

KESWICK TOWN COUNCIL

Minutes of the Annual Meeting of Keswick Town Council held in the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick on Thursday 16th May 2019 at 7.30 p.m.

Present:

Chairman
Councillor David Burn

Councillors

Alexandra Boardman	Alan Dunn	Tony Lywood
Paul Titley		

Also present were Lynda Walker (Town Clerk), Catherine Parker (Responsible Financial Officer), Allerdale Borough Councillors Markus Campbell-Savours and Allan Daniels, 1 member of the press and 7 members of the public.

Prior to the start of the meeting the Mayor welcomed new Councillors and paid tribute to Martin Pugmire who had sadly died on Easter Monday. A minute's silence followed as a mark of respect.

1. Election of Chairman (Town Mayor)

There being only one nomination it was **RESOLVED** that Councillor David Burn be elected as the Chairman (Town Mayor) for the ensuing year. Councillor Burn made the statutory Declaration of Acceptance of Office.

2. Election of Deputy Chairman (Deputy Mayor)

There being only one nomination it was **RESOLVED** that Councillor Paul Titley be elected as Deputy Chairman (Deputy Mayor) for the ensuing year. Councillor Titley made a Declaration of Acceptance of Office.

3. Apologies

Apologies for absence were received from Dr Geoff Davies (Lake District National Park Authority North Distinctive Area Parishes' representative) and the Police.

4. Minutes

RESOLVED that the Chairman be authorised to sign as a correct record the minutes of the Town Council meeting held on 18th April 2019 (pages 50-53).

5. Requests for Dispensations

The Clerk reported that no requests for dispensations had been received.

6. Declarations of Interests

No declarations of interests in respect of items on the agenda were received.

7. Police Report

RECEIVED the report of the Allerdale Rural Neighbourhood Policing Team. There had been a total of 7 Anti Social Behaviour incident logs and 35 crimes reported in the area during April (comparative figures for April 2018 were 7 and 16 respectively). No Police Officers were present.

8. Matters to be received from the Public

No matters were received from the Public.

9. Applications for Development

- i) **RESOLVED** that the following observations be submitted to the Lake District National Park Authority:

Plan Ref.	Description of Development Location
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- T/2019/0070** Tree 1 Minor pruning of lower branches and then pollard at a later date. Trees 2, 3 & 4 to pollard to 3 metres in height.
Otley Road Car Park, Otley Road, Keswick, CA12 5LE
Support - Trees adjacent to this car park in dire need of attention
SUPPORT
- T/2019/0071** Prune 1 oak (T1) and 1 beech (T2)
Bishop House, Ambleside Road, Keswick, CA12 4DD
Support - Appropriate management of oak and beech trees .
SUPPORT
- T/2019/0077** Three mature Silver Birch trees located on the Western boundary of the property require some minor crown management
Homethwaite House, Eskin Street, Keswick, CA12 4DG
Support - Appropriate tidying of mature trees
SUPPORT
- 7/2019/2053** Demolition of existing lean-to to the rear elevation and erection of a single-storey rear extension on the same footprint
18 Stanger Street, Keswick , CA12 5JU
Support - Upgrade of single storey rear extension (footprint unchanged)
SUPPORT
- 7/2019/2065** New signage scheme consisting of a wallboard, a pictorial hanging sign, 2x amenity boards and 1 no entrance sign
George Hotel, 3 St Johns Street, Keswick, CA12 5AZ
Support – subject to hanging baskets and any signage being placed 2.44m above the highway/pavement
SUPPORT
- 7/2019/2066** New signage scheme consisting of a wallboard, pictorial, 2 no amenity boards and 1 no entrance sign
George Hotel, 3 St Johns Street, Keswick, CA12 5AZ
Support – subject to hanging baskets and any signage being placed 2.44m above the highway/pavement
SUPPORT
- 7/2019/2086** Replacement of windows & alterations to dwelling
41 Blencathra Street, Keswick, CA12 4HX
Support - as a general improvement, but would suggest a high quality wood grained heritage UPVC , as it is essential that the UPVC should resemble the wood it is replacing
SUPPORT
- 7/2019/2089** Temporary works consisting of formation of vehicle lay - by and haul road at A66 Greta Viaduct plus creation of site access and construction compound at A66/Naddle Beck
Land adjacent to A66 Naddle Beck and Greta Viaduct, Keswick
No comments made
SUPPORT
- 7/2019/2093** Demolition of existing attached Conservatory and detached garden shed and erection of a single-storey rear extension for additional living accommodation and a detached garden shed

32 Stanger Street, Keswick, CA12 5LZ
Support - modest impact and fits with the street
SUPPORT

7/2019/2094 Creation of a seating area to the front elevation
 36 Lake Road, Keswick, CA12 5DQ
Support - changing seating area from cellar level to street level. Cannot see any issues and property is end of terrace: no overlooking/ disturbance etc.
SUPPORT

7/2019/2097 Single storey extension to rear elevation of property, with flat roof (Retrospective)
 Fell View, 7 Ashtree Avenue, Keswick, CA12 5PF
Object - Overshadows neighbours at No 1 Ashtree Avenue, is overbearing and an intrusion to neighbours' amenity
2 letters of objection received
OBJECT

7/2019/2098 Extensions & alterations
 6 Windebrowe Avenue, Keswick, CA12 4JA
Support - 2 storey extension already built at No 8 next door. Cannot see any overlooking or shadowing issues
SUPPORT

7/2019/2101 New below - ground pumping station with outfall into the River Greta, Motor Control Centre kiosk building with integrated replacement bus shelter.
 Reinstatement of landscaping, hardstanding and associated works
Site at War Memorial Gardens, Greta Bank, Off Penrith Road
Support – Sympathetic design using local materials and betterment of the area
SUPPORT

ii) **RECEIVED** an update on National Park Planning Decisions

10. Mayor's Engagements

RECEIVED details of the Mayor's engagements and meeting attendance for the period 12th April 2019 – 9th May 2019.

11. Reports from Ward Representatives

The Mayor congratulated and welcomed the new representatives for Keswick on Allerdale Borough Council who were present at the meeting.

RECEIVED reports from the following representatives:

- i) Allerdale Borough Council Ward Representatives – Councillor Daniels advised that he had met the Heads of Department at Allerdale BC and would be arranging further meetings to discuss issues of concern. Councillor Campbell-Savours advised that he had been contacted regarding trading in the Market Square and would be seeking further information with a view to securing action to prevent abuse of the street trading policy.
- ii) Cumbria County Council Ward Representative – Councillor Lywood reported that the Keswick Transport Study was under way and there would be a stakeholder meeting with Councillor representation in the near future.
- iii) Lake District National Park Authority North Distinctive Area Parishes Representative – Dr Geoff Davies submitted a written report.

12. Chairman's Allowance

RESOLVED that the Chairman's allowance in pursuance of Section 15 (5) of the Local Government Act 1972 be set at £2,000, as per the budget provision made with the normal payment arrangements to apply.

13. Schedule of Meetings 2019/20

RESOLVED that the dates and times of ordinary meetings of the Council for the ensuing year be fixed as follows:

(Meetings start at 7.30 pm except where stated otherwise)

20 th June	Town Council Meeting
11 th July	Charitable Trust Meeting
18 th July	Town Council Meeting
15 th August	Town Council Meeting
12 th September	Charitable Trust Meeting
19 th September	Town Council Meeting
17 th October	Town Council Meeting
14 th November	Charitable Trust Meeting
21 st November	Town Council Meeting
19 th December	Town Council Meeting 7.00 pm
9 th January	Charitable Trust Meeting
16 th January	Town Council Meeting
20 th February	Town Council Meeting
12 th March	Charitable Trust Meeting
19 th March	Town Council Meeting
16 th April	Annual Parish Meeting 6.30 pm Town Council Meeting 7.30 pm
21 st May	Annual Council Meeting
28 th May	Annual Trust Meeting

14. Schedule of Charges

RECEIVED the report of the Responsible Financial Officer.

RESOLVED that the existing charges stay in place for 2019/20.

15. Review of Standing Orders

RESOLVED that the current Standing Orders remain unchanged.

16. Payment of Accounts

RESOLVED that the payment of accounts for May 2019 as approved by the Inspection Committee be authorised for:

- i) The Town Council, vouchers 13-37 amounting to £49,717.85 (forty nine thousand seven hundred and seventeen pounds and eighty five pence)

- ii) The Trusts, vouchers HP13 - FP26 amounting to £10,528.21 (ten thousand five hundred and twenty eight pounds and twenty one pence)

17. Insurance Renewal/Review

RECEIVED and noted the report of the Responsible Financial Officer.

18. Verification of Bank Reconciliations

Consideration was given to the report of the Responsible Financial Officer.

RESOLVED that Councillor Titley be appointed to sign the bank reconciliations and original bank statements as evidence of verification in compliance with Financial Regulations.

19. Market Square Trading

Councillor Titley referred to the amount of noise and disturbance from buskers and various forms of 'street trading' taking place on the Market Square and in the immediate vicinity. Borough Councillors present were asked to insist that the necessary enforcement action be taken in line with Allerdale Borough Council's Street Trading Policy and Guidance for Pedlars.

20. Election of Parish member to the Lake District National Park Authority

RESOLVED that no nomination be submitted for a candidate for the North Distinctive Area Parishes' representative and that Dr Geoff Davies' nomination be supported.

21. Clerk's Report

Consideration was given to the report of the Clerk.

RESOLVED that Councillor Dunn be nominated to attend the Stakeholder Workshop for the Keswick Transport Study on 26th June 2019.

22. Events Committee Minutes

RECEIVED for information the Minutes of the Events Committee meeting held on 9th April 2019.

The meeting closed at 8.45 pm

Chairman

Date