>st</sup> August	A Board Audit on Bank Street, accompanied by Councillor Allan Daniels
Sunday 25 <sup>th</sup> August	Attendance at Organ Recital and presentation to organist at St. Johns Church
Monday 2 <sup>nd</sup> September	Raising the Red Ensign for Merchant Navy Day held at Allerdale House, Workington – Attended by Councillor Paul Titley, Deputy Mayor
Wednesday 4 <sup>th</sup> September	Meeting with CCC Highways re siting of SID, held at the Castlerigg Brow and Manor Brow
Tuesday 10 <sup>th</sup> September	Relaxed afternoon and tour of the new garden and terraces, held at Lodore Spa, Borrowdale - attended by Councillor Paul Titley, Deputy Mayor
Thursday 12 <sup>th</sup> September	Events Committee meeting, held in Council Chamber, Keswick
Thursday 12 <sup>th</sup> September	Meeting regarding new CCTV system, held in Council Chamber, accompanied by Deputy Mayor, Councillor Paul Titley

## **Report from the North DA Parishes Member of the LDNPA – August 2019**

Following the submission of the new Local Plan on August 1<sup>st</sup>, the Planning Inspectorate has now appointed the two Inspectors who will carry out the examination. It is also a requirement that a Programme Officer be appointed. The LDNPA has appointed Carmel Edwards to carry out this role. She is independent of the LDNPA and is responsible for the day-to-day organisation of the examination. She reports directly to the Inspectors and will act as a channel of communication between the Inspectors and all parties – including LDNPA officers and parties who have made representations. A page about the examination has now been set up where you can find the documents that have been submitted and news of the progress of the examination. The address is <https://www.lakedistrict.gov.uk/planning/local-plan-review/examination>

During the examination the Inspectors will consider whether there are any deficiencies in respect of soundness and legal compliance and whether the Plan can be adopted as submitted. It is usual that the Inspectors will recommend “main modifications” (MMs) to make the Plan sound and capable of adoption. The LDNPA has submitted an initial schedule of proposed modifications for the Inspectors to consider, but they may recommend other modifications during the examination process and specifically during the Hearing sessions. Any subsequent Main Modifications schedule will be subject to public consultation.

A planning authority may ask the Inspector to suggest MMs when necessary to make a plan sound and legally compliant. The Inspectors will agree the text of the MMs with the planning authority based, in most cases, on discussions at the hearings. The MMs that have been proposed by the LDNPA following the public consultation from April 8<sup>th</sup> to June 3<sup>rd</sup> 2019 are set out in the document SD004 on the examination page of the LDNPA website.

Two of the policies in the plan are the subject of proposed modifications in SD004: Policy 08 (Infrastructure and developer contributions) and Policy 22 (Vehicle parking to improve sustainable transport). It is proposed to amend Policy 08 and its supporting text to emphasise that developer contributions to infrastructure will be subject to viability assessments carried out in line with the NPPF and LDNPA practice guidance and that developer contributions are required only to mitigate increased pressure on infrastructure resulting from the development. The main amendment to Policy 22 removes the final paragraph, which set out in detail the financial contributions required for additional public car parking spaces. The general notion of developer contributions is retained where necessary and proportionate.

The starting date for the hearings is not yet known. It will be decided by the Inspectors and the LDNPA must advertise it at least 6 weeks in advance.

Geoff Davies

[Geoff.Davies@lakedistrict.gov.uk](mailto:Geoff.Davies@lakedistrict.gov.uk)



KESWICK TOWN COUNCIL  
19<sup>TH</sup> SEPTEMBER 2019

**CCTV PROVISION IN KESWICK TOWN CENTRE**

At the June meeting, approval in principle was given to linking the existing CCTV cameras on the Moot Hall into the Cumbria Constabulary monitored CCTV system involving the purchase of two new cameras. A grant application was to be submitted to the Police and Crime Commissioner's (PCC) fund to cover 50% of the cost (approximately £6,000) with the remainder to be funded from general reserves.

The grant fund is now open and an application is being prepared for submission by the end of September. Final costings have been received from the camera supplier (as stipulated by the Police) and each camera will cost £6,371, in addition to which there will be a set up cost of £1,763 giving a total cost of £14,505. There will also be an ongoing annual maintenance cost of £1,500 per camera per year.

The maximum grant available from the PCC fund is £3,000 per camera so on the assumption that the full £6,000 is received, the funding required from the Town Council will be £8,505. **Approval is sought for this sum to be made available from the Council's General Reserves, should the grant application be successful.**

There will also be a requirement to fund the annual maintenance cost of £3,000 from the current year's budget and it is suggested that this be found from the contingency amount (£7,880 remaining). Further year's maintenance costs will need to be provided for in the annual budget.

LW  
130919

## KESWICK CLIMATE EMERGENCY - LETTERS

### **TO ALLERDALE BC:**

Dear Sir/Madam

Keswick Town Council - like many councils up and down the country - voted to declare a Climate Emergency in July.

As a community which has now experienced three 'once-in-a-lifetime' floods - in 2005, 2009 and 2015 - we are acutely aware of the implications and costs of global warming.

Given that the United Nations have now made it clear that we have less than 12 years in which to make drastic cuts in greenhouse gas emissions, we therefore call on Allerdale Borough Council to take these first steps as a matter of urgency:

- Declare a Climate and Ecology Emergency, and work with other institutions - including the UK government and Cumbria County Council - to communicate to the public and industries the urgency for change
- Put the reduction of greenhouse gas emissions, and other environmental impacts, at the heart of the new Council Plan, and its planning, waste management, procurement and scrutiny policies
- Call for central government funding to enable ABC to retro-fit houses in the area to ensure heating efficiencies
- Make funds and advice available to Keswick Town Council, and other councils in the borough, to help them become carbon-neutral as soon as possible.

Yours faithfully

### **TO GOVERNMENT:**

Dear Prime Minister,

Keswick Town Council - like many councils up and down the country - voted to declare a Climate Emergency in July.

As a community which has now experienced three 'once-in-a-lifetime' floods - in 2005, 2009 and 2015 - we are acutely aware of the implications and costs of global warming.

Given that the United Nations have now made it clear that we have less than 12 years in which to make drastic cuts in greenhouse gas emissions, we therefore call on the UK government to take these first steps as a matter of urgency:

- Declare a Climate and Ecology Emergency, and work with other institutions to communicate to the public and industries the urgency for change
- Ban all extreme fossil fuel industries, such as fracking
- Refuse permission for any new fossil fuel developments
- Phase out tax-breaks and subsidies for fossil fuel companies
- Invest, instead, in clean renewable energy schemes
- Make funds and advice available to local councils to help them become carbon-neutral as soon as possible.

Yours sincerely



## Section 1 – Annual Governance Statement 2018/19

We acknowledge as the members of:

### KESWICK TOWN-COUNCIL

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2019, that:

	Agreed		'Yes' means that this authority
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		prepared its accounting statements in accordance with the Accounts and Audit Regulations.
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓		has only done what it has the legal power to do and has complied with Proper Practices in doing so.
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		considered and documented the financial and other risks it faces and dealt with them properly.
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		responded to matters brought to its attention by internal and external audit.
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓		disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A
	✓		

\*Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets should be published with the Annual Governance Statement.

This Annual Governance Statement was approved at a meeting of the authority on:

20/06/2019


and recorded as minute reference:

Minute Number 35.

Signed by the Chairman and Clerk of the meeting where approval was given:

Chairman

Clerk



SIGNATURE REQUIRED

SIGNATURE REQUIRED

**Other information required by the Transparency Codes (not part of Annual Governance Statement)**  
 Authority web address

www.keswicktowncouncil.gov.uk AUTHORITY WEBSITE ADDRESS



## Section 2 – Accounting Statements 2018/19 for

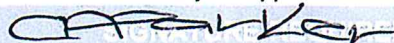
### KESWICK TOWN COUNCIL

(RESTATED)

	Year ending		Notes and guidance
	31 March 2018 £	31 March 2019 £	
1. Balances brought forward	221,980	213,504	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	219,051	246,701	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	59,327	63,407	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	54,022	55,186	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and employment expenses.
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	232,832	231,725	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	213,504	236,701	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	233,395	238,425	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	47,087	46,602	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).
11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)	Yes	No	The Council, as a body corporate, acts as sole trustee for and is responsible for managing Trust funds or assets.  N.B. The figures in the accounting statements above do not include any Trust transactions.
	✓		

I certify that for the year ended 31 March 2019 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval



Date

20/06/2019

I confirm that these Accounting Statements were approved by this authority on this date:

20/06/2019

as recorded in minute reference:

Minute Number 36.

Signed by Chairman of the meeting where the Accounting Statements were approved

 SIGNATURE REQUIRED



### Section 3 – External Auditor Report and Certificate 2018/19

In respect of **Keswick Town Council CU0133**

#### 1 Respective responsibilities of the body and the auditor

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2019; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

Our responsibility is to review Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with guidance issued by the National Audit Office (NAO) on behalf of the Comptroller and Auditor General (see note below). Our work **does not** constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and **does not** provide the same level of assurance that such an audit would do.

#### 2 External auditor report 2018/19

On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

Other matters not affecting our opinion which we draw to the attention of the authority:

The annual internal audit report focuses on ten internal control objectives covering an authority's key financial and accounting systems and concludes whether, in all significant respects, the internal control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of the authority. We note that the internal auditor has not provided a conclusion on the following internal control objective: M. The annual internal audit report will inform the authority's response to assertions 2 and 6 in the annual governance statement. As a result, the authority must ensure that assurance that has not been provided via these control objectives has been sought elsewhere.

#### 3 External auditor certificate 2018/19

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2019.

External Auditor Name

**PKF LITTLEJOHN LLP**

External Auditor Signature



Date

11/09/2019

\* Note: the NAO issued guidance applicable to external auditors' work on limited assurance reviews for 2018/19 in Auditor Guidance Note AGN/02. The AGN is available from the NAO website ([www.nao.org.uk](http://www.nao.org.uk))



# Keswick Town Council

## Notice of conclusion of audit

### Annual Governance & Accountability Return for the year ended 31 March 2019

Sections 20(2) and 25 of the Local Audit and Accountability Act 2014

Accounts and Audit Regulations 2015 (SI 2015/234)

	Notes
<p>1. The audit of accounts for <b>Keswick Town Council</b> for the year ended 31 March 2019 has been completed and the accounts have been published.</p>	<p>This notice and Sections 1, 2 &amp; 3 of the AGAR must be published by 30 September. <b>This must include publication on the smaller authority's website.</b></p>
<p>2. The Annual Governance &amp; Accountability Return is available for inspection by any local government elector of the area of <b>Keswick Town Council</b> on application to:</p>	
<p>(a) <u>CATHERINE PARKER</u> <u>RESPONSIBLE FINANCE OFFICER</u> <u>KESWICK TOWN COUNCIL</u> <u>50 MAIN STREET, KESWICK</u></p>	<p>(a) Insert the name, position and address of the person to whom local government electors should apply to inspect the AGAR</p>
<p>(b) <u>MONDAY TO THURSDAY</u> <u>0930 - 1300</u></p>	<p>(b) Insert the hours during which inspection rights may be exercised</p>
<p>3. Copies will be provided to any person on payment of <del>£0.25</del>(c) for each copy of the Annual Governance &amp; Accountability Return.</p>	<p>(c) Insert a reasonable sum for copying costs</p>
<p>Announcement made by: (d) <u>CATHERINE PARKER</u></p>	<p>(d) Insert the name and position of person placing the notice</p>
<p>Date of announcement: (e) <u>12.09.19</u></p>	<p>(e) Insert the date of placing of the notice</p>

KESWICK TOWN COUNCIL  
19<sup>TH</sup> SEPTEMBER 2019

**CLERK'S REPORT**

1. Request for 'No Overnight Parking' Signs, Crow Park Road

Following the last meeting I sent an email to the County Council with a request for 'No Overnight Parking' signs to be placed on Crow Park Road. I have received a response from Philip Groom proposing to hold the request on file for future review, with a view to implementing either disc parking or time limited parking in this location, which would be more formal and preferable in terms of enforcement.

2. Meeting at Theatre by the Lake

I had a meeting with James Cobbold, Executive Director and Charles Carter, the new Chair of the Board of Trustees of the Theatre on 11<sup>th</sup> September. The Town Council agreed to defer the appointment of a Councillor to the Theatre Board this year pending a review of how the Board operates which is currently being carried out. The Theatre Board values its links with the community and is keen to encourage a good relationship with the Council, and discussion focussed on whether there was a more effective way of achieving this. Suggestions included the possibility of holding a Council meeting at the Theatre, and/or of inviting Councillors to attend a production preceded by an information session. The Events Committee has agreed a suggestion to invite a representative from the Theatre to attend meetings to help ensure good liaison and co-ordination regarding events in the town.

3. Keswick Community Emergency Recovery Partnership (KCERP)

I attended a meeting of Trustees of KCERP on 13<sup>th</sup> September at which the Project Manager reported that an Emergency Exercise is to be carried out on Saturday 5<sup>th</sup> October. This will simulate a flood scenario in Keswick which will develop over a 6 hour session, with volunteers asked to perform different roles. Some of the statutory agencies and emergency services will be joining the Exercise and Allerdale BC will be setting up an Emergency Reception Centre at St Herbert's School. Additional volunteers are being sought to attend the Reception Centre and act as 'evacuees' so if you or any friends or family can spare a few hours between 11am and 4pm on Saturday 5<sup>th</sup> October please contact Heather Askew by email to [keswickfloodrecovery@gmail.com](mailto:keswickfloodrecovery@gmail.com)

4. Cumbria Association of Local Councils (CALC)

The CALC AGM will take place on Saturday 9<sup>th</sup> November at 10.30 at Wigton Market Hall and the deadline for motions and nominations for Honorary Officers to be received by the CALC office is Wednesday 9<sup>th</sup> October. Elections will be held at the AGM for the five directly elected members of the CALC Executive and the deadline for receipt of nomination papers is Friday 4<sup>th</sup> October (information supplied with agenda papers for last meeting).

The next Allerdale District Association meeting will take place on Thursday 24<sup>th</sup> October at a venue to be confirmed.

The Council has nominated Councillors Boardman, Harwood and Titley to attend Liaison meetings on its behalf so I would be grateful if they could let me know if they are able to attend either or both of these meetings.

5. National Association of Local Councils (NALC) Conference 28th/29th October 2019

The Princess Royal, Princess Anne, will be attending the NALC Conference this year and will be one of a number of speakers discussing issues relevant to local Councils. There will also be a wide range of workshops and seminars on topics of interest to Councils. CALC's Chairman and Vice Chairman are attending and would be delighted if any other councillors from Cumbria would like to attend too.

LW  
130919



# Cumbria Association of Local Councils Allerdale District

**Minutes of a three-tier meeting held on the 11<sup>th</sup> July 2019  
At Cockermouth Town Hall**

**Chairman Rick Petecki (Cumbria Association of Local Councils)**

**PRESENT: -**

Penny Poole (Blindbothel PC)	Anne Woodcock (Greysouthen PC)
Roger Hart (Allonby PC)	John Cowan (Oughterside and A PC)
Pauline Scott (Dearham PC)	Moira Knoery (Holme St Cuthbert PC)
Margaret Throp (Above Derwent PC)	Geoff Davies (Above Derwent PC)
Lizzy Shaw (CCC)	Huw Morgan (Papcastle PC))
Ian Hinde (Allerdale BC)	
Chris Shaw (Calc Allerdale Liaison Officer)	Ross Hayman (Dean PC)
Tony Rutherford (Plumbland PC)	Dean Whitehead
Alexandra Boardman (Keswick TC)	Wendy Jameson (Silloth TC)
Christine Slater (Maryport TC)	Mark Jenkinson (Allerdale B C)
Yvette Kahane (Buttermere PC)	Melanie Irving (Silloth TC)
Owen Martin (Allerdale Borough Council)	Jackie McCormick (Silloth TC)
Gordon Moore Ireby and Uldale PC)	Joe Holliday (Workington TC)
Dorothy Holliday (Workington TC)	Joan Ellis (Allerdale B C)
Joe Sandwith (Seaton PC and ABC)	Andrew Semple (Cockermouth TC/ABC)
Kathryn Mitchell (Loweswater PC)	Leigh Puddifoot (Embleton PC)
Paul Carr (Embleton PC)	Carmel Bell (Allerdale B C)
Tony Markley (Cumbria CC)	Richard Griffin (Allerdale B C)
Charles Holmes (Allerdale BC)	Joanne Fisher (Allerdale BC)

**1. Welcome and Apologies** Rick Petecki welcomed councillors to the meeting. Apologies were given from Alan Barry (CCC) and George Kemp (Allerdale BC)

## **2. Any Relevant Matters from 26<sup>th</sup> March 2019 meeting**

**a) Parish Elections** Chris Shaw said that at the last meeting he had expressed the hope that there would be less unfilled seats following this year's town and parish council elections. He was pleased that was the case.

Parish Councils	496 seats	399 candidates	80.4%
Town councils	82 seats	111 candidates	135%
All	578	510	88.2%

**b) Highways Working Together.** Lizzie Shaw said that a paper had been agreed and was to be circulated in the next couple of days. It sets out two different agreements. The first was where the parish or town council formally sub contracted the work and the second was where volunteers who may be councillors undertook the work. She said that a dedicated web page on the county council site would assist parish councils.

**3. Nuclear Matters** The chair welcomed Richard Griffin the borough council nuclear policy officer to the meeting. Richard said that his role at the council was to keep abreast of all nuclear issues both locally and nationally and advise members when appropriate of current matters. He said that nationally government through RWM (a subsidiary of the NDA) were searching for a site to locate Geological Disposal Facility. They were looking for a willing community and a suitable site through a volunteerism process. Richard said that the borough council had no current intention to volunteer and would not be expressing an interest. He said that they had made their position clear to the developer and to central government. He said that he understood that Copeland Borough council's present position was the same as Allerdale. However as councils close to Sellafield where 70% of the waste that would be disposed of in geological facility was at presented sited they had ensure that their voice was hard when for example transport issues arose. Richard explained that there were two strands to the programme. The first was the "Working with Communities" process where volunteer organisations would begin the programme. He explained in some detail what that would entail. The second was the National Policy Statement which sets out the planning process. He said that GDF was a long term procedure and even initial borehole work was close to a decade away. Richard spoke about the Sellafield site stakeholders group which had six sub groups with the aim of holding the NDA, the Regulators and Sellafield Ltd to account. He said that the two councils were of the same mind that they had 70 years of dealing with the nuclear waste with little reward and now would be the wrong time to put themselves forward. Richard was asked what would happen if the present policy failed and would the word volunteer simply be crossed out. He said that central government had always said they were wedded to a volunteer process. He confirmed that the NDA were themselves land owners but he thought that they would be slow to offer land and it would be politically very difficult. Richard spoke about issues at a local level including the present concern with FCC at Lillyhall. The chair thanked Richard Griffin for his presentation.

**4 Common Purpose** The chair said he would speak on behalf of the parishes to be followed by Owen Martin, a Ward councillor, and then Tony Markley, a County councillor. The aim was to see how the three tiers could work better together.

a) Rick spoke with the aid of a PowerPoint presentation which is at appendix 1 He said that parishes expressed frustration with communications and thought that a single point of contact was needed. He said that for some parish councils the impression was given that they were not required whilst other parish councils saw underprepared ward and county councillors.

b) Owen Martin introduced himself as a newly elected ward councillor. He said he understood the frustration when communications were not as they should be. He believed that the borough council understood this issue and were working to improve. He said that from a personal point he did prepare for meetings but accepted that he did not always know the answer and he expected that it would take most of his first term to understand every aspect. Owen said that with the new ward boundaries some parish councils were seeing different ward councillors and with more training improvements would follow. He said that councillors worked with officers on most issues but the area champion system at senior level needed more publicity. He asked whether the town centre managers were used as a means of communications. Owen said that it may be that the Democratic Services division might improve th level of communication. Mention was made of the Keswick and Aspatria groups that were started at the parish level and flourished for a while but attempts



to replicate in other areas were not successful. Owen said that his aim was to get the answer to problems raised by the parish and town council as quickly as he could and ensure the information was passed on

c) Tony Markley said he was the conduit to the county council and his duty was to serve the community. He said that he was vice chair of the County Council area committee for Allerdale and he saw the need to work closely with the district council on area plans. He said that the Hubs that were in the towns brought the three tiers closer and it should be the primary duty of the parishes who were working on the ground to ensure that both the district council and the county council were aware of all the issues. He asked that when the parish clerk contacted the officers at both principal authorities the copied the note to their ward and or county councillor. It was suggested that the Calc training programme might include some aspects of dealing with the principal authorities.

The chairman said that the session had been very useful and a similar item should be included in a future meeting.

#### **5. Items to mention**

The chairman introduced Charles Holmes and Joanne Fisher officers from Allerdale B C who with Ward Cllr Mark Jenkinson spoke to the attached brief Appendix 2. Many questions were asked about the contract, the problems in the rural valleys, the different collection days and different vehicles used, the problems with assisted help and issues surrounding the recycling centres.

The meeting ended at 8.45 pm.

JCS

August 2019





Roadside verges.

Clerk to the Town Council.

In contrast to the maintenance being done to the verges on the A66 the situation in Keswick appears confusing or non existent.

I understand that the County are now following a policy of "rewilding" along the A66 and this has been well publicised. Has there been any progress yet on the discussions about the responsibility for the various grassed verges and open spaces in the town area?

Quite what the visitors think about the state of the verges on their way to the theatre or the lakeside is, at the moment, only conjecture but can hardly be complimentary and in stark contrast to the care shown in Hope Park. Equally, motorists have restricted visibility across the approaches to Borrowdale roundabout,

If there are plans in hand for some longterm "rewilding" of these and other areas then they should be aired incorporating the views of the Town Council, its staff and local organisations.