

KESWICK TOWN COUNCIL

**Council Offices
50 Main Street
Keswick
CA12 5JS**

8th August 2019

A meeting of Keswick Town Council will be held in the Council Chamber, 50 Main Street, Keswick on **Thursday 15th August 2019 at 7.30pm. The press and public are welcome to attend.**

Prior to the meeting, at **7.00pm**, Sandra Dempsey, Community Connections Worker at Age UK West Cumbria, will give a presentation about the 'Men in Sheds' project.



**Lynda Walker
Town Clerk**

AGENDA

- 1. Apologies**
To receive apologies for absence.
- 2. Minutes**
To authorise the Chairman to sign as a correct record the minutes of the Town Council meeting held on the 18th July 2019 (pages 10-15).
- 3. Presentation of Scroll**
The Mayor will present a scroll recording the Council's sincere appreciation of the services rendered as Councillor and Mayor of Keswick over a period of 40 years to Redvers Martin Jordan.
- 4. Requests for Dispensations**
The Clerk to report any requests received since the last meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
- 5. Declarations of Interests**
To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

Members are reminded that, in accordance with the Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting). Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

If a member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the Clerk at least 24 hours in advance of the meeting

- 6. Police Report**
To receive the report of the Allerdale Rural Neighbourhood Policing Team - a Police Community Support Officer will attend when on duty and available.

- 7. Matters to be received from the Public**
Such matters may be received throughout the meeting, however items raised should not be discussed for longer than ten minutes and the Chairman reserves the right to curtail repetitious matters. Public participation shall not be longer than half an hour throughout the meeting.
- 8. Matters to be raised by Councillors**
An opportunity for Councillors to raise any unforeseen matters, with the consent of the Chair, which do not require a decision – items raised should not be discussed for longer than 10 minutes.
- 9. Applications for Development**
 - i) To examine applications for development and submit observations to the Lake District National Park Authority.
 - ii) To receive update on National Park planning decisions.
- 10. Consultation on Planning Application – Allerdale BC**
To agree observations, if any, on an application from British Telecom to remove the public pay phone opposite Glenburn, Browfoot, Keswick.
- 11. Keswick to Threlkeld Railway Track Reinstatement**
To consider the report of Councillor Harwood.
- 12. Mayor's Engagements**
To receive details of the Mayor's engagements and meeting attendance for the period 12th July 2019 – 8th August 2019.
- 13. Request for Speed Indication Device at High Hill**
To receive an update from the Mayor.
- 14. Reports from Ward Representatives**
To receive reports from the following representatives:
 - i) Allerdale Borough Council
 - ii) Cumbria County Council
 - iii) LDNPA North Distinctive Area Parishes Representative
- 15. Payment of Accounts**
To confirm the payment of accounts for August 2019 as approved by the Inspection Committee (to be circulated at the meeting):
 - i) For the Town Council
 - ii) For the Trusts
- 16. Ethical Banking**
To consider the report of the Responsible Financial Officer.
- 17. Keswick in Bloom – Planters**
To consider a request from Keswick in Bloom to sign a Memorandum of Agreement with Cumbria Highways accepting responsibility for planters to be provided on the Market Square.
- 18. Representatives on Outside Bodies**
To note the rota for reporting to Council.

19. Ten Minute Rule Bill re Reservoirs and Flood Risk

To receive information from Councillor Paul Titley – Keswick Flood Action Group (KFAG) representative – on Holly Lynch MP's Bill re Reservoirs and Flood Risk; and to consider a motion put forward by the Mayor that the Town Council write to the Secretary of State for the Environment, Food and Rural Affairs echoing KFAG's request that Water Utility companies be given a statutory responsibility to mitigate flood risk in the light of this recent Ten Minute Rule Bill.

20. Clerk's Report

To consider the Clerk's report.

21. Minutes of Committee Meetings

To receive for information the minutes of the Events Committee meeting held on 6th August 2019.

22. Correspondence

To consider the following correspondence:

- i) A local resident – campervan parking on Crow Park Road
- ii) Cumbria Association of Local Councils – Direct Elections to CALC Executive Committee

KESWICK TOWN COUNCIL

Minutes of the meeting of Keswick Town Council held in the Council Chamber, Council Offices, 50 Main Street, Keswick on Thursday 18th July 2019 at 7.30 pm.

Present:

Chairman
Councillor David Burn

Councillors

Alexandra Boardman	Markus Campbell-Savours	Allan Daniels
Alan Dunn	Steve Harwood	Sally Lansbury
Tony Lywood	Duncan Miller	Adam Paxon
Paul Titley	Allan Todd	

Also present were Lynda Walker (Town Clerk), Catherine Parker (Responsible Financial Officer), Dr Geoff Davies (Lake District National Park Authority (LDNPA) North Distinctive Area Parishes' representative), Kevin Richards (LDNPA Planning Officer), David Sawday (Keswick Ministries), 1 member of the press and 19 members of the public.

Prior to the meeting, Phill Roberts of Keswick Youth Club and Michael Dawson of Day Cummins outlined the proposal to build a new multi-use Youth Centre plus housing for young people on the existing Youth Centre site. The Club had been successful in securing a grant from Allerdale Borough Council and had other sources of funding promised. A planning application had been submitted and a decision was expected by 4th September 2019. As well as providing housing for young people in Keswick, the new multi-use Centre would be available to all in the Keswick community, and would incorporate affordable enterprise/start up office space for young people to develop their own businesses.

42. Presentation of Mayor's Cadet

The Mayor's Cadet for the year, Sarah McClellan, was presented to the Mayor who congratulated her on being chosen for the role.

43. Apologies

Apologies for absence were received from the Police.

44. Declarations of Acceptance of Office

The Clerk reported that Declarations of Acceptance of Office from members elected on 20th June 2019 had been received.

45. Minutes

RESOLVED that the Chairman be authorised to sign as a correct record the minutes of the Town Council meeting held on Thursday 20th June 2019 (pages 6-9).

46. Requests for Dispensations

The Clerk reported that no requests for dispensations had been received.

47. Declarations of Interests

Declarations of interests in respect of items on the agenda were received from:
Councillor Boardman – item 10 (i) application no.7/2019/2132 – near neighbour.

48. Police Report

RECEIVED the report of the Allerdale Rural Neighbourhood Policing team for June. There had been a total of 7 Antisocial Behaviour incident logs and 24 crimes reported in the area during the month (comparative figures for June 2018 were 14 and 30 respectively). No Police Officers were present.

Councillors were disappointed at the lack of detail provided in the report and asked the Clerk to request that it return to its previous format.

49. Matters to be received from the Public

A resident of Crosthwaite Road raised an issue about the number of new developments which had been granted planning permission on higher land in the immediate area. As a result, added pressure was placed on the drainage and sewerage systems which could not cope at times of flooding. He asked the Council to take this into consideration when commenting on any future planning applications. He felt that the Penrith Road flood alleviation scheme would create worse flooding for the Crosthwaite Road area. He also raised a complaint regarding people using the car parks on Crosthwaite Road and walking into town past his property. He felt that this was dangerous due to the lack of pavement along part of this stretch of road. County Councillor Lywood said that he would take this issue up with the County's Highways Department.

A former Councillor expressed the view that should a vacancy occur on the Town Council during the four years leading up to the next Elections, it would be better to trust Councillors to co-opt a suitable candidate rather than incur the expense involved in calling an election.

Youth representatives of Keswick Climate Rebellion spoke in support of 'Climate Change Emergency Action for Keswick' and called upon the Town Council to support this proposal for the sake of their futures.

A member of the public from Threlkeld spoke in opposition to the provision of a tarmac surface as part of the remedial work to the old Keswick-Threlkeld railway line path to create a multi-user trail. She said that a petition containing 1600 signatures had been raised against this and that the path did not need to be tarmac as the previous surface had been suitable for all uses. Concerns were also expressed about the potential for use by motorised vehicles.

It was agreed to bring forward item 10 (iii) on the agenda.

50. Update on the former Ravensfield Care Home Site

Kevin Richards of the LDNPA said that he had contacted representatives of the new and current site owners regarding works required to improve the condition of the site. Some work had been done to clear the overgrowth but the rubbish had not as yet been removed. A request had been made to the owner to remove this as a matter of urgency. He was hopeful that this would be done but if improvements could not be made through co-operation a Section 215 notice could be served. This would carry a right of appeal however which could further delay matters.

It was agreed to bring forward item 18 (i) on the agenda.

51. Reports from Ward Representatives

- i) LDNPA North Distinctive Area Parishes representative – Dr Geoff Davies submitted a written report. Councillor Miller asked about penalties for non-compliance with planning permissions, in particular work being carried out beyond that which had been approved. Kevin Richards explained that each case had to be assessed on its merits and on whether permission would have been granted had an application been made prior to the work being carried out.

Kevin Richards left the meeting.

52. Matters to be raised by Councillors

Councillor Boardman thanked Keswick Ministries for re-issuing the telephone number for the Residents Line to be used during the Convention period for any issues which may arise.

Councillor Titley commented on the Members Attendance statistics which had been included with the agenda papers. He felt that this did not present a true picture of the amount of effort put in by individual Councillors as it only recorded attendance at Council and Trust meetings.

Councillor Harwood raised the issue of the poor state of some footpaths which were overgrown, particularly those around the area of St Herbert's school. Councillor Lywood said that he would follow this up with County Highways.

53. Applications for Development

- i) **RESOLVED** that the following observations be submitted to the Lake District National Park Authority:

Plan Ref.	Description of Development Location
T/2019/0101	T1 - Oak - removal of lowest long limb going over garden, T2 - Ash - Crown lift above road 7 Grange Park, Keswick, CA12 4AY <i>Support - appropriate management which will be carried out by a professional tree service company</i> SUPPORT
7/2019/2118	Conversion of existing bank into a retail unit at ground floor with 2 no. self-contained flats above 4 Main Street, Keswick, CA12 5JA <i>Support – Subject to satisfactory arrangements being made for the disposal of waste. This development is sympathetic, cosmetic & minimal change to a high profile property in the conservation area.</i> SUPPORT
7/2019/2132	Change of use from class D1 (Doctors Surgery) to class C3 (Dwelling) 9A Bank Street, Keswick, CA12 5JY <i>Support - a welcome addition to housing stock. Please ensure a section 106 agreement is attached to this development.</i> SUPPORT
7/2019/2133	First floor extensions to remove in part existing balconies Greycote, Eleventrees, Keswick, CA12 4LW <i>Support - Excellent design and upgrade of a locally occupied family home</i> SUPPORT
7/2019/2138	Extensions and alterations to dwelling (revised scheme following approval ref. 7/18/2002) 32 Briar Rigg, Keswick, CA12 4NN <i>Support - Sizeable extension in sufficient garden ground but would take into consideration any issues that are raised by neighbours.</i> SUPPORT
7/2019/2143	Approval of details reserved by conditions of planning permission reference 7/2016/2027 (Water supply connection from Thirlmere to West Cumbria) in respect of RWA South pipelaying between Nether Place / Chestnut Hill and Castlerigg Tunnel reception shaft: Condition no. 6 Soil Management Plan and Condition no. 10 Surface Water Management Plan Chestnut Hill, Keswick, CA12 4LR <i>For information only - no comments required</i>
7/2019/2144	Alteration to fenestration to rear single - storey outrigger and removal of rear chimney stack 13 Southey Street, Keswick, CA12 4EG

Support - new windows are appropriate/balanced and an improvement on existing. Sensible removal of chimney stack.

SUPPORT

7/2019/2146

New sewage treatment plant

Sheep Close, Manor Brow, Keswick, CA12 4BB

Support - Upgrade of existing sewage treatment plant. Project started in May 2019

SUPPORT

7/2019/2158

Replacement windows on rear elevation and replacement of glazing in front door

11 The Plosh, Borrowdale Road, Keswick, CA12 5DE

Support - as per comments on application 7/2019/2159

SUPPORT

7/2019/2159

Replacement of modern windows to rear elevation and replacement of patterned opaque glazing in front door (Listed Building Consent)

11 The Plosh, Borrowdale Road, Keswick, CA12 5DE

Support – Appropriate and sympathetic replacement maintaining appearance and building materials. Present windows not in keeping in a conservation area.

SUPPORT

7/2019/2163

Overhead roller shutter door to replace folding timber gates approved under application ref 7/2017/2065

12 Penrith Road, Keswick, CA12 4HF

Support - the gates are in Myers Street. RSD will improve utility of garage. Suitable replacement for tired old gates.

SUPPORT

7/2019/2165

Approval of details reserved by condition on planning application

7/2018/2116 (Re - instatement, improvement and resurfacing of a traffic free Multi - User Trail along a section of former railway line): conditions 4 (construction management plan) and 7 (construction traffic management plan) relating to Phases 3, 5 and 8

Site of the Keswick to Threlkeld railway, Keswick to Threlkeld Railway Path and adjoining land, Keswick

For information only, no comments required, however, in the light of further information received and subsequent to previous comments, the Town Council would like to put on record its objection to the tarmac surfacing and request that alternative materials be considered e.g. fine grade gravel.

ii) **RECEIVED** update on National Park planning decisions

54. Review of Eligibility for General Power of Competence

RESOLVED that the Town Council meets the prescribed conditions to be eligible to use the General Power of Competence following the elections held in May and June 2019.

55. Standing Committee and Working Group Members

i) Staffing Committee

RESOLVED that the Staffing Committee comprise the Mayor (ex officio) (Councillor Burn) and the Chair of the Parks Trusts (ex officio) (Councillor Paxon), plus Councillors Daniels, Harwood and Miller

- ii) Events Committee
RESOLVED that the Terms of Reference for the Events Committee be amended to comprise five Councillors and that Councillors Burn, Daniels, Lansbury, Lywood and Titley be appointed to the Committee.
- iii) Planning Group
RESOLVED that Councillors Daniels, Harwood, Miller and Todd be appointed to the Planning Group.

56. Outside Bodies & Liaison Meetings

RESOLVED that the following Councillors be appointed as representatives on the undermentioned outside bodies:

The Battersby Charity	Councillor Tony Lywood
Keswick in Bloom	Councillor Allan Todd
Keswick Community Emergency Recovery Partnership	Councillor Sally Lansbury
Keswick Tourism Association	Councillor Alan Dunn
Keswick Youth Centre	Councillor Markus Campbell-Savours
Keswick Fair Trade Committee	Councillor Allan Daniels
Keswick Flood Action Group	Councillor Paul Titley
Keswick Convention Town Liaison Group	Councillor Adam Paxon Councillor Markus Campbell-Savours Councillor Duncan Miller (substitute)
Liaison Meetings (CALC Allerdale, Lake District Partnership Parish Forum etc)	Councillor Alexandra Boardman Councillor Steve Harwood Councillor Paul Titley

57. Members Attendances

RECEIVED for information details of members' attendances for 2018/19.

58. Mayor's Engagements

RECEIVED details of the Mayor's engagements and meeting attendance for the period 14th June 2019 – 11th July 2019.

It was agreed to bring item 18 (ii) and (iii) forward

59. Reports from Ward Representatives (cont)

RECEIVED reports from the following representatives:

- i) Allerdale Borough Council – Councillor Daniels submitted a written report. Councillor Lansbury reported that advertisements for licence applications were placed in newspapers which did not circulate in the Keswick area. She promised to take this up with the Borough Council. She also reported that a request had been made for the Borough Council to make consideration of environmental impact integral to policy making. Councillor Campbell-Savours reported that he had received some information regarding pedlars from the Police who seemed to have no knowledge of the problems being experienced in the Market Square. There was no further update on arrangements for waste collections.
- ii) Cumbria County Council – Councillor Lywood reported that the closure of Penrith Road to facilitate work on the flood alleviation scheme had been delayed for one week to avoid the August Bank Holiday week.

60. Proposal for 'Climate Change Emergency Action for Keswick'

Consideration was given to the report of Councillor Boardman proposing that the Town Council should adopt the 'Climate Change Emergency Action for Keswick' document. Following a lengthy discussion it was: **RESOLVED** that Keswick Town Council declare a Climate Change Emergency and that Councillor Boardman be appointed Climate Champion for the Town Council. It was further **RESOLVED** that a Working Group be established by Councillor Boardman to report back to the Council on how sustainability and carbon emission reduction can be embedded in future Council decision-making and policies and procedures.

61. Review of Licence

This item was withdrawn in view of information provided in Councillor Daniels Allerdale BC report.

62. Payment of Accounts

RESOLVED that the accounts for July 2019 as approved by the Inspection Committee be authorised for payment for:

- i) The Town Council, vouchers 58 - 79, amounting to 33,017.47 (thirty three thousand and seventeen pounds and forty seven pence)
- ii) For the Trusts, vouchers HP52 - FP60, amounting to 5,736.72 (five thousand seven hundred and thirty six pounds and seventy two pence)

63. Quarterly Budgets

RECEIVED for information the quarterly budgets.

64. Reports from Liaison Meetings etc.

RECEIVED for information reports on:

- i) The CALC Summer Conference held on 22nd June 2019 attended by Councillors Boardman and Dunn
- ii) The Allerdale 3 Tier meeting held on 11th July 2019 attended by Councillor Boardman.

65. Clerk's Report

RECEIVED the report of the Clerk.

RESOLVED That the Town Council place on record its sincere appreciation of the services rendered as Councillor and Mayor of this town over a period of 40 years by Redvers Martin Jordan, and that a scroll recording this be presented at the next Town Council meeting.

66. Minutes of Committee Meetings

RECEIVED for information the Minutes of the Events Committee meeting held on 2nd July 2019.

The meeting closed at 9.57 pm

Chairman

Date

Planning Applications received between 12/07/2019 - 08/08/2019

Plan ref	Location	Description of Proposed Development
7/2019/2147	Great Eddy, Borrowdale Road, Keswick, CA12 5UP	Variation of condition 2 (plans) on approval ref 7/2018/2350 to reduce the external sizes by one metre - new double garage
7/2019/2149	Site of George Street, Rear of 16 Church Street, Keswick, CA12 4DT	Demolition of semi - derelict workshop/store building and construction of a 2 bedroom local needs dwelling.
7/2019/2155	12, High Hill, Keswick, CA12 5NW	Extension of kitchen at rear of property (resubmission of application 7/2018/2239)
7/2019/2166	Keswick Youth Centre, The Old Mill, Main Street, Keswick, CA12 5NJ	Proposed youth centre and residential development
7/2019/2171	Windrush, Rogerfield, Keswick, CA12 4BN	Two storey side extension and garage conversion
7/2019/2178	Site of the Keswick to Threlkeld railway, Keswick to Threlkeld Railway Path and adjoining land, Keswick	Approval of details reserved by conditions 4 (construction management plan) and 7 (construction traffic management plan) of planning application 7/2018/2116 - Re-instatement, improvement and resurfacing of a traffic free Multi - User - Trail along a section of former railway line between Keswick and Threlkeld
7/2019/2180	15, Southey Street, Keswick, CA12 4EG	Addition of a velux window to the rear of the property
7/2019/2182	25, St. Johns Street, Keswick, CA12 5AE	Replacement of existing rotten sliding sash window and side glazing to dormer window
7/2019/2187	26, Manor Park, Keswick, CA12 4AA	Demolition of garage, conservatory and kitchen extension. Construction of new kitchen, dining, sunroom and store
7/2019/2188	Keswick to Threlkeld	Approval of details reserved by conditions 4 (construction management plan) and 7 (construction traffic management plan) of planning application 7/2018/2116 - Re - instatement, improvement and resurfacing of a traffic free Multi - User Trail along a section of former railway line between Keswick and Threlkeld - Phase 4
7/2019/2189	Site of the Keswick to Threlkeld railway, Keswick to Threlkeld Railway Path and adjoining land, Keswick	Approval of details reserved by condition 5 (arboricultural method statement) of planning application 7/2018/2116 - Re - instatement, improvement and resurfacing of a traffic free Multi - User Trail along a section of former railway line between Keswick and Threlkeld

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| 7/2019/2190 | Site of the Keswick to Threlkeld railway, Keswick to Threlkeld Railway Path and adjoining land, Keswick | Approval of details reserved by condition 4 (construction management plan) and 7 (construction traffic management plan) of planning application 7/2018/2116 - Re - instatement, improvement and resurfacing of a traffic free Multi - User Trail along a section of former railway line between Keswick and Threlkeld - Phase 7a |
| 7/2019/2193 | Keswick to Threlkeld railway, Keswick to Threlkeld Railway Path and adjoining land, Keswick | Approval of details reserved by conditions 4 (construction management plan) and 7 (construction traffic management plan) of planning application 7/2018/2116 - Re - instatement, improvement and resurfacing of a traffic free Multi - User Trail along a section of former railway line between Keswick and Threlkeld - Phase 7b |
| 7/2019/2194 | 48 Lakeland Park, Keswick, CA12 4AT | Single storey extensions to front and rear and conversion of garage (revised application of 7/2018/2335) |

NOTICE TO THE PUBLIC: Interested parties are invited to let the Town Clerk have their comments, in writing, prior to the meeting regarding any of the planning applications on this sheet.

Decisions Received from LDNPA

Planning Decisions Received between 12/07/2019 & 8/08/2019

Plan Ref	Date of Application	Location	Postcode	Description	KTC Observations	LDNPA Decision	Appeal	Appeal Decision
7/2019/2101	May-19	Site at War Memorial Gardens, Greta Bank, OF Penrith Road, Keswick		New below - ground pumping station with outfall into the River Greta, Motor Control Centre kiosk building with integrated replacement bus shelter. Reinstatement of landscaping, hardstanding and associated works	SUPPORT	GRANTED		
7/2019/2104	May-19	Land adjacent to Springs Road, Keswick		Creation of a new surface water detention basin (including new access track and site entrance), with a new below ground connection to Castlehead drain, emergency spillway, landscaping and associated works	SUPPORT	GRANTED		
7/2019/2107	June-19	Sandygate House, Rogerfield, Keswick	CA12 4BW	Extensions and alterations to existing dwelling house	SUPPORT	GRANTED		
7/2019/2112	June-19	51 Lattrigg Close, Keswick	CA12 4LG	Extend outhouse	SUPPORT	GRANTED		
7/2019/2116	June-19	50, Blencathra Street, Keswick	CA12 4HT	Rear extension and new dorma window to rear	SUPPORT	GRANTED		
7/2019/2118	June-19	4 Main Street, Keswick	CA12 5JA	Conversion of existing bank into a retail unit at ground floor with 2 no. self contained flats above	SUPPORT	Withdrawn application		
7/2019/2124	June-19	Mountain Lodge, Lonsties, Keswick	CA12 4TD	Reduce extent of existing glazing to sunroom at rear/side of property as detailed on drawing 03B and 02 (project no.5217)	No comments required	GRANTED		
7/2019/2133	June-19	Greycote, Eleventrees, Keswick	CA12 4LW	First floor extensions to remove in part existing balconies	SUPPORT	GRANTED		
7/2019/2138	June-19	32 Briar Riggs, Keswick	CA12 4NN	Extensions and alterations to dwelling (revised scheme following approval ref. 7/18/2002)	SUPPORT	GRANTED		
7/2019/2144	June-19	13, Southey Street, Keswick	CA12 4EG	Alteration to fenestration to rear single - storey outrigger and removal of rear chimney stack	SUPPORT	GRANTED		

7/2019/2189	August-19	Site of the Keswick to Threlkeld railway, Keswick to Threlkeld Railway Path and adjoining land, Keswick	Approval of details reserved by condition 5 (arboricultural method statement) of planning application 7/2018/2116 - Re - instatement, improvement and resurfacing of a traffic free Multi - User Trail along a section of former railway line between Keswick and Threlkeld	No comments required	GRANTED
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Our Ref: PB/2019/0018
 This Matter is being dealt with by: Kerry Bamford
 Direct Line: 01900 702731
 Email: planning@allderdale.gov.uk



31/07/2019
 Keswick Town Council

Dear Sir/Madam

Consultation on planning application

Reference No: PB/2019/0018
Applicant: Mr Rick Thompson BT
Proposal: Proposed removal of public pay phone.
Location: Phone Box Opposite Glenburn Browfoot Keswick

An application for the above works has been received. This application has been submitted in accordance with the Office of Communications (Ofcom) guidance. A site notice for these works has also been displayed by BT. Please email any observation which your Council has to planning@allderdale.gov.uk stating the reference number and Parish/Town Council name.

So that the Council can process the application within the requisite time limits of the guidance your response is requested by **21/08/2019**. If your response is not received within this time limit it is possible that your observations may not be taken into account.

An additional consultation will be undertaken on the Council's "first notice" whether they agree or object to BT's works. This enables your Council a further opportunity to comment prior to the Council issuing their second and "final notice" to BT.

Could you please mark any correspondence for the attention of Kerry Bamford.

Please note that all the information contained in this application can be viewed by the public and on our website www.allderdale.gov.uk/planningapplicationsearch.

Yours faithfully

Kerry Bamford

Kerry Bamford
 Planning Assistant



**Allerdale - a great
 place to live,
 work and visit**

**Allerdale Borough Council
 Allerdale House
 Workington
 Cumbria CA14 3YJ
 Tel: 0303 123 1702**

KESWICK TOWN COUNCIL
15TH AUGUST 2019

REINSTATEMENT OF KESWICK TO THRELKELD RAILWAY PATH

At the Town Council meeting on 18 July 2019 it was agreed that an item would be included on the Agenda for the following meeting on 15 August 2019 to allow further discussion on this matter given the level of opposition to the planned "tarmac" finish to the trail. I was asked to prepare an outline of the current situation with a proposed course of action as a basis for discussion.

I set out below my thoughts on the outline of a letter I would recommend sending to the decision makers at the Lake District National Park Authority (LDNPA). In the meantime I propose to make some enquiries and carry out research to establish up to date information on the project.

Dear

Re. Keswick to Threlkeld "Multi User Trail" Reinstatement

Keswick Town Council has been receiving an increased level of extreme concern regarding the decision to use tarmac as the surface finish to the reinstated "multi use trail ". It is appreciated you feel that this issue was fully considered when planning permission was granted on 3 September 2018 despite the views of Parish Councils, Friends of the Lake District and other parties opposing this surface finish. However the Town Council feels that as the LDNPA is also the client on this project, this point of detail goes beyond the scope of planning and should be open to reconsideration given the strength of feeling on this matter. It is unfortunate that this issue threatens to make a universally supported project deeply unpopular. The Planning Authority are seen to be inflicting the walker's version of the M6 on what is described as "the tranquil River Greta Gorge in a special area of conservation" in Capita's Planning and Heritage Statement submitted with the application.

We are aware that work has already started with the formation of access routes and site compounds. It is not our wish to delay progression of the work already in hand. Given the overall time span of the project the Council feels there is time to at least reconsider this point of detail in everyone's best interest.

There is a simple solution which should be considerably less costly and need not delay progress. Keep all the details currently prepared as they are but replace the make up over the existing trackbed with a granular subbase already specified overlaid with a compacted/consolidated fine grain gravel finish - similar for example to the new track across Crow Park in Keswick. This would avoid the need to excavate the trackbed as currently proposed - subject to advice from your specialist contractors. The concrete kerb edging should ideally also be omitted to allow the trail to merge into the natural landscape as it does at present. This would reinstate the path to an improved standard using the same principles adopted by the National Park Authority when the trail was created after the original railway became obsolete. This would be entirely compatible for ease of use by walkers, cyclists and people with limited mobility/wheelchair users.

This is the same as numerous paths/trails improved over recent years promoted by the National Park Authority and National Trust. Reference is continually made to the need to meet Government Guidelines on "Multi Use Trails ". These are just guidelines and should not be imposed in sensitive areas such as National Parks.

It should be noted that these issues were not pursued during the planning application process as Councillors were given the clear impression - from page 35 item 8.10.3 of Capita's Planning and Heritage Statement that Highways England funding would not be provided unless a sealed "blacktop" surface i.e. tarmac, was used as the surface finish. There was no wish to jeopardise this important project. A subsequent communication between Highways England and Friends of the Lake District suggests this was not the case. They reiterated that whilst supporting the use of tarmac - as they would since roads are their primary interest - the final decision on choice of material ultimately rests with the LDNPA.

It is not our wish to focus on this point. Our priority is to question has the right decision been made on the surface finish of the trail. The Town Council believes strongly that it has not. It has always been understood that the preservation of the natural character of the Lake District National Park was at the heart of all its decisions. This point of detail it is felt will seriously diminish the natural character of this important valley trail if tarmac is used as the surface finish. On behalf of the residents of Keswick we request an urgent meeting with the decision makers to review this matter with an open mind on both sides to find a way forward which can be supported by everyone.

Yours sincerely etc.

The Council is asked to resolve to send the above letter to the Chief Executive of the LDNPA.

Councillor Steve Harwood

KESWICK TOWN COUNCIL

TOWN COUNCIL MEETING 18th AUGUST 2019

MAYOR'S ENGAGEMENTS & MEETING ATTENDANCE

For period 12th July 2019 – 8th August 2019

Saturday 13 th July	Keswick Convention opening , held at Convention Centre, Skiddaw Street, Keswick
Sunday 14 th July	Mayor of Cockermouth Civic Service, held in St. Joseph's Church, Cockermouth
Tuesday 16 th July	Keswick Ministries Press Breakfast held in Pencil Museum
Wednesday 17 th July	Meeting with Simon Jackson about traffic speed on High Hill, held at Keswick School
Friday 19 th July	Meeting with Highways Portfolio Holder from Cumbria County Council, held at High Hill, accompanied by Councillor Lywood
Sunday 21 st July	Mayor of Allerdale Civic Service, held at St Mary's Harrington, Workington
Thursday 25 th July	Official opening ceremony of the Community Gym, held on site at Fitz Park
Friday 26 th July	Meeting with Regional Customer Experience Manager, held at Newcastle Central Station
Thursday 1 st August	Welcoming Reception for the 53- strong party of touring Australian cricketers held in Cricket Pavilion, Keswick
Friday 2 nd August	Meeting with Trustees of Keswick Ministries, held at Rawnsley Centre, accompanied by Deputy Mayor, Councillor Paul Titley
Saturday 3 rd August	Dear Uncle guest night, held at Theatre by the Lake, Keswick
Tuesday 6 th August	Events Committee meeting, held in Council Chamber, Keswick
Tuesday 6 th August	Fitz Park Stakeholders meeting, held in Council Chamber
Thursday 8 th August	Meeting with Lynne Jones, Chair K FAG, held at Crosthwaite Road, Keswick
Thursday 8 th August	Visit to Police CCTV Control Room, held at Police HQ Penrith, accompanied by Deputy Mayor, Councillor Paul Titley

Report from the North DA Parishes Member of the LDNPA – July 2019

It is now a year since the then Secretary of State for the Environment, Food and Rural Affairs (Michael Gove) commissioned the Designated Landscapes Review under the leadership of Julian Glover. The review follows on from the Government's 25-year Environment Plan and covers National Parks and AONVs in England. On 15th July, Mr Glover wrote to Michael Gove to provide an interim report. He intends to be ready to submit a complete report in the autumn.

His panel of six has now visited all the English national parks and soon will have visited all the AONBs in England as well. He reports that the Call for Evidence that was launched on October 20th 2018 received 2,500 responses. Below are some of the points made in the letter.

- Our system of designated landscapes should be a positive force for improvement with big ambitions made possible by the 44 areas uniting to become more than the sum of their parts. The final report will explore the potential for a National Landscape Service.
- More must be done for nature and beauty. More must be done for people who live in and visit the areas. A lot more must be done for people who do not currently know the countryside or do not always feel welcome in it.
- Designated landscapes should become leaders in Nature Recovery Networks. They should form partnerships with farming that promote nature recovery. They should be priorities for Environmental Land Management System payments delivering nature recovery through farming.
- They should take the lead in the national response to climate change in order to help meet the goal of net zero carbon by 2050.
- “Social prescribing”, facilitated by National Parks and the NHS working together, has a huge potential to improve physical and mental health.
- The final report will make a specific proposal for a proactive way for the landscapes to address the shortage of social housing.
- The final report will make proposals for a wider range of funding for Designated Landscapes but, at the very least, the existing budget should be sustained in real terms for a further five years.

The full letter can be found at

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/817608/landscapes-review-interim-findings-july2019.pdf

I will conclude this month with some personal news. At the July meeting of Development Control Committee, colleagues did me the honour of electing me as Chairman for the forthcoming year.

Geoff Davies

Geoff.Davies@lakedistrict.gov.uk

Keswick Town Council

Ethical Banking – 15 August 2019

Following the Climate Change decision made at the July Town Council meeting I have been looking into the possibility of changing our bank accounts from Barclays to an ethical bank.

Minimum bank account requirements for the Town Council and Trusts to carry out its business:-

- Must be compatible with Sage Accounts 50 – in order to pay suppliers (without duplicate entries required)
- Must either have a branch in Keswick or be able to accept credits via the Post Office

The Ethical Banks shortlist taking the above into account:-

- The Co-operative Bank – Nearest branch Preston
- Clydesdale Bank/Yorkshire Bank (now amalgamated) – Nearest branch Carlisle/Kendal

The Town Council and Trusts currently have 8 bank accounts in total, all have free banking with the exception of Fitz Park, these fees are set out below, although a loyalty fee is paid to offset some of this:-

Monthly Account Fee	Cheques & Asst Payments	Cash Payments	Electronic Payment
£6	65p each	90p per £100	35p each

Last year Fitz Parks net bank charges were £262.37 (£374.76 bank fees less £112.39 Loyalty Reward).

Please note the Crosthwaite Road Car Park money is paid into the Fitz Park account.

Therefore the total bank charges last year for the Town Council and Trusts amounted to £262.37.

I have spoken to Sage Accounts as when I contacted the Co-operative Bank they said they did not support any third party software, even though it said they did on Sages list of compatible bank accounts. Sage therefore advised to air on the side of caution and look at Clydesdale/Yorkshire Bank, as they also had an additional module in any case which we may choose to use in the future (reconciliation/statement download). I have however included the fees for a comparison.

The bank charges for Co-operative Bank and Clydesdale/Yorkshire bank for the minimum services required are below:-

	Cheques Written	Cheques Paid in	Cash paid in	Standing Orders/BACS/DD	Automated Credits	Monthly Service Charge	BACS Setup	BACS Annual Fee	Smartcards & readers	Annual Smartcard fee	File charge (Payroll?)
The Co-operative Bank	30 free per month then 30p	100 free per month then 25p each thereafter	£2000 free per month 75p per £100 after	25p each (after free banking)	Free	£5 Per month Credit balance above/below £1000 at all time	£ 100.00	£ 100.00	£ 150.00	£55 each - need 2	£3 file charge
Clydesdale Yorkshire Bank	30p per cheque	70p per cheque	65p per £100	30p each	30p each	£6.50 per month	£70 per 3 year lifecycle	Nothing stated - TBC	£70 per 3 year lifecycle	Nothing stated - TBC	Nothing stated - TBC

In summary:-

Barclays - Current annual charges for 8 accounts	£262.37	
Co-operative Bank comparable annual charges – for 8 accounts	Year 1* (after free banking period) - £1,950.75	Year 2 (deducting initial setup fees) - £1,200.75
Clydesdale/Yorkshire Bank comparable annual charges – for 8 accounts	Year 1* (after free banking period) - £1,069.65 plus any fees yet TBC	Year 2 as per year deducting any initial set up fees

** Co-operative Bank offer free banking for the first 30 months and Clydesdale/Yorkshire Bank offer free banking for the first 25 months to new customers*

Note: The fees above do not include any travelling to the nearest branch for initial identification verification, although this may be possible remotely

As you are aware we are required to change the existing bank mandate with Barclays following elections, therefore the paperwork side of things should not involve any more work if changing banks.

Councillors are therefore asked to resolve if they wish to stay with Barclays Bank or move to an ethical bank with increased costs and in turn increased precept and costs to the Charitable Trusts.

My advice as Responsible Finance Officer would be to stay with Barclays, although Councillors will have any final decision.

Catherine Parker
Responsible Finance Officer

REPRESENTATIVES ON OUTSIDE BODIES 2009-2020

The Battersby Charity – Report Due Date 16 September 2019

Councillor Tony Lywood

Keswick in Bloom - Reports Due Date 14 October 2019

Councillor Allan Todd

**Keswick Community Emergency
Recovery Partnership – Report Due Date 18 November 2019**

Councillor Sally Lansbury

Keswick Tourism Association – Report Due Date 16 December 2019

Councillor Alan Dunn

Keswick Youth Centre – Report Due Date 13 January 2020

Councillor Markus Campbell - Savours

Keswick Fair Trade Committee – Report Due Date 17 February 2020

Councillor Allan Daniels

Keswick Flood Action Group – Report Due Date 16 March 2020

Councillor Paul Titley

Keswick Convention Town Liaison Group - Report Due Date 13 April 2020

Councillor Adam Paxon
Councillor Markus Campbell - Savours
Councillor Duncan Miller (substitute)

**Liaison Meetings – Report Due as and when meetings take place to the next
available Council meeting**

Councillor Alexandra Boardman
Councillor Steve Harwood
Councillor Paul Titley

Please note:

Reports from Outside Bodies and any other items which are to be included in an Agenda **must be received no later than the Monday before Agenda day.** The Agendas are always posted one week prior to the meeting, as a legal requirement. ***The dates stated above are the report due date (not the meeting date).***

KESWICK TOWN COUNCIL
15TH AUGUST 2019

CLERK'S REPORT

1. Keswick Transport Study Update

The Project Delivery Group met on 7th August 2019 to review the draft Stage 2 Preferred Options report which shortlists projects to be taken forward to Stage 3 (Option Development). The report highlights the process adopted in the development of the long list of options, and the subsequent methodology used to sift this long list into a short list of packaged options to address the project objectives which are presented in four sections:

- Parking
- Highway
- Sustainable Transport
- Information and Technology

The short list of options will now be researched and modelling will be undertaken where appropriate. Stage 4 of the project brings together Stages 1-3 in the final Keswick Transport Study report which is due by the end of September.

2. Submission of Local Plan

The Lake District National Park Authority submitted its Local Plan to the Planning Inspectorate on 1st August 2019. Documents are available to view on the Authority's website www.lakedistrict.gov.uk/local-plan and hard copies of most documents are available for inspection at the Tourist Information Centre at the Moot Hall. Any questions can be emailed to localplan@lakedistrict.gov.uk

3. Update on Working Together Highways Project

Cumbria County Council has issued an update regarding their proposals for the Working Together highways project. This is a framework to ensure the safety of parish/town council volunteers (both councillors and members of the public) who wish to undertake work which falls under the responsibility of Cumbria Highways Authority to improve the standards of maintenance within their parish e.g. roadside verge maintenance. Cumbria Association of Local Councils (CALC) supports this service seeing it as a 'positive means for town and parish councils to work with Cumbria County Council in a legal, safe and effective way'.

4. Training Opportunities

CALC has published its Developing Your Skills Programme for September to December 2019 which includes the following courses:

- The Effective Councillor Modules 1 and 2
- The New or Aspiring Chairman
- The Experienced Chairman
- Managing Trees
- Neighbourhood Planning
- An introduction to Green Spaces

Other, more specialist courses can be arranged on demand once four individuals have expressed an interest and include:

- Website and Social Media Training
- Being a Good Employer
- Code of Conduct
- Planning

Please let me know if you are interested in any of the above.

5. CALC AGM

This year's CALC AGM takes place at Wigton at 10.30am Saturday 9th November 2019- further information will follow but please make a note in your diary if you are interested in attending.

LW
070819

KESWICK TOWN COUNCIL

Minutes of the meeting of Keswick Town Council Events Committee held in the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick on Tuesday 6th August 2019 at 10.30 a.m.

Present: Councillor Paul Titley (Chair) (PT)
 Councillor David Burn (Mayor) (DB)
 Councillor Allan Daniels (AD)
 Councillor Sally Lansbury (SL)
 Lynda Walker (Town Clerk) (LW)
 Sue Plant (Events Co-ordinator) (SP)
 Joe Broomfield (Allerdale Borough Council) (JB)
 Anna Chippendale (ABC Events Manager) (AC)
 Phil Byers (Geraud Markets) (PB)
 David Quainton (Keswick Rotary Club) (DQ)

14. Apologies

Apologies for absence were received from:

Chris Harper (Podgy Paws) (CH)
 Councillor Tony Lywood (TL)
 Vanessa Metcalfe (Keswick Tourism Association) (VM)

15. Minutes

RESOLVED that the Chairman be authorised to sign as a correct record the Minutes of the Events Committee Meeting held on the 2nd July 2019 (pages 3-4).

16. Christmas Lights Switch On – Friday 22nd November 2019

The Chair reported that Committed 2 Rock had been asked to perform on the main stage from 6.15pm until 7.00pm and that Keswick Firemen had agreed to switch on the lights

DQ reported that the traders in Packhorse Court had asked Keswick Rotary Club to organise 'Peter Rabbit' again and that St Herbert's School choir would be performing, together with possibly Keswick School Jazz Band. A street collection permit had been obtained and the collection would probably be for Hospice at Home.

The Committee agreed that a road closure for the Market Square would be cost prohibitive and that the usual arrangements would apply i.e. stewarding of any traffic. PB confirmed that there would be a small market at the higher end of Market Square as in past years. A compere was required for the main stage – to be decided.

17. VE/VJ Day Celebrations 2020

The Chair reported that he had put forward the following proposals to the Rev Charles Hope of St Johns Church who was co-ordinating events across the town:

- A stage in the Market Square on Friday 8th May for VE Day celebrations with appropriate musical entertainment and participation in the 'Nation's Toast' at 3.00pm following a bugler playing the Last Post. Committed 2 Rock had been asked to perform and it was planned to ask anyone who had been at the 1945 celebration to attend. Local community and charitable organisations would be invited to have a free 'canopy' in the Square from which they could sell 'street party' goods and food. The emphasis would be on 'celebration' and festivities would conclude around 5.00pm. Tables and chairs would be sourced (AD offered to help with this). A grant application for the event would be put forward to Allerdale Borough Council.
- The VJ Day event (Saturday 15th August) would take place in Fitz Park. DB had asked the Choral Society to perform. Fluid Productions had offered to provide the stage free of charge.

PT has agreed to draft a letter to all local Clubs and Societies.

AD asked about bunting and flags in the Market Square – need to find out who had arranged this for the recent Royal visit (SP).

PT to ask Fluid Productions about having a big screen possibly showing archive footage.

SL suggested having vintage vehicles and encouraging attendees to dress in period clothing.

AD and PT to speak to Shelagh Hughes about the school choir performing.

DQ suggested having photos on a pinboard – PT suggested asking the Museum to collate.

PT to speak to Charles Hope re contact with Royal British Legion.

18. Updates from Partners

- JB introduced Anna Chippendale who had recently joined Allerdale BC as Events Manager. AC said that she would be working on an environmental policy as part of her role – it was suggested that she speak to SL about this. AC was hoping to introduce a programme of events under the 'Allerdale Live' banner across the seven towns in the Borough for which funding would be made available.
- SL reported that the deposit scheme for glasses used at the Prom in the Park had worked well with approximately 650 glasses being used. This was available for other events.
- PT reported that he had booked a Beatles tribute band for Rock Night 2020 together with 'Rod Stewart' from Wigton and Waters Edge. He asked SP to put a draft budget together for agreement at the next meeting detailing funding required from the Town Council for the Committee's activities for 2020/21.

19. Date of Next Meeting

Thursday 12th September 2019 at 10.30 am – agenda items to include budget required from Town Council for 2020/21, confirmation of events for VE and VJ Day and arrangements for Christmas Lights Switch On.

The meeting closed at 11.30 am.

Chair

Date

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

6th July, 2019

Dear town council members,

I write to r bring your attention to an issue that is beginning to disturb me.

As you can see, I live on Crow Park Rd, I often walk out early with my small dog. I leave the grounds of Greta Gardens via the rear drive turn left towards crow park entrance and gate. I have noticed with increasing frequency campervans parking up overnight on the roadside just outside the camping and caravanning club site. Its obvious to me that these people do this to save camp site charges. However I often see slops like washing water and other liquids being thrown out of the camper van door. Or someone walking up to the large bin near the Derwentwater site to deposit rubbish. What concerns me is how do they empty their portaloo's. I'm concerned as there is woodland adjacent with streams with wild frogs spawning that they may be emptying such things in there. I've not seen this but think it may happen.

It started about 3 summers ago about the time of the mountain fest but one particular van and old ambulance painted green very shabby looking converted to a campervan. This vehicle has returned every year since. Last year I complained to the warden of the site and still they don't seem to patrol this area. Its a loss to them as they are losing revenue. Recently I've noticed an increased amount

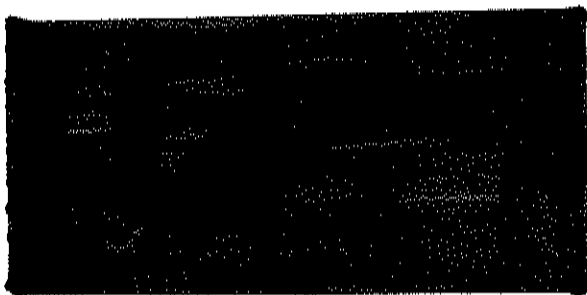
of vans collecting down there and some transits being used as campers and the occupants sleeping in the back.

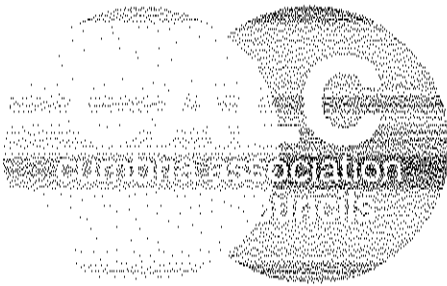
What is of concern also with the access to social media, sharing information about free camping site will just escalate the problem until we have on our hands another shanty town popping up if it is not nipped in the bud. There are no yellow lines that far down crown park rd. maybe a sign with no overnight camping and then regular checks by Allerdale would be of benefit.

I have heard playing of loud pop music in an evening too. It doesn't feel pleasant to walk through these campers at times it can be unnerving,

I have contacted Allerdale by telephone and they say it's a police matter and the police says it's a council matter. Talking about passing the buck, no one wants to bother to do anything

So I hope you can find out who is responsible for this area and maybe try to do something to deter camper vans parking.





Fire and Rescue Service Headquarters
Carleton Avenue
Penrith
Cumbria, CA10 2FA

01768 812663
office@calc.org.uk

22nd July 2019

Dear Clerk,

Direct Elections to CALC Executive Committee

At our General Meeting in November five members will be elected to serve on our Executive Committee for a three year period to 2022. These are in addition to the two members appointed by each district association. The term of office of the current members - who may be nominated again - comes to an end this year.

The attached document spells out what is expected of Executive Committee members and invites local councils to submit nominations.

Serving on the Executive Committee is an opportunity to help shape CALC's work and the support we provide for our member councils and parish meetings.

You'll see from the form that nominations must be received in the CALC office by Friday 4th October.

If you have any queries do give us a call, but please invite your council to consider putting forward a nomination.

Best wishes

Yours sincerely,

Samantha Bagshaw, Chief Officer



CALL FOR NOMINATIONS FOR THE CALC EXECUTIVE COMMITTEE 2019-22

Direct elections to the CALC Executive Committee take place every three years, with the next taking place at the AGM in November 2019. Membership of the Executive Committee is an opportunity for members to help shape the way CALC works and supports member councils.

Why become a member of the CALC Executive Committee?

It's an opportunity to help the Association influence some of the important issues affecting Cumbria's communities – devolution of assets and services, local housing, flooding, planning, health and well-being, policing, as well as helping in the task of developing the role of town and parish councils in Cumbria and running the Association itself.

The Executive Committee

Under our constitution the Association's affairs are managed by an Executive Committee that consists of the Honorary Officers (President, Vice Presidents and Treasurer elected by the General Meeting), the Chairman and one other representative from each District Association (elected by the District Associations) and five other members elected by the General Meeting. The Committee usually meets four times a year in Penrith on a Saturday morning, starting at 10.00 am. Travel expenses are paid. Time spent representing the Association on other bodies would be in addition to this but is voluntary.

The attached nomination form is for the filling of all five vacancies on the committee. The election will take place at the AGM to be held on Saturday 9th November 2019. Both councillors and officers are eligible for election. Election will be for a three year term of office running until November 2022.

The Role of Executive Committee Members

The Executive Committee's general role is to manage the Association's affairs and to pursue the implementation of the Association's policies. Members of the Committee have the opportunity to volunteer to 'lead' on a particular area of interest and, where appropriate, represent the Association on an outside body. CALC now represents its member councils on a wide range of influential regional, Cumbria and local bodies and has access to many senior policy makers. The Executive Committee will want to use our representatives to maximum effect with the support of CALC's Chief Officer and other officers.

EXECUTIVE COMMITTEE 2019

NOMINATION FORM

Name: _____

Town/Parish Council: _____

Please summarise your particular interests and experience:

I wish my name to go forward for election to the Executive Committee

Signature: _____ Date: _____

Name of Proposer: _____

Signature: _____

Name of Seconder: _____

Signature: _____

NB Proposers and seconders must be a councillor or clerk from a CALC member council.

This form should be returned to CALC, Fire and Rescue Service Headquarters, Carleton Avenue, Penrith, Cumbria, CA10 2FA by post or email (office@calc.org.uk) by no later than Friday 4th October 2019